

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**February 12, 2019**  
**5:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

Michael J. Hipple, Vice Chairman, Powhatan District  
Ruth M. Larson, Berkeley District  
P. Sue Sadler, Stonehouse District  
John J. McGlennon, Roberts District  
James O. Icenhour, Jr., Chairman, Jamestown District

Scott A. Stevens, County Administrator  
Adam R. Kinsman, County Attorney

**ADOPTED**

**MAR 12 2019**

**Board of Supervisors  
James City County, VA**

**C. MOMENT OF SILENCE**

**D. PLEDGE OF ALLEGIANCE**

1. Pledge Leader - Nicola Furick, a 3rd-grade student at James River Elementary School, led the Board and citizens in the Pledge of Allegiance.

**E. PRESENTATIONS**

1. Introduction of New Police Officers

Chief of Police Brad Rinehimer introduced the County's three new police officers: Shane Boone, Benny Machado and Bryan Ortery, Jr. He noted a unique point; he knew each of the officers prior to them joining County's police department.

2. Retiree Recognition - Battalion Chief Chris Thomas, Fire Department

Fire Chief Ryan Ashe recognized Battalion Chief Chris Thomas and Firefighter Ernest Staton and cited personal history and achievements during their respective tenures.

Mr. Icenhour presented each recipient with a certificate of service recognition.

**F. PUBLIC COMMENT**

Mr. Icenhour reminded speakers of the protocol and timing for Public Comment.

1. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board with her New Year's resolution, "reduce". She highlighted reducing trash, packaging, littering and other reduction issues in the County. Ms. Boarman asked that everyone make a concentrated effort to reduce in the County and repurpose items, as well as recycling.

2. Mr. Chris Henderson, 101 Keystone, addressed the Board sharing his appreciation for the

Board's recognition of County retirees as well as new police officers. He noted "this speaks well of our community." He addressed upcoming budget talks and the condition of medians in the County as compared to those in the City of Williamsburg. Mr. Henderson asked that the Board consider a portion of monies from the Tourism Tax be allocated for a beautification program for the medians along Richmond Road, Route 199 and Monticello Road. He cited the appearance for visiting tourism. Mr. Henderson also addressed the Board regarding James Blair School, its design and layout, as well as other areas of concern. He also mentioned the Equal Rights Amendment and high standards for public servants.

#### **G. CONSENT CALENDAR**

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

##### **1. Minutes Adoption**

The motion for approval included minutes from the following meetings:

- January 2, 2019 Organizational Meeting
- January 8, 2019 Regular Meeting
- January 22, 2019 Board Retreat
- January 22, 2019 Work Session
- January 31, 2019 VACo Day at the Capitol

##### **2. Grant Award - Virginia E-911 Services Board Public Safety Answering Point (PSAP) Education - \$2,000**

##### **3. Grant Award - Commonwealth Attorney - Virginia Domestic Violence Victim Fund - \$56,824**

##### **4. Contract Award - Emergency Management Plans, Training and Exercises**

##### **5. Contract Award - James City County Croaker Library HVAC and Boiler Replacement - \$150,190**

##### **6. Contract Award - James City County Recreation Center Renovations Project - \$250,000**

##### **7. Contract Award - Accounting/Budget/Purchasing Software System - \$750,154**

#### **H. PUBLIC HEARING(S)**

##### **1. REZONING-18-0004/HEIGHT LIMITATION WAIVER-18-0002. Oakland Pointe**

A motion to Defer was made by John McGlennon, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Sadler

Nays: Hipple

Mr. Icenhour noted the night's Public Hearing had generated much interest and debate in the community. He further noted emotions were running high for some parties, but the intent was to examine all the facts, pro and con, on the topic. Mr. Icenhour asked for respect, time

considerations and noted that with 36 speakers slated at five minutes a piece, the public hearing would last three hours. He asked if speakers would be cognizant of comments addressed in the most time efficient way.

Mr. Jose Ribeiro, Senior Planner, addressed the Board regarding the rezoning request by Mr. Tim Trant, Kaufman & Canoles, P.C., on behalf of Connelly Development, LLC. Mr. Ribeiro noted this request encompassed 14.96 acres of land for 126 apartment units with the proposed access via an entrance road on Oakland Drive. He also noted a Height Limitation Waiver request for five apartment buildings with a maximum height of 40 feet above finished grade. Mr. Ribeiro highlighted the development layout in his PowerPoint presentation. He cited the Traffic Impact Analysis and its approval by the Virginia Department of Transportation, noting the Agenda Packet contained the staff report on this property and staff's recommendations.

