

WILLIAMSBURG-JAMES CITY COUNTY SCHOOL BOARD
Minutes from March 17, 2017
Joint Budget Meeting – School Board, Board of Supervisors and City Council
Room 300 in the Annex at the School Board & Central Office,
117 Ironbound Road, Williamsburg, VA

1. JOINT MEETING AT 9 A.M.

1.01 Call to Order/Roll Call/Welcome

Ms. Cook called the School Board to order at 9:02 a.m. Mr. Onizuk called the Board of Supervisors to order at 9:02 a.m. Mr. Freiling called City Council members to order at 9:02 a.m.

Ms. Cook noted that WJCC is committed to providing the variety of programs necessary to address the range of students needs as they grow academically, socially and emotionally. WJCC is in the top quartile of divisions in the state, which hasn't happened as a result of federal or state support, rather through James City County's and Williamsburg's steadfast support and investment in public education. Due to the budget constraints, the Pathways Program will not be expanded to Jamestown and Lafayette High Schools next year.

1.02 Roll Call

School Board: Present were Dr. James Beers, Ms. Julie Hummel, Mr. Jim Kelly, Ms. Lisa Ownby, Mrs. Holly Taylor, Mrs. Sandra Young and Ms. Kyra Cook (Chair.) Also present were Dr. Olwen Herron, Superintendent; Ms. Janet Cerza, Clerk of the Board; staff, press and the public.

Board of Supervisors: Present were Mr. Michael Hipple, Ms. Ruth Larson, Mr. John McGlennon, Ms. Sue Sadler, and Mr. Kevin Onizuk, (Chair.) Also present was Mr. Bryan Hill, County Administrator.

City Council: Present were Ms. Barbara Ramsey, Mr. Benny Zhang and Mr. Paul Freiling (Mayor). Mr. Douglas Pons arrived at 9:12 a.m. and Mr. Scott Foster was absent. Also present was Mr. Marvin Collins, City Manager.

The students from Project Lead the Way were recognized and thanked for building a model of the fourth middle school.

2. JOINT MEETING AGENDA ITEMS

2.01 Update on the Fourth Middle School

Mr. James Yatzeck and Mr. Erik Kaldmann, with MBP, presented an overview of the Fourth Middle School project. It was noted the project is on time, with opening in the fall of 2018 and within budget. Mr. Yatzeck confirmed the infrastructure (phase one) will serve 600 students and has the capacity for up to 900 students (phase two.)

2.02 Update on Lafayette High School Auxiliary Gym

Mr. Jack Hasten, with HBA, reviewed the Lafayette High School Auxiliary Gym project. Dr. Herron confirmed that Lafayette student athletes are currently being bused to the Warhill complex for practice.

2.03 School Board Update on FY2018 Operating Budget and 2018 Capital Improvement Plan

Ms. Cook said as a member of the School Board of Williamsburg-James City County, she acknowledged she has an interest in the FY2017-2018 School Budget because she is an employee of the Williamsburg Health Foundation; however, she believed she is able to participate in the consideration of and vote on the budget fairly and in the public interest.

Mr. Kelly said as a member of the School Board of Williamsburg-James City County, he acknowledged he has an interest in the FY2017-2018 School Budget because his wife is an employee of the WJCC Schools; however, he believed he is able to participate in the consideration of and vote on the budget fairly and in the public interest.

Dr. Herron noted changes were made to her proposed budget to accommodate updated information from the commonwealth. This is a challenging time because of unfunded mandates and staffing increases due to the new Standards of Learning. She appreciates the support from the local funding partners. The schools are facing increasing student enrollment and decreasing state funding. There are also increasing needs for special education and English Language Learners staff. There has been a 12% increase in the last decade in the number of homeless and Free and/or Reduced Lunch students at WJCC.

Ms. Berta, CFO for WJCC, reviewed the FY2018 Budget. *See Attachment.* There was discussion on English as a Second Language (ESL), the program, and English Language Learners (ELL), the students being provided services; enrollment projections; and, the cost to educate a child (\$11,523/year).

Mr. Hipple suggested the three entities work together to seek appropriate funding from the state and federal government.

There was discussion on the difference between the schools' request and the county's two-year proposed budget (localities provide 2/3 of the funding for schools); projected costs for staffing the fourth middle school; average cost to educate a student is \$11,523/year; increasing English Language Learners (ELL) in WJCC, which cost more to educate; and, the increasing number of homeless students and those receiving Free and/or Reduced Lunch.

Ms. Larson suggested members of the School Board attend the supervisors' public meetings on the budget to help explain the school division's needs.

Mr. Onizuk said they (funding bodies) have shown a commitment to funding the school division, but they need to face realities that there are a lot of needs for the tax dollars. There was discussion regarding the increased services required for special education students and the lack of increased funding (from the state and federal governments) to do so; how growth will bring more students; and, educating/investing in the students is an investment in the future.

Mr. McGlennon left the meeting at 10:17 a.m.

There was discussion on the costs/training for special education teachers and the minimum to meet the Standards of Quality; issues in recruiting quality teachers (WJCC ranked third from the bottom in wages); and, the requested salary increase of 1.5% (lower than most of the neighboring schools are requesting.) Dr. Beers suggested WJCC have a more flexible benefits package.

School Board Adopted CIP

Ms. Cook noted the state does not support capital projects in education.

