

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
WORK SESSION
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
March 26, 2019
4:00 PM

A. CALL TO ORDER

B. ROLL CALL

Michael J. Hipple, Vice Chairman, Powhatan District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Stonehouse District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Chairman, Jamestown District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

APR 09 2019

Board of Supervisors
James City County, VA

C. BOARD DISCUSSIONS

1. Recycling Update

Ms. Grace Boone, Director of General Services, introduced Ms. Dawn Oleksy, Environmental Coordinator, to the Board for a recycling update. She cited the funding, costs, and global impact with highlighted key points in a PowerPoint presentation. She noted the County was committed to sustainability. Ms. Boone noted a team comprised of various County departments, along with York County and Virginia Peninsulas Public Service Authority (VPPSA) representatives, had reviewed billing options and costs. She noted that the team met with York County and TFC Recycling (TFC) and chose an opt-out option. Ms. Boone highlighted the key points of this option with a voluntary "fee for service" system and a possible discount for participating homeowners associations (HOAs). She also noted staff was working with VPPSA to ensure participants knew the changes and the billing costs.

Ms. Larson asked if the billing was annual.

Ms. Boone noted it was quarterly.

Mr. Stevens further noted that the bill could be paid in advance for the year, but the bill would reflect a credit for the quarters.

Mr. Icenhour questioned the billing schedule, noting customers would receive bills on August 15, with payment due on September 15 with the recycling service to begin October 1, 2019.

Ms. Boone confirmed that point.

Mr. Icenhour asked about the pickup of carts and new carts for customers.

Ms. Boone noted County Waste would pick up their carts and TFC would provide new carts.

Ms. Larson asked about the cart size.

Ms. Oleksy noted the cart size was 96 gallons unless a customer was specifically designated for the 35-gallon cart. She further noted in those cases, the customer would retain the 35-gallon cart usage.

Ms. Larson inquired about the schedule of every other week.

Ms. Boone and Ms. Oleksy confirmed that point.

Mr. McGlennon asked if the billing would be handled by the Treasurer's Office or the County.

Ms. Boone confirmed the Treasurer's Office would handle the billing.

Mr. McGlennon asked if optional payments, i.e., bank draft, credit cards, and other options were in process for the change.

Ms. Boone confirmed that point.

Mr. McGlennon asked about the comparison per household versus the new fee.

Discussion ensued.

Mr. McGlennon asked about the discount for HOAs.

Ms. Boone noted a direct single bill to the specific HOAs and further noted she was working with Ms. Sharon Day, Assistant Director of Financial and Management Services, on numbers regarding possible discounts.

Mr. McGlennon noted some older neighborhoods did not have HOAs. He also asked about the billing and incorporating it into personal property bills.

Discussion ensued.

Mr. McGlennon noted County Waste charged \$1 extra for printed bills in an effort to have customers use electronic payment. He inquired if that option had been considered by staff.

Ms. Boone said that had not been discussed, but she would follow up and inquire.

Ms. Larson asked if County Waste and TFC had been able to reach a deal on the use of recycling bins.

Ms. Boone noted no deal had been reached.

Ms. Sadler asked about notification for removal of the old carts.

Ms. Boone noted that communication was part of Community Outreach and that information would be going out to customers.

Ms. Oleksy noted County Waste would pick up carts at the end of its contract date. She further noted that she was meeting every two weeks with her counterparts from Poquoson, the City of Williamsburg, VPPSA, and York County to monitor that information.

Ms. Boone noted that if the Board wanted staff to answer questions at Public Hearings, then that was an option to further communicate the changes.

Ms. Larson asked if there was a period when there would be no recycling.

Ms. Boone and Ms. Oleksy noted recycling would continue. Ms. Boone noted funding from the General Fund would cover July-September for recycling needs.

Discussion ensued.

Mr. Hipple noted the program had a five-year contract. He further noted he had asked the County Administrator to review during those five years if recycling and trash pickup on a county-wide basis was an area for more involvement. He addressed the pros and cons of that review as well as education and assistance to maintain smaller companies as businesses.

Ms. Larson noted county-wide alternatives for trash services over time.

Discussion ensued.

2. Virginia Department of Transportation (VDOT) Quarterly Update

Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator, addressed the Board noting an 85% completion rate for maintenance work orders in the quarter. He noted of the outstanding projects, most were stormwater issues and the rainy weather had been a factor on the drainage projects. Mr. Carroll highlighted the accomplishments of the quarter in a PowerPoint presentation. He stated mowing projects would begin in April and provided highway updates.

Mr. McGlennon asked about the bridges and traffic capacity on Route 199 during these projects.

Mr. Carroll noted there would be two lanes open for traffic on each side. He further noted demolition of the existing bridge and then construction of the new bridge which would have three lanes and a shoulder on each side.

