

REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE TWENTY-SEVENTH DAY OF JULY, NINETEEN HUNDRED EIGHTY-ONE AT 3:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District  
 Abram Frink, Jr., Vice-Chairman, Roberts District  
 Gilbert A. Bartlett, Jamestown District  
 Perry M. DePue, Powhatan District  
 Stewart U. Taylor, Stonehouse District

James B. Oliver, Jr., County Administrator  
 John E. McDonald, Assistant to the County Administrator  
 Frank M. Morton, III, County Attorney

B. MINUTES

Mr. Edwards asked for corrections in the Minutes of June 22, 1981. Mr. Bartlett had one change on Page 4; his comment was that the phrase reading "rising force continues to be the landlord..." should read "driving". Mr. Edwards asked for a motion to approve the Minutes with this change and they were approved unanimously.

Mr. Edwards introduced Jill Pope from the Virginia Association of Counties who was visiting a number of counties in the local area. He also introduced Mr. Sam Powell of the James City County School Board who in turn introduced Dr. John Allen, Superintendent of the School Board. Dr. Allen thanked Mr. Oliver for the invitation to the County's Goals Session and he added that he looked forward to working with the County.

C. HIGHWAY MATTERS

Mr. Frank N. Hall, Resident Engineer for the Virginia Department of Highways and Transportation, addressed the Board. Mr. Hall discussed the expenditures of the Highway Department and stated that expenditures for maintenance had exceeded the budget by about \$22,000. He added that when it was decided that there would not be a snow-related expense, the Highway Department lost approximately \$35,000 allocated to the County. Mr. Hall continued with some delinquent items. He said that he was still checking on Mr. Taylor's request about a piece of property near the reservoir. Mr. Hall said that the signal at the Pottery has had several new components installed to help correct the problem.

Mr. Edwards asked about the signal at the intersection of Route 199 and Route 5. Mr. Hall said that the signal had been checked and the technician could not find anything wrong with it.

Mr. DePue had some concerns about the height of the grass on Route 60 around the stores in Norge and the Lightfoot intersection. He asked Mr. Hall to keep a particular look at these two places. Mr. DePue also stated that there were two individuals in the audience from Norge who would like to make a presentation.

Presentation

Mr. Gary Massey from Kristiansand presented a petition from the Kristiansand's Home Owners Association for a left-hand turn lane through the center of Route 60 in Norge, similar to the turning lane in Williamsburg on Route 60 at the John Yancy Motel. Mr. Massey listed the procedure he has taken so far, such as speaking with Mr. Hall, speaking with the residents, at Mr. Hall's suggestion to obtain signatures from the residents of Kristiansand and Norge and then come before the Board of Supervisors to process a resolution proposing a left-hand turn lane through the center of Route 60/Norge.

AAJ927

Mr. Oliver suggested that the Board turn the matter over to the staff and have the Planning Department look at it and prepare the appropriate resolution for the Board's approval at the August 10, 1981 meeting.

This was approved by Mr. Edwards and was agreed to by Mr. Massey.

D. PRESENTATIONS

Mr. Edwards introduced Mr. John Holdren from the Department of Social Services.

Mr. Holdren announced that the Department of Social Services had been awarded a Mini-Grant by the State Department of Welfare for \$1,845.00 in the area of child protective services. He added that the funds are Federal funds for the State Department of Welfare to administer to all human services.

Mr. Holdren stated that the program was an adolescent parent education and prevention program and in response to the high number of young parents in James City County. Mr. Holdren added that the Department's concern is that young parents may not be prepared for the responsibilities of parenthood and the risk of child abuse. He explained that the program was designed to help build and improve the parenting skills of these young parents. Mr. Holdren stated that the program consisted of four group sessions each lasting for 10-12 weeks and each group being composed of 8-10 young parents. He stated that the main budget requirements consisted of providing transportation and child care arrangements, if necessary. Mr. Holdren stated that the most important aspect of the program is once the staff has completed the program they will have the skills to carry it on year after year. He asked the Board to approve the resolution for the award of the \$1,845.00.

Mr. Edwards asked for questions and there being none, the motion was approved unanimously.

