

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**December 12, 2017**  
**5:00 PM**

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**A. CALL TO ORDER**

**ADOPTED**

**B. ROLL CALL**

**JAN 09 2018**

Ruth M. Larson, Vice-Chairman, Berkeley District  
Michael J. Hipple, Powhatan District  
P. Sue Sadler, Stonehouse District  
John J. McGlennon, Roberts District  
Kevin D. Onizuk, Chairman, Jamestown District

Bryan J. Hill, County Administrator  
Adam R. Kinsman, County Attorney

**C. MOMENT OF SILENCE**

**D. PLEDGE OF ALLEGIANCE**

1. Pledge Leader - Alastair Smith, a 4th-grade student at James River Elementary School and a resident of the Roberts District

**E. PUBLIC COMMENT**

1. Mr. Gary Carlile, 3724 Mesa River, addressed the Board in regard to street paving, Phase 2 of Monticello Woods subdivision.
2. Dr. Stuart Cole, 2797 Jonas Profit Trail, addressed the Board in regard to water resources and opposition to Hampton Roads Sanitation District Sustainable Water Initiative for Tomorrow (SWIFT).
3. Mr. Jay Everson, 103 Branscome Blvd., addressed the Board in regard to SWIFT.
4. Mr. Chris Henderson, 101 Keystone, addressed the Board in regard to general comments.

**F. PRESENTATIONS**

Mr. Onizuk recognized Mr. Rich Krapf, Mr. Heath Richardson, Mr. Chris Odle, Ms. Mona Foley and Mr. Jim Icenhour.

Mr. McGlennon introduced Mr. Tuong (Tony) Pham, Director of the Virginia Peninsula Regional Jail.

1. Chairman's Awards

Mr. Onizuk presented the members of the Strategic Plan Advisory Group with the 2017 Chairman's Award for a community member or group that has made a significant impact on the community.

Mr. Onizuk presented Mr. Allen Turner, Building Official Section Chief for Permits, with a 2017 Chairman's Award for his work to streamline the inspection process and his commitment to the administration of building codes to protect the citizens of the County.

Mr. Onizuk presented Communications Specialist, Mr. Christopher Williams, and Multimedia Production Specialist, Mr. Brett Lewis, with a 2017 Chairman's Award for working tirelessly to provide the best video production and television programming for the community.

2. Results of Fiscal Year 2017 Financial Statement Audit for James City County and James City Service Authority – Dixon Hughes Goodman, LLP

Ms. Leslie Roberts, Partner at Dixon Hughes Goodman, LLP, stated that as a part of an audit there are several opinions issued. She further stated that the main report, or independent auditor's opinion, for the County shows an unmodified opinion which is the highest level of assurance given on financial statements. She remarked that a report on internal control over financial reporting for the County was issued and there were no issues or significant deficiencies. She referenced a compliance audit for the County and reported that it was also a clean report. She further referenced the Auditor Public Accounts and stated that it had no findings and emphasized this being a grand achievement. She stated that there is nothing in the County Comprehensive Annual Financial Report that negatively reflects on the County as a result of the audit.

Mr. Onizuk expressed his thanks for the work of Dixon Hughes Goodman, LLP, Ms. Sue Mellen, Director of Financial and Management Services, Ms. Sharon Day, Assistant Director of Financial and Management Services and the entire Financial and Management Services team.

**G. CONSENT CALENDAR**

A motion to Approve was made by John McGlennon, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

1. Minutes Adoption

2. Federal Grant Award – Bulletproof Vest Partnership – \$25,972

3. Williamsburg Child Health Initiative Planning Grant

**H. PUBLIC HEARING(S)**

1. AFD-2-86-1-2017, Croaker AFD Addition, 9730 Sycamore Landing Road

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

Mr. Alex Baruch, Planner I, stated that Ms. Mary Mitchell is applying to add 9730 Sycamore Landing Road, into the Croaker Agricultural and Forestal District (AFD) as indicated in the documents included in the Agenda Packet.

Mr. Rich Krapf, Chair, Planning Commission, stated that this item was voted unanimously for approval by the Planning Commission.

As there were no questions for staff, Mr. Onizuk opened the Public Hearing.

1. Mr. Richard Mitchell, 409 Henried Road, Richmond, VA, commented on his family's history of the property located at 9730 Sycamore Landing Road.
2. Mr. Wade Schmidt, 7801 Richmond Road, commented on Item AFD-2-86-1-2017.