Mr. Icenhour introduced Ms. Julia Leverenz of the Planning Commission to present its report.

Ms. Leverenz addressed the Board noting the Planning Commission had not been unanimous on its vote on this project. She noted she had sent Board members an email detailing the Commission's discussion on the project.

Mr. Tim Trant, Legal Counsel for the Applicant, Kaufman & Canoles, P.C., 4801 Courthouse Street, addressed the Board on the application. He noted various members of the project team seated in the audience to the Board. Mr. Trant highlighted the conceptual plan in his PowerPoint presentation as well as the project location. He further highlighted this project in relationship to County policy and noted its relation to the need for affordable housing opportunities. He also noted the fiscal impact of this project. Mr. Trant also noted traffic impact via the PowerPoint presentation.

Mr. Icenhour asked the Board members if they had any questions for Mr. Trant.

Mr. Hipple asked about 98 acres off-site for treatment.

Mr. Trant confirmed that noting the use of a forebay, a pre-treatment mechanism, that would reduce the velocity of the stormwater runoff. He noted the quality of the water and indicated a second mechanism.

Mr. Hipple noted the concern previously for untreated water and welcomed these actions. Mr. Hipple also asked about ownership of this project and the rental of the units.

Mr. Trant noted the intent to work with County staff to rent to qualified tenants through a collaborative referral system with staff.

Mr. Kevin Connelly, Connelly Development, LLC, addressed the Board regarding retaining the ownership staying under Connelly Development, LLC. He addressed the incentive of financing through tax credits and that the property would not be considered for flipping. Mr. Connelly also highlighted the quality building materials to be used, citing 90% brick. He further noted this offered an opportunity to address affordable housing needs within the County.

Mr. Hipple thanked him. He also noted citizen concerns about flipping the property and the materials.

Mr. McGlennon asked about the status of the application and approval.

Mr. Connelly noted nothing was guaranteed and noted if there were no tax credits then the project would not be feasible.

Mr. McGlennon questioned the distribution of units in relation to income.

Mr. Connelly highlighted the stringent income criteria and the rental process if a resident's income increases. He also addressed if multiple people share a unit and the established combined income criteria.

Ms. Larson asked about the sidewalk. She noted she had received several phone calls about the sidewalk. Ms. Larson noted Candle Station and Candle Station Retail area were mentioned and asked for clarification.

Mr. Trant addressed that point and highlighted the connectivity near CrossWalk Community Church.

Ms. Larson thanked him for the clarification. She also asked if the audience could step out to talk amongst themselves for less noise disruption.

Mr. McGlennon asked about the recreation facilities and amenities for adolescent and high school age residents of the community.

Mr. Trant addressed the recreational amenities and noted no court or pool was considered.

Discussion ensued.

Mr. Icenhour asked about the current number of units and its consistent configuration for the duration of the project.

Mr. Connelly noted it was point-based driven for the application and that the Virginia Housing Development Authority sets parameters with deed restrictions.

Discussion ensued.

Mr. Icenhour opened the Public Hearing.

1. Mr. Jack Fowler, 109 Wilderness Lane, addressed the Board regarding "wise planning" and growth. He noted these meetings should be moved to 6 p.m. to allow more people to participate and not be "shut out." Mr. Fowler highlighted increased traffic and congestion throughout the County. He cited numerous developments and applauded the move to offer affordable housing, but noted "right reason, but wrong place and wrong time" for consideration of this project.
2. Ms. Jane Marioneaux, 119 Crescent Drive, addressed the Board with three points. She noted the need for affordable housing, but not in this particular location. Her second point focused on privately-owned dams and funding on any repairs on the dams. She also asked about the enrollment impact on local schools. She stressed the "preservation of rural lands" as based on the County's Comprehensive Plan.
3. Ms. Karen Pribush, 7448 Wicks Road, thanked Mr. McGlennon and Mr. Icenhour for their questions to Mr. Connelly. She addressed the need for housing, but noted this was not the type of housing needed. She noted "stratification" and the need for mixed income housing within the community.
4. Ms. Kim Orthner, 120 Crail, addressed the housing shortage in the area and affordable housing. She cited the wages from the retail and tourism employment sectors. She asked for compromise among involved parties to move forward with the affordable housing project.