Mr. DePue asked about the birth rate of sixty births per year to parents between the ages of 15 and 19, and he asked if this was higher than average.

Mr. Holdren stated that he had not done a comparison with other counties and that this was a need stated to him by other agencies and staff.

Mr. DePue stated that we did not receive the grant on the basis that James City County was a particularly hard-hit area on this problem.

Mr. Holdren stated that this was correct.

Mr. Oliver stated that Ms. Burcham had some statistics on this topic and that our area was particularly high in the illegitimate birth area. Ms. Burcham added that the County was also high in the infant mortality rate that is associated with early child-bearing years.

R E S O L U T I O N

WHEREAS, the Board of Supervisors of James City County has previously authorized an appropriation in the Social Services Fund; and

WHEREAS, the Welfare Board has accepted a Mini-grant from the State Department of Welfare for an Adolescent Parent Education and Prevention Program in the amount of \$1,845;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors amends the appropriation and revenue for the Social Services Fund to reflect this \$1,845 award as follows:

Revenue from Commonwealth	+ \$1,845
Adolescent Parent Education and Prevention	+ \$1,845

E. CONSENT CALENDAR

Mr. Edwards moved to approve all the items on the Consent Calendar unless any Board member wished to remove any items. There were no objections to any item on the Consent Calendar and the motion carried by a unanimous roll call vote. The following items were approved:

1. Case No. CUP-15-81 - Conditional Use Permit - Mr. Roger Estep.

R E S O L U T I O N

CONDITIONAL USE PERMIT

WHEREAS, it is understood that all conditions for the consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a temporary office/construction trailer on property owned and developed by James City County as described below and on the attached site location map.

Applicant:	Mr. Roger Estep
Tax Map ID:	(48-1) (1-3)
District:	Berkeley
Zoning:	B-1, General Business
Permit Term:	Limited to the completion date of the project (July 1, 1982) in accordance with Section 20-23(f).
Further Conditions:	None

2. Carry Forward of Operating Appropriations.

R E S O L U T I O N

CARRYFORWARD OF OPERATING APPROPRIATIONS

WHEREAS, the Board of Supervisors did appropriate funds in fiscal year 1981 to accomplish certain projects, and

WHEREAS, certain of these projects were not completed as of June 30, 1981, thus necessitating carrying forward of funds in order to complete these projects;

NOW, THEREFORE BE IT RESOLVED, by the James City County Board of Supervisors that the following unspent appropriations be carried forward to the 1982 fiscal year operating budget:

EMS Donated Revenue	\$ 5,437.00
Cable TV Revenue	9,183.00
Vehicle Management Study Grant	8,903.00
VML Financial Planning Grant	856.00
Legal Services - Annexation	15,000.00
Zoning Ordinance Professional Services - Planning	7,975.00
Street Lights - New	9,500.00
Street Signs	3,190.00
Extension Agent - Furniture	600.00
Litter Control Grant	349.00
	<u>\$60,993.00</u>

AAJ927

3. Certificate of Warrants.RESOLUTIONCERTIFICATION OF WARRANTS

WHEREAS, the Board of Supervisors of James City County must certify warrants under the Code of Virginia;

THEREFORE, BE IT RESOLVED, that on a motion made by Mr. Edwards and carried by a majority roll-call vote, the Board of Supervisors of James City County hereby certifies the following warrants for the month of June, 1981:

GENERAL FUND	Checks	#100292-100726
	Totalling	\$1,614,614.55
GENERAL FUND PAYROLL	Checks	#200766-201046
	Totalling	\$199,693.28
SANITARY DISTRICT NO. 1	Check	#500002-500004
	Totalling	\$4,707.67
SANITARY DISTRICT NO. 2	Checks	#600005-600011
	Totalling	\$2,737.36
SANITARY DISTRICT NO. 3		Account Closed
SUBDIVISION ESCROW		-0-
COMMUNITY DEVELOPMENT	Checks	#339-342
	Totalling	\$782.90
REVENUE SHARING	Checks	#400003-400008
	Totalling	\$6,004.77
JCC BOND SINKING FUND		-0-

