

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**July 12, 2016**  
**6:30 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

John J. McGlennon, Vice Chairman, Roberts District  
Ruth M. Larson, Berkeley District  
Kevin D. Onizuk, Jamestown District  
P. Sue Sadler, Stonehouse District  
Michael J. Hipple, Chairman, Powhatan District

Adam R. Kinsman, County Attorney  
Jason E. Purse, Assistant County Administrator

**C. MOMENT OF SILENCE**

**D. PLEDGE OF ALLEGIANCE**

1. Pledge Leader – Bethany Taylor, a rising 6th-grade student at Toano Middle School and a resident of the Stonehouse District

**E. PUBLIC COMMENT**

1. Mr. Ed Oyer, 139 Indian Circle, addressed the Board in regards to desalination plants and the traffic on Route 60.

As there were no other speakers, Mr. Hipple closed the Public Comment session.

Mr. Hipple recommended that the Board move to the Closed Session items listed on the Agenda.

**F. PRESENTATIONS**

**G. CONSENT CALENDAR**

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

1. Minutes Adoption - June 28, 2016, Regular Meeting
2. Contract Award - Land Development and Asset Management Software System - \$622,219

**ADOPTED**

**JUL 26 2016**

**Board of Supervisors**  
**James City County, VA**

3. Master Services Agreement for Telecommunications services - Cox Communications Hampton Roads, LLC

## **H. PUBLIC HEARING(S)**

1. SUP-0009-2016. 7206 Merrimac Trail Rental of Rooms

A motion to Postpone was made by Mr. Onizuk and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Ms. Roberta Sulouff, Planner I, addressed the Board giving an overview of the staff report included in the Agenda Packet.

Mr. Rich Krapf, Planning Commission Representative, addressed the Board giving an overview of the Planning Commission's recommendation including the sunset clause added to the resolution.

As there were no questions for staff, Mr. Hipple opened the Public Hearing.

1. Ms. Shelby Dillon, 7206 Merrimac Trail, addressed the Board as the applicant in this case. She presented several pictures to the Board that shows the circular driveway for parking, the trees that allow for screening the property from the road and showing the entrances to the separate parts of the home. She stated that she lives on one side of the home, with its own entrance, and the other side of the home is used for rental of the rooms.

As there were no questions for the applicant, and no other speakers registered, Mr. Hipple closed the Public Hearing.

Mr. Onizuk stated that as the County does not have a policy regarding AirBnB, and considering that the General Assembly is considering legislation regarding AirBnB, he believes it would be better to postpone this decision. He stated that staff should develop a policy for these short-term rental of rooms, so that the Board can review these applications on a fair and consistent basis.

The Board generally discussed timelines and how long it can be postponed.

Mr. Kinsman stated that the Board can postpone a decision for one year after the recommendation of the Planning Commission. If the Board is looking to see what the General Assembly is going to do, then he would recommend waiting until after beginning of the year.

Mr. Hipple recommended waiting until first meeting in March.

Mr. Onizuk amended his motion to postpone to include the deferment date of March 14, 2017.

Mr. McGlennon thanked the applicant for her presentation, which he feels like the Board has an adequate idea of what is transpiring on her property. He believes it is necessary to wait until the General Assembly makes their decision.

2. SUP-0006-2016, 8766 Pocahontas Trail, Dollar General

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Ms. Sulouff addressed the Board giving an overview of the staff report included in the Agenda Packet.

Mr. McGlennon asked about how this will impact traffic and future transportation plans for Route 60 in this area.

Ms. Sulouff stated that the Route 60 multi-modal project is in the engineering phase and currently shows a multi-modal path going across the front of the subject property. The applicant has agreed to be flexible regarding this area based on the plans that come from the multi-modal project.

Mr. McGlennon asked if there is a WATA bus stop in the area.

Ms. Sulouff stated yes.

Mr. McGlennon asked if there was a plan to have the stop off the road, so that the bus is not stopping traffic on Route 60.

Ms. Sulouff stated that any changes to the WATA bus stop would be done in conjunction with WATA.

Mr. Holt, Planning Director, stated that there is not any public right-of-way available in that area for the bus to pull over out of the flow of traffic, nor is there an area for the bus to turn around. He stated that if there is a desire to come up with a solution prior to the implementation of the Route 60 multi-modal project, then staff will work with WATA to that end and hopefully come up with a solution.