As there were no other registered speakers, Mr. Onizuk closed the Public Hearing.

Mr. McGlennon stated that he read the narrative provided by the applicant and is pleased to have the opportunity to encourage more agricultural use for lands.

2. Z-0002-2017/MP-0002-2017, The Parke at Ford's Colony

A motion to Deny was made by Michael Hipple, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler

Nays: Onizuk

The Board watched a brief video regarding this item with information included in the Agenda Packet.

Ms. Roberta Sulouff, Planner II, was present for any questions.

Mr. Krapf gave an overview of the Planning Commission's recommendation regarding this item.

Mr. Vernon Geddy, 1177 Jamestown Road, representing the applicant, commented briefly on the process. Accompanying Mr. Geddy was Ms. Natalie Croft, Land Development Planner with Eagle Construction, who gave a brief PowerPoint slideshow overview.

Mr. Onizuk questioned the traffic concerns in Ford's Colony regarding the park and the entry gates.

Ms. Croft addressed this concern stating that a mobile electronic pass would be utilized to allow moving around inside the subdivision easier.

As there were no questions for staff, Mr. Onizuk opened the Public Hearing.

1. Mr. Mark Mathews, 113 Long Point, addressed the Board and stated that he is the elected President of the Ford's Colony Homeowner Association (HOA). He commented about Ford's Colony residential feedback regarding The Parke at Ford's Colony and stated that concerns have been satisfied.
2. Mr. Patrick Rowe, 100 Royal Saint Georges, addressed the Board regarding The Parke at Ford's Colony.
3. Mr. Chris Henderson, 101 Keystone, addressed the Board regarding The Parke at Ford's Colony.
4. Mr. Tom Hitchens, 350 Thompson Lane, represented a group of individuals residing on Thompson Lane in Ford's Colony and addressed the Board regarding their opposition to The Parke at Ford's Colony.
5. Ms. Lynne Wilder, 3467 Westport, addressed the Board regarding her opposition to The Parke at Ford's Colony.
6. Mr. Charles Ewing, 232 Thompson Lane, addressed the Board regarding The Parke at Ford's Colony.

As there were no other registered speakers, Mr. Onizuk closed the Public Hearing.

Mr. McGlennon asked for clarification on the question of whether or not additional units are to be added to the Master Plan.

Ms. Sulouff replied yes, the Board adopted the Master Plan which currently includes 3,846 units, this application is proposing 81 new additional units, bringing the total to 3,927 units.

Mr. McGlennon inquired if that would not affect the units that are currently unbuilt within the existing Ford's Colony Master Plan, and those would still be available for development.

Ms. Sulouff replied correct.

Mr. McGlennon referred to the issue raised regarding traffic studies and asked why there has not been an additional traffic study done since 2008.

Mr. Paul Holt, Director of Community Development, replied that it is his understanding that the updated traffic study was done approximately two or three months ago by one of the property owners, but has not been submitted by the County.

Mr. McGlennon stated that it has been nine years since the previous study.

Mr. Holt replied correct.

General discussion ensued regarding this matter.

Ms. Sadler commented that keeping traffic in mind, she inquired if there are plans for expansion or improvements on Centerville Road anytime in the near future.

Mr. Holt replied there are currently no plans. He remarked that the last time the County did its comprehensive look County-wide, Centerville Road operated at an acceptable Level of Service (LOS) and is projected to continue at an acceptable LOS through 2034 and based on that there are no immediate plans to seek funding to widen Centerville Road.

Mr. Hipple commented that funding for roads is few and far between and if the road is not presently in the works the 2040 plan is slowly slipping away.

Mr. McGlennon inquired about the entrance way to the affected areas off Centerville Road.

Mr. Holt replied that he believes Westport is one lane in each direction.

Mr. McGlennon inquired about the congestion before you get to the entrances to the two pods of development.

Mr. Holt replied that he would defer to the applicant.

Ms. Sadler inquired about the issue of the silt and runoff into Gordon Creek.

General discussion ensued regarding this topic.

Mr. McGlennon inquired to the developers about the entry egress.

Mr. Jason Grimes, Professional Engineer with AES Consulting Engineers, addressed the traffic study concerns.

Mr. McGlennon inquired about the distance of the two-lane roads before getting to the entrance of the two pods.

Mr. Core replied that he did not know the exact scale; however, it is 400 feet into the property before the turn lanes splice out.

Mr. McGlennon inquired about the distance off the road before the access point.

