

AT A RECONVENED MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE NINTH DAY OF APRIL, NINETEEN HUNDRED EIGHTY-ONE AT 3:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA. THE MEETING WAS A WORK SESSION ON THE FY 1982 BUDGET.

**A. ROLL CALL**

Jack D. Edwards, Chairman, Berkeley District  
 Abram Frink, Jr., Vice-Chairman, Roberts District  
 Gilbert A. Bartlett, Jamestown District  
 Perry M. DePue, Powhatan District  
 Stewart U. Taylor, Stonehouse District

James B. Oliver, Jr., County Administrator  
 John E. McDonald, Assistant to the County Administrator  
 Frank M. Morton, III, County Attorney

**B. PRESENTATIONS**

Mr. McDonald commented that the Board requested additional information on several items in the budget and presentations have been prepared for this work session.

**1. Garland Woodyy - Aerial Ladder Truck and 4 New Positions**

Chief Woodyy showed a short slide presentation illustrating the type of buildings in the county such as multi-story buildings and he showed the problems the Fire Department currently confronts when trying to deal with fires in the county. He said that purchase of the aerial ladder truck would greatly benefit the county and improve the county's Insurance Services Office rating. Chief Woodyy said that the county presently has an agreement with the City of Williamsburg's Fire Department to use their aerial ladder truck, but if for some reason there are insufficient personnel or maintenance problems the closest aerial unit would be Newport News or West Point. He said that in order to operate the ladder truck efficiently, they are also requesting the four new positions. He asked the Board to support the Fire Department's requests.

A brief question and answer period followed Chief Woodyy's presentation.

Mr. Edwards asked Chief Woodyy what would happen if they approve the truck but not the four positions.

Chief Woodyy said that it would mean cross-training personnel; he said that it is not really worth it unless you have the minimum amount of staff to handle the aerial ladder truck.

Mr. Frink asked what are his plans for a second truck.

Chief Woodyy said it depends upon the county's rate of growth, but in his opinion the rate would almost have to double before a second truck was required.

**2. Russ Lowry - Central Dispatch**

Mr. Russ Lowry, Emergency Services Coordinator, gave a presentation on the county's Central Dispatch Operation. He said that at the present time the system is manned by five dispatchers who answer all emergency calls for the Police, Sheriff, Fire and Emergency Medical Services, and dispatch the necessary equipment to the scene. He said that they also perform services for the Dog Warden, Game Warden, County Forest Warden and the Volunteer Fire and Rescue Squads. Mr. Lowry said that in an effort to overcome serious

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problems with the amount of traffic being handled by Central Dispatch, they are requesting additional part-time staff funds in order to have two persons operating the multiple radio system at peak times. He said that they are also requesting part-time help to assist in some very time consuming functions. He said that the Central Dispatch is now handling more calls than is recommended by the National Fire Protection Agency to be handled by one dispatcher. Mr. Lowry played a cassette tape of a typical day at the Central Dispatch Office. He asked the Board to support their request.

Mr. Oliver commented that there are situations where the dispatcher is in a counseling position and while it doesn't happen everyday, it does happen.

### 3. Shirley Willis - Extension Service

Ms. Darlene L. Burcham, Assistant to the County Administrator, commented that this is the third year the Extension Service has made a request for a vehicle and the staff is convinced of a need for the vehicle. She said that in the past year there have been efforts made to try to integrate extension services more heavily throughout the county to make them feel like they really belong to the county. Ms. Burcham said that the county staff sees a great need to utilize extension services and therefore would recommend approval.

Ms. Shirley Willis, Extension Agent Unit Chairman, stated that with the increased cost of gas, travel reimbursement for use of personal cars covers only a small portion of the actual expenses occurred. She said that mileage rates have increased from 15¢ to 18.5¢ per mile, but over the past four years the reimbursements have not increased and are no longer adequate. She said that the agents have occasionally used their own personal funds to assist citizens. Ms. Willis said that the Extension Service can provide citizens with ways to save money, and she feels the vehicle will serve to make the Extension Service a more visible part of the total services provided by the county and citizens will feel that they have more control over services rendered and will become more involved in their programs. She urged the Board to grant their request because the advantages outweigh the disadvantages.

Mr. DePue asked if this vehicle would replace the use of personal cars.

Ms. Willis said that a vehicle could not totally replace the use of personal cars because there will be times when all agents may need the car, but it will be done on a most-needed basis.

Mr. DePue asked what size car they are interested in.

Ms. Burcham commented that the primary concern is a vehicle large enough to carry demonstration and program materials, perhaps a station wagon. She said use of the car would be set up similar to other pool arrangements in the county with the number of miles driven recorded, etc.

Mr. Bartlett asked Ms. Willis if she knew of any other jurisdictions which have purchased a vehicle.

Ms. Willis said the only area she knew of was in Virginia Beach, and they have three vehicles to use for their various programs.

Mr. Bartlett asked if the \$11,210 was only for the vehicle.

Mr. McDonald commented that that figure included the purchase of a radio, office improvements, carpet furnishings and materials for a demonstration kitchen.