5. Mr. Wayne Moyer, 268 Peach Street, addressed the Board regarding workforce housing. He noted the lack of rental units in the County and indicated his request for approval of the affordable housing project. He noted the sidewalk should be multi-use for bikes and pedestrians.

Mr. Icenhour requested that all parties hold their applause after speaker comments as respect for opposing viewpoints.

At approximately 6:43 p.m., Mr. Icenhour recessed the Board for a short break.

At approximately 6:50 p.m., Mr. Icenhour reconvened the Board.

6. Ms. Virginia Wertman, 112 Southern Hills, addressed the Board. She noted she was a citizen member on the James City County Workforce Housing Task Force and urged the Board to vote for the Oakland Pointe development. She noted since her involvement on the Housing Task Force she had learned that the cost of housing was beyond the means of many of the workers in the County. She noted her concern with overdevelopment, but also noted her concern for attracting a diverse workforce to support the community and its amenities.

7. Mr. Leif Romberg, 6 Michelle's Circle, spoke to the Board citing passage from the Comprehensive Plan. He noted this development did not fit with the rural character aspect as noted in the Plan and cited traffic impacts, watershed issues, negative financial impact and school enrollment as negative factors. He further cited the development was not located in a transportation hub or employment center nor provided mixed income housing, both factors pertinent to workforce housing.

8. Mr. Mel Watson, 107 Crescent Drive, addressed the forebay process and maintenance costs as well as the economic impact analysis. He also addressed traffic impact at the location.

9. Ms. Lisa Marston, 7581 Richmond Road, addressed the Board highlighting the strength of James City County and supported the development project for affordable housing.

10. Mr. Roger Guernsey, 113 Shellbank Drive, spoke in favor of affordable housing in the County and endorsed the project. He noted his work on the Workforce Housing Task Force.

11. Mr. Corwin Hammond, 2900 Chickahominy Road, addressed the Board in support of affordable housing. He cited several examples of the need for rental opportunities. He noted workers in the County needed to be able to live in the County.

12. Ms. Susan Hildum, 3090 Cider House Road, expressed her support of the Oakland Pointe development. She asked supporters of the project to stand for visual acknowledgment.

13. Ms. Robin Leonard, 3286 Leighton Boulevard, expressed concerns about the traffic and the impact on the community as well as the number of jobs in the Toano area. She stressed the location "was not right for this project."

14. Mr. Tom Hardin, 207 Crescent Drive, addressed the growth in the County. He expressed concerns about the remaining acreage for the right-of-way, VDOT, the 55-mile per hour speed limit and increased crime. He requested a no-vote on this project.

15. Ms. Michelle Eardly, 2996 Forge Road, expressed her desire to see the rural character remain in the County and was against the project. She cited statistics from Burnt Ordinary and the Station at Norge and availability for rentals. She also addressed timing issues with Williamsburg Area Transit Authority (WATA).

16. Reverend Reginald F. Davis, 727 Scotland Street, expressed his support of the project. He noted “progress is never easy” and to allow everyone to have affordable housing and “live the American dream.”

17. Mr. Jack Lubore, 208 Crescent Drive, noted environmental and traffic safety issues with this development project. He asked if all runoff water issues had been addressed.

18. Ms. Edith Heard, 5402 Lane Place, addressed the Board noting she was a product of affordable housing. She noted she was in favor of the project and stressed the importance of community and pride in it. She stressed the importance of priorities within the County.

19. Mr. Nathan Groeger, 214 Crescent Drive, addressed the Board noting a reduction in the number of units may be advantageous.

20. Mr. Harold McDonald, 3147 Cider House Road, spoke on behalf of the Crosswalk Community Church and its support of the development. He noted the church had questions and met with the development team. He further noted their responsiveness and requested the Board’s support of the project.

21. Mr. Lee Alexander, 209 Crescent Drive, requested a separation of the affordable housing issue and the development of Oakland Farm. He cited development at Oakland Farm created a “heavy footprint” in the County and was not an suitable site for any development. He also cited traffic issues in that area. Mr. Alexander encourage the Board to view this as a land use issue.

22. Mr. Kevin Connelly, 125 Old Chapin Road, yielded his time as he had previously spoken before the Board.

23. Mr. Patrick McCaffery, 124 Crescent Drive, spoke on behalf of his Oakland Estates group representing Lesa McCaffery, Kaye Watson, Gary Driscole, Gary Theys and Sue Grainer. He cited concerns about the Planning Commission’s decision and affordable housing within the context of the Comprehensive Plan. He noted he did not think the Oakland Pointe development was aligned with the Comprehensive Plan and detailed three points.

