

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
September 11, 2018
5:00 PM

ADOPTED

OCT 09 2018

Board of Supervisors
James City County, VA

A. CALL TO ORDER

B. ROLL CALL

John J. McGlennon, Roberts District
James O. Icenhour, Jr., Vice Chairman, Jamestown District
P. Sue Sadler, Stonehouse District
Michael J. Hipple, Powhatan District
Ruth M. Larson, Chairman, Berkeley District

William C. Porter, Interim County Administrator
Adam R. Kinsman, County Attorney

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

1. Pledge Leader - Owen Snowden, a 4th-grade student at Clara Byrd Baker Elementary School, led the Board and citizens in the Pledge of Allegiance

E. PUBLIC COMMENT

None

F. PRESENTATIONS

1. Presentation of New Police Officers

Deputy Police Chief Steve Rubino introduced the newest officers of the Police Department to the Board and gave a brief biography of each of the five officers.

2. Recognition of Jamestown High School's Envirothon Team

Ms. Larson gave an overview of the dynamics and achievements of the Envirothon team. She presented a certificate to Coach Rebecca Elton as well as to each student. The team took a group photo with the Board and Coaches Elton and Charlie Dubay. The students recognized were:

Ms. Audrey Root
Ms. Lisa Small
Ms. Rachel Smith
Ms. Anna Song
Ms. Joanna Stathopoulos

3. Clean County Commission Annual Update

Ms. Peg Boarman, Chair of the Clean County Commission, gave an annual update summary included in the Agenda Packet and an overview of a PowerPoint slideshow.

Mr. McGlennon commented that Ms. Boarman and the Commission were a dynamic group working hard to keep this a cleaner community. He expressed the appreciation of citizens and noted the enthusiasm, support and commitment of Ms. Dawn Oleksy, Environmental Coordinator.

Ms. Boarman stated that they were a good team and were excited about the efforts of the Keep James City County Beautiful volunteers.

Ms. Larson noted her appreciation of the work performed by the Commission and acknowledged the volunteer presence maintaining an effort to keep the County clean.

Ms. Boarman stressed to citizens that it is their County and they needed to help keep it clean.

4. Designating Fall Prevention Awareness Week 2018

Ms. Rebecca Vinroot, Director of Social Services, and Fire Chief Ryan Ashe gave an overview of a memorandum, resolution and PowerPoint slideshow included in the Agenda Packet. Fire Rescue Captain Jason Sweet, Family Services Specialist Ellie Rest, Sgts. Marchand and LeClaire were each recognized in the audience.

Mr. Hipple stated he liked the program very much and noted it reminded him of a previous experience with the Fire Department. He commented that at the time, there were an increasing number of fires in the County and smoke alarms were utilized for fire prevention. He expressed his appreciation to everyone's efforts and hard work.

Ms. Sadler inquired if there was a list of citizens being worked with directly and how the word was getting out.

Ms. Vinroot briefly discussed that presently it was a direct referral from the Fire Department or the Police Department, but that it had not been advertised to the public.

Ms. Larson inquired if next year they would be returning before the Board with statistics, in an effort to follow up and review the impact of the program. She expressed her appreciation for the efforts being taken with this program.

General discussion ensued regarding this item.

5. VDOT Quarterly Update

Mr. Rossie Carroll, Virginia Department of Transportation (VDOT) Williamsburg Residency Administrator, gave an overview of the quarterly report included in the Agenda Packet.

Mr. McGlennon inquired if there would be an inspection made before any roads were opened after having road closures due to Hurricane Florence. He stated the Route 199 and Brookwood Drive intersection project was very well done and improved the traffic flow.

Mr. Icenhour stated Mr. Carroll had responded to his earlier inquiry regarding a traffic study on Airport Road. He noted that in an effort to create a priority list, he would first like Board

members to have discussions amongst themselves and then discussion with Mr. Carroll. He inquired about the policy regarding a traffic light with a flashing yellow arrow at the Ironbound Road and Watford Lane intersection. He also inquired about a potential crosswalk at Ironbound Road and Old Field Road.

General discussion ensued regarding this issue.

Ms. Sadler stated she had been in contact with a citizen concerned about shouldering, ponding and mosquito issues in the Rochambeau area. She mentioned that citizens were still looking for a stoplight near Stonehouse Elementary School.

Mr. Carroll stated that citizens can call or email the VDOT Customer Service Center and complete a work order and then follow-ups could be made keeping them in the loop of the process.

Mr. Hipple referred to the flow and culverts at Cranston's Mill Pond and inquired if they could be investigated.

