

**AT A BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 14TH DAY OF APRIL, 2005, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

Michael J. Brown, Chairman, Powhatan District  
Jay T. Harrison, Sr., Vice Chairman, Berkeley District  
Bruce C. Goodson, Roberts District  
John J. McGlennon, Jamestown District  
M. Anderson Bradshaw, Stonehouse District

Sanford B. Wanner, County Administrator  
Leo P. Rogers, County Attorney

**B. BOARD CONSIDERATIONS**

1. Review of the FY 2006 Proposed General Operating Budget

Mr. Wanner introduced the proposed FY 2006 Budget and Ordinance Amendments and introduced Mr. John E. McDonald, Manager of Financial and Management Services, and Ms. Stephanie Ahrendt, Acting Director of Budget and Accounting.

Ms. Ahrendt provided the Board with an overview of the anticipated revenues, anticipated real estate assessment levels, reimbursement from the State for the Personal Property Tax, and Sales Tax.

The Board and staff discussed the allocation possibilities for the Land Book receipts above the anticipated 5.8 percent reassessment, State's Budget and decisions regarding the tax levels, consumer spending, and sales levels on anticipated generated revenues.

Mr. Brown requested that staff provide information on the efforts of the Treasurer to collect delinquent taxes.

Mr. McGlennon requested information on why the Bank Franchise Tax revenue levels appear to be flat despite the development of financial centers in the County.

The Board and staff discussed the Consumer Utility Tax and potential to attach to utilities associated with electrical service and internet access services.

- a. Proposed Ordinance Amendment - Chapter 8. Erosion and Sediment Control, Section 8-5. Permits, Fees, Bondina, etc.; to increase fees and Ordinance Amendment - Chapter 24. Zoning, Section 24-7. Administrative fees; to increase fees

Mr. John T. P. Home, Manager of Development Management, presented an overview of the proposed fee increases as an alternative revenue source to properly taxes and stated that the fee proposals can be modified.

The Board and staff discussed the fees and how they compare to surrounding jurisdiction fees.

Mr. Brown inquired if the Board wanted to increase the nonresidential site plan review fees for the FY 2006 Budget.

The Board concurred they would not support the fee increases for nonresidential site plan reviews.

Mr. Brown inquired if the Board wanted to move forward with the alternate proposals offered by Mr. Home.

The Board concurred **they** would support an alternate fee increase.

Mr. McDonald stated that any alternate proposal would need to go back to the Planning Commission, for review and recommendation, and then would be presented to the Board in June with an effective date of July 1, 2005.

Mr. Home requested the withdrawal of the Erosion and Sediment Control fee increase for Further review in connection with the funding of a part-time position.

The Board concurred the position is needed and would consider a fee increase to cover the Funding of the position; however, the comparatively high rate of the fee level to other jurisdictions is a factor to be considered.

The Board and staff resumed reviewing the General Operating Fund's revenues from fees including the Cable TV Franchise Fee and the Septic Tank Permit Fees.

The Board requested information regarding the factors impacting the FY 2006 proposed level of revenues from erosion control.

At **8:20** p.m., Mr. Brown recessed the Board for a brief break.

At **8:25** p.m., Mr. Brown reconvened the Board.

The Board and staff resumed reviewing the General Operating Fund including the revenue from the Commonwealth and Federal Government.

b. EMS Transport Fee Proposal

Mr. Richard Miller, Fire Chief, and Mr. Tal Luton, Deputy Fire Chief, presented an **overview** of the proposed Ordinance Amendment - Chapter 9, Fire Protection, Article N, Ambulance Transport Fees, Section 9.15, Imposition of Fees that would apply only to individuals transported to a hospital or other facility where a patient is transported.

The Board and staff discussed the proposed fee and the implementation of the fee, discussed the collection of the fees and application for waivers of the fees, and factor of insurance in collecting and assessing the fees.

The Board thanked Chief Miller and staff for the efforts in educating the public and the Board regarding the Ambulance Transport Fee proposal.

The Board concurred that they would not impose the Ambulance Transport Fee.

The Board and staff discussed methods to makeup the shortfall in the FY 2006 Budget for revenue not generated by the Ambulance Transport Fee including raising the tax rate to \$0.84.

Mr. Brown requested a straw vote to increase the Real Estate Tax Rate to \$0.84 in FY 2006 to cover the ALS/BLS fee shortfall subject to further discussion at future Budget Work Sessions.

On a straw vote, the vote was: AYE: Bradshaw, McGlennon (2). NAY: Harrison, Goodson, Brown (3).

Discussion was held on making up the difference left by the ALS/BLS shortfall

Mr. Wanner requested that the Board provide guidance on the percent of the average reassessment increase to be used in estimating real property revenues.

The Board discussed the real estate values that will come in when the Land Book closes and decided to set the increase at the 7.2 percent estimate.

## 2. Employee Compensation and Benefits

Ms. Carol M. Luckam, Manager of Human Resources, provided the Board with an overview of the recommendations relating to employee compensation and benefits for FY 2006.

Ms. Luckam recommended that the Board consider a 3.8 percent average pay for performance increase based on actual salary, salary range adjustments, and to complete a recalibration study.

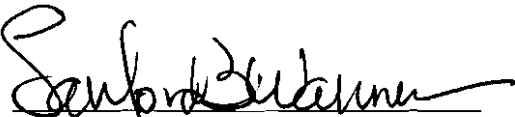
The Board and staff discussed the employee contingency levels and how employee turnover affects the levels.

Mr. McDonald thanked the Board for providing questions to staff to address at the April 18 Budget Work Session, and the Board thanked staff for being responsive.

The Board requested alternatives for revenue generation or expenditure reductions instead of raising the tau rates.

## C. **RECESS**

At 9:50 p.m., Mr. Brown recessed the Board until 7 p.m. on April 18, 2005.

  
Sanford B. Wanner  
Clerk to the Board