

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
July 11, 2023
5:00 PM

A. CALL TO ORDER

Ms. Sadler called the meeting to order at approximately 7:22 p.m. following the James City County Board of Supervisors Regular Meeting.

B. ROLL CALL

James O. Icenhour, Jr., Vice Chairman, Jamestown District
John J. McGlennon, Roberts District
Ruth M. Larson, Berkeley District
Michael J. Hipple, Powhatan District
P. Sue Sadler, Chairman, Stonehouse District

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

ADOPTED

SEP 12 2023

Board of Directors
James City County, VA

C. PRESENTATIONS

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

1. Minutes Adoption

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following meetings:

-June 13, 2023, Regular Meeting
-June 27, 2023, Continuation of Regular Meeting

F. PUBLIC HEARING(S)

1. Regulations Governing Utility Service Updates - Public Hearing and Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell noted the Board had authorized a public hearing at its June 13, 2023, Regular Meeting, which addressed proposed changes to the regulations governing utility service. He highlighted the four proposed changes included: the monthly 8,000-gallon sewer cap, designated fire protection line fee, James City Service Authority (JCSA) billing, and increased hydrant meter rental fees. Mr. Powell stated staff recommended approval of the four proposed changes.

Ms. Sadler opened the Public Hearing.

Ms. Sadler closed the Public Hearing as there were no speakers.

G. BOARD CONSIDERATION(S)

1. Contract Award - \$776,300 - Lift Station 2-4 Electrical Equipment, Pump and Piping Replacement

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell stated the details of the contract award for Lift Station 2-4 at 75 Jan Rae Circle. He noted Waco, Inc. was awarded the contract. Mr. Powell noted Waco, Inc. had done work for JCSA previously and staff recommended approval of the resolution.

2. Formal Acceptance of Water and Sewer Systems - Fiscal Year 2023

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Powell noted this information was presented to the Board on an annual basis. He further noted the resolution formally accepted infrastructure dedicated to JCSA by developers in the past year. Mr. Powell stated staff recommended approval of the resolution.

H. BOARD REQUESTS AND DIRECTIVES

None.

I. GENERAL MANAGER'S UPDATE

1. July 2023 Dashboard Report

Mr. Powell noted he had no additional comments.

J. ADJOURNMENT

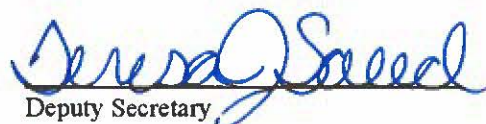
1. Adjourn until 5 pm on September 12, 2023 for the Regular Meeting

A motion to Adjourn was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:25 p.m., Ms. Sadler adjourned the Board of Directors.


Deputy Secretary