

Mr. Frink moved to appoint Ms. Nancy P. James to the Mental Health-Mental Retardation Services Board for a three year term, which term shall expire December 31, 1980. The motion carried by a unanimous vote.

Mr. Edwards moved to reappoint Mrs. Eleanor Davidson to the Mental Health-Mental Retardation Services Board for a three year term, which term would expire December 31, 1980. The motion carried by a unanimous vote.

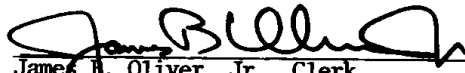
Mr. Frink moved to reappoint Mr. Harry Wright to the Planning Commission for a four year term, which term would expire January 15, 1982. The motion carried unanimously.

Mr. Taylor moved to appoint Mr. William L. Apperson to the Wetlands Board for a five year term, which term would expire October 1, 1982. The motion carried by a unanimous vote.

Mr. Frink moved to appoint Mr. James B. Oliver, Jr., County Administrator, to fill the unexpired term of Stuart D. Spirn on the Social Services Board. Mr. Oliver's term will expire July 1, 1979. The motion carried unanimously.

Mr. Taylor moved to adjourn the meeting at 10:35 P.M. The motion carried unanimously.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE MEETING WAS ADJOURNED.


James B. Oliver, Jr., Clerk
Board of Supervisors

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD IN THE COURTHOUSE, WILLIAMSBURG, VIRGINIA, ON THE TWENTY-THIRD DAY OF JANUARY, NINETEEN HUNDRED AND SEVENTY-EIGHT.

A. ROLL CALL

Mr. Jack D. Edwards, Chairman, Berkeley District
Mr. Stewart U. Taylor, Vice-Chairman, Stonehouse District
Mr. John E. Donaldson, Jamestown District
Mr. Abram Frink, Jr., Roberts District
Mr. David W. Ware, Jr., Powhatan District

Mr. James B. Oliver, Jr., County Administrator
Mr. John W. Watkins, Assistant County Administrator
Mr. Frank M. Morton, III, County Attorney

B. SPECIAL PRESENTATION - Dr. Jerald Robinson - Job Classification and Pay Study.

Mr. Oliver, County Administrator, stated that the County has secured State funds to enable the County to conduct a study of our Personnel Pay and Classification Plan.

Mr. Oliver introduced Dr. Jerald Robinson, VPI Personnel Consultant.

*see 2/27/78
for correction*

Dr. Robinson commended the County for creating a Personnel Office. Dr. Robinson stated that a proper and functional Pay and Classification Plan is essential for internal and external equity. He stated that the study was being conducted under his direction but that it is an in-house approach. Dr. Robinson stated that three different committees have been established. The Management Committee will study the Department Heads and Constitutional Officers. Another committee consisting of Clerical, Professional and Technical employees will study their category and the third committee consists of Public Safety and Trades personnel. Dr. Robinson stated that each employee had submitted a job analysis and the committees are in the process of evaluating and classifying each position. Dr. Robinson stated that the complete plan involved a great deal of time and work for the employees and the Plan would probably be complete in late April.

C. HIGHWAY MATTERS

Mr. Franklin Hall, Resident Engineer, advised the Board of a public hearing on the proposed Route 60 East design to be held March 1, at 7:00 P.M. at Magruder Elementary School.

Mr. Edwards, Chairman, stated that the Board had received a petition from residents of Richmond Avenue regarding the condition of the street. Mr. Edwards stated the residents were concerned with storm drainage problems and bringing the street up to State standards.

Mr. Oliver indicated that the Dirt Street Program has been progressing smoothly with money being saved by having the County staff doing a lot of work that prior to this time had been contracted. Mr. Oliver stated that Richmond Avenue was on the bottom of the list of roads to be improved.

Mr. Franklin Hall acknowledged the residents request for storm drainage improvements. One resident indicated that water was running off Riverside Drive onto Richmond Avenue causing part of the storm drainage problems. Mr. Hall stated he would check into the matter.

Mr. Ware stated that the roads in the vicinity of the Little Creek Reservoir construction are being damaged due to the heavy construction vehicles.

The Board recognized Mrs. Alma White. Mrs. White stated the construction equipment is damaging Routes 631 and 665. She stated that the residents along these two routes are concerned because the roads are very narrow.

Mr. Hall stated that Route 631 is included in the Highway Department's 1978-1984 Six Year Plan--James City County Secondary Road System.

Mr. Oliver reviewed with the Board a proposed public hearing notice which had been prepared with Messrs. Hall and Porter. The public hearing notice advertised the 1978-1984 Six Year Plan for improvements to the Secondary Road System. The Board concurred with the proposed time of February 27 at 3:00 P.M. for the public hearing.

1. Resolution requesting VDH&T acceptance of First Colony, Section II, streets into State Secondary System.

The Board was presented with a resolution requesting the Highway Department to accept certain streets in First Colony into the State Secondary System.

Mr. Donaldson moved to approve the resolution. The motion carried by a unanimous roll call vote.