There was discussion on the Capital Improvement Projects (CIP) including the Lafayette High School Roof (unexpected added cost to repair materials under roof); Lafayette High School Auxiliary Gym; and, the Norge HVAC (pushed back one year to bring LHS Auxiliary Gym forward.) Ms. Larson questioned if the LHS Auxiliary Gym created an equity issue at the other high schools. Ms. Ownby said the square footage will be about the same as the other two high schools. Ms. Larson asked if the LHS Auxiliary Gym could be used for sports tournaments (schools come first, then other requests.)

Redistricting for the opening of the fourth middle school was discussed. Ms. Cook said the school board will be discussing redistricting in April. Mr. Hipple asked that neighborhoods not be split up, especially the larger ones.

Mr. Onizuk stated that the county has a two-year budget plan, which was developed with the schools and city. The county is not expecting significant revenue increases; and, has needs in public safety and social services. There probably will not be a lot more (money) available and he didn't see being able to make significant changes in the two-year budget.

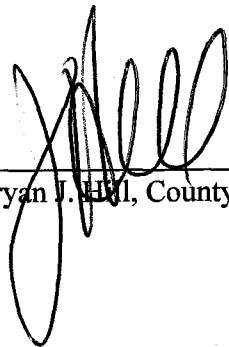
Dr. Herron thanked Mr. Hill and Mr. Collins for a collaborative relationship and partnership working together.

3. ADJOURNMENT

The WJCC School Board adjourned at 10:46 a.m.

Mr. Hipple made a motion to adjourn until March 28 at 4 p.m. in a work session. The vote was taken and carried 4:0 (Mr. McGlennon left the meeting at 10:17 a.m.)

Mr. Pons made a motion to adjourn the city council meeting. Mr. Zhang seconded the motion, which carried 4:0 (Mr. Foster was absent.)



Bryan J. Hill, County Administrator

ADOPTED

APR 11 2017

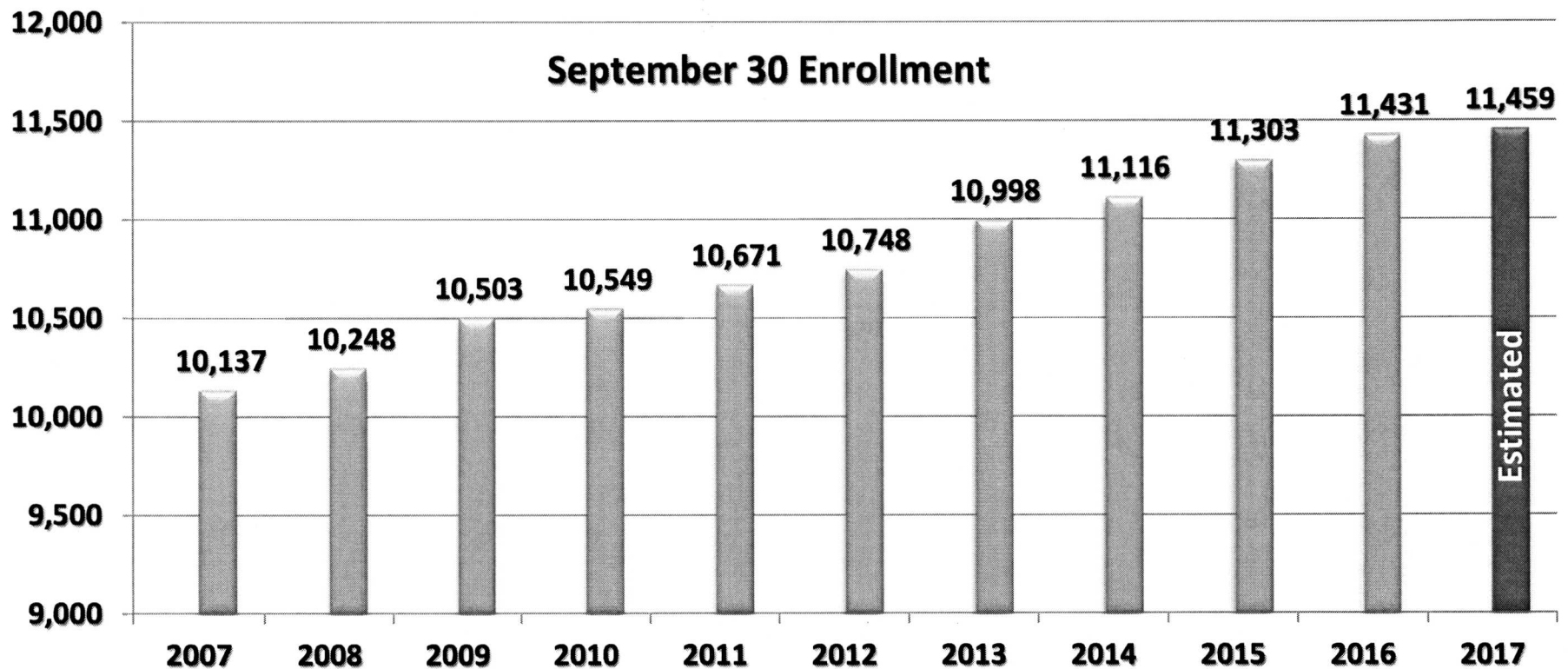
**Board of Supervisors
James City County, VA**