4. State Aid to the Williamsburg Regional Library.RESOLUTIONWILLIAMSBURG REGIONAL LIBRARY GRANT AID

WHEREAS, the Board of Supervisors of James City County has been advised that \$54,544 has been approved in a Grant-in-Aid of the State Library Board for the Williamsburg Regional Library for FY81-1982, and

WHEREAS, the Board of Supervisors of James City County must submit written approval allowing expenditure against such Grant-in-Aid to be made.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City Coun authorizes the acceptance of \$54,544 in Grant-in-Aid funds from the State Library Board for the FY81-1982, and

BE IT FURTHER RESOLVED that the Williamsburg Regional Library Board be authorized and directed to comply with requirements which must be met in order to receive Grants-in-Aid, and

BE IT FURTHER RESOLVED that the County Administrator be authorized and directed to execute the authorization of expenditures in State Aid funds.

This was set for public hearing on August 10, 1981.

R E S O L U T I O N

Execution of Deed

WHEREAS, the Board of Supervisors received a Deed of Easement, dated August 24, 1974, between James City County Sanitary District No. Two and John H. and Alvis H. Jensen; and

WHEREAS, the Sanitary District No. Two has no need for said easement and is requesting to convey all its rights, title, and interest to the described property in the attached Deed back to the Grantees.

NOW, THEREFORE, BE IT RESOLVED that the Chairman and Clerk to the Board are authorized and directed to execute a deed dated by and between the Board of Supervisors and John H. and Alvis H. Jensen conveying the therein described easement back to the Jensens.

Mr. Edwards inquired about the reduced size typing of the resolutions.

Mr. Oliver stated that this was an attempt to reduce the use of legal size paper. He added that if there were any problems with this size type we would change to the legal size for the next Board meeting.

There were no objections.

F. BOARD CONSIDERATIONS

1. Supplemental Appropriations - Chamber of Commerce

Mr. John E. McDonald presented a resolution to the Board stating that at the last Board meeting the Board was requested to adopt a resolution allocating \$3,000.00 to the Chamber of Commerce to obtain rental space for the Virginia Employment Commission for one year. Part of that resolution required a matching fund of \$9,000.00 to be made before any of the County's funds are spent. Mr. McDonald added that working with Mr. Val Wasson of the Chamber of Commerce, and Mr. Frank Force, City Manager for Williamsburg, the total cost of the program is less than was indicated at the last meeting. The attached resolution amends the previous resolution and reduces the matching funds necessary for the rental. He added that part of the savings is due to the fact the landlord reduced the rent by \$100 per month plus the state picked-up the first month's rent and the City of Williamsburg and York County have acted on and approved their appropriations. The attached resolution is a slightly revised form of the previous resolution. Mr. McDonald asked for questions.

Mr. DePue asked about the remaining \$2,295.

Mr. McDonald stated that he had talked to Mr. Force and it appeared very likely that it would be forthcoming.

Mr. Edwards asked for a motion to approve the resolution and it was approved by a unanimous roll call vote.

R E S O L U T I O N

SUPPLEMENTAL APPROPRIATION - CHAMBER OF COMMERCE

WHEREAS, the Board of Supervisors of James City County, Virginia has previously authorized a supplemental appropriation to the Williamsburg Area Chamber of Commerce for the purposes of providing office space for the Virginia Employment Commission;

AAJ927

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of James City County that its resolution of the 6th day of July, 1981 transferring \$3,000.00 from contingency be amended as follows:

That such funds shall be expended by said Chamber only if the matching sum of \$6,295.00 is provided for the purposes of providing office space for the Virginia Employment Commission.

2. Centralized Duplicating and Printing Facility/Government Center

Mr. John E. McDonald presented this item to the Board. He stated that the reduced resolutions are a part of this process. He stated that the procedure of reducing on this machine is one asset and added that the entire Board folder for this meeting was duplicated on the School Board's machine. He stated that the machine represents a reduction in time, labor, and cost for the County. He further stated that one proposal from the School Division was that the machine be open to both the City and County on a priority basis. Mr. McDonald stated that for service for one year the School Board was retaining a CETA funded operator and asked that the City, County, and School Board jointly contribute to pay the operator. The School Division supplies paper and the duplicating service for about 1.3¢ per copy. Mr. McDonald stated that he thought this would be an excellent cost-savings program for the County. Mr. McDonald asked for questions.