Ms. Sadler asked about the medians in the Lightfoot area. She said she had received comments about the spindly trees and concerns for downed trees.

Mr. Carroll noted most of the trees will be removed and replanting will be done.

Ms. Larson asked about comments on the "red wall."

Mr. Carroll indicated the segments and said local input had determined the color.

Mr. Icenhour asked about Segment Two and the rough surface.

Mr. Carroll noted it was still under construction and that paving would be completed with "surface mix." He further noted a "ride quality" in place during the milling and resurfacing processes. Mr. Carroll addressed cameras in use at Innovation and Technology Transportation Funded Projects (ITTF) signs to gather data for signals as needed. He noted the use of the ITTF system to alert drivers to potential road changes or accidents.

Mr. Icenhour asked about the cameras and the integration into the 511 system.

Mr. Carroll replied yes. He continued with discussion on ferry work. He also highlighted asphalt projects in the report.

Mr. McGlennon asked about the subdivision resurfacing projects for 2019.

Mr. Carroll confirmed the subdivisions listed were scheduled for 2019. He noted load review had aided VDOT with paving projects and prioritization. He further noted VDOT conducted yearly road reviews throughout the state.

Discussion ensued.

Mr. Carroll also addressed FYA or Flashing Yellow Arrow, which he noted are permissive lefts and the review of those areas. He continued highlighting VDOT area projects and addressed upcoming projects in the secondary six-year plan.

Discussion ensued.

Mr. Carroll addressed Roadway Safety Analysis (RSA) and the intersections under review for accidents and traffic capacity. He noted the end of April was his target date for completion of the RSA. He further noted VDOT was compiling additional data for traffic counts. He highlighted emergency response during inclement weather in his presentation.

Ms. Sadler presented photos of potholes and asked Mr. Carroll if that area with the potholes near the Croaker Road 7-Eleven was a VDOT issue.

Mr. Carroll noted it was not a VDOT issue, but he suggested a No Parking sign be located there. He did address adding some "crush and run" on the VDOT road footage.

Ms. Sadler asked when Elmwood residents would have their roads look like those in Glenwood.

Mr. Carroll noted funding would determine the timeframe and 2021 was more likely. He further noted the criteria that determined the priority and how the funding was allocated based on the annual assessment of the roads.

Ms. Sadler asked about the stoplight at Rochambeau Drive in the Stonehouse District near the school.

Mr. Carroll noted the light was not in the plans, but a speed study could be done.

Discussion ensued.

Ms. Larson thanked Mr. Carroll for his participation at the community meeting. She noted the options being reviewed at Greensprings Road. She mentioned the beaver issue on Route 5 and the ditch cleaning and the National Park Service property. Ms. Larson asked about the Fernbrook concerns.

Mr. Carroll noted he had contacted the HOA there and addressed concerns. He noted corrective actions and maintenance.

Ms. Larson asked about the stakeholders' meeting with VDOT and the National Park Service.

Mr. Carroll noted good communication had come from the meeting. He further noted the Service had been involved in the RSA.

Mr. Hipple asked about adjustment to the stop bar at Centerville and Jolly Pond Roads. He

noted blind spots on both sides.

Mr. Carroll noted the area would be reviewed.

Mr. Hipple asked about gas connections in the community and the appearance. He asked about VDOT's right-of-way and future plans.

Mr. Carroll indicated plans in the works are available to VDOT, but some utilities have to be relocated at a later time as needed.

Mr. Hipple asked about litter pickup and available data per area.

Mr. Carroll noted area data was available, but it did not include volume for the area.

Discussion ensued.

Mr. Hipple thanked Mr. Carroll for his quick response to calls and emails regarding road and traffic concerns.

The Board thanked Mr. Carroll for the updates and information.

3. Sandy Bay Shoal

Mr. John Carnifax, Director of Parks and Recreation, addressed the Board and provided history on the Coast Guard's public hearings 18 months prior. He noted the Coast Guard's hearings focused on removal of several buoys in the Sandy Bay area. Mr. Carnifax further noted buoy removal in secondary channels by the Coast Guard throughout the East Coast. He said public feedback had been received including the James River Association. He added that he had received feedback on both sides of the issue that the County should not be responsible for warning signs and buoys, while others think it should be the County's responsibility. He highlighted on the map in the PowerPoint presentation a potential area of concern for inexperienced boaters at the "Hole in the Wall." Mr. Carnifax said some private people had installed some pvc pipes to indicate the area. He said the Honorable Congressman Robert J. Whitman and the James River Association had met and detailed the Coast Guard's withdrawal from marking the secondary channels to citizens. He noted private groups or Counties could apply to erect the markers or buoys. Mr. Carnifax stated the process was in place and Matthews County had applied and placed markers in two creeks in that county. He noted this would be a Board decision and addressed any potential risks or concerns regarding signage.

