AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 8TH DAY OF DECEMBER, 1998, AT 7:03 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District David L. Sisk, Vice Chairman, Roberts District

John J. McGlennon, Jamestown District Ronald A. Nervitt, Powhatan District M. Anderson Bradshaw, Stonehouse District Sanford B. Wanner, County Administrator Frank M. Morton, III, County Attorney

B. PUBLIC COMMENT

1. Mr. Arthur C. Hilstrom, 3724 Brick Bat Road, stated a moratorium was needed on house construction because of its effect on water usage and traffic. He commended employees, Mr. Larry Foster and Mr. John Horne, for their access to citizens.

C. PRESENTATION

1. Employee and Volunteer Outstanding Service Awards

Mr. Edwards read and presented service awards to a group of employees Larry Walker, Gigi Lightfoot, Carla Brittle, Nancy Ellis, John Carnifax, Phil Mease, and Patty Sharp, Community Service; individual employee Norm Engel, Facilities Management; employees and volunteers Caroline Rhodes, Volunteer Services, and Kelly Wingard, Cooperative Extension, and Sandra Jimmison, Wilnette Moore, and Mr. Bartlett of Burton Woods, and Lois Polifka, Joanne Limric, Shirley Livingston, and William Hopkins, Master Gardeners; James City Service Authority employees Stuart Burcham, GaJuan Clarke, David Camby, John Carswell, Woodrow Hockaday, Steven Johnson, Dan Kenney, and Doug Lang; and volunteers Donald Hochstein, Will Barnes, Diane Joyner, Sandra Jimmison, Wilnette Moore, Paul Marriott, Vaughn Howard, Lois Polifka, Eve Monk, Delores Vaughn, Daniel Shaye-Pickell, and the Respite Day Care Program of the Williamsburg Mennonite Church represented by Mary Ann Lee.

D. CONSENT CALENDAR

Mr. Edwards asked if a Board member wished to remove any item from the Consent Calendar.

Mr. Edwards made a motion to approve the Consent Calendar.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

1. Turnover Audit - County Treasurer

RESOLUTION

TURNOVER AUDIT - COUNTY TREASURER

- WHEREAS, the Board of Supervisors is required by law to have a turnover audit conducted whenever a new Treasurer assumes office, an event that occurred as of September 1, 1998.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the transfer of \$17,500 from operating contingency to the Treasurer's Office budget for the purpose of compensating the auditors for a turnover audit.

2. Grove Community Center Maintenance Fund

RESOLUTION

GROVE COMMUNITY CENTER MAINTENANCE FUND

- WHEREAS, the Board of Supervisors had previously entered into an agreement with the Grove Recreation Association to lease and operate the Grove Community Center; and
- WHEREAS, the lease agreement required that the Board assign an revenue from renting the facility to user groups to a maintenance fund, the balance of which would be returned to the Grove Recreation Association at the end of the lease term; and
- WHEREAS, the lease term ended and an amount equal to the balance of the Maintenance Fund, totaling \$4,101, was returned to the Grove Recreation Association using funds in the FY 1999 General Fund budget.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the appropriation of \$4,101 from the fund balance of the County set aside under the terms of the lease with the Grove Recreational Association to reimburse the County's General Fund budget, as follows:

Source of Funds - Fund Balance

Add

\$4.101

FY 1999 Budget - Claims Against the County Add

\$4,101

E. PUBLIC HEARINGS

1. Case No. ZO-15-98. Zoning Ordinance Amendment/Mixed Use District

Ms. Jill Schmidle, Planner, introduced Mr. Vincent Campana, Jr., member of the Business and Industrial Zoning Ordinance Update Committee. Mr. Campana stated that the Committee recommended reducing the scale of heavy industrial uses that would significantly impact adjacent residential development and made additions, revisions and deletions to the permitted uses and to uses permitted by special use permit only. He further stated that the Committee supported the amendments which would facilitate the goals outlined in the Comprehensive Plan.

In accordance with the Committee and staff, the Planning Commission unanimously recommended approval of the ordinance amendment.

Board and staff discussed County areas that are zoned MU and manufacturing in structures of not more than 2,000 square feet.

Mr. Edwards opened the public hearing, and as no one wished to speak, he closed the public hearing.