Joint Meeting

March 17, 2017

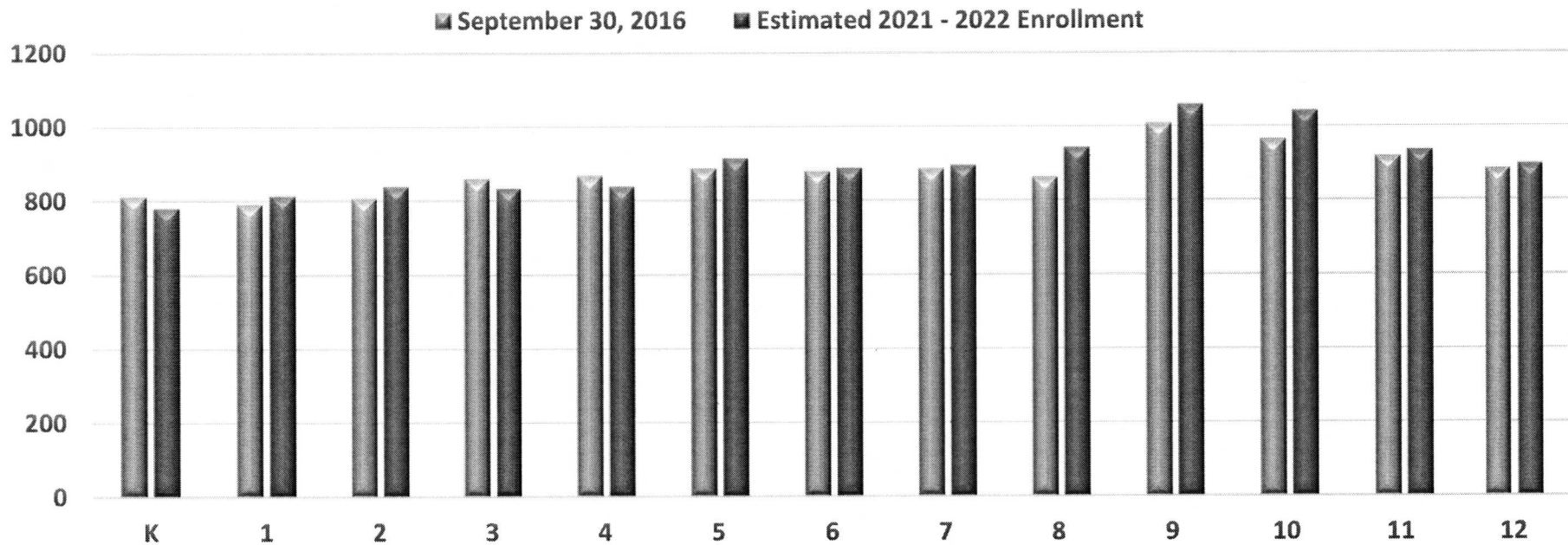


Enrollment History Summary



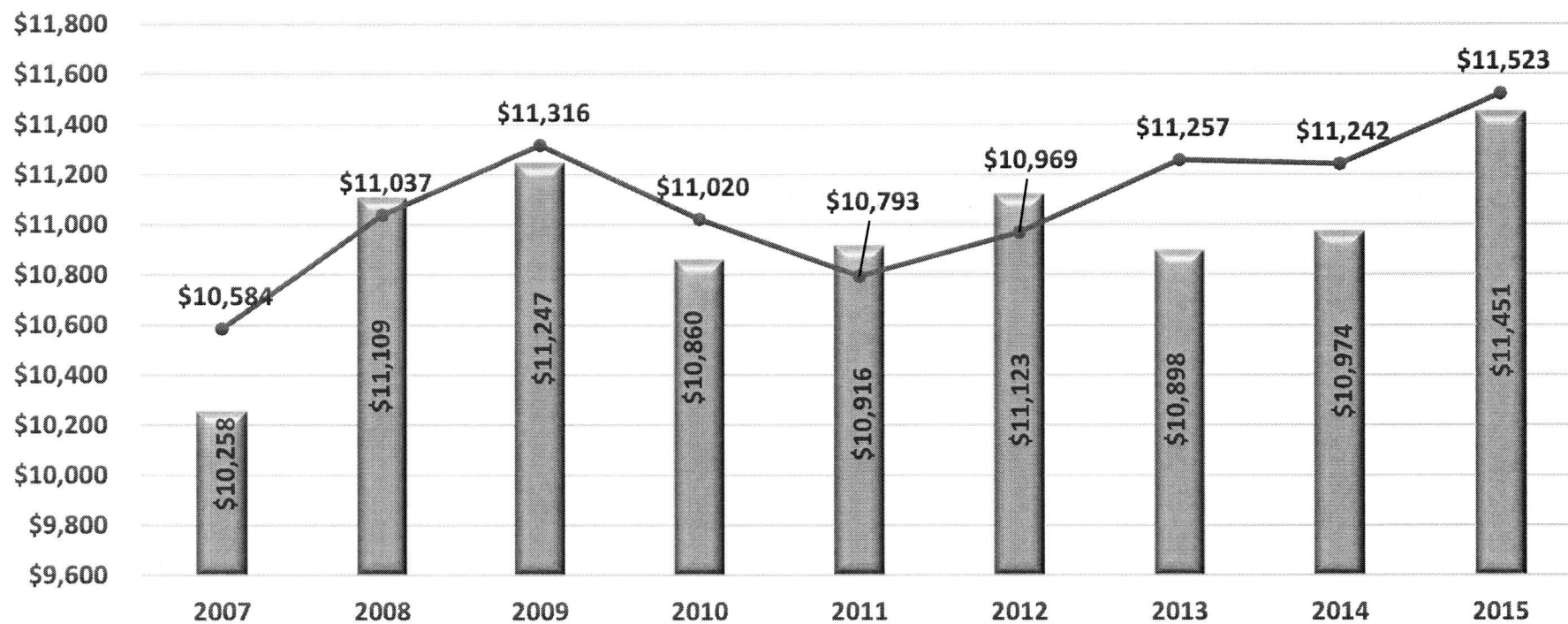
Enrollment Projections

Enrollment September 30, 2016 vs. 2021–22 Enrollment Projections



Source: September 30, 2016, actual enrollment & estimated enrollment from FutureThink November 10, 2016, Enrollment Report (Low Projection)