Mr. Core replied that once off Centerville Road it would be 400 feet before branching into either of the two pods of development.

General discussion ensued regarding this issue.

Mr. Hipple inquired about the project in Richmond and the numbers reported from the Goochland County School Board.

Ms. Croft replied that in Goochland County there are three of The Parke neighborhoods that are age-targeted, not age-restricted, with three neighborhoods that comprise a total of 297 homes. She stated that the data from the Goochland County School Board states there are six children from those three neighborhoods combined.

Mr. Hipple asked if those neighborhoods are totally built out.

Ms. Croft replied yes.

Mr. Hipple inquired about the length of time that included, was it between build-out,

completion and present.

Ms. Croft replied she was not sure; however, the data came this fall. She stated that the three other subdivisions of The Park had been established for 10+ years.

Mr. Hipple reiterated that some of the established neighborhoods have less children than a newer neighborhood, due to people retaining their homes for longer periods of time.

Ms. Croft discussed The Park and the audience that it generally targets.

Mr. Onizuk inquired if these are age-restricted.

Ms. Croft replied age-targeted, not age-restricted.

Mr. Hipple inquired if the Primary Service Area (PSA) was ever moved in that area.

Ms. Sulouff replied not to her knowledge.

General discussion ensued regarding the PSA.

Mr. McGlennon inquired about reasonable expectations when Westport was developed, regarding the likelihood of a more intensive development on this parcel.

Mr. Holt replied that it is zoned for A-1 on the Comprehensive Plan Land Use Map; therefore, for by-right zoning it would be the one lot for three acres, but with the low density residential it could be up to four dwelling units per acre.

Mr. McGlennon commented that part of it is rural lands and part is low density residential with the expectation probably being that it would be developed at one unit an acre.

Mr. Holt replied that it could be anywhere from one to four.

Mr. McGlennon made the remark "without the density bonuses."

Mr. Holt replied correct.

Mr. Hipple stated that he spoke with the HOA members about what they were proposing, Mr. Geddy and to the development team. He further stated that he felt it was a good project in his district and spoke with the homeowners. He remarked that the homeowners were not in support of this project, the problem being the amount of houses to be built in this development. He commented that he struggled with the question "is this a good project for the County" and "what does this do for its citizens." He further remarked that this would be an outstanding project for Ford's Colony and Eagle Construction; however, he pondered what this would do for the citizens residing outside the gate. He noted that traffic flow, transportation projects to widen roads, financial strains and school redistricting issues are all great concerns.

Ms. Larson stated that she appreciated the presentation and the citizens that took time to attend the meeting. She further stated that the traffic improvements needed on Centerville Road are due to the increased traffic. She remarked that the County has an outstanding school system and there are neighborhoods that were originally told would not have school-aged children; however, they do have children. She further remarked that the hardship of such a situation is that school buildings, school buses, teachers, etc., have to be provided in order to accommodate the needs; therefore, what is happening in

Goochland County cannot influence decisions that are necessary to be made locally. She commented that this is a form of growth and frequently receives comments from citizens to stop the growth. She noted that the growth cannot be stopped because there are already permits out there; but, what can be done is to not continue to add more.

Ms. Sadler stated that she had read the documents over and over again and still had many concerns about stormwater runoff and traffic. She feels that the plan would be beneficial for a targeted community and noted that she appreciated the phone calls and emails from citizens, Mr. Geddy and his clients.

Mr. McGlennon stated that he has spoken with area residents and his biggest concerns are that this development does not fit with this particular piece of property on which it is being proposed and would change the character of the western side of Ford's Colony. He further stated that he sees a lot of benefit from the perspective of the Ford's Colony HOA, but not from a broader community benefit; therefore, he can not justify the additional density that is being provided for this particular project.

Mr. Onizuk stated that on the positive side this is a proposed development or growth and is within the Primary Service Area (PSA). He further stated that while this is talked about as rural lands or rural areas, an arbitrary PSA line was created where this Board said it wanted growth to happen; therefore, they are giving what this Board asked for. He noted that this is not necessarily additional units, this fits in with the units already approved by the Ford's Colony Master Plan and it brings this parcel into the Plan. He commented that his concern is that it is across Centerville Road on the side that is generally known to be a little more rural in character, noting there are developments on that side of Centerville Road within the PSA. He stated that per the Comprehensive Plan it could be expected to be anywhere from one to four units per acre, and remarked that it is not necessarily something outside of expectations for people that have moved into that area. He further remarked that while there are targets for what is expected regarding school-aged children, that does not necessarily mean there is not going to be expenses, that as you have a different demographic in a community you have different needs. He stated there is an application tonight from Eagle Construction that is endorsed by Ford's Colony and fits within the Ford's Colony Master Plan units, within the PSA, meeting a need for Ford's Colony elderly residents, endorsed by the Ford's Colony HOA Board and that he leans toward a yes vote. He further stated that he often listens to the Board representative of a district that is being discussed and listening to Mr. Hipple his opinions and concerns give him pause.