Mr. Nervitt made a motion to approve the ordinance amendment.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

F. BOARD CONSIDERATIONS

1. Case No. SUP-20-98. Richmond Road Flea Market (Deferred from November 24, 1998)

Mr. Paul D. Holt, III, Senior Planner, stated that the case was deferred at the November 24, 1998, Board of Supervisors meeting to allow staff to address Board concerns. He further stated that Mr. Jim Crabtree, on behalf of The David Ware Trust c/o L. Wallace Sink had proposed an outdoor flea market on 1.76± acres, zoned B-1, General Business, located at 7003 Richmond Road, further identified as Parcel No. (1-2) on James City County Real Estate Tax Map No. (24-3).

Staff determined that the proposal was inconsistent with the Land Use Map designation and the Goals and Objectives of the Comprehensive Plan with general concerns about potential traffic and visual impacts of the use. Staff recommended denial of the special use permit.

The Planning Commission, by a vote of 7-0, recommended approval of the case with conditions listed in the resolution.

Board and staff discussed length of special use permit; kinds and sizes of landscaping and need for screening on only one side of parcel were decisions to be made by Development Review Committee; and number of tables allowed would depend upon agreement with adjacent business owner for parking spaces on all weather surface.

Mr. Sisk made a motion to amend the resolution by replacing 36 months with 48 months as the length of the special use permit in Condition No. 12.

On a roll call, the vote was: Sisk, Bradshaw, Nervitt (3). NAY: McGlennon, Edwards (2).

Mr. Martin Garrett, Planning Commission Chairman, asked whether the Board would require a fence with landscaping.

The Board responded in the negative.

Mr. McGlennon made a motion to amend the resolution by changing the number of total tables from 90 to 70 in Condition No. 5.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

Mr. Bradshaw made a motion to remove the words ...fence and/or... in Condition No. 7. He withdrew the motion.

Mr. McGlennon made a motion to approve the resolution with the amendments listed above.

Mr. Edwards expressed two concerns about setting standards for future proposals and what the County preferred for Richmond Road.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt (4). NAY: Edwards (1).

RESOLUTION

CASE NO. SUP-20-98, RICHMOND ROAD FLEA MARKET

- WHEREAS, the Board of Supervisors of James City County has adopted by ordinance specific land uses that shall be subjected to a special use permit process; and
- WHEREAS, the applicant has requested a special use permit to allow for the operation of an outdoor flea market at 7003 Richmond Road; and
- WHEREAS, the property is located on land zoned B-1, General Business, and can be further identified as Parcel No. (1-2) on the James City County Real Estate Tax Map No. (24-3); and
- WHEREAS, the Planning Commission, following its public hearing on November 2, 1998, voted unanimously to recommend approval of this application.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-20-98 as described herein with the following conditions:
 - 1. All tables shall be located behind the main building on the site. All tables shall be removed from view from Route 60 and surrounding properties Monday through Friday. All portable restroom facilities shall be placed directly behind the main building and shall be placed in a manner such that they are not visible from Route 60.
 - 2. The hours of operation for the flea market shall be limited to 7:00 a.m. 6:00 p.m. on Saturdays and Sundays only.
 - 3. No portion of the flea market operation shall occur within 150 feet of Richmond Road.
 - 4. At least two fire extinguishers shall be provided on-site at all times.
 - No more than 24 tables and/or tenant spaces shall be allowed on-site unless a shared parking agreement is executed with the owner of the shopping center located to the south, in which case a total of 70 tables and/or tenant spaces may be allowed. This agreement shall be in writing and shall be in a form acceptable to both the County Attorney and the Zoning Administrator.
 - 6. Handicapped parking spaces shall be provided and identified in accordance with the James City County Zoning Ordinance.
 - 7. All site improvements, consisting of, but not limited to table/tenant location, parking and signage, shall be shown on a plan of development and shall be approved by the Director of Planning prior to the operation of the flea market. Screening improvements consisting of fencing and/or landscaping shall be reviewed and approved by the Development Review Committee prior to the operation of the flea market.