RESOLUTION

(see next page)

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RESOLUTION

WHEREAS, the developer of First Colony Section II has requested the Board of Supervisors to include certain streets in the State Secondary Highway System, and

WHEREAS, the Board of Supervisors desires these roads to be included in the State Secondary Highway System, providing these roads meet with the requirements of the Virginia Department of Highways and Transportation and providing that any alterations, corrections or other matters that might be found desirable by the Virginia Department of Highways and Transportation are made within a ninety (90) day period from the day that the Department of Highways and Transportation makes its final inspection;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Department of Highways and Transportation be, and it hereby is respectfully requested, contingent upon the above, to include the following street/s in First Colony Section II Subdivision, James City County in the State Secondary Highway System.

Description:

Barrow's Mount - From:	Route 1104	0.20 Mi.
To:	0.20 Mi. S.E. to Route 1102	50' R/W
Crossover Road - From:	Route 1104	0.10 Mi.
To:	0.10 Mi. N.E. to Barrow's Mount	50' R/W

A right-of-way of 50 feet as shown above is guaranteed as evidenced by plat of record, entitled First Colony Section II Subdivision, Plat Book 88, Page 186.

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the developer of First Colony Section II and the Resident Engineer of the Department of Highways and Transportation.

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of January, 1978.

/s/

Jack D. Edwards, Chairman
Board of Supervisors

ATTEST:


James B. Oliver, Jr.
County Administrator

D. PRESENTATION OF CERTIFICATES OF SERVICE AND APPRECIATION

William B. Dillard, Jr. - Dept. of Public Works - 5 years
 Dawn K. Roots - Office of Circuit Court - 3 years
 Robert W. Somers - Dept. of Building Inspections - 3 years
 Mary L. Whitt - Dept. of Social Services - 3 years

E. SPECIAL PRESENTATION - Thomas J. Sweeney - Analysis of Sheriff's Department operations and space requirements.

Mr. Oliver introduced Mr. Thomas J. Sweeney, who had been employed as a consultant to analyze the Sheriff's Department's operations and space requirements.

Mr. Sweeney briefed the Board of his findings. His report included analysis of the Department's operations, operational support functions, administration of the Department, and the physical plan of the department. Mr. Sweeney's report recommended additional personnel including two road patrol deputies and one crime prevention coordinator. Mr. Sweeney also recommended continuing training by video tape educational materials. Mr. Sweeney stated that the County is becoming more suburban in character and certain policies and procedures need to be created or changed from current methods. Mr. Sweeney commended the Sheriff's Department on their present operation.

Mr. Donaldson stated that this study had been conducted with the cooperation of the Sheriff and his department. The basic reason the study was initiated was due to the fact that the County is moving from a rural character to suburban character.

F. BOARD CONSIDERATIONS1. Case No. Z-11-77. An application of McClurg Corporation to rezone approximately 10 acres from R-1 to R-5.

Mr. William Porter, Planning Director, stated that the McClurg Corporation has requested a special use permit which would allow the development of a housing area for the elderly. Mr. Porter stated that if the McClurg Corporation is unable to complete their project the special use permit would still be in effect until the Board revised the special use permit or the conditions of the permit. Mr. Porter read the six conditions to accompany the permit which the Planning staff recommends:

1. The subject parcel be limited to the construction and operation of a non-profit retirement home for individuals and couples who have reached retirement age. The retirement home may provide for its residents, but not for the general public, all facilities and services found in a retirement home including, but not limited to, dining room, lobby, infirmary and examining rooms, laundry and transportation.
2. The proposed development be limited to one curb cut on South Henry Street for ingress and egress.
3. The height of all proposed buildings be limited to a height of 35 feet above grade.
4. All buildings in the proposed project be set back a minimum of 40 feet from all project boundaries.
5. The obtaining of site plan approval from the Site Plan Review Committee.
6. Areas of the subject site not being taken up by buildings, roads, parking and recreation areas, and walkways shall be left in their natural state or suitably landscaped.

Mr. Donaldson indicated that reasons for granting the special use permit would include a philanthropic theory and a need for such a facility. Mr. Donaldson asked whether the McClurg Corporation feels it could carry out the proposed operation with the conditions.

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Mr. John Boatwright, representing the McClurg Corporation, stated that the Corporation agrees to the conditions of the permit.

Mr. Donaldson moved the approval of the issuance of a special use permit subject to the conditions outlined by Mr. Porter. The motion carried by a unanimous roll call vote.

2. Case No. Z-13-77. An application of Blue Ribbon Gardens to rezone approximately 33.3 acres from A-2 to R-2.

Mr. Frank Morton, County Attorney, stated that the applicant's counsel has requested that this case be deferred. Mr. Morton stated he had written a letter to Mr. H. Thomas Fennell, counsel for the applicant, requesting information regarding the proposed development and he was still waiting for Mr. Fennell's response.

Mr. Frink moved to refer this case to the Planning Commission for their review and recommendation.

