

AT A JOINT WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, THE CITY COUNCIL OF THE CITY OF WILLIAMSBURG, VIRGINIA, AND THE WILLIAMSBURG-JAMES CITY COUNTY SCHOOL BOARD, HELD ON THE 13TH DAY OF MARCH 2013, AT 10:00 A.M. AT THE WILLIAMSBURG COMMUNITY BUILDING, 401 N. BOUNDARY STREET, WILLIAMSBURG, VIRGINIA.

A. HOST WELCOME

Williamsburg Mayor Clyde Haulman called the joint meeting to order at 10:02 a.m. in the Williamsburg Community Building, 401 N. Boundary Street, Williamsburg, VA.

B. CALL TO ORDER

Chairman McGlennon called the James City County Board of Supervisors to order. Roll:

John J. McGlennon, Chairman, Roberts District
Mary K. Jones, Vice Chairman, Berkeley District
James G. Kennedy, Stonehouse District (Absent)
James O. Icenhour, Jr., Jamestown District
M. Anderson Bradshaw, Powhatan District

Robert C. Middaugh, County Administrator

ADOPTED

APR 08 2014

**Board of Supervisors
James City County, VA**

Mayor Haulman called the Williamsburg City Council to order. Roll:

Clyde Haulman, Mayor
Scott Foster
Paul Freiling
Doug Pons
Judy Knudson

Jackson C. Tuttle, City Manager

Ms. Ruth Larson called the Williamsburg-James City County (WJCC) School Board to order.
R o l l :

Heather Cordasco
Elise Emanuel
Joseph Fuentes
Jim Kelly
Ruth Larson
James Nickols
Dr. Oscar Prater (Absent)

Dr. Steven Constantino, Superintendent
Janet Cerza, Clerk to the Board

C. SCHOOL STRATEGIC PLAN IMPLEMENTATION UPDATE

Dr. Steven Constantino noted that education is different today. WJCC is reviewing what they are doing to move forward, determining where the successes are and what challenges remain.

A video featuring technology used in classrooms was shown. Ms. Pattie Bowen, Lead Technology Integration Specialist, gave a demonstration on the use of Quizdoms in the classroom. This use of technology engages the students directly in the lesson. The teacher is no longer tethered to a computer, but can move about the classroom and give assistance where needed.

Dr. Constantino gave a PowerPoint presentation (*see attachment*) detailing the Strategic Plan and where it takes WJCC in the next five years. Topics covered included: reviewing the five priorities of the Strategic Plan; continuous improvement with North Star for process improvement; Teacher Evaluation System and, School Improvement Planning through School Leadership Councils.

Data-Driven Decision Making is being used for the Strategic Management System, Student Information System, setting Department Performance Indicators and School Performance Indicators. Examples of dashboards that will be used to show what we are doing and what we need to do were discussed. Also, there are Program Evaluations being done in Special Education, Counseling Services, and Child Nutrition. Cost benefit analysis led to modifying the Adult Education Program. WJCC cannot afford to put monies into the program as we have in the past. Also, WJCC does not want to leave LPN students in the lurch. We have to continually ask ourselves where can we be better and more efficient in what we are doing.

Increased student enrollment will also mean more students receiving free and/or reduced lunch. The number of Students with Limited English Proficiency is also increasing. To ensure their success, the right program(s) must be in place.

In the past there were was no diagnostic measurements of reading ability. There is now a baseline and data can be used to target students with problems. WJCC scores are above the state averages in the SOLs, but would like students to pass successfully at the advanced level.

Students are above the state and national averages in SATs. Recently, more students are opting to take the ACT test.

Stakeholder Focus on the core values of: Individualism, Integrity, Innovation, Accountability and Collaboration. WJCC must personalize student learning. Would like WJCC staff to mirror the diversity of the student body. Community, Parent, Staff, and Student surveys will be done along with other Engagement Initiatives.