- 8. A certificate of occupancy must be obtained by the owner from the James City County Codes Compliance Division prior to the opening of the flea market. This certificate of occupancy shall be obtained within one year of the special use permit approval or the permit shall be void.
- 9. No parking shall be allowed on any non-paved surface. All non-paved areas shall be flagged and shall be labeled with "No-parking" signs.
- 10. Should new exterior lighting be installed for the flea market, such fixtures shall have recessed fixtures with no lens, bulb, or globe extending below the casing. A lighting plan shall be submitted to, and approved by, the Planning Director which indicates no glare outside the property lines. "Glare" shall be defined as more than 0.1 footcandle at the property line or any direct view of the lighting source from the street or adjoining residentially designated property.
- 11. Landscaping shall be provided between all on-site parking areas and Route 60, and directly adjacent to all on-site parking spaces, in accordance with the James City County Landscape Ordinance section 24-86(C)(2)(c), Landscape Area along right-of-way.
- 12. This special use permit shall be valid for a period of 48 months.

2. Case No. ZO-17-98. Zoning Ordinance Amendment/Special Provisions for Lots for Public Utilities

Mr. Holt stated that this case was deferred at the November 24, 1998, Board of Supervisors meeting to allow time to address issues raised. Staff asked that the case be deferred until the December 22, 1998, Board of Supervisors meeting.

Without Board objection, Mr. Edwards deferred the case until December 22, 1998.

3. Williamsburg Regional Library Contract Amendment

Mr. Sanford B. Wanner, County Administrator, stated that the Williamsburg Regional Library Contract, with a provision to review every five years, ended on June 30, 1998. He further stated that the City and County have reviewed the contract with agreement for following amendments: reduce City Board of Trustee membership as a result of increased County contribution; provide technical amendments for Library budget planning purposes; establish hours of operation for Library facilities; define capital cost as it related to Capital Improvement Program in the City and the County; define interior maintenance responsibilities; establish City financial support services; and include Library employees, with the exception of the Library Director, in the Compensation Plan, Personnel Policies, and benefit programs of the County in order to treat all locally funded personnel equitably.

Mr. Wanner recommended Board endorsement of the contract at the appropriate time in January 1999.

Mr. Edwards addressed the audience stating that Library Board members would have an opportunity for input at the discussion when item was brought forward in January 1999.

Without Board objection, Mr. Edwards deferred the item until the January 12, 1999, Board of Supervisors meeting.

G. PUBLIC COMMENT

1. Mr. Ed Oyer, 139 Indian Circle, stated that he had discussed James City Service Authority vehicles with General Manager Larry Foster and expressed indignation of the County's proposed flag policies.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Frank M. Morton, III, County Attorney, advised that an order had been received dismissing the Primeco communications tower case.

Mr. Wanner stated that the Planning Division staff had suggested Tuesday, January 5, 1999, for a joint meeting of the Planning Commission and Board of Supervisors. The Board agreed to that date.

Mr. Wanner recommended adjournment to the regular meeting date, December 22, 1998.

I. BOARD REQUESTS AND DIRECTIVES

Mr. Nervitt reported on the clearing of all trees on a church site on Longhill Road across from Lafayette High School. He emphasized a need for tighter buffer restrictions.

Mr. John T. P. Horne, Manager of Development Management, stated that greenbelt standards apply to special use permits or rezonings.

The Board asked staff to include information regarding preservation of vegetation in planting strip/buffer along roadway when landscape section of ordinance amendment was brought forward.

Mr. Nervitt made a motion to adjourn.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

The Board adjourned at 8:42 p.m.

Sanford B. Wanner Clerk to the Board

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ORDINANCE NO. 31A-184

BOARD OF SUPERVISORS

JAMES CITY COUNTY

VIRGINIA

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 24, ZONING, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE V, DISTRICTS, DIVISION 15, MIXED USE, MU, SECTION 24-514, STATEMENT OF INTENT; SECTION 24-517, PROCEDURES; SECTION 24-521, PERMITTED USES; SECTION 24-522, USES PERMITTED BY SPECIAL USE PERMIT ONLY; AND SECTION 24-526, REQUIREMENTS FOR IMPROVEMENTS AND DESIGN.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 24, Zoning, is hereby amended and reordained by amending Article V, Districts, Division 15, Mixed Use, MU, Section 24-514, Statement of intent; Section 24-517, Procedures; Section 24-521, Permitted uses; Section 24-522, Uses permitted by special use permit only; and Section 24-526, Requirements for improvements and design.

