

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
June 27, 2023
1:00 PM
Continuation of June 13, 2023 Regular Meeting

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Vice Chairman, Jamestown District
John J. McGlennon, Roberts District
Ruth M. Larson, Berkeley District
Michael J. Hipple, Powhatan District
P. Sue Sadler, Chairman, Stonehouse District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

Ms. Sadler called the James City Service Authority (JCSA) Board of Directors Regular Meeting to order. She noted the Board of Directors meeting would remain open and the Board of Supervisors Regular Meeting would be called to order by Mr. Hipple.

C. PRESENTATIONS

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

None.

F. PUBLIC HEARING(S)

None.

G. BOARD CONSIDERATION(S)

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:28 p.m., the Board of Directors entered a Closed Session.

At approximately 3:18 p.m., the Board of Directors re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

ADOPTED

JUL 11 2023

Board of Directors
James City County, VA

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. **CLOSED SESSION:** Consideration of a personnel matter, the evaluation of performance of the General Manager, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

Ms. Sadler sought a motion to Adopt the resolution for approval of the 5% wage increase for the JCSA General Manager.

A motion to Adopt the 5% wage increase resolution was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

H. BOARD REQUESTS AND DIRECTIVES

None.

I. GENERAL MANAGER'S UPDATE

None.

J. ADJOURNMENT

1. Adjourn until 5 pm on July 11, 2023 for the Regular Meeting

A motion to Adjourn was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 3:21 p.m., Ms. Sadler adjourned the Board of Directors.

Teresa J. Saeed

Deputy Secretary