Five-Year Outlook includes Individualized Learning: anytime, anywhere; 1:1 is the technology: student goal; STEM; and being Competitive Among Educational Options (Charter Schools). WJCC would like to embed engineering in elementary schools curriculum.

Mayor Haulman asked each table to interact and come up with one question to ask the superintendent. The following questions were posed:

What's happening with resources with the limited focus on core of K12? Those who age out become a problem for the community. The schools are preparing students for higher education. Those students not going on to college do not have the skills needed for employment, which is a concern of the governing bodies. Dr. Constantino responded that the high school GED program and regional jail program were never on the table –

just the adult education. WJCC's goal was to create an adult education program that operated on the money provided by the state. This new (proposed) program can take up to 140 participants and stay within the state grant funds. There are more than 140 that could benefit, but there must be community collaboration to expand the program.

How do we use critical thinking skills in technology? Dr. Constantino answered we teach children to take tests on a computer and use multi-step questions. Problem based learning provides critical thinking skills.

STEM vs. STEAM – what happened to STEAM? Dr. Constantino answered the money went away. WJCC still has a commitment to the arts, but engineering and technology must be increased.

Having kids career ready. Dr. Constantino responded that CTE has changed. WJCC is redesigning offerings and encouraging more students to attend New Horizons. Programs should be based on what the job market reflects.

How schools are constrained within district-wide system; and, how do you coordinate elementary with middle and high school strategies? Dr. Constantino answered that the building designs, centrally controlled guidance (with the alignment in the Strategic Plan); and, the performance targets the schools set, create vertical alignment.

Ms. Jones asked if they were headed towards a paperless school system. Children will not know how to write words. Dr. Constantino replied that WJCC is not a paperless school system. There are state requirements for writing and spelling.

D. MAJOR FACILITIES UPDATE

The creation/charge of the Middle School Committee is: Research, determine and advise on the future learning needs of middle school students; Review and confirm middle school enrollment projections and capacity needs; Review available research on the impact of school size on student academic performance and school climate; and, Review and advise on the future use of the James Blair facility. Dr. Constantino reviewed the work of the committee and timeline. *See Attachment*

It was noted that there is a place holder in the CIP for central office. Mr. Middaugh clarified there were two placeholders in the CIP – one for the design and site of central office and one for the fourth middle school.

E. 2014 BUDGET OVERVIEW

Dr. Scott Burckbuchler, CFO for WJCC, reviewed the FY2014 Budget. He noted that the localities are providing more funding each year – currently around 66 percent. The proposed operating budget totals \$115.9 million, which is a \$3.3 million increase or 2.9% increase from last year. *See Attachment*

Expenditures include a 3% salary increase and a .14% adjustment for VRS phase in. Employees will also have to contribute more towards their health insurance. There was discussion on the changes made to special education; increases to administrative expenses; costs for adult education; and, the portion of health insurance increase employees will pick up.

Mr. Fuentes suggested consideration be given to an increase in funding to New Horizons to assist the movement of the building trades classes closer to Williamsburg. Dr. Constantino responded that New Horizons has started their financial planning and there will be discussion on this during the next budget cycle.

Mrs. Cordasco stated Mr. Joe Johnson, Executive Director of New Horizons, has plans for special education facilities to be built so Woodside Lane campus can be redone for CTE courses. Mr. Haulman suggested this be an agenda item at the next (joint) meeting.

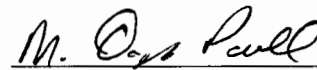
F. ADJOURNMENT

At 11:58 a.m. Mr. Pons made a motion for the City County to adjourn. Ms. Knudson seconded the motion, which carried 5-0.

Mr. Icenhour made a motion for the Board of Supervisors to adjourn until March 24, 2013 at 6 p.m. The motion carried 4-0 (Mr. Kennedy absent).

Ms. Emanuel made a motion for the School Board to adjourn, which carried 6-0.

These minutes were drafted by Ms. Janet Cerza, Clerk to the Board, WJCC School Board.



M. Douglas Powell
Clerk to the Board