

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 26TH DAY OF JULY 2005, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

Michael J. Brown, Chairman, Powhatan District  
Jay T. Harrison, Sr., Vice Chairman, Berkeley District  
Bruce C. Goodson, Roberts District  
John J. McGlennon, Jamestown District  
M. Anderson Bradshaw, Stonehouse District

Sanford B. Wanner, County Administrator  
Leo P. Rogers, County Attorney

**B. CLOSED SESSION**

Mr. Harrison made a motion to go into Closed Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia to consider the annual performance evaluation of the County Administrator.

On a roll call vote, the vote was: AYE: Harrison, Goodson, McGlennon, Bradshaw, Brown (5). NAY: (0).

At 4:01 p.m. Mr. Brown convened the Board into Closed Session.

At 4:37 p.m. Mr. Brown reconvened the Board into Open Session.

**C. BOARD DISCUSSION**

1. School Cash Proffers

Mr. John T.P. Home, Manager of Development Management, introduced Paul Tischler of TischlerBise and members of the Cash Proffer Steering Committee ("Committee") in attendance.

Mr. Tischler stated that TischlerBise was retained by the County to facilitate meetings of the Cash Proffer Steering Committee and to prepare the Steering Committee Report; and provided a brief overview of the membership of the Committee.

Mr. Tischler provided an overview of the County cash proffer methodology and calculations for the maximum cash proffer amounts and policy recommendations.

The Board, Mr. Tischler, and staff discussed the pupil generation rates for housing built in the last five years; Virginia Code guidance regarding proffers and their uses; and discussed gross cost per dwelling units, credits, and proffer maximum levels.

Mr. Tischler provided an overview of the policy recommendations including the in-kind contributions, collection and expenditure zone, timing of implementation, review and adjustments, escalator clause, and affordable housing considerations.

The Board, staff, and Mr. Tischler discussed the policy and the recommendation regarding the consideration for affordable housing.

The Board discussed consideration of the policy recommendations as presented, potential adjustments to the proposed policy recommendations, and if there are alternatives to generate revenue.

Mr. Brown requested a straw vote on moving forward with the development of a school cash proffer policy as presented by the Committee.

The Board discussed the proposed vote and recommended a straw vote on whether the Board wants to support and move forward with a cash proffer policy.

Mr. Harrison made a motion not to move forward with the cash proffer policy


On a roll call vote, the vote was: AYE: Harrison, Goodson (2). NAY: McGlennon, Bradshaw, Brown (3)

Mr. Brown stated that the Board has voted in support of the methodology as proposed in pages A2—A7 of the report and directed staff to develop a complete policy based on pages A2—A4 of the report; and requested staff to bring that policy back to the Board for consideration of adoption.

Mr. Wanner stated that a draft policy would not be available until after August and staff members stated that they would review the workload and advise the Board on when a draft policy will be ready for consideration.

**D. BREAK**

At 6:16 p.m. the Board took a dinner break until 7 p.m.

  
Sanford B. Wanner  
Clerk to the Board