Per Pupil Expenditures



Source: VDOE Annual Superintendent's Report Table 15

WJCC Grand Total

State Average

FY18 Budget – Historical State Funding

Fiscal Year (FY)	State Budget	Enrollment 9/30
2009	\$32,785,545	10,249
2010	29,486,608	10,503
2011	28,154,118	10,549
2012	26,597,814	10,671
2013	27,371,795	10,748
2014	27,461,499	10,998
2015	31,249,910	11,116
2016	31,834,391	11,316
2017	31,692,035	11,431
2018 (Projected)	33,106,263	11,459
Total Change from FY09 to FY18	\$320,718	1,210

FY2018 Proposed Operating Budget

	FY2017 Budget	FY2018 Estimated	Change	Change (%)
Enrollment	11,431*	11,459	28	0.25%
FTEs	1,632.81	1,646.66	13.85	0.8%
Operating Budget	\$127,569,804	\$132,054,604	\$4,484,800	3.5%

*FY2017 enrollment is actual September 30, 2016, data

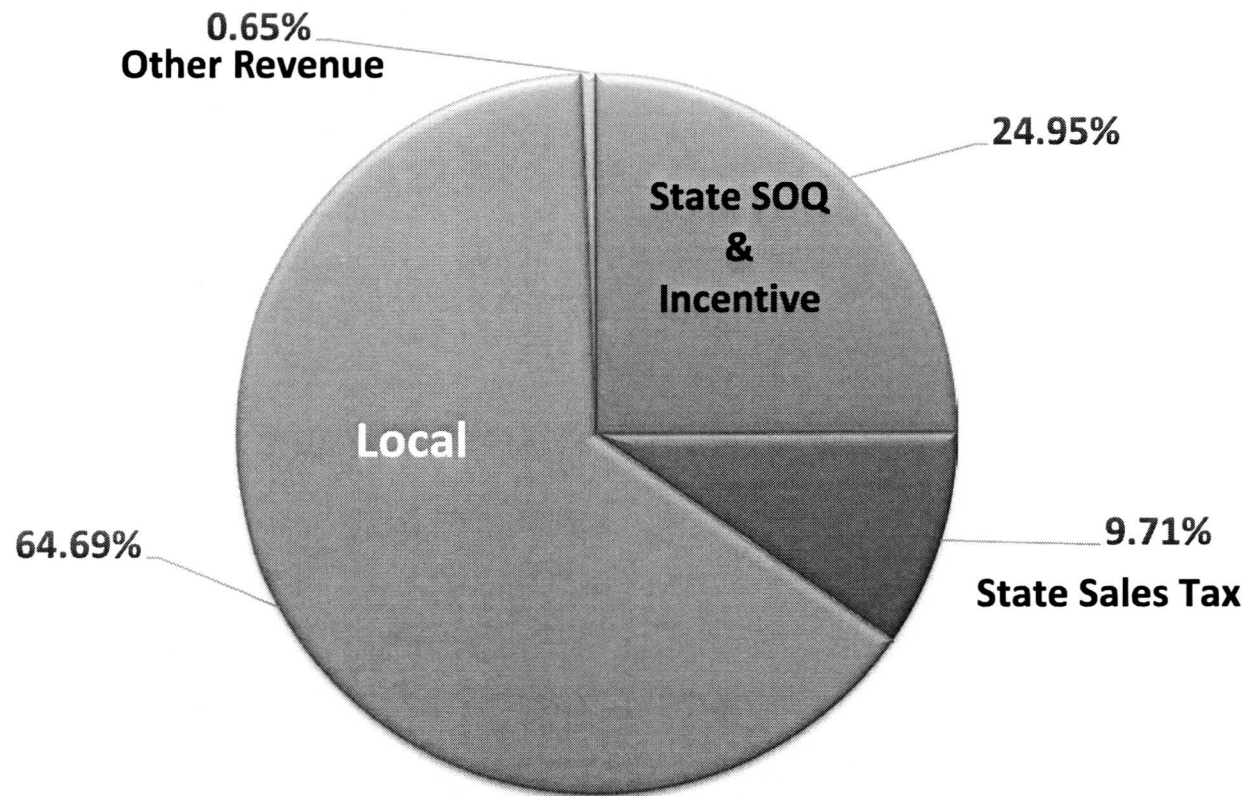
General Assembly's FY2018 Budget

	FY 2017 Budget	FY 2018 Estimated	Change (\$)	Change (%)
Revenues				
State Sales Tax - Local	12,894,444	12,875,248	(19,196)	-0.1%
State Revenue				
Standards of Quality (SOQ)	29,778,514	30,181,521	403,007	1.4%
Categorical/Incentive	1,913,521	2,924,742	1,011,221	52.8%
Total State Revenue	31,692,035	33,106,263	1,414,228	4.5%
Grand Total (State + Sales Tax)	44,586,479	45,981,511	1,395,032	3.1%