Mr. McGlennon stated that he did not want to hold up the approval of this case, but he definitely wanted to draw attention to this and hopefully a solution can be reached.

Mr. Krapf addressed the Board giving an overview of the Planning Commission's recommendation.

As there were no other questions for staff, Mr. Hipple opened the Public Hearing.

1. Mr. Michael Lynch, 2860 B NC Highway 5, Aberdeen, NC, addressed the Board as the applicant. He stated that he will definitely will work with the County on any possible changes to accommodate the request. He stated the site is very tight and currently meeting all the requirements. Any changes to the front of the site would then require a waiver of the setback requirements.

Mr. McGlennon stated that meeting some other significant need might be a very good reason for requesting a waiver.

Mr. Hipple agreed with Mr. McGlennon.

As there were no other registered speakers, Mr. Hipple closed the Public Hearing.

**I. BOARD CONSIDERATION(S)**

**J. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon offered his condolences to Ms. Peg Boarman on the loss of her husband. He thanked VDOT for their work in Lake Powell Point.

Ms. Larson thanked the County's first responders for everything they do for our community.

Mr. Onizuk thanked the residents of Powhatan Secondary for participating in a community meeting to discuss a proposal for a senior housing development behind Powhatan Secondary. He also expressed his condolences to Mr. Hipple on the loss of his father.

Ms. Sadler announced the Grand Opening of Harris Teeter at the new Lightfoot Marketplace, which will take place July 13. She offered her condolences to Ms. Boarman and Mr. Hipple.

Mr. Hipple thanked the first responders for everything they do for our community. He thanked the community for their outpouring of support during his recent loss.

Mr. McGlennon stated that he has received questions from residents about what the County is doing about mosquitos and the Zika virus. Unfortunately, this is one situation where the County is not very effective. He stated that the best defense is for individuals to remove any and all items that allow pooling of water, to wear bug spray and long sleeves and long pants when in the woods.

**K. REPORTS OF THE COUNTY ADMINISTRATOR**

1. County Administrator's Report

James City County is pleased to announce that Harley Boone will perform July 22 at Fourth Fridays at Jamestown Beach Event Park. Harley Boone merges country, bluegrass and rock elements into a sharp contemporary sound and is from the Richmond area. Admission is free, gates open at 5:30 p.m. and Harley Boone will take the stage at 6:30 p.m. Fourth Friday Concerts take place on a grassy field within Jamestown Beach Event Park, 2205 Jamestown Road. Free parking is available on site.

At 6:55 p.m., Mr. Hipple recessed the Board for a brief break.

At 7:00 p.m., Mr. Hipple reconvened the Board.

**L. PUBLIC COMMENT**

**M. CLOSED SESSION**

A motion to Enter a Closed Session was made by Mr. Onizuk and the motion result was Passed.

AYES: 0 NAYS: 0 ABSTAIN: 0 ABSENT: 0

The Board entered Closed Session at 6:37 p.m.

1. Appointment to the Clean County Commission
2. Williamsburg Regional Library Board of Directors Appointment
3. Social Services Advisory Board Appointment
4. Closed Session Certification

The Board re-entered Open Session at 6:42 p.m.

A motion to Certify the Closed Session was made by Ms. Sadler and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

A motion to Reappoint Peg Boarman, and Charles Louderman, and Appoint Andrew Netzel to the Clean County Commission, for terms expiring on July 31, 2019, was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

A motion to Appoint Sharon Cornelius to the Social Services Advisory Board, for a term expiring on June 30, 2020, was made by Ms. Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

A motion to Appoint Barry Marten to the Williamsburg Regional Library Board of Directors, for a term expiring on June 30, 2019, was made by Mr. Onizuk and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

## **N. ADJOURNMENT**

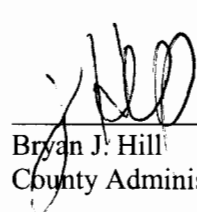
1. Adjourn until 1:30 p.m. on July 26, 2016, for the Work Session

A motion to Adjourn was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Mr. Hipple adjourned the Board at 7:32 p.m.

  
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Bryan J. Hill  
County Administrator