Ms. Larson asked about the liability of warning signs versus buoys. She also asked about the private installation of pvc pipes.

Mr. Carnifax noted Mr. Kinsman could address the first point, but he noted the County was not liable for the private installation as it did not "own the waterways." He noted the Coast Guard or the Department of Inland Game and Fisheries could enforce concerns on the water and that private boaters have used pvc pipes for various markings over the years.

Ms. Larson asked about the James River Association and its willingness to apply.

Mr. Carnifax said there had been some discussion, but no decision at this time. He noted the Auxiliary Coast Guard had discussed it also.

Ms. Larson inquired about the warning sign versus the buoy.

Mr. Kinsman expressed concerns over either option. He noted "anytime something is put out there that someone is going to rely upon" there was some liability since "someone is relying on something you put out there". He also mentioned limitations on staff and Marine patrol for monitoring the area.

Ms. Larson questioned posting a warning sign at the marina to indicate unmarked channels.

Mr. Kinsman said that had less liability.

Mr. Hipple noted signs would need to be located throughout other areas in the County. He said that as a boater "you know what's under you." He agreed with a sign at the marina.

Ms. Larson asked for collaboration on signs.

Mr. Carnifax noted he would work with Mr. Kinsman for literature and signage for boaters.

Discussion ensued.

Ms. Larson asked Mr. Carnifax to reach out to the James River Association on a follow-up.

D. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon noted the blue pinwheels on the table. He further noted the pinwheels designate Child Abuse Prevention Month and their display throughout County locations was to draw importance to the healthy futures for children. He stated the blue ribbons served as memorials to the victims of Child Abuse. Mr. McGlennon noted a memorial service on March 28 at 6 p.m. at James Blair Middle School.

Mr. Hipple encouraged Board members to take pinwheels and put them out in the County.

Ms. Larson again thanked VDOT and staff for help with the community meeting. She noted there was movement from that meeting. She further noted she and Mr. McGlennon attended the Williamsburg-James City County Schools Foundation Innovative Grants program. She noted she participated in the bus tour where checks totaling \$35,000 in grant money were distributed. She asked Mr. Kinsman about the time period for construction projects, in particular commercial ones.

Mr. Kinsman noted some provisions exist in the Uniform Statewide Building Code that addressed building official and moving the project along, but noted he was not sure if it applied to commercial.

Ms. Larson appreciated the recycling update and hoped the cost would not deter participation.

Mr. Icenhour noted "the need to do a little bit more of a Board retreat than earlier" and the possibility of an off-site Board retreat. He further noted the Board process and consensus on some strategic issues, including economic development. He asked for input on other issues. Mr. Icenhour also mentioned a work session in late April or May and asked what times worked best for the Board. He noted he would ask staff to find several available locations.

Mr. Hipple noted time during the week worked best for him.

Mr. McGlennon noted late April or May was difficult for his schedule.

Mr. Icenhour noted he would review several dates for late May and have staff find locations and he would present that information to the Board for addition to its calendar. He also noted the VACo Region 2 meeting on April 23, 7-9 p.m. in Yorktown and encouraged Board members to attend.

Mr. McGlennon noted he would be attending the meeting.

Mr. Icenhour thanked him for Board representation at that meeting. He noted meeting with Mr. Stevens and Ms. Rebecca Vinroot, Director of Social Services, after the Oakland Pointe and Powhatan Terrace discussion. He further noted "how little he knew" about low-income tax housing, what was in the community, and how Social Service dealt with people in need in the community. Mr. Icenhour noted an in-depth review would be presented at the May work session. He asked for questions and input be sent to Mr. Stevens to incorporate into the review for that meeting.

Mr. McGlennon asked about the Workforce Housing Task Force report availability.

Mr. Stevens noted he would check the schedule and have it available for that meeting.

Mr. McGlennon also noted two significant studies on the Workforce Housing website which would also be beneficial to incorporate into the review.

Mr. Icenhour noted his thank you gift from Ms. Payne's 4th-grade class when he participated in the Read Across America program. He showed his book with thank you comments from the students.

Ms. Larson echoed the sentiment noting she recently read to Ms. Armbruster's class at Matthew Whaley Elementary School.

Ms. Sadler provided an update on the court case regarding the dog attacks at Colonial Heritage. Ms. Sadler acknowledged citizens' appreciation of Mr. Kinsman's work on the bill that was presented to the General Assembly and passed.

E. CLOSED SESSION

Mr. Icenhour noted there was no Closed Session.

F. ADJOURNMENT

1. Adjourn until 5 p.m. on April 9, 2019, for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 6:09 p.m., Mr. Icenhour adjourned the Board of Supervisors.


Deputy Clerk