

MINUTES
JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS
REGULAR MEETING

COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185

October 10, 2023

5:00 PM

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Vice Chairman, Jamestown District
John J. McGlennon, Roberts District
Ruth M. Larson, Berkeley District
Michael J. Hipple, Powhatan District
P. Sue Sadler, Chairman, Stonehouse District - via phone

Scott A. Stevens, Secretary to the Board
Adam R. Kinsman, County Attorney
M. Douglas Powell, General Manager

Mr. Icenhour requested a motion to allow Ms. Sadler to participate in the meeting remotely, due to medical conditions that prevented her attendance.

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Sadler

Mr. Icenhour acknowledged Ms. Sadler's presence.

C. PRESENTATION(S)

None.

D. PUBLIC COMMENT

None.

E. CONSENT CALENDAR

1. Minutes Adoption

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The minutes Approved for Adoption included the following minutes:

ADOPTED

NOV 14 2023

Board of Directors
James City County, VA

- o September 12, 2023, Regular Meeting

F. PUBLIC HEARING(S)

None.

G. BOARD CONSIDERATION(S)

None.

H. BOARD REQUESTS AND DIRECTIVES

Ms. Larson extended her thanks to Mr. Powell noting several discussions regarding the work being conducted in Kingswood. She mentioned concerns with the current state of the road. Ms. Larson asked if the road would be repaved once the work was complete.

Mr. Powell confirmed yes. He added there was a possibility that part of the road repairs would be conducted by the Virginia Department of Transportation (VDOT) and James City Service Authority (JCSA) would be responsible for the other part of repairs to the roads. Mr. Powell mentioned if VDOT does not conduct part of the repairs JCSA would be responsible for the entirety of the road repairs. He noted there may be some delays in performing the repairs based on weather-permitted conditions. Mr. Powell further noted that he was currently unsure of the timeline for the repairs.

Ms. Larson replied ok. She mentioned once the timeline was established there could be discussion to notify the citizens.

Mr. Powell confirmed.

Ms. Larson thanked Mr. Powell.

Mr. Hipple asked if Mr. Powell would stay in attendance for the Board of Supervisors Regular Meeting, as there may be discussion during Public Comment regarding sewer-related concerns.

Mr. Powell replied sure.

Mr. Hipple thanked Mr. Powell.

I. GENERAL MANAGER'S UPDATE

1. October 2023 Dashboard Report

Mr. Powell noted he briefly wanted to follow up on the discussion regarding grandfathered grinder pumps. He further noted his intent was to schedule a public meeting for November 15, 2023, in the late afternoon. Mr. Powell stated he would provide the Board members the full details once finalized. He indicated notifications would be sent out soon to provide citizens approximately a month's notice. Mr. Powell requested Board members inform him if there was any conflict with the tentative date.

Mr. Icenhour asked about the location for the meeting.

Mr. Powell mentioned the likelihood of conducting the public meeting at the JCSA facility in the Training Room; however, the Board Room or the James City County Recreation Center were also options.

Mr. Icenhour replied ok.

Ms. Larson asked if Mr. Powell would host the meeting.

Mr. Powell confirmed yes.

J. ADJOURNMENT

1. Adjourn until 5 pm on November 14, 2023 for the Regular Meeting

A motion to Adjourn was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 5:04 p.m., Mr. Icenhour adjourned the Board of Directors.


Deputy Secretary