

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 24TH DAY OF FEBRUARY, 1998, AT 7:03 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

Jack D. Edwards, Chairman, Berkeley District  
David L. Sisk, Vice Chairman, Roberts District

John J. McGlennon, Jamestown District  
Ronald A. Nervitt, Powhatan District  
M. Anderson Bradshaw, Stonehouse District  
Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

**B. PRESENTATION**

1. Small Business Assistance Strategy

Mr. Sanford B. Wanner, County Administrator, introduced Mr. Keith Taylor, Director of Economic Development, who detailed the strategy on how to be more effective in guidance and support of small business. He further stated that the assistance strategy stressed improved customer service, communication, access to statistical information and other market research tools, education, and improved quality and availability of labor.

**C. PUBLIC COMMENT**

1. Mr. John Lott, 909 Wood Duck Commons, expressed concerns about drainage from the new Quail's Ridge development, who owned common ground between Season's Trace and Quail's Ridge, and asked why three lots (one of which he owned) bordering the development were not shown on the plans nor notified about the development.

2. Ms. Linda Tiexeira, 904 Wood Duck Commons, requested no further work be done in Quail's Ridge development until concerns for buffer areas, lot lines, and impacts of drainage on homes already built in Season's Trace were addressed.

Mr. John T. P. Horne stated that staff would conduct a review and respond to the citizens' questions.

**D. MINUTES - February 10, 1998**

Mr. Edwards asked if there were additions or corrections to the minutes.

Mr. McGlennon made a motion to approve the minutes.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

**E. HIGHWAY MATTERS**

Mr. Quintin Elliott, Williamsburg Resident Engineer, Virginia Department of Transportation, gave an update on projects and on Route 199 construction schedules.

Mr. Elliott stated that the Grove interchange was underway with expected completion by the end of 1999. He gave completion dates estimated for segments of Route 199 as June 1999 - Route 60 to Longhill Road, with new Longhill Road completion October 1998; Longhill Road to Ironbound Road - June 1999, with some sections opened in conjunction with retail businesses; Route 5/Route 199 now between Phase 3 and Phase 4, with striping to be done when weather permitted and June 1999 as completion date. He emphasized that some reconfiguration and additional lanes on Route 5 at Williamsburg Crossing Shopping Center would also be constructed.

Mr. Edwards asked how a delay in contracts would affect the opening schedule for Route 199.

Mr. Nervitt asked how the Jamestown Road (Route 31)/Route 199 intersection would be affected upon completion of Route 199.

Mr. Horne responded that an analysis had been planned to be completed this year by Hampton Roads Planning District Commission on the Route 31/Route 199 intersection, which is in the City of Williamsburg.

Mr. Bradshaw requested continuation of seeking a solution to pedestrian concerns on Route 60 in Toano; requested striping on Riverview Road (Route 606) from Croaker Road (Route 607) to Newman Road (Route 646); asked that drainage be checked on Route 30 at New Kent County line and at Diascund Reservoir Road Dam, and an erosion problem from highway drainage one-quarter mile north of Anderson's Corner on Route 30.

Mr. Nervitt asked for litter clean up along roads in the County, giving examples of Centerville and Jolly Pond Roads.

**F. CONSENT CALENDAR**

Mr. Edwards asked if a Board member wished to remove any items from the Consent Calendar.

Mr. Bradshaw requested the removal of Item No. 1. He stated that he would abstain from the vote for conflict of interest due to representation of a client.

Mr. Edwards made a motion to approve Item No.2 on the Consent Calendar.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

**2. March 1998 - Purchasing Month****PROCLAMATION****MARCH 1998 AS PURCHASING MONTH**

WHEREAS, the purchasing and materials management profession plays a significant role in the quality, efficiency, and profitability of all business and government throughout the United States; and

WHEREAS, in addition to the simple purchase of goods and services, the purchasing and materials management profession engages in or has direct responsibility of executing, implementing and

administering contracts; developing procurement strategies; supervision and/or monitoring the flow and storage of materials; and developing working relationships with suppliers and other departments within the organizational unit; and

WHEREAS, the persons engaged in the purchasing and materials management profession generally subscribe to the highest ideals of ethical behavior; and believe in the dignity and worth of the services rendered by the organization.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, do hereby proclaim the month of March 1998 as Purchasing Month and encourage all citizens to join us in commemorating this observance.

1. Additions and Abandonments to Route 614 - Centerville Road

Mr. Edwards made a motion to approve Item No. 1 on the Consent Calendar.

On a roll call, the vote was: AYE: Sisk, McGlennon, Nervitt, Edwards (4). NAY: (0). ABSTAIN: Bradshaw (1).