Chapter 24. Zoning

Article V. Districts

Division 15. Mixed Use, MU

Sec. 24-514. Statement of intent.

- (a) The purpose of the mixed use district is to promote a broad spectrum of land uses in more intensive developments on lands designated mixed use by the Comprehensive Plan. The mixed use district is designed to:
 - (1) Promote a multiuse master-planned community which may include residential, commercial, industrial (with a predominant focus on light industrial), office and other nonresidential uses;

Sec. 24-517. Procedures.

(c) Guarantees. The zoning administrator director of code compliance shall not issue any certificate of occupancy until the applicant has guaranteed the completion of public improvements, including, but not limited to, public roads and public water and public sewer facilities, shown on the approved development plan by providing either a letter of credit, certified check, cash escrow, cash payment or other surety, approved by the county attorney.

Sec. 24-521. Permitted uses.

In the mixed use districts, all structures to be erected or land to be used shall be for one or more of the following uses:

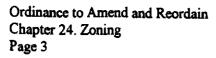
(1) Residential uses:

Accessory structures, as defined in section 24-2.

Apartments.

Multiple-family dwellings.

Single-family dwellings.



Timbering in accordance with section 24-43.

Townhouses.

Two-family dwellings.

Dwelling units, regardless of structure type, should be clustered or otherwise grouped to maximize the preservation of open space and other aesthetic amenities consistent with the intent of article VI, division 1 Residential Cluster Development.

(2) Nonresidential uses:

Accessory structures, as defined in section 24-2.

Adult day care centers.

Antique shops.

Arts and crafts shops.

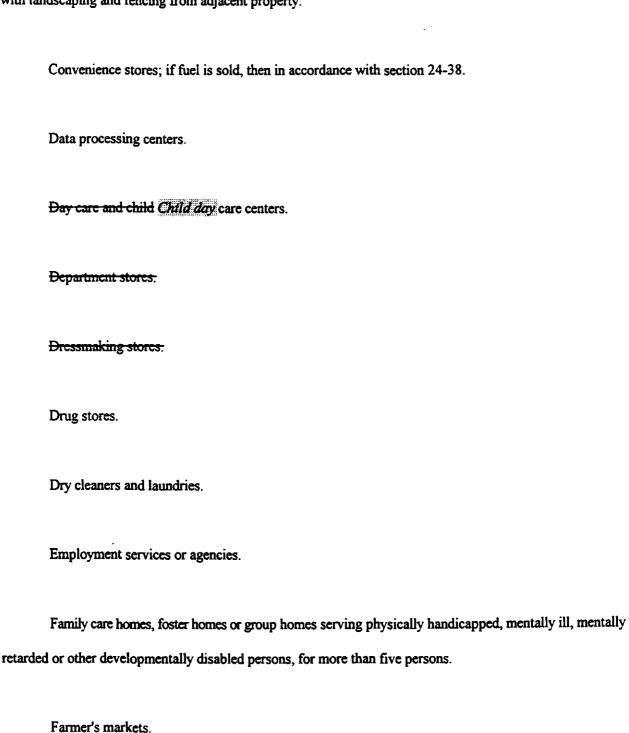
Automobile rental.

Automobile repair and service including tire, transmission, glass, body and fender, and other automotive products sales (new and/or rebuilt) and service with major repair under cover and storage of parts and vehicle storage screened from adjacent property by landscaping and fencing.

Automobile service stations; if fuel is sold, then in accordance with section 24-38.		
Banks and other similar financial institutions.		
Barber and beauty shops.		
Book stores:		
Business, professional and governmental offices.		
Cabinet and upholstery shops.		
Candy stores.		
Carpet stores:		
Clubs, public or private, civic or service clubs, country clubs, lodges and fraternal organizations.		
Community recreation facilities, public or private, including parks, playgrounds, clubhouses, boating		

facilities, swimming pools, ball fields, tennis courts and other similar recreation facilities.

Contractor offices, equipment storage yards, shops and warehouses with storage under cover or screened with landscaping and fencing from adjacent property.



nce to Amend and Reordain 24. Zoning
Feed, seed and farm supply stores.
Fire stations.
Fish farming and aquaculture.
Florist stores.
Food processing and storage, but not the slaughter of animals.
Food processing and storage in a residence.
Framing stores:
Funeral homes, cemeteries and memorial gardens.