### 4. Darlene L. Burcham - Recreation

Ms. Burcham stated that the staff has provided a breakdown of the operating budget of the Recreation Program. She said that basically the summer program will be similar to that operated last year with funds consumable for supplies and field trips, repair of equipment (fences, swings, etc.). She said that additionally the capital budget is \$3,700 to cover major improvements to mini-

parks and required match for potential grants for bicycle paths and a boat ramp in the county. She further stated that since the Recreation Coordinator position has been finalized and filled, she has heard from a neighborhood that wants to donate land; a civic group called to donate playground equipment and Mr. Cross' parents have received calls from persons interested in being instructors. She said that Mr. Cross has visited the community looking for housing and is already thinking of ways to involve the community. She also said that she feels that all of these are good indicators for a sound recreation program.

Mr. Bartlett asked if the Community Center Feasibility Study will be funded through this department.

Ms. Burcham commented that it would not.

In regard to improvements of mini-parks, Mr. Frink asked if it is legal to put barbed wire on top of fences to keep intruders out.

Ms. Burcham said she thought the county might run into liability issues.

Mr. McDonald commented that there are a number of things that the staff does not know about concerning recreation and once Mr. Cross comes to the county with his knowledge the staff can become more knowledgeable in this area.

Mr. DePue commented that he supports 90% of the items discussed and he anxiously awaits Mr. Cross' arrival to see what direction the county's recreation program is headed this summer. He asked when Mr. Cross is to arrive.

Ms. Burcham said that Mr. Cross will arrive on April 27, 1981 and will be introduced to Board members at their afternoon meeting on that day. She said that she gave him copies of the Master Plan and the draft of the Joint Recreation Study we received from York County on last year's summer program. She said that it is very obvious that he is interested and very anxious to start working in the county.

##### 5. Wayland Bass - Landfill Capital Project

Mr. Bass commented that the County Landfill is currently receiving refuse from the growing portions of the County economy, including the Busch Corporate Center, Owens Illinois and the Old Colony Shopping Center. He said that currently the staff is working to improve Landfill Management by implementing the user charge system and installing refuse weighing scales to apply the user charge system. These improvements enable the staff to record the origin of refuse, the type of refuse, the quantity of refuse and the way in which refuse is reaching the Landfill. He showed the Board a computer print out which summarizes this data. Other current Landfill improvements include the all-weather truck access road, the purchase of a refuse compactor and the completion of an operations building, which will house scale operations, employees facilities and the Landfill office. Mr. Bass said that significant progress has been made in 1981. In 1982, he recommends the purchase of a bulldozer and an earth mover to clear the ravine areas of the Landfill and to prepare these areas to receive refuse. This type of operation requires moving large volumes of earth long distances (\$350,000). He said that an Equipment Maintenance Building is requested in the FY 82 Budget, at an estimated cost of \$50,000. This building will enable the staff to adequately maintain landfill equipment. Mr. Bass said that \$85,000 is also requested for Landfill Site Improvement which include the extension of the access road, site work for the proposed Maintenance Building and miscellaneous site work items such as erosion control measures.

Mr. Taylor asked if the \$50,000 for the shed would just provide for housing or will it be a shop also.

Mr. Bass said that it will be a shop also -- a butler type building.

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6. Deward Martin - Water Development Capital Project

Mr. Martin said that the FY 82 Water Improvement Program includes water main extensions on Longhill Road, from Middle Plantation to Forest Glen and from Olde Towne Road to Eastern State Hospital, from Eastern State Hospital to Carriage Road and then along Ironbound Road and Strawberry Plains Road to Route 5. In addition, a water main is planned on Centerville Road from Lightfoot to Forest Glen. He said that the Pottery Project is in operation and that the Route 60 West Water Main currently under construction will interconnect the Pottery, the Toano Water System and the Longhill Water System. Mr. Martin reported that HUD and FHA grant and loan funds are available for water improvements in Mooretown and water and sewer improvements in Forest Glen. Mr. Martin concluded that eventually the staff hopes to extend water to subdivisions that have small water systems that do not provide adequate fire protection. He appealed to the Board not to cut the water improvement budget because, in his opinion, it is an excellent investment of County funds.

A brief discussion followed.

Mr. Edwards called a five minute recess.

**B. DISCUSSION AND REVIEW OF REVENUES/EXPENDITURES**

**1. Chairman - Discussion of Revenues**

Mr. Bartlett commented that he would like for the Police Department to check motor vehicle decals.

Mr. Edwards asked if anyone had any questions concerning revenues. No one commented.

**2. Discussion of Expenditures Excluding Schools**

Mr. Edwards began a page by page review of the expenditures.

Mr. Bartlett moved to eliminate the vehicle from VPI/SU. He said that he felt that employee reimbursements would be a better method and he suggested that the allotment be increased and added to their operating expenses within the budget. He added that he recognizes the fact that VPI provides services on limited income, but at the same time he does not feel the county should take on this state funded item.

A discussion ensued. The motion carried by a 4-1 roll call vote with Mr. Frink voting no.

Mr. DePue moved to give \$1,000 to VPI Transportation Budget, but after a brief discussion, Mr. DePue's motion was deferred until the April 15th work session.

