

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
February 9, 2021
5:00 PM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

MAR 23 2021

Board of Supervisors
James City County, VA

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

Mr. Frank Polster, James City County Planning Commissioner, led the Board and citizens in the Pledge of Allegiance

E. PUBLIC COMMENT

1. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board to talk about the amount of trash throughout the County. She noted the sadness of seeing the trash, community involvement, and the cost of hiring someone for continual trash pickup. She further noted everyone getting involved in picking up trash, even for short distances, would make a difference. Ms. Boarman noted April 17, 2021 was the annual Spring Clean Up for the County and she invited everyone to attend and participate. She further noted signup was available on the Clean County website, call her at 757-565-0032, or email her at pboarman@cox.net. Ms. Boarman noted the Stewardship Hour was taking place every other month now. She further noted the January presentation was on stormwater with the March program scheduled for the second Thursday at 5:30 p.m. Ms. Boarman noted the details were on the Clean County Commission website. She further noted concern for speeding in the Toano area.

2. Mr. Jay Everson, 6923 Chancery Avenue, addressed the Board to clarify some information on the elementary school capacity he had discussed at the January 12, 2021, Board meeting. He noted an average of 22 children per class in the Bright Beginnings program with the latest calculation. He further noted the updated information had been sent to the Board members. Mr. Everson noted this was an election year and pay adjustments could be made in the budget. He further noted the time and commitment of Board members, adding he was in favor of a raise for Board of Supervisor members.

F. CONSENT CALENDAR

None.

G. PUBLIC HEARING(S)

Mr. Hipple acknowledged Mr. Polster was the Planning Commission representative for this meeting.

1. Z-20-0005. Powhatan Terrace Proffer Amendment

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Nays: Sadler

Ms. Terry Costello addressed the Board noting Ms. Brandie Weiler of Housing Partnerships, Inc. (HPI) had submitted a request to amend the adopted proffers at Powhatan Terrace. Ms. Costello noted the history of Powhatan Terrace proffers. She further noted the applicant proposed proffer amendments to clarify obligations and responsibilities of the property owner while in a rental situation, reduce cash proffers in accordance with the Housing Opportunities Policy, change the green building standard to the Energy Star Program, clarify future monitoring and mitigation requirements related to on-site petroleum contamination, and clarify affordable housing assurances for a 30-year period. Ms. Costello noted staff's response to each point. She further noted staff's recommendation to accept the proposed proffer amendments with the revised conditions.

Mr. McGlennon asked for clarification on the transition from rental to ownership. He inquired on the program's timeline.

Ms. Costello noted the goal was a rental program for 30 years with the expectation if permanent ownership occurred, then protection for the creation of a homeowners association would be in place for maintenance of roads and other items.

Ms. Larson asked Mr. Stevens about the cost, accountability, and the impact to the County.

Mr. Stevens noted he would verify the accounting. He further noted a follow-up discussion on the collection and expenditures.

Ms. Larson thanked Mr. Stevens. She noted Ms. Weiler had contacted her. Ms. Larson asked Ms. Costello about the Department of Environmental Quality (DEQ) and soil contamination and the plan in place regarding those points.

Ms. Costello confirmed yes. She noted the case was closed with DEQ, but it could be reopened if any contamination was found during the building process.

Discussion ensued on cash proffers and affordable housing.

Mr. Icenhour noted the history of this property and the proffer amendments. He inquired about the future of the property if it were sold today and if the current rules designated all rental or some units for sale.

Ms. Costello noted the 2019 adopted proffers were the basis for the decision. She further noted a minimum of eight units for rental was referenced.

Mr. Icenhour noted of the 36 units involved in this application, 28 homes could be sold with the remaining eight as rental units.

Ms. Costello confirmed yes.

Discussion ensued.

Mr. McGlennon asked if this part of this proffer amendment was to bring this development into alignment with the tax credit program.

Ms. Costello confirmed yes.

Discussion ensued on low-income housing options and revenue loss.

Mr. Hipple noted the economic impact of the sliding scale on the Average Median Income (AMI). He further noted it was more affordable to build apartments than individual homes.

Ms. Sadler noted the impact to the schools and funding.

Mr. Hipple noted the reduced lunch program costs were high. He further noted he was in favor of the program. Mr. Hipple noted with the addition of different neighborhoods, what was the stress level being put on schools and how funding was affected.

Mr. Icenhour noted with the adoption of the proffer policy, the aim was to offset new construction and not at offsetting operations costs.