The Board went into a short Recess at approximately 7:23 p.m.

The Board reconvened at approximately 7:30 p.m.

3. Z-0001-2017, SUP-0001-2017, MP-0001-2017, HW-0001-2017, Williamsburg Landing, Marclay Road

A motion to Approve was made by John McGlennon, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

Mr. Baruch gave an overview of this item that is included in the Agenda Packet.

Mr. Krapf gave an overview of the Planning Commission's recommendation regarding this item.

Mr. Onizuk inquired if the Planning Commission had discussion about any possible future use for the parcel.

Mr. Krapf replied no, he felt it was understood that if it was not approved it would remain as airport with accessory uses related to airport operations. He commented that there was discussion regarding plans in the pipeline for airport expansion and the state representative indicated the size of the Williamsburg Airport seems to be suitable and serving the population adequately. He further commented that there was a side discussion about a Special Use Permit (SUP) request and rezoning, that if the SUP were allowed to expire and the rezoning had been approved, there would be a possible residential use; however, it was felt that with Williamsburg Landing being an established community the risk was there that the SUP would expire and some other residential use would go on that parcel.

Mr. Onizuk opened the Public Hearing.

1. Mr. Will Holt, Esq., 4801 Courthouse Street, attorney with Kaufman and Canoles, joining Mr. Holt were representatives of Williamsburg Landing: Mr. Greg Storer, CEO; Mr. Vernon Baker, COO; Mr. Chester Tellis, CFO; Ms. Ginnie McLaughlin, Chair of Williamsburg Landing Board; Members of the Williamsburg Landing Board; Mr. Paul Gerhardt, Esq., Secretary and General Council to Williamsburg Landing, Mr. Ryan Stephenson, AES Consulting Engineers; Mr. Tom Tingle, President of Guernsey Tingle. Mr. Holt and Mr. Tingle gave an overview of a PowerPoint slideshow regarding Williamsburg Landing.
2. Ms. Gennie McLaughlin, 5700 Williamsburg Landing Drive, commented on her personal reasons behind submitting Case Nos. Z-0001-2017, SUP-0001-2017, MP-0001-2017, HW-0001-2017 Williamsburg Landing, Marclay Road. She noted that many of the Williamsburg Landing Board of Directors were present in the audience, briefly discussed this case and asked the Board to vote in favor of this item.
3. Mr. William Kaufmann, 5802 College Creek, a resident of Williamsburg Landing and no relation to the law firm of Kaufman and Canoles, noted that he is on the Williamsburg Landing Board of Directors. He was a spokesman for other residents of Williamsburg Landing that were in the audience and addressed the Board in regard to Item No. 3.
4. Mr. Richard Costello, 10020 Sycamore Landing Road, a retired President of AES Consulting Engineers and currently on the Williamsburg Landing Board of Directors, addressed the Board in regard to Item No. 3 and stressed that the residents, the Board of Directors and the project are all community based.

Mr. Onizuk closed the Public Hearing.

Mr. McGlennon inquired about the easement around the property that states there will not be any other access to the property through the internal streets of Williamsburg Landing. He also inquired about the expiration date of the SUP.

Mr. Kinsman stated that he had a fully executed easement requiring all of the access from this particular proposed addition to go through Williamsburg Landing to use the



main entrance. He further stated that if the Board approves this rezoning he would record that easement tomorrow, which will give the Board and the County some permanent ability to restrict access. He noted that in regards to the SUP the Board can choose an expiration date it would like; however, SUPs do not require an expiration date.

Mr. Onizuk inquired what could presently go in there with the property currently zoned R-8.

Mr. Baruch stated that there are many by-right and specially permitted uses in R-8 Zoning, and noted the Comprehensive Plan stated uses that are associated with the airport are preferred; but, there is nothing shown on the airport Master Plan in that area.