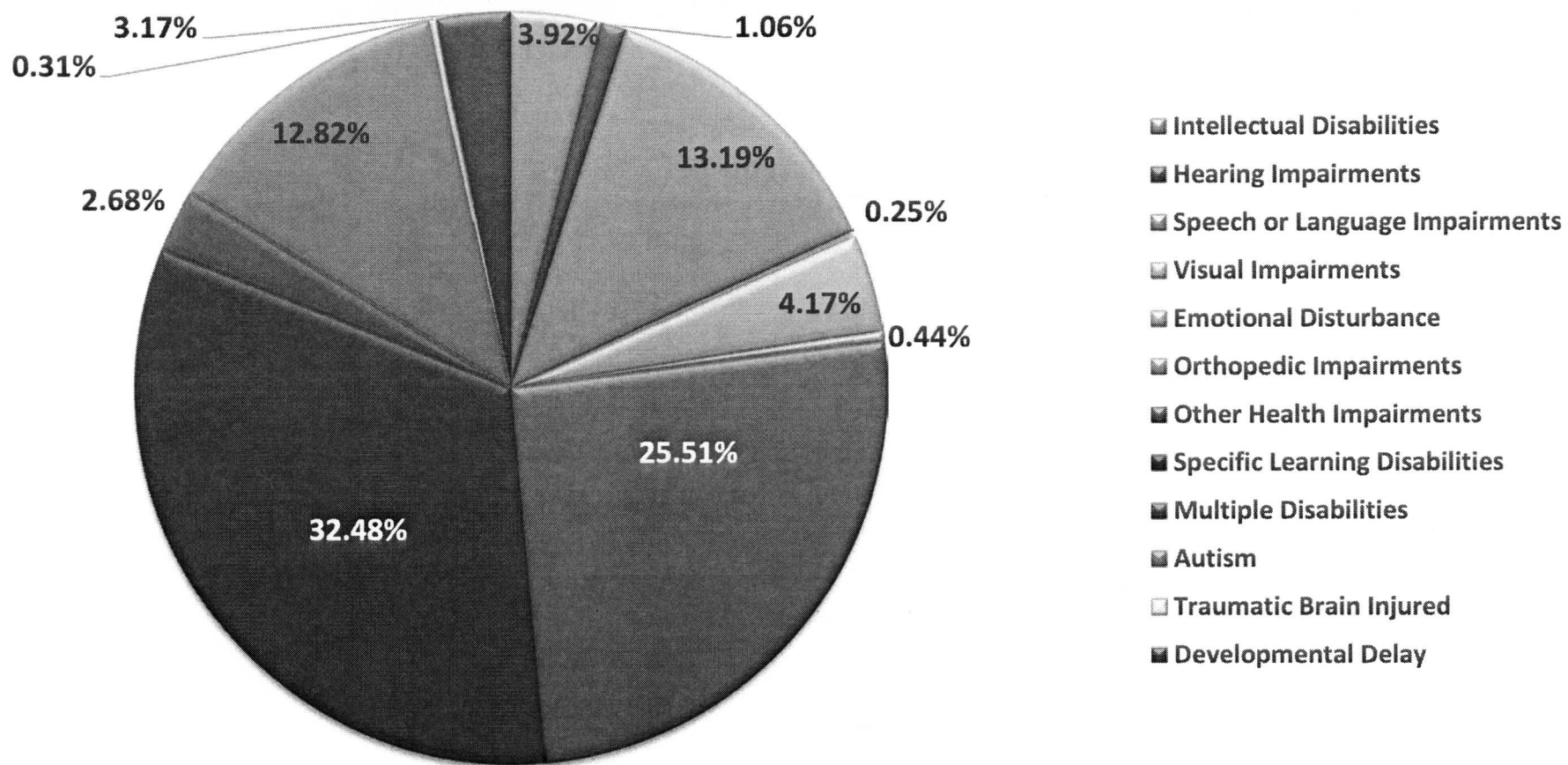
Operating Revenue Overview

- **Local revenue appropriation request: increase of 4.5% (\$3.7 million)**
- **State Sales Tax appropriation: decrease of 0.1% (\$19,196)**
- **State revenue (SOQ & Categorical/Incentive Funding): increase of 4.5%, excluding State Sales Tax (\$1,414,228)**
- **Other revenue: increase of \$21,000 or 2.9%**

Operating Revenue Summary



Enrollment By Disability



Changes in Enrollment

2015-16

- **179 initial eligibilities**
- **142 found eligible**

2016-17 (through January 31, 2017)