24. Mr. Greg Storer, 4109 Cooper Nace, noted he was a member of the Workforce Housing Task Force, but was at the Board meeting as the President and Chief Executive Office of Williamsburg Landing. He cited the planned community of Williamsburg Landing and employment statistics related to that community and its impact on employees there. He noted the need for affordable housing in the County and supported the Oakland Pointe project.

25. Mr. Thumper Newman, 3526 Governor’s Landing Road, noted he runs the Gift from Ben Food Bank, the largest frontline food bank between Richmond and the Atlantic. He cited personal tragedy and his experience in serving food to the community. He noted the Oakland Pointe project would help a lot of people in the area. He stressed the poverty level in the County and encouraged the Board to vote yes.

26. Mr. Arch Marston, 7581 Richmond Road, noted he grew up on the property. He addressed the planning considerations in regards to the Comprehensive Plan and the Strategic Plan. He cited family history regarding the property. He urged the Board to approve the project.

27. Ms. Annette Turner, 201 Oakland Drive, noted the affordable housing was an issue, but stressed the location was wrong. She noted the overcapacity within schools and cited statistics. She noted “putting the cart before the horse” with the development as schools

struggle with enrollment numbers.

28. Ms. Heather Hart, 7661 Turlington Road, expressed her opposition to the development project. She noted rural character, but emphasized traffic impacts and school enrollment numbers. She cited statistics on school enrollment.

29. Mr. Tom Hitchens, 350 Thompson Lane, noted financial implications of the project. He further noted the need for more business growth and less residential growth as well as the potential tax impact on County residents. He stressed he was "adamantly against this project in this location", but noted he was not against affordable housing, which he said the County needed.

30. Ms. Adrienne Frank, 114 Crescent Drive, expressed concern about the median crossover and traffic safety. She also expressed concern about the affordability, preservation of the Yarmouth Water Shed and increasing environmental issues.

31. Mr. Chris Henderson, 101 Keystone, mentioned his landscaping company and his employees seeking local housing. He noted the opportunity for his employees to work and live in the County. He cited details regarding the property in relation to the Comprehensive Plan. Mr. Henderson noted the need to connect neighborhoods and not be a County of "cul-de-sacs" to alleviate traffic issues.

At approximately 8:27 p.m., Mr. Icenhour recessed the Board of Supervisors.

At approximately 8:37 p.m., Mr. Icenhour reconvened the Board.

Mr. Icenhour noted the next speaker, Mr. John Riofrio was not in attendance and moved to the next speaker.

32. Ms. Jena Cumming, 100 Lakeview Drive, declared her opposition to the Oakland Pointe project. She noted the need for affordable housing was important but stressed the school impact with the "building and building" and traffic concerns. She cited various undeveloped parcels in the County with specific restrictions.

33. Ms. Mary Olson, 2607 Little Creek Dam Road, spoke on behalf of Law Enforcement and noted her husband was a Law Enforcement Officer (LEO). She cited the traffic congestion and the impact for emergency responses. She noted the rural landscape still mattered and "this location was not right." She asked the Board to vote no to the Oakland Pointe project. Ms. Olson also noted the homeless in the County would not be moving into the development nor the first responders and LEOs who were targeted in the marketing analysis.

34. Ms. Charvalla West, 206 Louise Lane, spoke on behalf of constituents unable to attend. She stressed adequate housing and the "working poor" families in the County. She cited the statistics for those families and asked the Board for consideration in being fair and equitable for those who work in the County.

35. Mr. Larry Foster, 13 Tempsford Lane, encouraged the Board to approve the project.

36. Ms. Crystal Barbour, 411 York Street, noted this project needed approval and urged the Board to approve it.

37. Ms. Bonnie Brown, 105 Crescent Drive, noted her concerns about growth in the County. She noted the size and location of Oakland Pointe was not favorable. She cited traffic safety concerns around the area's topography. Ms. Brown also noted the land compactness of the project.

38. Ms. Linda Wallace-Cody, 3085 Friendship Drive, addressed issues such as drugs, rent and pay. She stressed the need for a “place to live” and wages for County residents and workers.

39. Mr. Alex Johnston, 8456 Sheldon Branch Place, noted he recognized a need for affordable housing, but he did oppose the location. He noted the need to take care of all levels of citizens and the burden on taxpayers.