Mr. Bartlett stated an interest in the amount of savings this would come to.

Mr. McDonald stated that at present the cost to run copies plus paper is about 4.2¢ per copy. He added that with the proposed agreement, the County hopes to reduce the need for its present duplicating equipment, overhead, and maintenance costs.

Mr. Bartlett stated that if the County is going to be able to reduce its equipment with this new machine it was heading in the right direction; but it would be a different outlook if the County were merely adding to its present system.

Mr. McDonald stated that this new equipment would modify the need for the County's present system, and added that the County was re-evaluating the necessity for the present duplicating machines and whether to replace them with small desk-top machines. He stated that on a per copy basis annually, the savings was approximately \$4,000 and with any machine elimination that would increase the savings even more.

Mr. Edwards asked what the 1.3¢ covered.

Mr. McDonald stated that it covers the duplicating service, labor, and paper. He added that further in the budget the County would have to supplement some of the paper. He said that another provision of the agreement deals with the knowledge that the County and the City contributed to the School Board to enable them to buy this equipment. He further stated that the County contributed \$25,000.00 and the 1.3¢ would be assessed against this sum first for approximately the next two or three years and for that period there will be no real costs for duplicating (with the exception of the \$2,500.00 for the operator).

Mr. DePue asked that a summary of the disposition of the School Board's duplicating machine and the County's use be included in the Board's reading material for the next few months. He also asked if it would be a rule that the secretaries and staff go to the School Board for the use of this machine for every copy.

Mr. McDonald stated that he would not suggest this for every copy and the possibility would be to go on a twice a week basis or so.

Mr. Edwards asked for a motion to approve the resolution and it was approved by a unanimous roll call vote.

R E S O L U T I O NSCHOOL ADMINISTRATIVE OFFICE PRINTING AND DUPLICATING SERVICES

WHEREAS, the Board of Supervisors of James City County has been requested to consider the possibility of a consolidated printing and duplicating facility;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County authorizes the County Administrator to enter into an agreement with the School Board for the purposes of providing a consolidated printing and duplicating facility and that the County Administrator be authorized to provide to the School Board the sum of \$2,504.00 from existing budget accounts for duplicating and printing services for the fiscal year ending June 30, 1982.

3. Funding for Energy Conservation Studies of the EOC Building and Courthouse

Mr. Oliver presented this item stating that it had come before the Board once before and the Board had authorized the staff to make application for Federal Funds to do an energy conservation study at the Courthouse and EOC Building. He said that the County has been successful in being offered \$1,992.00 from the State, and he recommended the approval of the resolution. He stated that this amount was included in the Board's budget and this resolution was merely an announcement of the funds to be received.

Mr. Edwards asked for questions and there were none. He asked for a motion to approve the resolution and the resolution was passed by a unanimous roll call vote.

R E S O L U T I O NAPPROPRIATION OF FUNDS FOR ENERGY CONSERVATION STUDIES

WHEREAS, the Board of Supervisors of James City County, Virginia recognizing the need for consideration of energy conservation measures with reasonable payback periods, authorized the filing of an application for assistance from the State Office of Emergency and Energy Services (OEES) to support half the costs of such a study; and

WHEREAS, funding in the amount of \$1,992 has been awarded for this purpose; and

WHEREAS, \$1,992 is available under "Local Grants Match" fund for the County share required.

THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby appropriates as revenue \$1,992 from the Grant Award, and hereby authorizes the transfer of \$1,992 from "Local Grants Match" Account to "Energy Conservation Studies".

4. Landfill Capital Improvement Program - FY 1982

Mr. John E. McDonald stated that in the FY 1982 Capital Improvements budget the Board approved approximately \$370,000.00 primarily for landfill equipment. Mr. McDonald stated that the resolution was to reallocate about \$140,000 of that fund to purchase land adjacent to the landfill. Mr. McDonald hoped that enlarging the landfill would eliminate

AAJ927

the need for equipment. He asked the Board to approve the resolution.