Mr. DePue moved to eliminate the contribution to the Peninsula Economic Development Council and instead contribute to the Chamber of Commerce. He said that he has heard good things about PEDC, but he is not sure that James City County would benefit. He said that the Chamber of Commerce was supportive when the county was seeking enabling legislation for the room and meals tax.

Mr. Edwards commented that he would vote against the motion based on his feelings that the Peninsula Economic Development Council is a very responsible corporation.

Mr. Taylor stated that he would also vote against the motion. The motion was defeated by a 4-1 roll call vote with Mr. DePue voting aye.

Mr. Frink stated that he is concerned about giving such a substantial amount of money to the Peninsula Economic Development Council. He fears the county will get development it really doesn't want. He moved to eliminate the contribution to PEDC.

Mr. Taylor commented that he agreed with Mr. Frink and would support the motion.

Mr. Bartlett stated that at the beginning he was a bit skeptical about PEDC, but he thinks the time has come for James City County to look around at what is happening in the entire Peninsula. He said that James City County is a very attractive area and the Board should recognize that the county has an obligation and a sense of responsibility to citizens from an economic standpoint. He said that he would not support the motion.

The motion carried by a 3-2 roll call vote, with Messrs. Bartlett and Edwards voting no.

Mr. Bartlett moved to delete the request for four new positions at the Fire Department.

Mr. Frink stated that he would not support the motion because he feels the county has an obligation to protect the industries in the county.

The motion carried by a 4-1 roll call vote with Mr. Frink voting no.

Mr. Bartlett moved to delete the operating expenses for the aerial ladder truck.

Mr. DePue commented that he would prefer deferring discussion of the aerial ladder truck to allow him to discuss and study the matter further with Chief Woody.

On the basis of Mr. DePue's statement, Mr. Bartlett withdrew his motion.

Mr. Bartlett moved to delete the 1½ dispatcher positions. He said that Mr. Lowry has done an admirable job, but this particular office is one that experiences high and low peaks. He asked if it would be effective to put another person in that office particularly since it is not very large and noise is a problem.

Mr. Oliver noted that Central Dispatch will be moving to the new Law Enforcement Building.

Ms. Burcham added that that is one of the reasons certain areas in the Law Enforcement Building are being sound proofed.

Mr. McDonald commented that this item was considered a priority by the budget review team.

Mr. Edwards said that he would not support the motion.

The motion was defeated by a 4-1 roll call vote with Mr. Taylor voting no.

Mr. DePue indicated he may ask that the staff reduce the percentage of employees who receive merit increases at the next work session and he wanted supervisors to think about dropping the rate from 70 to 50%.

Mr. Edwards moved to recess until 7:00 P.M. on April 20, 1981 for the final public hearing on the budget. The motion carried by a unanimous roll call vote.

The meeting RECESSED at 6:10 P.M.

  
James B. Oliver, Jr.  
County Administrator

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AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE THIRTEENTH DAY OF APRIL, NINETEEN HUNDRED EIGHTY-ONE AT 7:30 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District  
 Abram Frink, Jr., Vice-Chairman, Roberts District  
 Gilbert A. Bartlett, Jamestown District  
 Perry M. DePue, Powhatan District  
 Stewart U. Taylor, Stonehouse District  
 James B. Oliver, Jr., County Administrator  
 John E. McDonald, Assistant to the County Administrator  
 Frank M. Morton, III, County Attorney

B. MINUTES

Mr. DePue moved to approve the minutes of March 23, 1981 and March 30, 1981 as submitted. The motion carried by a unanimous roll call vote.

C. PUBLIC HEARINGS

1. Music Festival - Consideration of an application of B & G Productions for a family blue grass festival to be held at the Twin Oaks Campground on Route 168, Loano, Virginia, on September 25, 26, and 27, 1981.

Ms. Darlene Burcham, Assistant to the County Administrator, presented this matter to the Board. She stated that the reviewing parties have found the application satisfactory, therefore, the staff recommends approval.

Mr. Taylor asked if B & G Productions held a music festival before.

Ms. Burcham answered that B & G Productions held a music festival in the county the same time in September last year and that it was approved under the old ordinance's conditions. However, this year, the ordinance is more stringent and the applicant has complied with the conditions.

Mr. Edwards opened the public hearing.

Mr. R. M. Hazelwood commented that he feels the County does not need this type of business and moreover, there are places such as the Coliseum which would be a more appropriate location. He made reference to the letter he wrote to the County last year concerning the noise caused by the festival.

There being no other speakers, Mr. Edwards closed the public hearing.

Mr. DePue asked if there are any provisions in the ordinance about notifying adjacent property owners of these events.

Mr. Morton, County Attorney, answered that there are no provisions in the ordinance to notify adjacent property owners beyond putting public notices in the newspaper.

Mr. DePue asked if it would be safe to assume that the adjacent property owners were notified informally.

Mr. Morton said that it would not be appropriate to use public funds beyond putting public notices in the paper.

Mr. DePue commented that he shared Mr. Hazelwood's concern about activities such as this. He said that he is concerned about the negative effect of