40. Ms. Alex Gruendl, 113 Crescent Drive, urged the Board to vote no. She addressed maintenance and grass issues as well as traffic concerns.

Mr. Icenhour asked if Mr. John Riofrio was in attendance. As he was not, Mr. Icenhour closed the Public Hearing.

Mr. McGlennon asked about the student enrollment number at Norge Elementary School.

Mr. Ribeiro noted he would get that information for him.

Mr. McGlennon asked Mr. Kinsman about the County’s enforcement of the easement in question with the project.

Mr. Kinsman noted the enforcement would be like a proffer enforcement in accordance with the Virginia Code and noted it mirrored prior easement enforcements.

Mr. Jason Purse, Assistant County Administrator, noted the Board had received enrollment numbers in the various school levels in December.

Ms. Sadler asked about the projection.

Mr. Purse noted he had the projected numbers and identified those for the Board by school level.

Mr. Hipple noted the amount of information for this project. He addressed the stormwater areas as a plus and the Best Management Practices in place. He further noted affordable housing as an issue, but noted no one wants it “in their backyard” and he emphasized this was for the citizens, all citizens. He highlighted the need for dense packing of housing instead of spreading it out. Mr. Hipple noted affordable housing has been an issue since he has been on the Board and the current approach to it was not working. He further noted the Board’s dedication to make decisions that were in the best interest of County residents. He also asked if not this location, where and if not now, when; noting “we are finally on the threshold.” Mr. Hipple thanked the night’s speakers for their voice and their passion for James City County.

Mr. McGlennon thanked everyone involved and the preparation and substantive material presented. He noted the challenge in reviewing this project and understanding all the issues. He further noted it was not a mixed income development and not per the Comprehensive Plan in a mixed use aspect. Mr. McGlennon stated the project will not address homelessness and some of the other issues presented during the evening. He noted speaker comments about environmental issues and monitoring them, negative impact of the rural character, highway safety and the impact on schools. He further noted concerns regarding the number of units that will impact more people. Mr. McGlennon said he did not want a vote tonight, but rather ask Mr. Connelly and his team to reevaluate some of the points addressed.

Ms. Larson thanked the Workforce Housing Task Force for its work, the speakers who voiced concerns and addressed the school enrollment impact. She stated her concerns about



traffic, schools and mixed use development. She asked if the developer would be interested in a reduction of the number of units.

Ms. Sadler noted the project was in her district and varied viewpoints. She thanked citizens and everyone involved for their thoughts. She stressed the importance of community. She asked staff for some statistical breakdown regarding fiscal impact.

Mr. Riberio noted \$463,425.00 were the school projections.

Ms. Sadler noted her biggest concern regards school enrollment impact. She also asked about Candle Station and Walnut Grove and projected school numbers.

Mr. Riberio noted the report does not reflect those projected numbers.

Ms. Larson asked about discussion with schools regarding enrollment and in relation to the Board's consideration of these types of developments.

Mr. Paul Holt, Director of Community Development, noted it would be speculation on the enrollment number based on marketing and the number of units.

Ms Sadler noted the majority of her constituents were not in favor of the project. She further noted her concerns regarding school enrollment and the negative fiscal impact.

Mr. Hipple noted several items: a review of the number of units and its impact on the project and a delay on the vote was not favorable to him.

Discussion ensued regarding density prerequisite and tax credits.

Mr. Hipple further noted the process in James City County has become harder and expressed his frustration.

Ms. Larson noted this project was being presented for the first time to the Board with postponement throughout the past year had come at other times. She further noted the volume of public voice on both sides of the project expressed during the meeting. She noted the expectations of a decision at this meeting after more than three hours of speakers. Ms. Larson said time to review and reconsider was not a bad idea to assess the project.

Mr. Icenhour asked staff about the liability of the pond and the dam on the project property or structural work done on either and if it was the owner's responsibility.

Mr. Kinsman noted it was part of the normal development process which included a Declaration of Covenants and Maintenance Agreement. He further noted it was ultimately held by a homeowners association or owner.