Mr. Taylor asked about the number of acres to be purchased.

Mr. Morton stated that the purchase included 122.3 acres.

Mr. Edwards asked for a motion to approve the resolution and the resolution passed by a unanimous roll call vote.

#### R E S O L U T I O N

##### LANDFILL CAPITAL PROJECT BUDGET - FY82

WHEREAS, the Board of Supervisors of James City County desires to expand the present landfill site, and

WHEREAS, funds sufficient to allow for the expansion site have been previously appropriated in the Landfill Capital Project budget for equipment,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County does hereby reallocate \$140,000, previously appropriated in the Landfill Capital Project for the 1982 fiscal year for landfill equipment for the purposes of purchasing real property, and

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to act on its behalf in the acquisition of certain property for the expansion of the present James City County Landfill in an amount not to exceed \$140,000.

#### G. MATTERS OF SPECIAL PRIVILEGE

Mr. Edwards asked for any comments that the audience might like to make.

Mr. Bartlett introduced Mrs. Irene Douglas who was representing a group of citizens in the Jamestown District on Anthony Wayne Road.

Mrs. Douglas quoted from a newspaper clipping from the Daily Press in regard to a "minister testing the zoning ordinance." She continued that the minister mentioned lived next door to her. She presented a dialogue she had with the minister over a period of time to the point that brought her to this Board meeting with some concerns over the zoning ordinance. She also presented some correspondence between Mr. Lane, County Building Inspector, the Reverend Whitman and Mr. Gilbert Bartlett. Mrs. Douglas stated she has followed-up on the process and is unhappy with the outcome.

Mr. Bartlett stated that the problems Mrs. Douglas is facing not only centers around the zoning ordinance but the process by which the ordinances are enforced. Mr. Bartlett asked that the matter be directed to the appropriate staff and hope that the situation is reported on at the next Board meeting.

Mr. Edwards then stated that this would be a consideration at the Board's next meeting.

#### H. REPORTS OF THE COUNTY ADMINISTRATOR

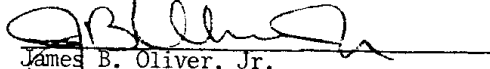
Mr. Oliver stated for the public record that it is the staff's intention to attempt to manage the August agenda so that the Board would not have its August 24, 1981 meeting.

Mr. DePue commended the staff on the County's Exposition and their good work. He also stated that he was concerned about the County's representation in the General Assembly. He presented figures for the area districts stating that Mr. Grayson's District, the 47th, would consist of four counties - the City of Williamsburg, Town of Poquoson and a population of 92,000 (73% over the target population of 53,463). Mr. DePue stated that the 47th floater seat would represent a total of 214,000 of which the City of Hampton totalled 122,000. Mr. DePue stated that he hoped the County would not get a floater seat but would end up with a delegate to represent this area.



Mr. Edwards asked for any other item that the Board members might have; there were none. He moved to adjourn and the motion carried by a unanimous roll call vote.

The meeting ADJOURNED at 3:45 P.M.

  
James B. Oliver, Jr.  
Clerk to the Board

AAJ927



## MEMORANDUM

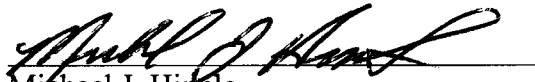
**Date:** May 12, 2015  
**To:** Records Management  
**From:** The Board of Supervisors  
**Subject:** Board of Supervisors Minutes: January 26, 1981; March 27, 1981; and July 11, 1981


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The following minutes for the Board of Supervisors of James City County dated January 26, 1981; March 27, 1981; and July 11, 1981 are missing an approval date and were either never voted on or never presented for approval in the year surrounding these meetings.

These minutes, to the best of my knowledge, are the official minutes for the January 26, 1981; March 27, 1981; and July 11, 1981 Board of Supervisors meeting. They were APPROVED by the current Board of Supervisors at the May 12, 2015 meeting.

Please accept these minutes as the official record for January 26, 1981; March 27, 1981; and July 11, 1981.

  
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Michael J. Hipple  
Chairman

  
\_\_\_\_\_  
Bryan J. Hill  
Clerk

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