Mr. Hipple confirmed yes.

Mr. Icenhour asked how much revenue had been collected in school proffers. He noted the Board had previously discussed that point. He further noted the amount was not as significant as previously thought and asked Mr. Purse if he knew.

Mr. Purse noted he was not sure.

Mr. McGlennon confirmed yes to the aim of the policy adoption. He noted the adoption was prior to the real estate crash.

Mr. Icenhour noted the benefit from proffers focused on more new development. He further noted the use of impact fees and the ability to spread the costs over the people using the facilities. Mr. Icenhour noted the proffer policy addressed the sliding scale as an incentive within the community to address affordable housing.

Mr. Hipple noted future impacts and costs on potential projects.

Ms. Larson noted the County's awareness for affordable housing. She further noted the cost and referenced the well was only so deep. Ms. Larson noted additional discussion on the funding source required to support the need for affordable housing.

Mr. McGlennon noted the developer for this project had met the strict low-income tax requirements and the price point on the units. He further noted the County's Affordable Housing Opportunity Policy and its application to for sale homes as opposed to multi-family rentals.

Mr. Hipple confirmed both applied.

Mr. McGlennon asked if the same rate applied to both.

Mr. Paul Holt, Director of Community Development and Planning, addressed the Board. He noted the proffer reduction was approximately equal to the monthly rent versus what the

affordable mortgage would be for the price point. He further noted the rent would be in the affordability range of those making 60% AMI.

Mr. Icenhour echoed Ms. Larson's comments noting the importance of affordable housing in the County warranted further discussion. He noted the importance of a private-public partnership was necessary in addressing affordable housing needs. He further noted apartments may be a more viable options as well as reviewing land parcels for possible development. Mr. Icenhour noted that was a program to be developed more. He further noted this application was a unique set of circumstances and warranted close examination to see if it accomplished what had not been achieved previously.

Mr. Hipple noted how much and not in terms of costs. He further noted building across the County with affordable units. He noted residents traveling to different localities for work, but live in the County and addressed finding the balance with affordable housing.

Mr. Stevens addressed Ms. Sadler's earlier question about the number of students impacted with the project. He noted a 2007 report indicated six students were expected from this development. He further noted a 2009 report also indicated six students were expected from the development.

Mr. Kinsman addressed Mr. Icenhour's question on revenue collection. He noted in Fiscal Year 2019-2020, the County collected \$894,000 in total cash proffers, expended approximately \$894,000 with \$412,000 of that amount for schools.

Mr. Polster addressed the Board with the Planning Commission report. He noted with this application, all 36 units would be offered for rent at the 30-60% AMI range for at least 30 years in compliance with the Low Income Housing Tax Credit program. He further noted the impact to schools, water, sewer, and public infrastructure. Mr. Polster noted \$6,714 per unit for a total of \$242,000. He further noted the 100% cash proffer reduction and the impact to affordable workforce housing within the County. Mr. Polster noted the Planning Commission voted on this application and passed it with a 7-0 vote.

Mr. Hipple opened the Public Hearing.

1. Ms. Ginny Wertman, 112 Southern Hills, addressed the Board. She noted she was a Board member of HPI, Inc. and was its representative for the meeting. She further noted Ms. Weiler, Executive Director of HPI and two other Board members, Mr. Steve Romeo and Mr. Andy Franck, were in attendance. Ms. Wertman noted HPI's history and community involvement in her PowerPoint presentation. She further noted HPI's hope to be the developer of the Powhatan Terrace affordable rental housing project with the proffer amendment before the Board. Ms. Wertman noted the second item was consideration on granting relief from some James City Service Authority (JCSA) fees. She further noted the relief was again in support of encouraging and aiding the development of affordable housing projects, particularly by non-profit organizations such as HPI. Ms. Wertman highlighted some historical points over the past years. She noted the proffers contained an escalation clause so the dollar amount was actually closer to \$250,000 than \$242,000. Ms. Wertman continued her presentation addressing JCSA tap fees and a change from individual meters to a master meter. She noted the combined water and sewer fee rose substantially to approximately \$580,000 under the 2020 rate structure. Ms. Wertman continued the PowerPoint presentation highlighting various aspects of the fees and the impact to HPI and other non-profit developers that rely on state and federal funding. She thanked Mr. Doug Powell, JCSA General Manager, for his time and consideration of alternatives. She further noted the Board's consideration of those alternatives. Ms. Wertman noted the high fees were due to the need for an 8-inch main. She further noted HPI was hoping for some indication on the fees in the next month or so as they prepare their financing requests.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

Ms. Sadler asked if Mr. Powell could provide short- and long-term impacts to JCSA for the future with these requests.

