

AT A BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 14TH DAY OF APRIL, 2003, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jay T. Harrison, Sr., Chairman, Berkeley District
Bruce C. Goodson, Vice Chairman, Roberts District
John J. McGlennon, Jamestown District
Michael J. Brown, Powhatan District
James G. Kennedy, Stonehouse District

Sanford B. Wanner, County Administrator

B. BOARD CONSIDERATIONS

Without an objection from the Board, Mr. John E. McDonald, Manager of Financial and Management Services, suggested a process for examining the Proposed FY 2004 Operating Budget.

1. Continued Review of the Proposed Operating Budget for FY 2004

a. Contributions – Other Outside Agencies

Ms. Suzanne R. Mellen, Director of Budget and Accounting, provided information to the Board regarding the funding requests of outside agencies, the Sheriff's Office, and minor changes by staff to the proposed Budget.

The Board and staff discussed the funding request to the County by the Colonial Services Board and funding by other jurisdictions.

Mr. McGlennon requested a letter be sent to the participating jurisdictions of the Colonial Services Board advising them of the County's concern about individual localities amending the agreement without full disclosure to the other participating jurisdictions.

The Board concurred with the request.

The Board and staff continued to discuss the funding request by the Colonial Services Board and also discussed the programs it offers to the community.

b. Public Safety

Ms. Mellen provided an overview of the Public Safety portion of the proposed FY 2004 Operating Budget.

The Board and staff discussed the reduction in travel spending for FY 2004, partnership and grant opportunities for additional funding for public safety, the proposed 800 MHz radio system, retention of public safety personnel, and the possible impact of the State's revision of funding for the Sheriff's Office.

Sheriff Deeds requested the Board fund the salary gap in comparison to surrounding jurisdictions by providing additional funding support.

The Board, Sheriff Deeds, Mr. Wanner, and staff discussed the State's shortfalls, the salary gap, possible State raises in December, and impacts of State shortfalls on other Constitutional Offices.

2. Proposed FY 2004 Operating Budget – Capital Projects

The Board went through a presentation of Section D (Capital Projects). They agreed that the Board and staff should address the process for future proposed **long-term** funding of any major new programs.

The Board and Mr. Wanner **discussed** the financing and possible funding opportunities associated with the archaeological interpretation at the District Park.

Mr. Brown **requested language** stating the Board's intent regarding grant funding **for the** archaeological interpretation at the District Park.

The Board and staff discussed the request by the Library for funding to replace the **software** for the HVAC system at the James City County Library.

At 8:50 p.m. Mr. Brown called the James City Service Authority Board of Directors to order. All members were present.

3. Proposed FY 2004 James City **Service Authority** Operating Budget

Mr. Larry Foster, General Manager **of the** James City Service Authority (JCSA), introduced Mr. Bob Smith, Assistant Manager of the JCSA.

Mr. Smith provided the Board with an overview of the **JCSA's** Proposed FY 2004 Budget

The Board and staff discussed staffing and funding needs to maintain and inspect the existing well facilities and the Groundwater Treatment Facility. Mr. Foster informed the Board that the bonds for the Groundwater Treatment Facility would be issued on April 16, 2003.

At 9:10 p.m. Mr. Brown adjourned the James City Service Authority Board of Directors meeting

4. Proposed FY 2004 Operatine Budeet – Other Funds

The Board went through a presentation of Section F (Other Funds). The Board and staff discussed the transit cost to service the College of William & Mary, the anticipated **farebox** revenues for FY 2004, and the Capital Reserve Fund.

C. BOARD REQUESTS AND DIRECTIVES

The Board directed Mr. Wanner to work with Sheriff Deeds and the City of Williamsburg to bring back a funding recommendation for a straw vote on April 16.

The Board and staff discussed the Zoning Board fees and the Colonial Services Board funding for straw votes on April 16.


The Board commended staff for its work on the Budget.

D. RECESS

Mr. McGlennon made a motion to recess.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

At 9:35 p.m. Mr. Harrison recessed the Board until 7 p.m. on April 16, 2003


Sanford B. Wanner
Clerk to the Board

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