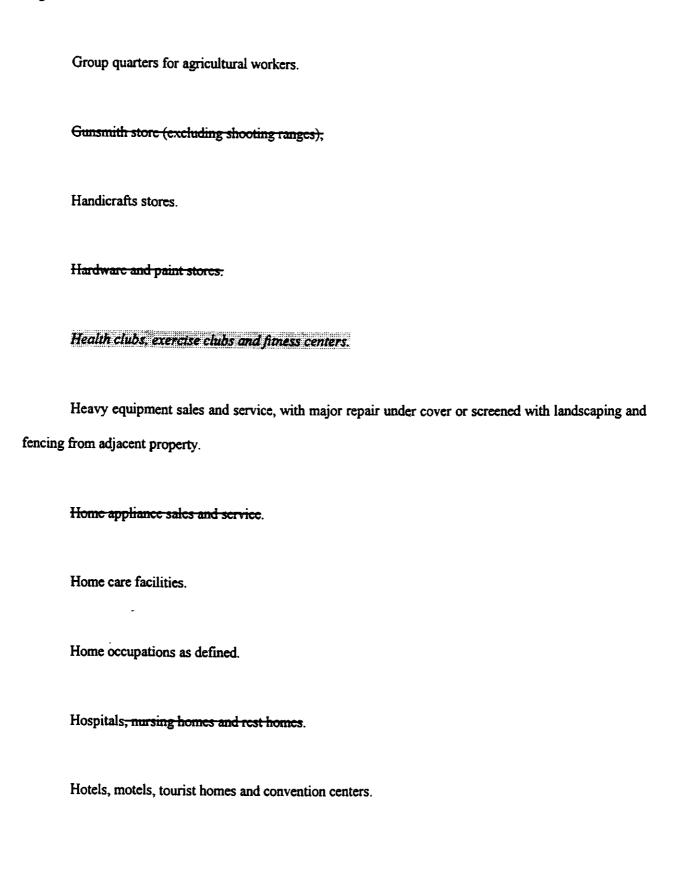
Furniture stores.

Furrier stores.

Gift stores.

Greenhouses and nurseries.

Greeting card stores:



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Houses of worship and cemeteries accessory hereto.
Ice cream stores:
Indoor sport facilities, health clubs, exercise clubs and fitness centers.
Indoor theaters, museums and public meeting halls.
Industrial and technical training schools.
Janitorial service establishments.
Jewelry sales and service.
Libraries:
Limousine service.
Locksmith shops .
Lumber and building supply with storage limited to a fully enclosed building or screened with landscaping and fencing from adjacent property.

Machinery sales and service with major repair under cover.

Manufacture and assembly of musical instruments, toys, novelties and rubber and metal stamps.

Manufacture and bottling of soft drinks and wine.

Manufacture and processing of textiles and textile products in structures of not more than 2,000 square feet.

Manufacture, compounding, assembly or treatment of products made from previously prepared paper, plastic, metal, textiles, tobacco, wood, paint, fiber glass, glass, rubber, leather, cellophane, canvas, felt, fur, horn, wax, hair and yarn in structures of not more than 2,000 square feet.

Manufacture, compounding, processing or packaging of cosmetic, toiletry and pharmaceutical products.

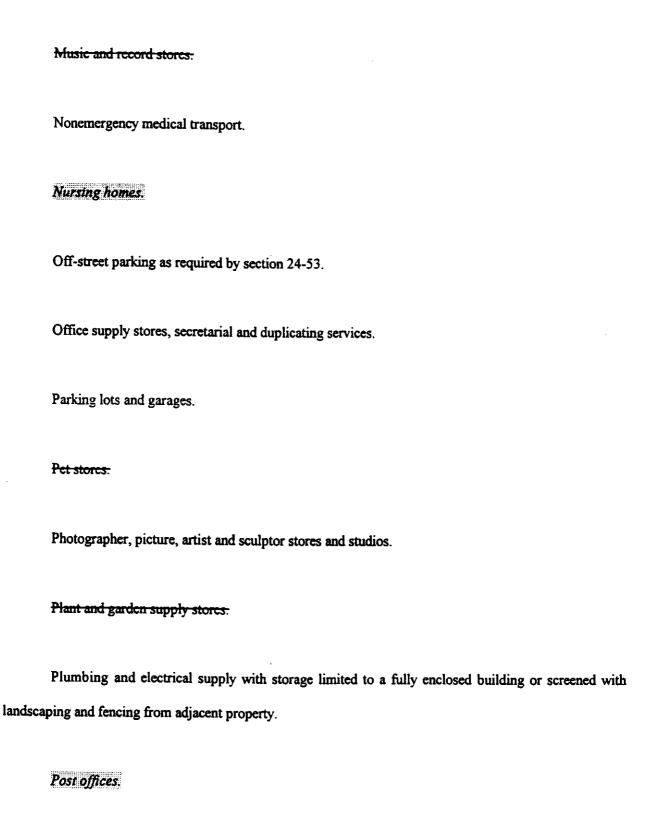
Manufacture of carpets and carpet yarns in structures of not more than 2,000 square feet.