**RESOLUTION**

**ADDITIONS AND ABANDONMENTS TO ROUTE 614, CENTERVILLE ROAD**

WHEREAS, the Virginia Department of Transportation has provided this Board with a sketch dated September 22, 1997, depicting the additions, discontinuances, and abandonments required in the secondary system of State highways as a result of Project 0614-047-132, M502, which sketch is hereby incorporated herein by reference; and

WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, requests the Virginia Department of Transportation to add to the secondary system of State highways those portions of road identified by the sketch to be added, Section 2, pursuant to 33.1-229 of the Code of Virginia.

BE IT FURTHER RESOLVED that this Board hereby abandons as part of the secondary system of State highways those portions of road identified by the sketch to be abandoned, Section 1, pursuant to 33.1-155 of the Code of Virginia.

BE IT FINALLY RESOLVED that this Board orders that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

**RESOLUTION**

**ADDITIONS AND ABANDONMENTS TO ROUTE 614, CENTERVILLE ROAD**

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WHEREAS, the new road serves the same citizens as those portions of old road identified to be abandoned and those segments no longer serve a public need.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, requests the Virginia Department of Transportation to add to the secondary system of State highways those portions of road identified by the sketch to be added, Sections 3 and 4, pursuant to 33.1-229 of the Code of Virginia.

BE IT FURTHER RESOLVED that this Board hereby abandons as part of the secondary system of State highways those portions of road identified by the sketch to be abandoned, Sections 1 and 2, pursuant to 33.1-155 of the Code of Virginia.

BE IT FINALLY RESOLVED that this Board orders that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

#### **H. PUBLIC COMMENT**

1. Mr. Ed Oyer, 139 Indian Circle, stated that the use of metered mail was one reason that the School administrative costs were increasing.

#### **I. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Wanner recommended a recess for a James City Service Authority Board of Directors' meeting and then go into executive session pursuant to Section 2.1-344(A)(1) of the Code of Virginia to consider a personnel matter, appointment of individuals to County boards and/or commissions; Section 2.1-344(A)(3) of the Code of Virginia to consider acquisition of parcels of property for public use; and Section 2.1-344(A)(1) to consider a personnel matter, County Administrator evaluation.

Mr. Wanner announced the Neighborhood Conference, Saturday, February 28, 1998, 8:30 a.m. to 3:30 p.m., at James Blair Middle School, and asked Mr. Larry Foster to respond to a citizen's statement regarding water availability.

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that water supply was of great concern and limited supply in James City County and the Peninsula due to growth. He further stated that a decision on King William Reservoir would not be made for possibly two years and tremendous energy, effort, and resources would be needed to continue to seek alternative solutions.

#### **J. BOARD REQUESTS AND DIRECTIVES**

Mr. Sisk asked why public facilities are not open year-round at Kidsburg in Mid-County Park.

Mr. Wanner stated the restrooms have been secured during the winter months due to vandalism.

Mr. Edwards declared a recess for a James City Service Authority Board of Directors' meeting at 7:52 p.m.

Mr. Edwards reconvened the Board of Supervisors and made a motion to go into executive session as recommended by the County Administrator, at 8:20 p.m.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

Mr. Edwards reconvened the Board into open session and made a motion to approve the executive session resolution at 10:10 p.m.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

**RESOLUTION**

**CERTIFICATION OF EXECUTIVE MEETING**

WHEREAS, the Board of Supervisors of James City County, Virginia, (Board) has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and, ii) only such public business matters were heard, discussed or considered by the Board as were identified in the motion, Section 2.1-344(A)(3) land acquisition; Section 2.1-344(A)(1) appointment of individuals to boards and/or commissions; and Section 2.1-344(A)(1) personnel evaluation, convening the executive meeting.

Mr. Edwards made a motion to recommend the reappointment of Gloria Wallace to the Board of Zoning Appeals, for a five-year term, term expiring March 31, 2003; to reappoint David Aday, Jr., to the Colonial Group Home Commission to a four-year term, term expiring February 28, 2002, and Anthony Conyers, Jr., to a two-year term, term expiring February 28, 2000; to appoint Marsha Kinnamon to the Cable Television Advisory Committee to serve an unexpired term, term expiring June 25, 2000; and to appoint G. Curtis Gaul to Historical Commission to serve an unexpired term, term expiring August 31, 2000; and Carol W. Mathews to a three-year term, term expiring August 31, 2000.

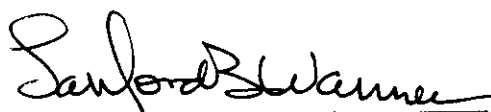
On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

Mr. Sisk will serve as Board representative on the Safe and Drug Free Schools and Communities Committee for 1998.

