

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**October 25, 2016**  
**6:30 P.M.**

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**ADOPTED**

NOV 08 2016

Board of Supervisors  
James City County, VA

**A. CALL TO ORDER**

**B. ROLL CALL**

John J. McGlennon, Vice-Chairman, Roberts District  
Ruth M. Larson, Berkeley District  
Kevin D. Onizuk, Jamestown District  
P. Sue Sadler, Stonehouse District  
Michael J. Hipple, Chairman, Powhatan District

Adam R. Kinsman, County Attorney  
Bryan J. Hill, County Administrator

**C. MOMENT OF SILENCE**

**D. PLEDGE OF ALLEGIANCE**

1. Pledge Leaders - Members of Cub Scout Pack 102

**E. PUBLIC COMMENT - Until 7 p.m.**

**F. PRESENTATIONS**

1. Presentation of "Welcome to our Purple Heart Community" Highway Sign

Mr. T.C. Smith, Commander of the Williamsburg Chapter of the Military Order of the Purple Heart, presented the Board with two "Welcome to our Purple Heart Community" highway signs, and asked that they be placed at prominent entry points to the County.

2. FY 2016 Annual Report Video Presentation

Mr. Hill introduced the FY 2016 Annual Report video. He thanked the Board for its participation. Mr. Hill also thanked the Communications Department for all of its hard work in producing the video.

At 6:56 p.m., Mr. Hipple recessed the Board in order to conduct the James City Service Authority Board of Directors meeting.

At 7:02 p.m., Mr. Hipple reconvened the Board of Supervisors.

**G. CONSENT CALENDAR**

Ms. Larson requested that Item No. 2 be pulled for discussion.

1. Minutes Adoption - October 11, 2016, Regular Meeting

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

2. Federal Grant Award - Bulletproof Vest Partnership - \$32,520

A motion to Approve was made by Ms. Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Chief of Police, Brad Rinehimer, addressed the Board, giving an overview of the grant award. He stated that this federal grant provides vests for new officers and replacement vests for current officers. He stated that vests have a life cycle of about five years.

Ms. Larson thanked him for the information.

3. Grant Appropriation - Clerk of the Circuit Court - \$227,913

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

4. Grant Award - Commonwealth Attorney - Victim Witness Program - \$189,015

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

**H. PUBLIC HEARING(S)**

**I. BOARD CONSIDERATION(S)**

**J. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon mentioned his attendance at the ribbon cutting for MODU System and the College of William and Mary Alumni Homecoming Reception, provided by the Economic Development Authorities of the City of Williamsburg, James City County and York County. He also attended the groundbreaking for the James Blair Middle School, the Litter and Recycling Expo and the Open House at the Police Station.

Ms. Larson stated that she attended the groundbreaking ceremony for James Blair as well as the Williamsburg-James City County Schools Foundation Grant Award Winners Reception. She also attended the Open House at the Police Station. She stated that the County hosted the most recent Historic Triangle Collaborative breakfast meeting, and thanked staff for their help in setting it all up. She attended a traffic calming meeting which included staff, Police Department and citizens. She stated that she has received requests from

business owners in Colony Square Shopping Center to have the previous traffic study looked at again. That shopping center is now at capacity and the traffic on Jamestown Road is feeling that pressure.

Mr. Onizuk announced the Williamsburg Harvest Celebration that is coming up November 4 through November 13. On Friday, November 11, there will be the Bountiful Brews and Bites event at the Jamestown Beach Event Park.

Ms. Sadler stated that she attended several meetings with citizen groups this week. She is pleased to announce that there is a new playground in Chickahominy and thanked everyone for their participation in making it happen.

Mr. Hipple thanked everyone for their help in making the Chickahominy playground a reality. He announced that Chickahominy Day is October 29. He gave a brief update on the Hampton Roads Transportation Planning Organization, the Hampton Roads Planning District Commission and the Hampton Roads Transportation Accountability Commission. He is pleased with the accomplishments of those groups to move transportation projects forward for our region. He appreciated the opportunity to speak at the WJCC Schools Foundation Grant Award Winners Reception, and he attended the groundbreaking ceremony for the James Blair Middle School.

Mr. Hipple asked for staff to bring an initiating resolution forward to the Board that would direct staff to review the County Code sections related to Group Homes for their compliance with recent changes.

## **K. REPORTS OF THE COUNTY ADMINISTRATOR**

### 1. County Administrator's Report

Mr. Hill announced that Trick or Treat hours in James City County are from 6-8 p.m. on Monday, October 31, for children 12 and under. James City County Police would like to remind anyone who will be out driving to watch for children trick-or-treating, as they might forget to watch out for you. He also announced that James City County's annual Live Well Expo will be held on Friday, November 4, 8:30 a.m.-12 p.m. at the James City County Recreation Center, 5301 Longhill Road. The event is designed for participants, age 55+ and caregivers of any age. Come learn about the services available in our community for ages 55+; over 40 vendors will be participating and providing information on nutrition, home health care, leisure, recreational services and more.

Mr. Hill asked Ms. Sue Mellen, Director of Financial and Management Services, to come forward and address the Board in regard to a tax exemption issue that has been brought to his attention.

Ms. Mellen stated that back in 2003, the General Assembly changed the State Code requirement for nonprofits seeking a tax exemption. Since that change, nonprofit tax exemptions must come before the Board of Supervisors. She stated that staff has received a tax exemption request. Upon their review of neighboring localities and their practices, staff found that most have stopped looking at these tax exemptions. She stated that staff is looking for Board guidance on whether the Board wants to continue to hear these applications.

Mr. McGlennon stated that over the course of the last several years, his understanding is that there have been five nonprofits that have come forward asking for a tax

exemption. He stated that it is available under the County's current policy. It is an option under state law, but not a requirement and most localities have stopped providing these exemptions. So, the question is whether or not to hear this current application and say this is the last one, or to not hear this application at all and make changes to the policy. He would recommend ending this policy.

Ms. Mellen clarified that there is not a formal written policy. There is an application process and previous Boards have generally acted in favor of these applications.

Mr. McGlennon stated that he would recommend suspending receipt of these applications until the Board can decide on whether or not to continue this practice. He would also recommend that the Board make a decision on the pending application at the next meeting once the Board has had the opportunity to review any materials that may be provided by staff.

Ms. Larson stated that the next meeting will be a heavy agenda, and asked that it be moved to the November 22 meeting.

Mr. Hill clarified that the motion is that the Board will make a decision at the November 22 meeting on whether or not to hear the application. If they do decide to hear it, then staff will advertise for a public hearing in accordance with State Code.

Ms. Larson stated correct.

A motion to Discuss was made by Ms. Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

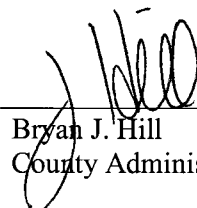
- L. PUBLIC COMMENT**
- M. CLOSED SESSION**
- N. ADJOURNMENT**

1. Adjourn until 6:30 p.m. on November 8, 2016, for the Regular Meeting

A motion to Adjourn was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

At 7:30 p.m., Mr. Hipple adjourned the Board.

  
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Bryan J. Hill  
County Administrator