Manufacture of pottery and ceramic products, using kilns fired only by gas or electricity.

Manufacture or assembly of appliances, tools, firearms, hardware products and heating, cooling or ventilating equipment.

Manufacture or assembly of electronic instruments, electronic devices or electronic components.

Manufacture or assembly of medical, drafting, metering, marine, photographic and mechanical instruments.



Printing and publishing establishments,

Private streets within "qualifying industrial parks" in accordance with section 24-55.

Processing, assembly and manufacture of light industrial products or components, with all storage, processing, assembly and manufacture conducted indoors and under cover, with no dust, noise, odor or other objectionable effect.

Property maintenance facilities, sheds or garages.

Public billiard parlors, arcades, pool rooms, bowling alleys, dance halls and other indoor centers of amusement.

Public meeting halls.

Rental of rooms to a maximum of three rooms.

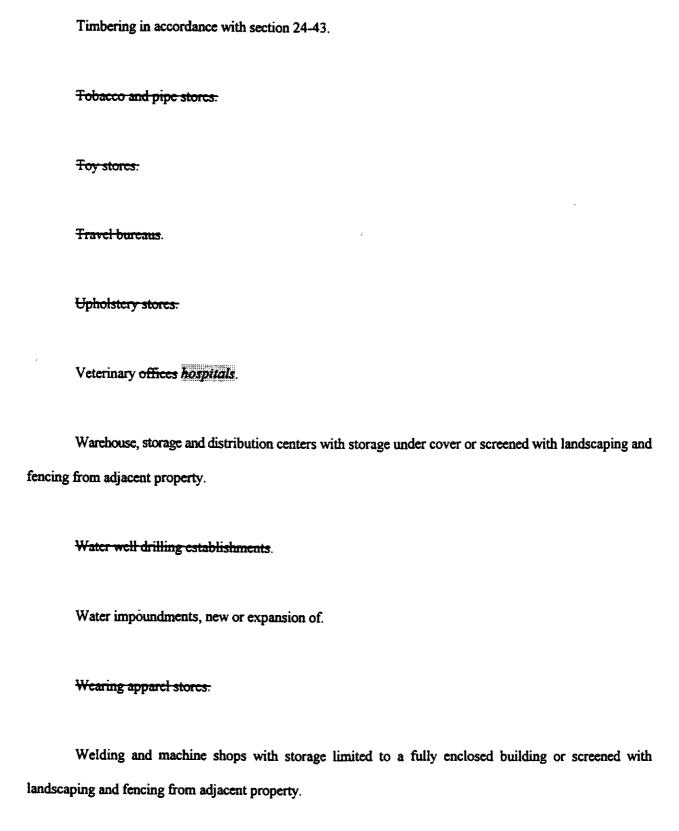
Research, development and design facilities or laboratories

Rest homes.

Restaurants, tea rooms and taverns.