Mr. McGlennon disclosed that he had conversations with the people from Williamsburg Landing and residents of Kingspoint neighborhood, and noted his appreciation of the easement execution that provides significant protection of the County. He emphasized that this cannot be viewed as a residential development, Williamsburg Landing has become an essential component of the healthcare environment in the County and the Greater Williamsburg area. He noted that the seller of the property to Williamsburg Landing has been in the process of divesting some properties in the immediate vicinity and would possibly have been sold to someone else if it had not been acquired by Williamsburg Landing, therefore this is a proposal that makes sense in respect of a well-established community institution and at the same time is probably one of the better uses made of that property. He stated his support of this application.

Mr. Kinsman reiterated that the motion is to approve the Rezoning, the SUP, the Master Plan and the Height Waiver.

Mr. Onizuk replied that is correct, with a 10-year expiration date.

Members of the audience applauded the Board.

Mr. McGlennon recognized that earlier this year the Board adopted an initiating resolution that asked the Planning Commission to look at the possibility of revising the zoning category to allow for some form of exception in this case and he proposed that the Board tell the Planning Commission that there is no need to go forward with that initiating resolution.

4. SUP-0005-2017/SUP-0006-2017/SUP-0007-2017/SUP-0008-2017, Lightfoot Marketplace Special Use Permit Amendment

A motion to Approve the Resolution for Case No. SUP-0005-2017 was made by Michael Hipple the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

A motion to Approve the Resolution for Case No. SUP-0006-2017 was made by Michael Hipple the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

A motion to Approve the Resolution for Case No. SUP-0007-2017, listed as

Attachment 4 in the Agenda Packet, was made by Michael Hipple the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, Sadler, Onizuk

Nays: McGlennon

A motion to Approve the Resolution for Case No. SUP-0008-2017, listed as Attachment 6 in the Agenda Packet, was made by Michael Hipple the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, Sadler, Onizuk

Nays: McGlennon

Mr. Jose Ribeiro, Planner III, gave an overview of a PowerPoint presentation included in the Agenda Packet.

Ms. Sadler inquired if landscaping and buffers had been added to the front façade as opposed to changing what the front façade will look like from Richmond Road.

Mr. Ribeiro replied that the applicant is proposing for the drive-through restaurant order food board and drive-through window to be screened with landscape.

Mr. Onizuk inquired if the Valvoline auto service station will be located on the parcel.

Mr. Ribeiro replied that it will be fronting on Richmond Road by the side of the proposed fast food restaurant and is shown as Building 6A on the Master Plan.

Mr. Krapf stated that this case spanned two Planning Commission meetings where it discussed the Richmond Road frontage, elevation, four applicant guideline change concerns and Planning Commission voting on this issue.

Mr. McGlennon inquired if any other cases in the adjacent corridor were allowed similar reorientation.

Mr. Krapf replied no and noted that two tenants originally scheduled to go into Building Nos. 4 and 6 withdrew; therefore, it resulted in different tenants which added to the complexity of the case.

Mr. McGlennon asked the same question to staff.

Mr. Ribeiro replied no, not that he was aware of.

Mr. Onizuk opened the Public Hearing.

1. Mr. Will Holt, Esq., 4801 Courthouse Street, Attorney with Kaufman and Canoles, representing the applicant. Joining Mr. Holt were members of the project team. He gave an overview of a PowerPoint slideshow regarding Item No. 4.
2. Mr. Rob Murphy, 575 Maryville Center Drive., St. Louis, MO, representative of Valvoline, addressed the Board regarding Item No. 4.

Mr. Hipple gave kudos to the Planning Commission for the job it did regarding this project. He stated his support for the project.

Mr. McGlennon stated that he is pleased that Valvoline is interested in coming into the shopping center; however, his concern is that when the Board approved this shopping center there was a particular design in mind that was consistent with the entire corridor and a consistency in the community. He further stated his concern that a certain aspect of the design of these two buildings is being abandoned for particular clients that have said they want to come in today; however, the County has experienced a lot of turnover in retail establishments. He remarked that if the expectations of development are changed for each individual one, there will never be any consistency. He further remarked his support for staff in these recommendations and noted that the Board wants the shopping center to have a distinctive look and be part of a Community Character Corridor (CCC).

Ms. Sadler stated her appreciation for the CCC and feels that the consistency is being accomplished with the buffering and stressed that the Board can be flexible depending on what type of business wants to set-up in a shopping center. She commented that she appreciated the need to be flexible when working with the applicant and was excited about the new businesses coming to the area.