3. Resolution authorizing execution of agreement for transit marketing study.

Mr. Oliver, County Administrator, stated that the County has the opportunity to receive \$15,000 to undertake a marketing study of the Transit System. The Peninsula Planning District Commission has allocated \$12,000 to the County from Urban Mass Transit Administration, Section Nine (Planning) Funds. The Virginia Department of Highways and Transportation would provide the remaining \$3,000.

Mr. Donaldson stated that this is a demonstration project and the County has a commitment to try to sustain a system. This marketing study would be a further step to self-sustainment.

Mr. Taylor indicated that he did not think the system would work initially and he did not feel that a study would improve the system. Mr. Taylor stated that if the bus system has not been self-sustaining or profitable after several months of operation then he did not feel a study would improve it.

Mr. Oliver stated that the system has been in operation since May, 1977, and the Transit Advisory Committee would be coming before the Board in February with a progress report.

Mr. Donaldson moved the adoption of a resolution which approves an agreement between Peninsula Planning District Commission, Peninsula Transportation Policy Committee and James City County which provides funds for a transit marketing study.

Mr. Ware stated he agreed with Mr. Taylor. He expressed concern that elected and appointed officials seem to rely on consultants studies excessively.

Mr. Donaldson's motion carried by a vote of three to two. Messrs. Taylor and Ware voted no.

RESOLUTION

AGREEMENT FOR TRANSIT MARKETING STUDY


WHEREAS, the Urban Mass Transit Administration (UMTA) and the Virginia Department of Highways and Transportation (VDH&T) make funds available for transit planning; and

WHEREAS, James City County has a transit project and a need for a detailed marketing plan; and

WHEREAS, UMTA and VDH&T have made funds in the amount of \$15,000 available for a marketing study for James City County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia:

1. That it hereby approves the agreement dated January 23, 1978, by and between the Peninsula Planning District Commission, James City County, and the Peninsula Transportation Policy Committee under the terms and conditions contained in that certain agreement, attached hereto and made a part of this resolution.
2. That it hereby authorizes and directs Jack D. Edwards, Chairman of the Board of Supervisors, and James B. Oliver, Jr., Clerk to the Board, to execute same on behalf of James City County.


 Jack D. Edwards, Chairman
 Board of Supervisors
 James City County, Virginia

ATTEST:


 James B. Oliver, Jr.
 Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, on the 23rd day of January, 1978.

4. Magistrates' Office.

Mr. John Watkins, Assistant County Administrator, presented a request from Judge J. R. Zepkin to provide County magistrates with office space in the Courthouse. Mr. Watkins stated that providing office space and equipment would cost \$2,991.75 and requested the Board to transfer funds from Account #01850-9011, Contingency to Buildings and Grounds Budget.

Mr. Donaldson moved the approval of the contingency transfer to Buildings and Grounds to construct office space and provide equipment necessary for County magistrates' use. Mr. Donaldson's motion carried by a unanimous roll call vote.

5. Central Absentee Voter Election District.

Mr. Oliver noted that the State Board of Elections had sent a letter requesting the County to determine if the County wished to establish a Central Absentee Voter Election District. The Board was advised that the Electoral Board was of the opinion that there was no need to establish such a district.

Mr. Ware moved to concur with the Electoral Board not to establish a Central Absentee Voter Election District. The motion carried by a unanimous roll call vote.

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Mr. Edwards advised the Board of a Special Meeting of the Joint School Boards, City Council and Board of Supervisors to be held February 9 at 8:00 P.M. at Lafayette High School at which time the consulting firm of Cresap, McCormick and Paget, Inc. will present the Comprehensive School Study.

Mr. Donaldson moved to recess into executive session to discuss personnel matters. The motion carried by a unanimous roll call vote.

AT A RECONVENED MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD IN THE COURTHOUSE, WILLIAMSBURG, VIRGINIA, ON THE TWENTY-THIRD DAY OF JANUARY, NINETEEN HUNDRED AND SEVENTY-EIGHT.

A. ROLL CALL

Same as above.

6. Appointments.

Mr. Ware moved that each supervisor continue to serve on the same committees and commissions as last year. The motion carried by a unanimous roll call vote.

Mr. Ware moved to reappoint the following people to the Economic Development Advisory Committee for a two-year term:

- Mr. Norman G. Beatty
- Mr. Hammond Branch
- Mr. Stanley E. Brown
- Mr. William Bull
- Dr. Martin Garrett
- Mr. James Harris
- Mr. J. Carey Minor
- Dr. William E. O'Connell
- Mr. Edwin Stenzel
- Mr. Stephen A. Turner


Mr. Ware's motion carried by a unanimous roll call vote.

Mr. Donaldson moved to appoint Dr. Martin Garrett to fill an unexpired term to the Planning Commission. The motion carried unanimously by a roll call vote.

Mr. Donaldson moved to appoint Mr. John Moneymaker to the Planning Commission for a 4-year term which would expire 1-15-82. The motion carried by a unanimous roll call vote.

Mr. Ware moved to recess the meeting until February 9 at 8:00 P.M. at Lafayette High School. The motion carried unanimously.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE MEETING WAS ADJOURNED AT 5:00 P.M.


James H. Oliver, Jr., Clerk
Board of Supervisors