Mr. Powell confirmed yes.

Ms. Larson asked Mr. Powell if he would be able to present his findings in March.

Mr. Powell noted he could provide some context at this meeting. He further noted under the legal framework of JCSA's operation, all developments are treated equally. Mr. Powell noted the definition of affordable did not allow JCSA to assist the development or applicant differently than anyone else. He further noted the fees had not been updated for some time and single-family residential fees had been reduced while multi-family and commercial fees were increased. Mr. Powell noted this was done in conjunction to reflect the burden those developments placed on the system. He further noted the 8-inch main was required for fire protection for this type of development and that impacted the cost. Mr. Powell noted if the Board wanted JCSA to reevaluate its rate fee structure, it would need to work with the rate study consultant and a minimum of two months' time. Mr. Powell noted an impact if fees were restructured.

Mr. Kinsman noted the rates could be reduced for multi-family structures, but the reduction cannot be applied to some multi-family structures and not others. He further noted the reduction applied to an entire class. Mr. Kinsman noted if a solution specific to HPI was required, the Board of Supervisors, not JCSA, would make it. He further noted the obvious solution would be if the Board donated money to HPI, which would then be paid to the JCSA.

Ms. Sadler asked if this would apply to all developments to treat them equally.

Mr. Kinsman said not necessarily, but it would set a precedent. He noted the Board could adopt a policy similar to the Housing Opportunities Policy in how to deal with water and sewer rates from a County perspective, not the JCSA.

Discussion ensued.

2. SUP-20-0018. 8251 Richmond Road Hertzler and George Landscaping

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Tom Leininger, Senior Planner, addressed the Board with the details of the Special Use Permit (SUP) for Hertzler and George Landscaping. He noted the details of the application, which included screening, light post height, and other factors. He further noted staff recommended approval of the application.

Mr. McGlennon asked about the changes in the environmental plan.

Mr. Leininger noted the original change addressed the landscape buffer next to residential property must be undisturbed. He further noted tie-in grading would need to take place due to topography and for proper water drainage. Mr. Leininger noted a tree preservation plan and a grade plan would need to be submitted.

Discussion ensued.

Mr. Polster noted the Planning Commission found this application consistent with the Comprehensive Plan's designation of general industry. He further noted concerns from the adjacent neighbor regarding her well-septic system, additional noise, and traffic. Mr. Polster noted staff added certain conditions regarding the neighboring side to address these points. He further noted staff and Mr. Hertzler contacted the neighbor. Mr. Polster noted the Planning Commission voted 7-0 for approval.

Mr. Hipple opened the Public Hearing.

1. Mr. Joe Hertzler, 605 College Terrace, addressed the Board with details on the landscape company and its property needs. He noted the SUP was the first step with a possible rezoning to industrial later as the company acclimates to its new location. Mr. Hertzler noted the many challenges of the site included the slope of the land from Richmond Road to the railroad tracks, wooded area, and Resource Protection Area and other factors such as grade tie-in. He further noted his goal was to preserve mature trees within the buffer and working with staff to achieve that point.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

3. Z-19-0013/MP-19-0011. Colonial Heritage Deer Lake Rezoning and Master Plan Amendment

A motion to Deny was made by John McGlennon, the motion result was Passed.

AYES: 4 NAYS: 1 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Nays: Sadler

Mr. Leininger addressed the Board noting the zoning and proffer specifics of the application. He noted Deer Lake Estates was currently associated with Colonial Heritage, but would function as its own distinct neighborhood with its own homeowners association and dedicated access point from Jolly Pond Road. He further noted Deer Lake Estates was not an age-restricted development. Mr. Leininger noted the land parcel designations within the 220-acre area included land conservation and an 8-acre area for homeowners association use. He further noted an updated traffic study was required for this application, with the study reviewed by the Virginia Department of Transportation (VDOT) and a third-party traffic consultant. Mr. Leininger noted the applicant had proposed proffers regarding traffic improvement at the Land Bay 6-Richmond Road intersection. He further noted staff recommended approval of the application with the accepted proffers.

Mr. Polster addressed the Board noting the Planning Commission's approval of the application with a 6-1 vote. He noted the specifics of the Commissioners' decisions on the application regarding total buildout and traffic.

