

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
WORK SESSION
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 23, 2018
4:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

FEB 13 2018

Michael J. Hipple, Powhatan District-Absent
P. Sue Sadler, Stonehouse District-Absent
James O. Icenhour, Jr., Vice Chairman, Jamestown District
John J. McGlennon, Roberts District
Ruth M. Larson, Chairman, Berkeley District

William C. Porter, Interim County Administrator
Adam R. Kinsman, County Attorney

C. BOARD DISCUSSIONS

Ms. Larson referenced the Board of Supervisors Retreat that was held on January 20 and stated that the meeting times were made an Action Item and it was decided that the beginning times would stay at 4:00 p.m. for the work sessions and 5:00 p.m. for the regular meetings.

1. Resolution in Opposition to Senate Bill 405 and House Bill 1258

A motion to Approve was made by John McGlennon and the motion result was Passed.

AYES: 3 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Icenhour Jr, Larson, McGlennon

Absent: Hipple, Sadler

Mr. Kinsman stated that the County is a member of the Virginia Association of Counties and he was told that they are trying to get people to speak against House Bill 1258 and Senate Bill 405. He noted that together these Bills eliminate local control over the installation/operation of wireless structures. He remarked that they offered a model resolution which he tweaked to fit James City County and has included it in the Agenda Packet.

General discussion ensued regarding this matter.

2. Appropriation of Funding - Capital Improvement Program Fund - \$648,847
Contract Award - Replacement Fire Pumper

A motion to Approve was made by John McGlennon and the motion result was Passed.

AYES: 3 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Icenhour Jr, Larson, McGlennon

Absent: Hipple, Sadler

Fire Chief Ryan Ashe stated that the memorandum and resolution are included in the Agenda Packet.

Mr. McGlennon inquired if there are now two contracts for pieces of equipment.

Chief Ashe replied correct, there was an existing order that was modified to make it two fire pumpers.

Mr. Icenhour inquired if that will make it faster to receive the trucks.

Chief Ashe replied yes, that will bring the down time to about half of what it could have been.

3. Pocahontas Trail Corridor Study Update

Mr. Paul Holt, Director of Community Development, stated that following recent transportation corridor studies, specifically the study area of Fire Station 2 going down to James River Elementary School, is known for congestion, prepensely to be shut down for accidents, steep roadside ditches and fast moving traffic. He stated that the Virginia Department of Transportation (VDOT) brought on its consultant, RK&K, to assist the County in developing a plan and further stated that the meeting held today only needed a decision point, not an action point.

Mr. Jeff Kuttesch, Consultant with RK&K, gave an overview of a PowerPoint presentation that is included in the Agenda Packet.

Mr. Holt expressed his thanks to the Steering Committee members for their good job of community outreach, door hangers and ideas they have contributed.

Mr. McGlennon inquired about signalization interest.

Mr. Kuttesch replied that they have not heard much at this point; however, they anticipate more feedback.

Mr. McGlennon stated that one of the efforts that has been discussed is to combine this with stormwater improvements that are going to occur and inquired if that will drive some aspect of the prioritization.

Mr. Kuttesch replied that it certainly could and discussed this concept.

General discussion ensued regarding this matter.

Mr. McGlennon inquired if there is a possibility of approaching the Department of Rail and Public Transportation for funding for the Williamsburg Area Transit Authority (WATA).

Mr. Porter noted that when traveling east, individuals frequently had to exit in puddles and further noted that there are no sidewalks; therefore, a shelter cannot be added because it would have to be handicap accessible.

Mr. Holt stated that there are some companion efforts going on and information gathered from WATA, along with ideas of creating bus pull-offs in order to get buses out of travel lanes as one method to help with traffic congestion. He noted that the

partnership with WATA had been very helpful throughout this effort.

Mr. McGlennon inquired about communication with Dominion Energy regarding burying lines in the area discussed.

Mr. Holt replied that this project had some very expensive elements, such as the cost in getting ready for sidewalks and bike trails, which required moving everything underground.

Mr. McGlennon inquired about the range of potential cost and timeframe for this project.

Mr. Kuttesch replied that it is still too early to specify the figures for the cost or timeframe.

Mr. McGlennon inquired about the acquisition of right-of-way.

Mr. Kuttesch replied that VDOT has initiated an engineering grade survey on the corridor, which will allow for a good handle on the true right-of-way impacts.

Mr. McGlennon referenced the east side, where the initial project boundary was the elementary school, and inquired how far down this problem is addressed.

Mr. Kuttesch replied that at least down to Windy Hill and the shopping area. He stated that a benefit of going east of the elementary school is the current three-lane option and noted that the corridor is setup to continue that improvement.

Mr. Icenhour inquired about the Skiffes Creek connector, its effect on the project, heavy truck traffic, the cost share funding status and the area length of the corridor connection.

General discussion ensued regarding Item No. 3.

4. Pre-Budget Discussion

Leading off the PowerPoint presentation, Ms. Sharon Day, Assistant Director of Financial and Management Services, gave a brief overview of the presentation included in the Agenda Packet. General discussion ensued regarding the items within this portion of the presentation.

Next, Ms. Rebecca Vinroot, Director of Social Services, continued the presentation with a brief overview of the Social Services portion that is included in the Agenda Packet.

Following Ms. Vinroot, Mr. Holt continued the presentation with a brief overview of the Community Development portion as included in the Agenda Packet. General discussion ensued regarding this focus of the presentation.

Next, Ms. Grace Boone, Director of General Services, continued with the presentation and gave a brief overview of the portion that regarded General Services and is included in the Agenda Packet.

Following Ms. Boone, Police Chief Brad Rinehimer continued the presentation with a brief overview of the area of the presentation that regarded the Police Department.

General discussion ensued regarding this portion of the presentation as included in the Agenda Packet.

Next, Fire Chief Ryan Ashe continued the presentation with a brief overview of the area of the presentation that regarded the Fire Department. General discussion ensued regarding this area of the presentation as included in the Agenda Packet.

Following Chief Ashe, Mr. John Carnifax, Director of Parks & Recreation, continued the presentation with a brief overview of the section of the presentation that regarded Parks & Recreation as included in the Agenda Packet.

Next, Mr. Patrick Page, Director of Information Resources Management (IRM), continued the presentation with an overview of the portion of the presentation that regarded IRM as included in the Agenda Packet.

Following Mr. Page, Ms. Amy Jordan, Director of Economic Development, continued the presentation with a brief overview of the section of the presentation that regarded Economic Development as included in the Agenda Packet.

Next, Mr. Patrick Teague, Director of Human Resources, continued the presentation with a brief overview of the area of the presentation that regarded Human Resources as included in the Agenda Packet. General discussion ensued regarding this focus of the presentation.

Ms. Day wrapped-up the presentation with a summary of the County's FY 19-20 budget timeline.

Ms. Larson and the Board members expressed their thanks to all the departments on their presentations.

D. CLOSED SESSION

None

E. ADJOURNMENT

1. Adjourn until 5 p.m. on February 13, 2018, for the Regular Meeting

A motion to Adjourn was made by John McGlennon and the motion result was Passed.

AYES: 3 NAYS: 0 ABSTAIN: 0 ABSENT: 2

Ayes: Icenhour Jr, Larson, McGlennon

Absent: Hipple, Sadler

At approximately 5:50 p.m., Ms. Larson adjourned the Board.


Deputy Clerk