Mr. Edwards made a motion to adjourn.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

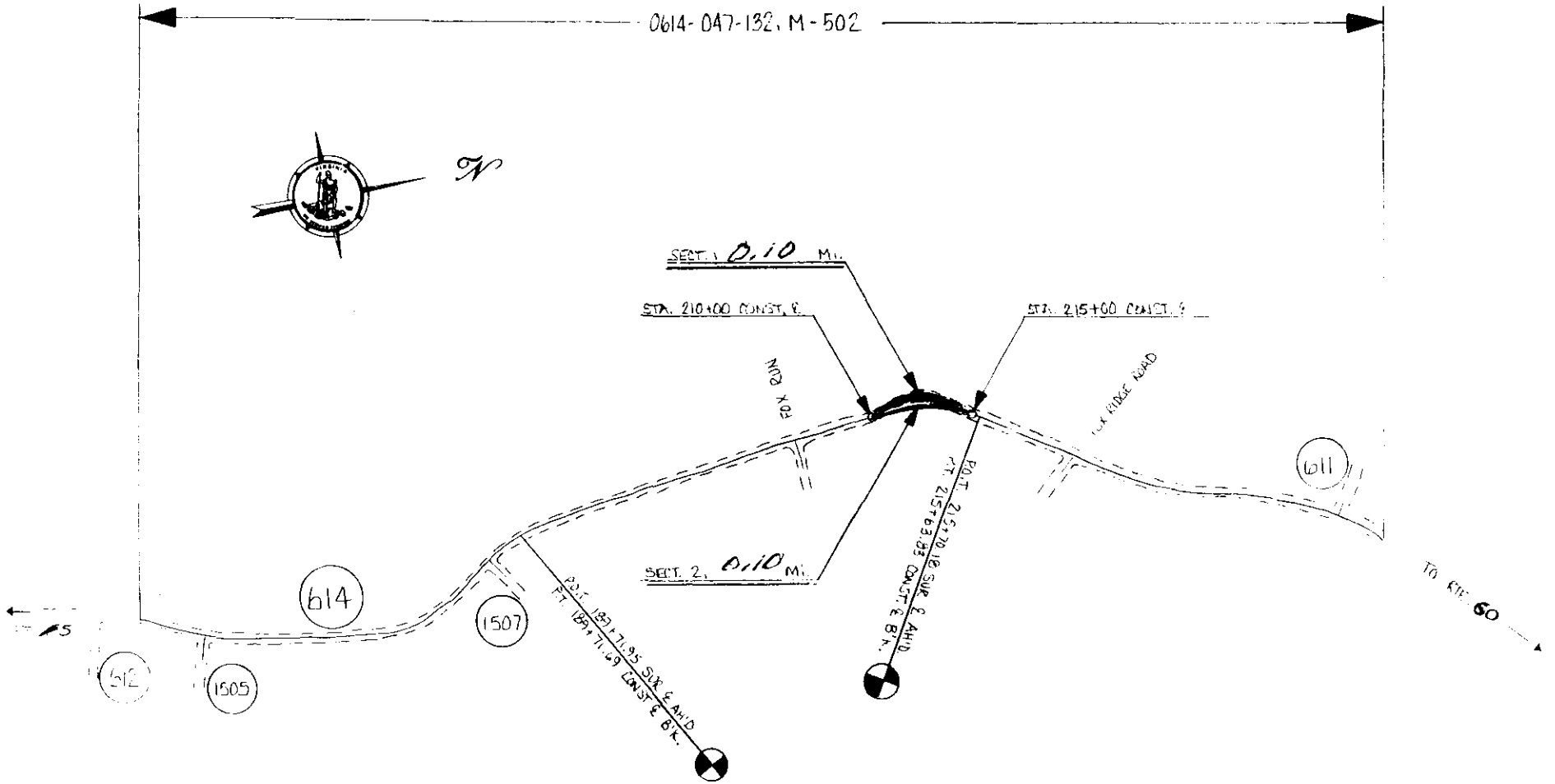
The Board adjourned at 10:15 p.m.