- **55 initial eligibilities**
- **43 found eligible**

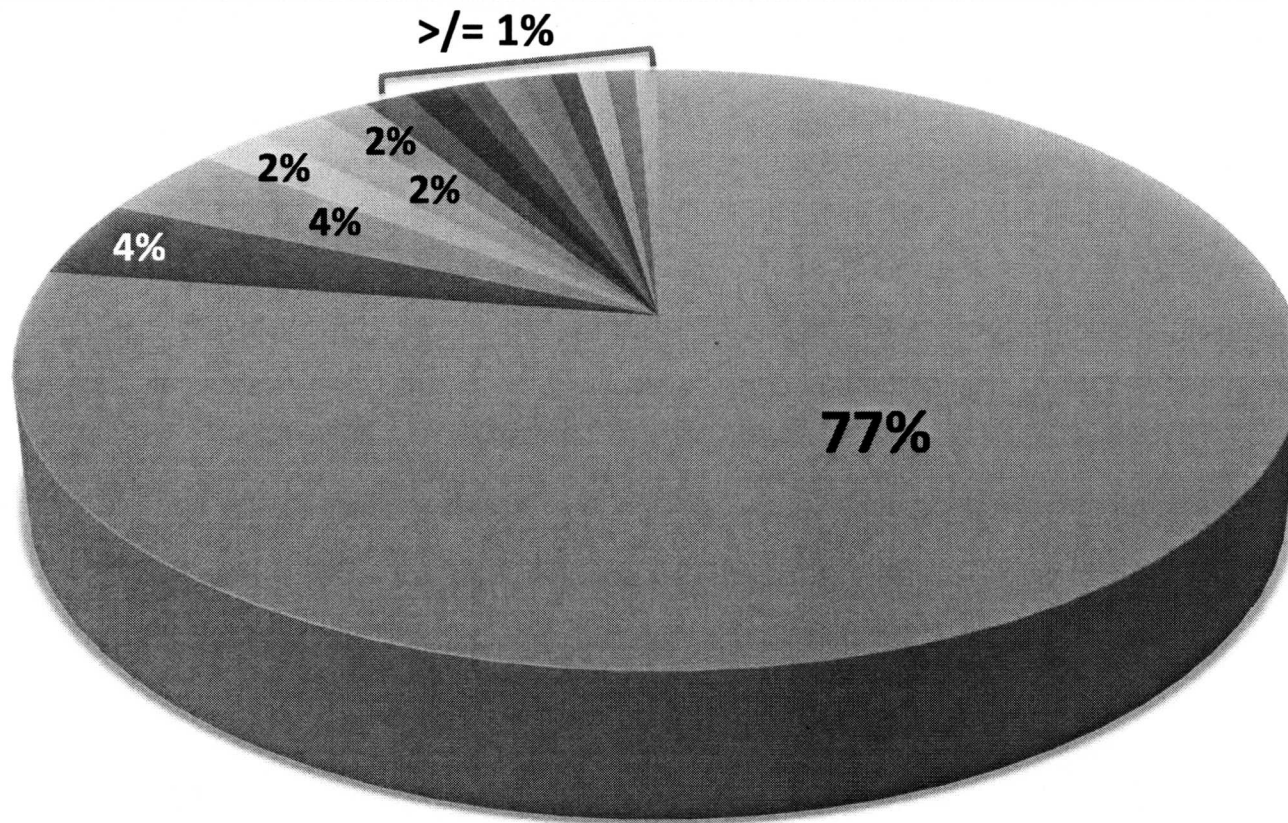
****Busiest eligibility months tend to be at the end of the year***

Non-Negotiable Special Education Staffing

School Year (Dec. 1)	Number of Students	Change in Student Count from Prior Year	Teacher Count	Change in Teacher Count	Special Education Aide Count	Change in Special Education Aide Count
2013-14	1,582	44	96	(7)		
2014-15	1,572	(10)	96	0	105	2
2015-16	1,630	58	100	4	108	3
2016-17	1,715	85	106	6	109	1

4 additional Special Education Teachers and 2 Special Education Aides

Enrollment By Language



- Spanish
- Chinese, Mandarin
- Arabic
- Russian
- Vietnamese
- Korean
- Polish
- Urdu
- French
- Gujarati
- Portuguese
- Chinese, Hakka
- German
- Ukrainian
- Burmese

Standards of Quality & Language Levels

- **Standards of Quality (SOQ) requirements 1:59**
- **Increase in number of ELLs with lower proficiency levels**
 - **58% of all ELLs are proficiency level 3 or below**
 - **40% of all ELLs are level 2 or below**
- **SOQs do not take into account the language level of students which drives the amount of services each student needs**

Non-Negotiable ESL Staffing

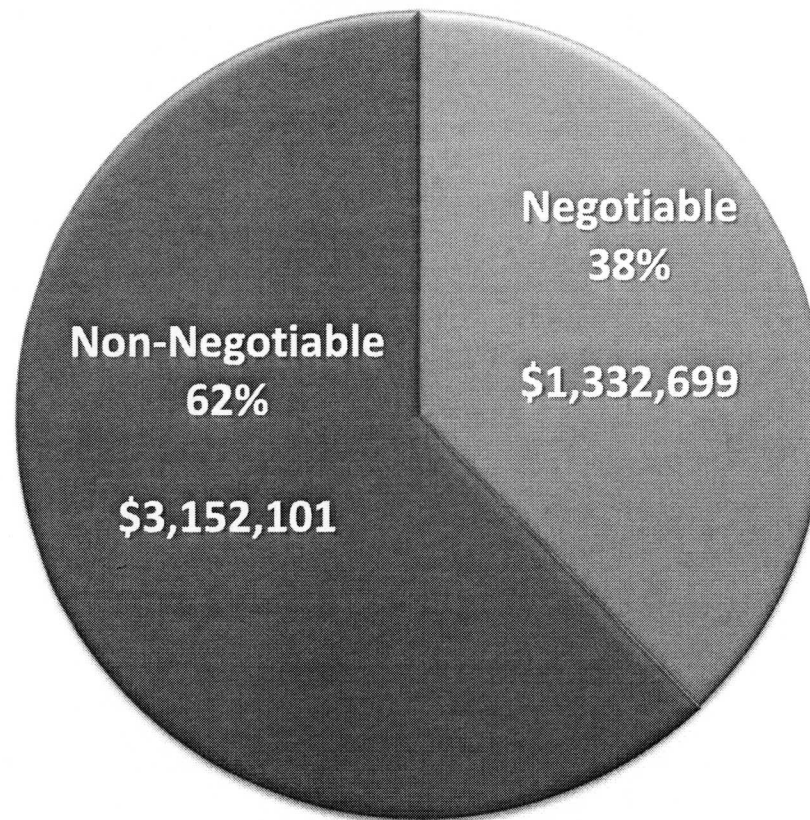
School Year	Total ELLs	Change in enrollment
2009-10	199	
2010-11	250	51
2011-12	331	81
2012-13	392	61
2013-14	485	93
2014-15	510	25
2015-16	541	31
2016-17 (as of 2-10-17)	653	112