Mr. Kinsman directed the Board on clarity of the motions for this item.

Mr. Paul Holt directed the Board on the clarity of the individual cases for voting purposes on this item.

5. SUP-0009-2017, 3601 La Grange Parkway Expansion

A motion to Approve was made by Sue Sadler, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

Ms. Savannah Pietrowski, Planner II, gave an overview of material contained in the Agenda Packet.

Mr. Krapf stated that there was very little discussion regarding this case at the Planning Commission meeting as it felt that this was a good fit to the commerce park.

Mr. Onizuk opened the Public Hearing.

As there was one comment card that was optional and the applicant was present in case of any questions by the Board, Mr. Onizuk closed the Public Hearing.

Ms. Sadler stated that she was very appreciative of the opportunity to broaden and expand the economic development opportunities in the Stonehouse District.

**I. BOARD CONSIDERATION(S)**

None

**J. BOARD REQUESTS AND DIRECTIVES**

Ms. Larson presented Mr. Onizuk with a mantle clock with his dates of service inscribed on it and expressed the Board's appreciation for his outstanding service from January 1,

2014 to December 31, 2017.

Mr. Onizuk expressed his thanks and comradeship with the Board members.

Mr. Hipple stated that he had enjoyed serving with Mr. Onizuk and expressed his thanks for the leadership he has contributed to the Board.

Ms. Sadler expressed her gratitude to Mr. Onizuk for his mentorship, help and guidance for the Board and the community. She stated that she attended the Community Action Agency meeting which discussed its mission and programs. She expressed her sympathy to the family, friends and colleagues for the recent passing of the former Executive Director Reba Bolden.

Mr. McGlennon mirrored Ms. Sadler's condolences to the family, friends and colleagues of Ms. Bolden. He expressed condolences to the families of Ms. Ursula Murden and Ms. Ruth Mulaney on their recent passing. He thanked Ms. Larson for leadership tonight in arranging for appropriate recognition and social gathering. He expressed his gratitude to Mr. Onizuk for the opportunity to work alongside of him on the Board over the last four years and wished him the best in future endeavors. He stated that this is the last public meeting that Mr. Hill will be in attendance. He thanked him for all the efforts he has made to provide the Board with a clear and thoughtful structure moving forward to channel its own ideas and interests into a program that developed a Strategic Plan and tied that to the budgeting process. He wished Mr. Hill the very best in future endeavors.

Mr. Onizuk restated his appreciation to everyone that has made the past four years great to serve the County. He expressed his appreciation of living in James City County and all that it offers as a community. He praised Mr. Hill's work as County Administrator and being an asset to the Board as well as his interaction and leadership within the community. He stated that he recently finished as Chairman of Williamsburg Area Destination Marketing Committee and noted that it had been an exceptional year. He gave a brief overview of its accomplishments during the past year.

## **K. REPORTS OF THE COUNTY ADMINISTRATOR**

### **1. County Administrator's Report**

Mr. Hill expressed his gratitude for the kind words and stated that he had submitted his monthly report and will have one submitted in the new year. He thanked the Board for allowing the James City County team to move the County forward, noting that the Strategic Plan was a great process for the community. He expressed his gratitude in working with the Board members over the past years. He stated his kudos to Mr. Kinsman, Mr. Jason Purse and several staff members for their hard work.

At approximately 9:10 p.m. Mr. Onizuk recessed the Board of Supervisors in order to conduct the James City Service Authority Board of Directors meeting.

At approximately 9:14 p.m. Mr. Onizuk reconvened the Board of Supervisors.

## **L. CLOSED SESSION**

A motion to Enter a Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

At approximately 9:14 a.m., the Board entered Closed Session.

At approximately 9:24 a.m., the Board re-entered Open Session.

1. Closed Session Certification

A motion to Certify the Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

2. Consideration of a personnel matter, the discussion of candidates for the position of Interim County Administrator and to discuss the salary and resignation of the County Administrator, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia

A motion to Appoint Mr. William Porter as Interim County Administrator, effective January 2, 2018, was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

**M. ADJOURNMENT**

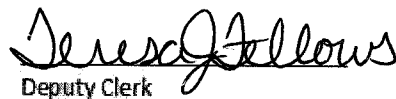
1. Adjourn until 4 p.m. on January 2, 2018 for the Organizational Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Larson, Hipple, McGlennon, Sadler, Onizuk

At approximately 9:25 p.m., Mr. Onizuk adjourned the Board.

  
Deputy Clerk