Mr. Carroll replied that a hydraulic engineer could do a review and provide recommendations.

General discussion ensued regarding this issue.

Mr. Hipple referenced the flooding issues in the Chickahominy Haven neighborhood. He commented that citizens had mentioned that when the area floods, people drive by at fast speeds to tour the area and create a wash reaching residents' homes. He suggested signage stating something to the effect of "Residents Only During This Rain Event."

Mr. Carroll stated that the area could be barricaded and he would need someone in the community to control the barricades.

Mr. Hipple stated that he would email Mr. Carroll contact information regarding this issue. He inquired if the stoplight signalization on Richmond Road in the area of Lightfoot Marketplace up to Toano could be reviewed during the time the Interstate 64 Phase III project was ongoing in an effort to keep traffic flowing. He referenced a stoplight coming off the interstate located on Route 31 and inquired if it could be synchronized with stoplights down the road.

General discussion ensued regarding these issues.

Ms. Larson expressed her gratitude for the increased signage and the foliage cutback on Jamestown Road near Lake Powell. She inquired about cleanup in the area of Jamestown 1607. She inquired about the timeline for flashing yellow stoplights located at Monticello Marketplace. She referenced a large amount of blockage from foliage around signage on Route 199.

General discussion ensued regarding these issues.

Mr. Hipple noted traveling on Richmond Road, between Airport Road and Lightfoot before Route 199, there were tall hedges that encroached onto Route 60.

G. CONSENT CALENDAR

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Minutes Adoption - August 14, 2018, Regular Meeting
2. Historic Minutes Approval
3. Grant Award - Department of Motor Vehicles - Occupant Protection - \$5,256
4. Grant Award - Department of Motor Vehicles - Speed Enforcement - \$18,000
5. Grant Award - Department of Motor Vehicles - Alcohol Enforcement - \$18,800
6. Confirm Declaration of a Local Emergency

H. PUBLIC HEARING(S)

1. Z-0001-2018. Colonial Manor

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Roberta Sulouff, Senior Planner, gave an overview of the staff report and resolution included in the Agenda Packet.

Mr. McGlennon inquired if the binding master plan and any change in the utilization of this land with the rezoning would require returning to the Board of Supervisors for approval.

Ms. Sulouff replied that was correct. She stated that if the applicant wished to add uses permitted on the property or if the property changed hands and the new owner would like to pursue new uses, they would have to come back before the Board of Supervisors because of both the binding master plan and the proffers which limit the uses on the property to those stated in the application.

Mr. McGlennon inquired if the current use of the facility was in complete conformance with building Ordinances and requirements.

Ms. Sulouff replied yes.

Mr. Tim O'Connor, Planning Commission Representative, stated that in regards to the proffer conditions, the Planning Commission was comfortable knowing that should there be any future changes to the uses it would have to return to the legislative process.

Ms. Larson opened the Public Hearing.

As no one wished to speak, Ms. Larson closed the Public Hearing.

2. Agricultural and Forestal District 2018 Renewals (Cover Memorandum)

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Savannah Pietrowski, Senior Planner, gave an overview of a memorandum included in the Agenda Packet.

Mr. Icenhour inquired if the number of withdrawals, or total acreage withdrawn, on this recycle were typical or were they a significantly higher withdrawal rate than previously experienced.

Ms. Pietrowski stated that she was unsure of the number of acres previously withdrawn, but noted that from an anecdotal prospective it did not seem higher.

Mr. Icenhour inquired about updating a condition on the Wright's Island District to reflect the current policy.

Ms. Pietrowski replied that the Wright's Island District renews every eight years; therefore, the policy had been changed since that time.

Mr. McGlennon referenced the Board of Supervisors meeting whereas the previous Agricultural and Forestal District (AFD) were approved and reiterated his perception of extending the length of time for these AFDs.

Ms. Larson opened the Public Hearing for all of the AFD Renewals.

As no one wished to speak, Ms. Larson closed the Public Hearing.

Ms. Larson looked to the Board for a motion to approve all 12 AFD Renewals.

