

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 10, 2017
6:30 PM

A. CALL TO ORDER

B. ROLL CALL

Ruth M. Larson, Vice Chairman, Berkeley District
Michael J. Hipple, Powhatan District
P. Sue Sadler, Stonehouse District
John J. McGlennon, Roberts District
Kevin D. Onizuk, Chairman, Jamestown District

Adam R. Kinsman, County Attorney
Bryan J. Hill, County Attorney

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

1. Brandon Starks, an 11th-grade student at Warhill High School and a resident of the Stonehouse District

E. PUBLIC COMMENT

1. Ms. Barbara Henry, 141 Devon Road, addressed the Board in regard to adding an online checkbook register for transparency.
2. Mr. Joseph Swanenburg, 3026 The Point Drive, addressed the Board in regard to the newly adopted Board meeting format.
3. Mr. Richard Bradshaw, Commissioner of the Revenue, addressed the Board in regard to new state regulations for Business/Professional/Occupational Licenses taxes. He also mentioned that individual income tax refunds from the state will take longer as the state has instituted new protocols to help protect citizens from identity theft.

F. PRESENTATIONS

G. CONSENT CALENDAR

A motion to Approve was made by Sue Sadler and the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

1. Minutes Adoption - December 13, 2016, Regular Meeting

ADOPTED

FEB 14 2017

Board of Supervisors
James City County, VA

H. PUBLIC HEARING(S)

1. ZO-0014-2016. 2016 Sign Ordinance Update

A motion to Approve was made by Ruth Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

Mr. John Rogerson, Senior Zoning Officer, addressed the Board giving an overview of the staff report and ordinance included in the Agenda Packet. He presented a PowerPoint presentation to outline the major changes to the Sign Ordinance.

Ms. Sadler asked if these regulations had anything to do with billboards.

Mr. Rogerson stated no.

Mr. Basic, Planning Commission Representative, addressed the Board giving an overview of the Commission's recommendation.

General discussion ensued in regard to some of the specific provisions. Specifically, the content of signs can no longer be regulated. The size and shape can be regulated, but not the actual content. If you have to read the sign to know what it means, then its content cannot be regulated by the County.

As there were no other questions for staff, Mr. Onizuk opened the Public Hearing.

As no one was registered to speak to the case, Mr. Onizuk closed the Public Hearing.

The Board asked that staff keep monitoring this item.

I. BOARD CONSIDERATION(S)

J. BOARD REQUESTS AND DIRECTIVES

Ms. Larson asked about the tree clearing that has been occurring on Monticello Avenue.

Mr. Onizuk stated that he spoke to the Virginia Department of Transportation (VDOT) and that area is a utility easement for Hampton Roads Sanitation District (HRSD) and they are clearing their easement.

Ms. Larson recognized Mr. Chris Basic, Berkeley District Planning Commission Representative, for his 7 years of service to the County and the citizens.

Mr. Hipple thanked staff and VDOT for their efforts during the snow storm.

Ms. Sadler stated that she has received concerns from citizens in regard to a caution light malfunctioning in front of Stonehouse Elementary. She stated that she had been in touch with the School Board and it is their responsibility to fix and was assured that it would be taken care of.

The Board recognized the new Chairman and Vice Chairman and thanked them for their willingness to serve in this new capacity.

Mr. McGlennon thanked the Fire and EMS crews here in the County for their care and compassion for the citizens.

Mr. Onizuk thanked County staff and VDOT for their efforts in clearing the snow. He thanked Mr. Basic for his service to the County and the citizens.

K. REPORTS OF THE COUNTY ADMINISTRATOR

1. County Administrator's Report

Citizen Police Academy

The Citizens Police Academy is offered in the spring and fall each year. Most classes are held at the Law Enforcement Center located at 4600 Opportunity Way, from 7-9 p.m. on Wednesdays. There is one Saturday session, which is held at the firing range. The academy meets for 14 weeks and is free of charge to adults living or working in James City County. The Police Department is currently accepting applications for the spring session. This Academy will begin February 1 and be completed on May 10. Please use the link below to access the application. All applicants must undergo a criminal background check before being admitted to the program. Please contact Master Police Officer Alan McDowell or Master Police Officer Monique Marchand with any questions about the program.

Neighborhood Forum Social

Spaces are still available for James City County residents to register for the Neighborhood Forum Social on January 11, 6:30 p.m., at the James City County Recreation Center, 5301 Longhill Road. This event is a welcome invitation for new participants who want to become more active and engaged citizens as well as a "thank you" to regular attendees of the Neighborhood Forum. The January 11 event is an opportunity to network with other citizens and talk with County staff one-on-one, including the County Administrator, Police and Fire Chiefs. Guests and first-time participants are strongly encouraged to attend. Light hors d'oeuvres will be served. This event is free, but please register to attend by visiting the County website.

Mr. Hill thanked VDOT and the General Services staff for their efforts in clearing the roads from the snow storm.

L. CLOSED SESSION

A motion to Authorize was made by Ruth Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

Mr. Hill asked for a motion to amend the agenda to add the consideration of an appointment to the Planning Commission.

A motion to Enter a Closed Session was made by John McGlennon and the motion result was Passed.

AYES: 0 NAYS: 0 ABSTAIN: 0 ABSENT: 0

At 7:29 p.m., the Board entered into Closed Session.

At 7:42 p.m., the Board re-entered Open Session.

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia - Board of Equalization

A motion to Appoint Individuals to Boards and Commissions was made by Michael Hipple and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

The Board recommended the appointment of Mr. Michael Grimes, Mr. Christopher Hedrick, Ms. Vicki Nase and Mr. Michael Simerlein to the Board of Equalization.

2. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia - Planning Commission

A motion to Appoint Individuals to Boards and Commissions was made by Ruth Larson and the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Onizuk

Nays: Sadler

Ms. Larson made a motion to appoint Mr. John Haledman, Jr., as the Berkeley District Representative on the Planning Commission.

A motion to Appoint Individuals to Boards and Commissions was made by Michael Hipple and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

Mr. Hipple made a motion to re-appoint Mr. Timothy O'Connor as the At-Large Representative of the Planning Commission.

3. Consultation with legal counsel pertaining to actual or probable litigation, regarding the County of James City, Virginia v. Wolf, Civil Case No. CL 15001089-00 in the Williamsburg-James City County Circuit Court, pursuant to Section 2.2-3711 (A)(7) of the Code of Virginia
4. Certification of Closed Session

A motion to Certify the Closed Session was made by John McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

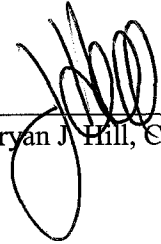
M. ADJOURNMENT

1. Adjourn until 4 p.m. on January 24, 2017, for the Work Session

A motion to Adjourn was made by John McGlennon and the motion result was Passed. AYES: 5
NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, McGlennon, Larson, Sadler, Onizuk

At 7:44 p.m., Mr. Onizuk adjourned the Board.



Bryan J. Hill, Clerk to the Board