Sanford B. Wanner  
Sanford B. Wanner  
Clerk to the Board

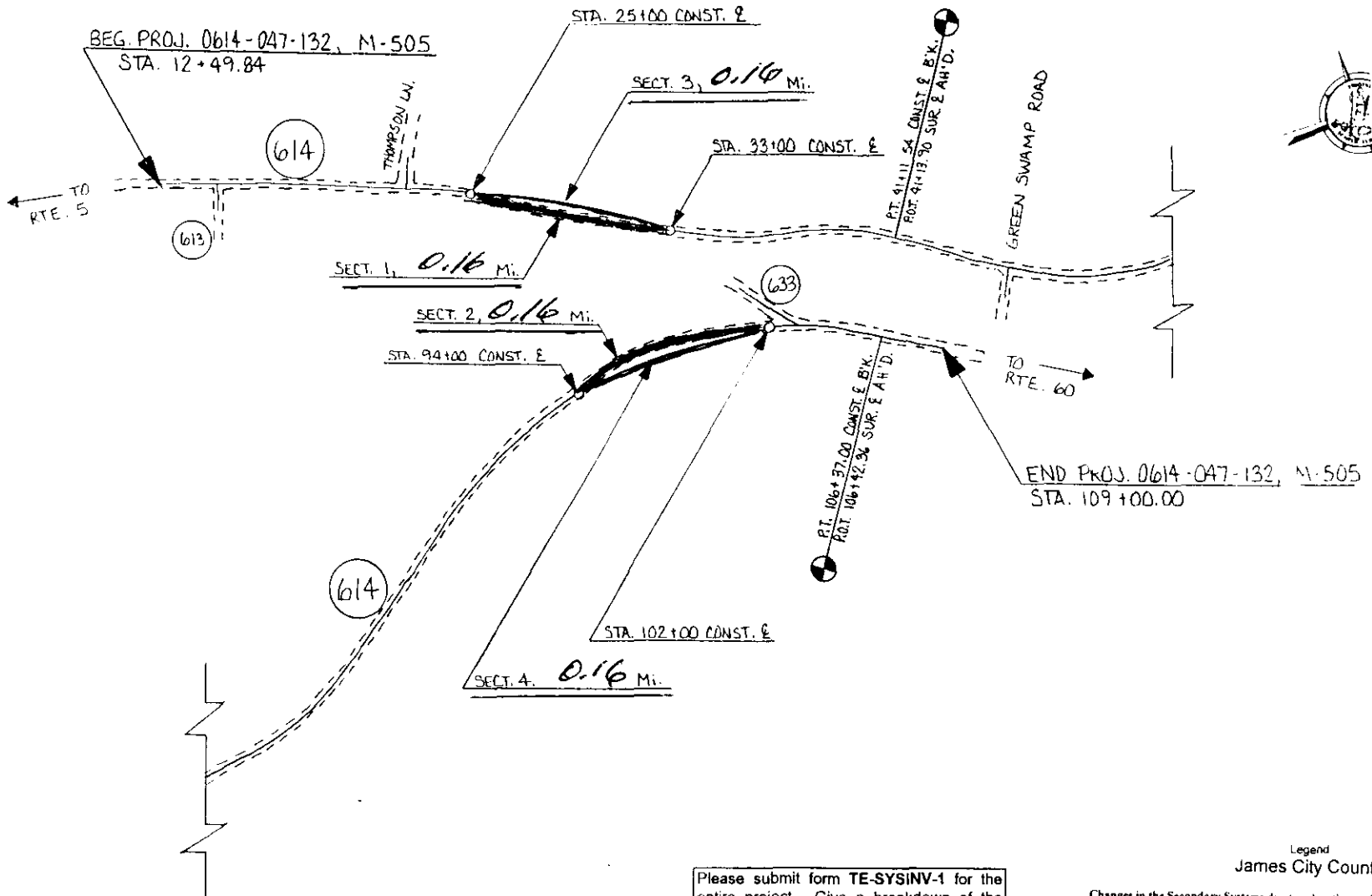
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
Please submit form TE-SYSINV-1 for the entire project. Give a breakdown of the mileage and the pavement types, reflecting post-construction conditions for all routes within the project limits.

- Legend  
James City County
- Changes in the Secondary Systems due to relocation and construction on Route 614, Project: 0614-047-132, M-502
- Section of Secondary Road location to be abandoned (§ 33.1-15)
  - Section of Secondary Road location to be discontinued (§ 33.1-15)
  - Section of new location to be added to the Secondary System (§ 33.1-229)
  - Connection to be added to the Secondary System (§ 33.1-229)
  - Section of old location to be renumbered



Please submit form TE-SYSINV-1 for the entire project. Give a breakdown of the mileage and the pavement types, reflecting post-construction conditions for all routes within the project limits.

Legend  
 James City County

- Changes in the Secondary Systems due to relocation and construction on Route 614, Project: 0614-047-132, M505
-  Section of Secondary Road location to be abandoned (§ 33.1-155)
  -  Section of Secondary Road location to be discontinued (§ 33.1-150)
  -  Section of new location to be added to the Secondary System (§ 33.1-229)
  -  Connection to be added to the Secondary System (§ 33.1-229)
  -  Section of old location to be renumbered