3. AFD-01-89-1-2018. Armistead AFD Renewal
4. AFD-05-86-1-2018. Barnes Swamp AFD Renewal
5. AFD-01-02-1-2018. Carter's Grove AFD Renewal
6. AFD-10-86-1-2018. Christenson's Corner AFD Renewal
7. AFD-06-86-1-2018. Cranston's Pond AFD Renewal
8. AFD-02-86-1-2018. Croaker AFD Renewal
9. AFD-09-86-1-2018. Gordon Creek AFD Renewal
10. AFD-12-86-1-2018. Gospel Spreading Church AFD Renewal
11. AFD-03-86-1-2018. Hill Pleasant Farm AFD Renewal
12. AFD-07-86-1-2018. Mill Creek AFD Renewal
13. AFD-01-94-1-2018. Wright's Island AFD Renewal
14. AFD-11-86-1-2018. Yarmouth Island AFD Renewal

I. BOARD CONSIDERATION(S)

1. Authorization to Purchase 13 Police Vehicles - \$342,145

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Deputy Police Chief Rubino gave an overview of the memorandum and resolution included in the Agenda Packet.

2. Virginia Retirement System

A motion to Approve the 50/30 resolution was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

A motion to Approve the 1.85 resolution was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Porter gave an overview of a memorandum and resolution included in the Agenda Packet.

Mr. Icenhour stated he strongly supported both of these and was pleased this was coming forward. He noted communities the County compete with for talent take better care of their people and it was time to get on board, especially for the Police, Fire and EMS.

J. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon stated he recently attended the Williamsburg Area Transit Authority 10th Anniversary celebration as an Authority with over 40 years of public transit service in the Williamsburg area. He noted that this year public transit would provide more than 940,000 rides for the community.

Mr. Icenhour stated he recently attended the Virginia Association of Counties summit with Mr. McGlennon and Ms. Renee Dallman, Public Information Officer. He stated that on August 30 he spoke with a representative from Publix regarding the store currently on schedule to open mid-October. He briefly discussed a ribbon-cutting event that he and Mr. Porter experienced at the Naval Weapons Station Marine Security Regiment Rifle Range on September 7.

Ms. Sadler mentioned an upcoming radio spot on WMBG on September 12 and give an update on last minute emergency details. She expressed her gratitude to all First Responders for the jobs they do keeping the community safe.

Mr. Hipple stated he had been interacting with the Hampton Roads Transportation Accountability Committee and VDOT regarding trussels and deficiencies in the Hampton Roads Bridge Tunnel and briefly discussed the project. He reflected on September 11, 2001 and expressed his condolences to everyone whose life was touched by this horrific event.

Ms. Larson noted she had an upcoming Tourism Council meeting and if anyone had input to please let her know. She mentioned the Economic Development Authority Chair had requested to postpone the joint session meeting, due to the storm delaying its meeting planned for September 13, before meeting with the Board of Supervisors. She asked the Board members if they were in agreement with that request.

The Board unanimously agreed.

Ms. Larson stated she had been at the Emergency Operations Center for two days. She expressed her gratitude to County staff working on the storm preparation.

Mr. Porter asked Fire Chief Ashe and Ms. Sara Ruch, Deputy Coordinator Emergency Management, for an update on Hurricane Florence.

Chief Ashe referenced a 5 p.m. weather PowerPoint slideshow from the National Hurricane Center and gave a brief update regarding the pending storm. He discussed James City County staff preparation, as well as equipment and public information readiness.

Ms. Ruch discussed what citizens could do in an effort to prepare for Hurricane Florence. She mentioned helpful websites and stressed visiting www.jccalert.org to sign up for alerts to receive messages via landline, text messages, email or cell phone. She discussed suggestions of items to have on hand and preparations to make in case of an emergency of this nature, as well as the importance of knowing the zone where you reside.

General discussion ensued regarding this topic.

Chief Ashe referenced the resolution titled Designating Fall Prevention Awareness Week 2018 that was included in the Agenda Packet with the Presentation.

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

K. REPORTS OF THE COUNTY ADMINISTRATOR

1. County Administrator's Report

Mr. Porter noted recent closings/cancellations/postponements due to the impending storm.

Ms. Larson noted this was the last meeting for Mr. Porter, in the capacity of Interim County Administrator, other than the upcoming work session.

At approximately 6:50 p.m. Ms. Larson recessed the Board of Supervisors in order to conduct the James City Service Authority Board of Directors meeting.

At approximately 7 p.m. Ms. Larson reconvened the Board of Supervisors.

L. CLOSED SESSION

Postponed until Work Session due to impending severe weather.

1. Appointment of Clean County Commissioners

2. Appointment to Williamsburg Area Arts Commission
3. Appointment to Social Services Advisory Board
4. Appointment to Peninsula Agency on Aging Board
5. Appointments to the Chesapeake Bay Board and Wetlands Board

M. ADJOURNMENT


1. Adjourn until 4 p.m. on September 25, 2018, for the Work Session

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:01 p.m., Ms. Larson adjourned the Board of Supervisors.


Deputy Clerk