1 additional ESL Teacher

Non-Negotiable – Increases

- **Virginia Retirement System (VRS) employer rate from 14.66% to 16.32% & health insurance credit from 1.11% to 1.23%**
- **New Horizon's regional programs**
- **Contractual obligations**
- **James Blair Middle Principal**

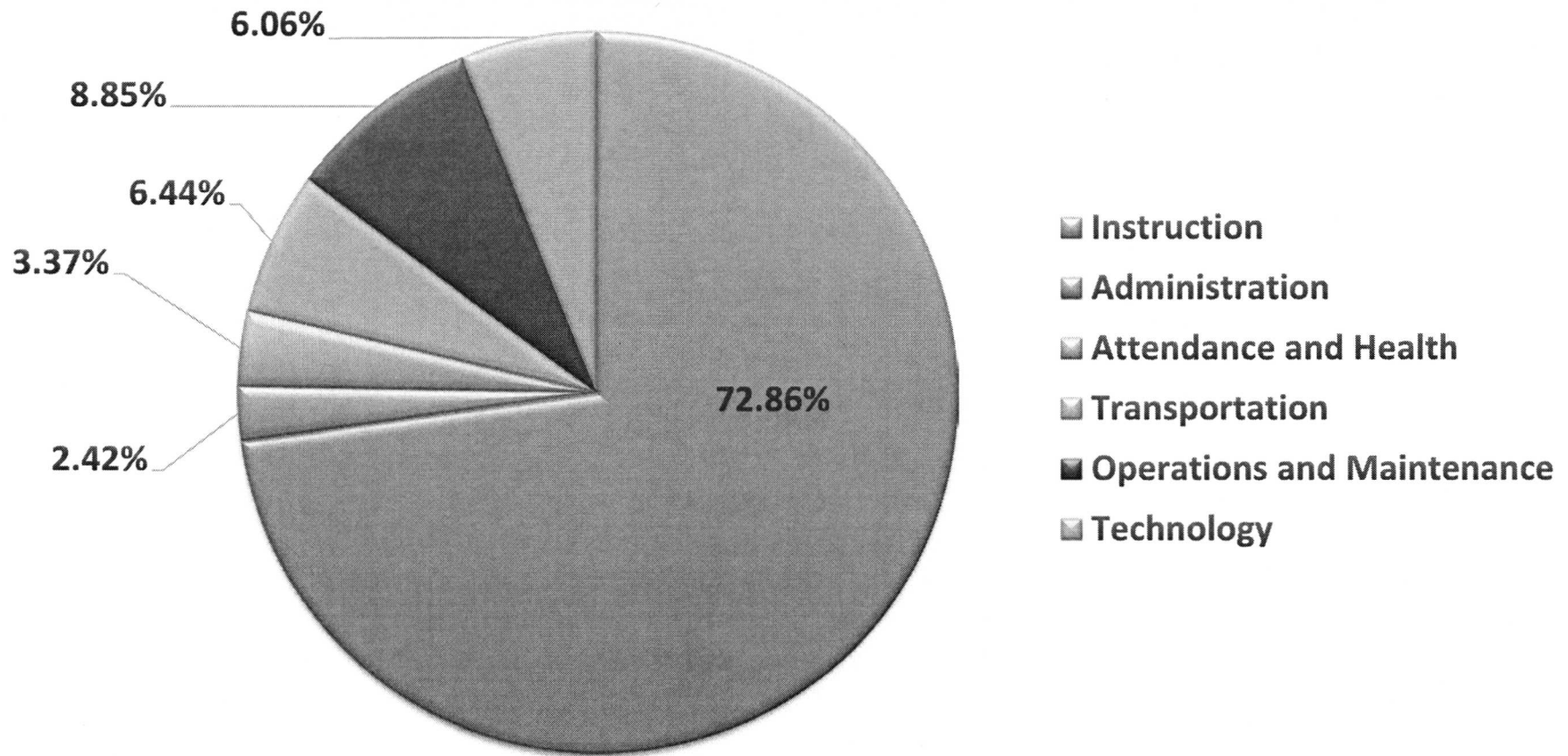
Budget Increase Comparison



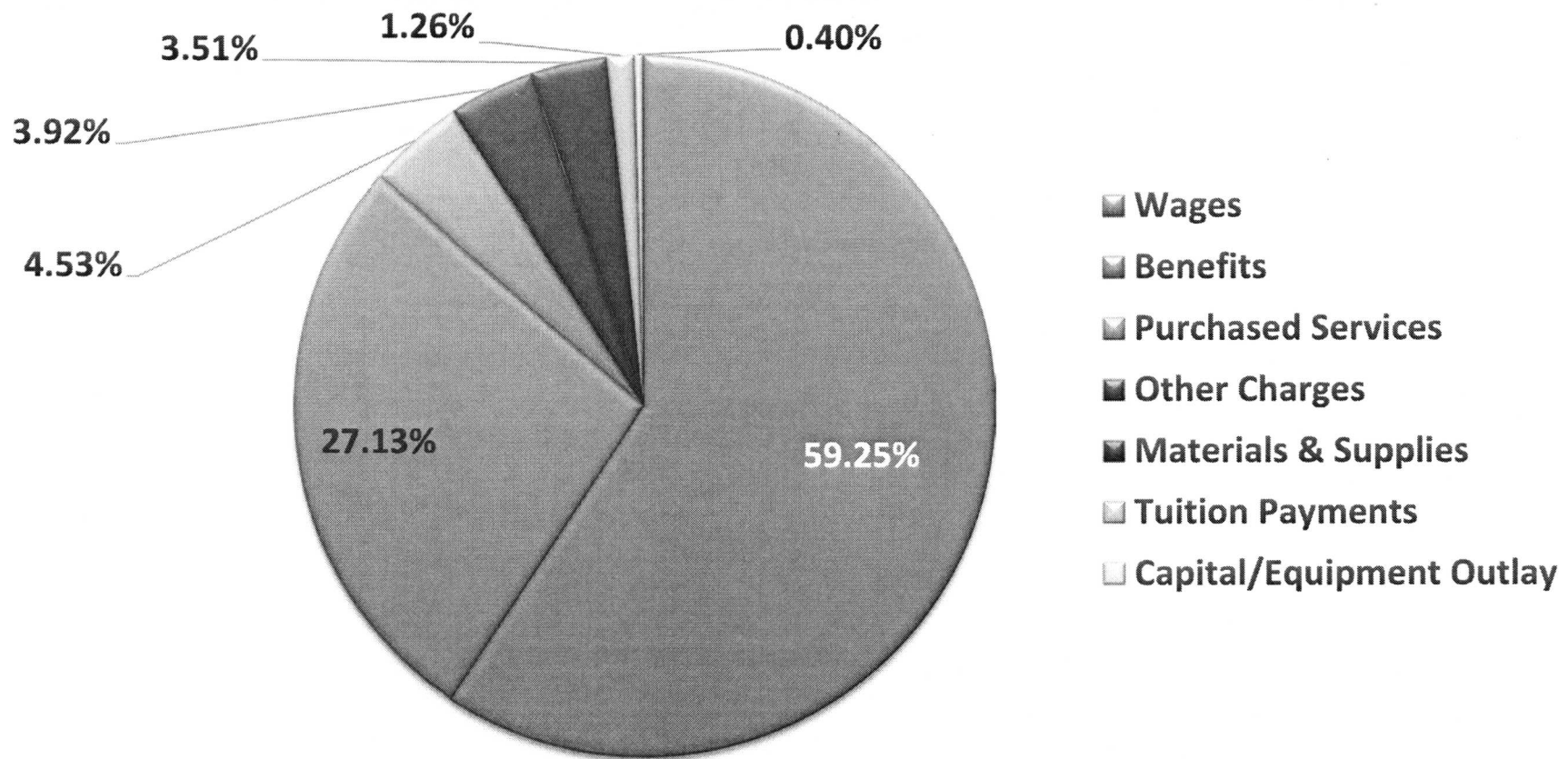
Operating Budget

- **Evaluation of areas for reduction**
 - Attrition
- **Staffing**
 - Additional staffing needs
 - Step increase for teachers and 1.5% for all other staff
- **Instruction/Technology**
- **Operations**

Operating Expenditures by Function



Operating Expenditures by Object



FY2018 Proposed – All Funds

Fund	FY2017 Budget	FY2018 Estimated	Change (\$)	Change (%)
Operating	\$127,569,804	\$132,054,604	\$4,484,800	3.5%
Grants	5,271,348	5,434,291	162,943	3.1%
State Operated	1,081,883	1,092,285	10,402	1.0%
Child Nutrition	4,086,586	4,102,678	16,092	0.4%
Grand Total	\$138,009,621	\$142,683,858	\$4,674,237	3.4%

WJCC School Board Approved FY2018 – FY2027 Capital Improvement Plan

March 17, 2017



Capital Improvement Plan (CIP)

- **School Board developed 10-Year CIP**
- **Placement of projects based on findings from the Facility Condition Index (FCI), staff recommendations, community input, and Capital Improvement Development Committee**

FY2018 – Specific Projects

Description	Estimated Cost
Rawls Byrd Elementary – HVAC replacement design	\$210,000
Jamestown High – HVAC replacement design & EIFS repairs	\$406,500
Lafayette High – Roof replacement	\$2,692,234
DJ Montague Elem. – Entrance redesign & parking lot/sidewalk ADA corrections	\$220,500
Norge Elementary – Entrance redesign	\$105,000
Clara Byrd Baker Elementary – Exterior masonry repairs	\$1,311,272
Berkeley Middle – Replace electrical equipment & auditorium seating	\$389,727
Toano Middle – Replace walk-in refrigerator & freezer	\$82,400
Division-wide – Parking lot repairs & replace fire panels	\$223,844
Warhill High – Innovation makerspace & chemistry lab	\$300,000
Grand Total	\$5,941,477

Joint Meeting

March 17, 2017