Retail and service stores, Including the following stores: books, cabinet, candy, carpet, coin, department, dressmaking, florist, furniture, furrier, garden supply, greeting card, gunsmith (excluding shooting ranges), hardware, home appliance sales and service, ice cream, jewelry sales and service, locksmith, music and records, paint, pet, picture framing, plant supply, shoe; sporting goods, stamp, tailor, tobacco and pipes, toys, travel bureau, upholstery, wearing apparel, and yard goods.

co and pipes, toys, travel bureau, upholstery, wearing apparel, and yard goods.	R3.
Retail food stores, bakeries and fish markets.	
Security service offices.	
Schools , libraries, fire stations and post offices .	
Shoe stores:	
Sporting goods stores:	
Stamp and coin stores.	
Tailor shops.	
Taxi service.	
Telephone exchanges and telephone switching stations	



Wireless communications facilities that utilize alternative mounting structure, or are building mounted, or are camouflaged, and comply with division 6, Wireless Communications Facilities.

Yard good stores:

Sec. 24-522. Uses permitted by special use permit only.

In the mixed use districts, all structures to be erected or land to be used for one or more of the following uses shall be permitted only after the issuance of a special use permit by the board of supervisors:

Airports and landing fields, hilleliports, helistops and accessory uses.

Campgrounds.

Electrical generation facilities, public or private, electrical substations with a capacity of 5,000 kilovolt amperes or more and electrical transmission lines capable of transmitting 69 kilovolts or more.

Flea markets.

Golf courses.

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Manufacture, compounding, assembly or treatment of products made from previously prepared paper,

plastic, metal, textiles, tobacco, wood, paint, fiber glass, glass, rubber, leather, cellophane, canvas, felt, fur,

horn, wax, hair and yarn in structures of 2,000 square feet and greater.

Manufactured home or mobile home sales.

Marinas, docks, piers, yacht clubs, boat basins, boat storage and servicing, repair and sale facilities for

the same; if fuel is sold, then in accordance with section 24-38.

Marine or waterfront businesses to include the receipt, storage and transshipment of waterborne

commerce, or seafood receiving, packing or distribution under cover or screened with landscaping and fencing

from adjacent property.

Museums.

Petroleum storage.

Publicly owned solid waste container sites.

Radio stations, television stations, transmission relay stations and communication towers.

Railroad facilities including tracks, bridges and stations. However, spur lines which are to serve and are

accessory to existing or proposed development adjacent to existing railroad right-of-ways and track and safety

improvements in existing railroad right-of-ways are permitted generally and shall not require a special use permit.

Rental of more than three rooms in a single-family dwelling unit.

Resource recovery facilities.

Shooting ranges, indoor.

Solid waste transfer stations.

Theme Parks.

Tower mounted wireless communication facilities in accordance with division 6, Wireless Communications Facilities.

Transmission pipelines (public or private), including pumping stations and accessory storage, for natural gas, propane gas, petroleum products, chemicals, slurry coal and any other gases, liquids or solids. However, extensions for private connections to existing pipelines, which are intended to serve an individual residential or commercial customer and which are accessory to existing or proposed development, are permitted generally and shall not require a special use permit.

Truck stop; if fuel is sold, then in accordance with section 24-38.

Truck terminals; if fuel is sold, then in accordance with section 24-38.

Vehicle and trailer sales and service (with major repair limited to a fully enclosed building).

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Water facilities (public or private), and sewer facilities (public), including, but not limited to, treatment

plants, pumping stations, storage facilities and transmission mains, wells and associated equipment such as

pumps to be owned and operated by political jurisdictions. However, private connections to existing mains, with

no additional connections to be made to the line, which are intended to serve an individual customer and which

are accessory to existing or proposed development, and distribution lines and local facilities within a

development, including pump stations, are permitted generally and shall not require a special use permit:

However, the following are permitted generally and shall not require a special use permit:

(a) Private connections to existing mains that are intended to serve an individual

customer and that are accessory to existing or proposed development, with no

additional connections to be made to the line; and

(b) Distribution lines and local facilities within a development, including pump stations.

Water well drilling establishments.

Wineries.

Sec. 24-526. Requirements for improvements and design.

(h) Landscaping. All landscaping and tree preservation shall be undertaken in accordance with

section 24-86, and Chapter 23 of the County Code, the county's Chesapeake Bay Preservation Ordinance.

Cross reference-Chesapeake Bay Preservation regulations, Ch. 23.

ack D. Edwards

Chairman, Board of Supervisors

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Sanford B. Wanner Clerk to the Board

SUPERVISOR	VOTE	
SISK	AYE	
MCGLENNON	AYE	
BRADSHAW	AYE	
NERVITT	AYE	
EDWARDS	AYE	

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of December,

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