Mr. Icenhour addressed the Comprehensive Plan and the Primary Service Area (PSA). He clarified the PSA served as the area for development with the use of utilities. He expressed the difference between land use and zoning. Mr. Icenhour noted the designation of the land. He questioned the appropriate density and the Board's decision. Mr. Icenhour noted the focus had been on ownership and not rental, which he further noted that had been an oversight. Mr. Icenhour stated that without federal programs such as this project, affordable rental housing opportunities would not exist on strictly marketing basis. He thanked everyone for the input from citizens. Mr. Icenhour addressed the fiscal impact model and school impact and stressed when "the decision is worth it and the benefit to the community is compatible and exceeds the cost." He noted the full capacity of the County's elementary and high schools. He further noted the statistics on past projections. Mr. Icenhour stated that "if we ask the applicant to come

back, we need to give him a good idea of what we want and then we see where we go from there.”

Ms. Sadler asked about Walnut Grove and the middle school level.

Discussion ensued.

Mr. Hipple asked about the specifics of the motion.

Mr. Icenhour deferred to Mr. McGlennon’s comments on a reduction of density and if the applicant could and would do that with the financial model support.

Mr. McGlennon noted deferment until the March 12 meeting. He further noted the opportunity for the applicant to review the questions and costs.

At approximately 10:10 p.m., Mr. Icenhour recessed the Board for a short break.

At approximately 10:17 p.m., Mr. Icenhour reconvened the Board and invited Mr. Trant and Mr. Connelly forward to address the Board.

Mr. Connelly acknowledged the difficult decision before the Board. He noted the overwhelming support of the project and thanked everyone for their time and consideration. He further noted the density and changing it as well as readdressing points at a later time. Mr. Connelly emphasized the competition and point-driven affordability of the credits. He noted the number of units can be reduced, but it affects funding. He further noted a reevaluation was “doable”, but the deferment until March had a significant impact financially and competitively.

Mr. McGlennon noted the March 12 date had been derived to allow Mr. Connelly time to reevaluate and develop alternatives. He further noted that if timing was an issue then this could be addressed at the February 26 work session.

Mr. Connelly confirmed that was agreeable.

#### **I. BOARD CONSIDERATION(S)**

Mr. Icenhour noted an amendment to the meeting calendar to move the May 28 work session to May 21.

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

#### **J. BOARD REQUESTS AND DIRECTIVES**

Ms. Larson asked Mr. Jason Purse, Assistant County Administrator, about the next quarterly VDOT update.

Mr. Purse noted the last update had been December and March would probably be next, but he would confirm that for Ms. Larson.

Ms. Larson thanked staff for their help with the Community Forum regarding the Route 5/Centerville and Route 5/Green Springs intersections and traffic concerns. She noted VDOT and staff were addressing some fixes. Ms. Larson attended the inauguration of Katherine

Rowe, president of The College of William and Mary. She noted she was honored to represent the County at the event. She further noted her upcoming Chamber and Tourism meetings as well as her recent visit to Richmond to speak with legislators.

Ms. Sadler attended the Chickahominy Community Improvement Organization meeting in honor of its 50th anniversary. She also noted litter in her area.

Mr. McGlennon noted the inauguration and echoed Ms. Larson's comments.

Mr. Icenhour noted he attended his first Hampton Roads Transportation Planning Organization (HRTPO) and Hampton Roads Transportation Accountability Commission (HRTAC) meetings with Mr. Hipple. He also attended his first Historic Triangle Collaborative meeting. Mr. Icenhour noted his attendance at the Service Award ceremony where Mr. Hipple and Mr. McGlennon received their 5- and 20-year service pins, respectively. He attended his School Liason meeting and also attended a Veterans of Foreign War event where 25 Vietnam veterans were awarded pins.

#### **K. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Stevens addressed the Board about a survey from the Social Services Outreach and Marketing Development team and the community's input on that survey. He noted the purpose was to understand what services the community was most aware of and to increase awareness efforts. He further encouragement to visit the County website for survey participation.

#### **L. CLOSED SESSION**

1. Williamsburg/James City County Community Action Agency Board Replacement

A motion to Approve was made by John McGlennon, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler  
Mr. Icenhour stated a Closed Session was slated.

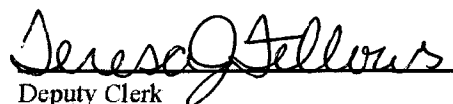
Mr. McGlennon noted no need for a Closed Session and nominated Mr. Keith Denny to be appointed to the Williamsburg/James City County Community Action Agency Board.

#### **M. ADJOURNMENT**

1. Adjourn until 4 p.m. on February 26, 2019, for the Work Session

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 10:30 p.m., Mr. Icenhour adjourned the Board of Supervisors.

  
Deputy Clerk