Mr. Hipple opened the Public Hearing.

1. Mr. Greg Davis, Kaufman & Canoles, P.C., 4801 Courthouse Street, addressed the Board as representative on behalf of Lennar Corporation for Colonial Heritage, LLC. He noted Mr. Wes Stallings, Director of Operations at Colonial Heritage, was also in attendance. He further noted the members of the project team and highlighted the property for proposed change in the PowerPoint presentation. Mr. Davis continued the presentation noting Colonial Heritage Homeowners Association supported this application due to 1) 8-acre parcel for a future use; 2) Deer Lake as both a water resource for the golf course and passive amenity; and 3)

additional residents to support on-site amenities. Mr. Davis noted a change in home buying trends toward smaller homes on smaller lots. He further noted Colonial Heritage welcomed the new concept. Mr. Davis noted the benefits of the additional, smaller lots and homes. He further noted if the application was approved, the applicant was prepared to proffer funding for a traffic light at the Centerville and Jolly Pond Road intersection. Mr. Davis noted matching funding was available from VDOT with his client paying the remaining half. He further noted if VDOT would not match, then his client would pay for the entire traffic light.

Ms. Sadler asked about the proposed use of Deer Lake.

Mr. Davis noted several uses included irrigation water to the Colonial Heritage Golf Course and passive recreation such as walking or fishing.

Ms. Larson inquired about the number of homeowners currently in Colonial Heritage.

Mr. Davis noted 1,280 homes.

Ms. Larson asked if most of those homes were occupied.

Mr. Davis replied yes.

2. Ms. Sharon Whitt, 6935 Chancery Lane, addressed the Board noting she was a resident member of the Colonial Heritage Board of Directors. She noted the active retirement community and its amenities. She further noted the additional new homes would increase revenue and other benefits such as the conservation area for possible walking trails. Ms. Whitt noted this application had her full support.

3. Mr. Jeff Corbin, 1892 Fairground Road, addressed the Board noting he was with Restoration Systems, the owner of Cranston Mill Pond. He noted the ongoing water withdrawal permit request with the state. He further noted as an adjacent landowner to Colonial Heritage, there were concerns. Mr. Corbin noted documented serious water concerns from prior construction phases at Colonial Heritage. He further noted photographs were included in the documentation sent to the Board. Mr. Corbin noted more development and more land disturbance would create more downstream impacts. He further noted legal documentation stemming from the 2018 Restoration Systems' water concerns was also included in the Board's packet. Mr. Corbin noted if the Board approved the application, additional protective measures be put in place to ensure water quality and stormwater issues. He further noted the specifics requested by Restoration Systems was included in the Board's packet.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

Mr. Icenhour asked staff for clarification on several points. He asked if the current 50-lot cluster at Deer Lake was a plat that was laid out when that cluster was approved or a conceptual plan.

Mr. Leininger asked if Mr. Icenhour was referencing the rural cluster.

Mr. Icenhour confirmed yes.

Mr. Leininger noted subdivision construction had been approved and identified the major subdivision requirements within the County's Subdivision Ordinance that addressed stormwater runoff, street layouts, and other factors. He further noted a plat with the lots would need to be submitted for review.

Mr. Icenhour asked if the plan were to be developed as it is currently, prior to this application, would there be an entrance off Jolly Pond Road with possibly smaller lots.

Mr. Leininger noted if the applicant submitted a plat that differed from the approved subdivision construction plan, the applicant would need to restart the review and ensure its compliance with the SUP and the Subdivision Ordinance.

Mr. Holt noted the fully engineered subdivision drawings in the Board's packet were reviewed and approved by County staff. He further noted the plat which would put the property lines to record at the courthouse, the drawings are good to go. Mr. Holt noted some adjustments could be made, but per the previous SUP cluster, there is a binding master plan.

Mr. Icenhour referenced the drawing and the land bay. He asked if the area noted on the map for the 150 houses was undetermined until a later date. He noted some difficulty in viewing the drawings.

Mr. Leininger noted the fully engineered drawings and master plan were there.

Mr. Holt noted the points in discussion on the map in the PowerPoint presentation.

Mr. Hipple noted his request to review the previous SUP and discussion concerning that application. He further noted the Primary Service Area (PSA) impact and the ongoing issues of development within the PSA that the Board was currently addressing. Mr. Hipple noted each application had unique points. He further noted the Comprehensive Plan addressed low-density within the PSA. Mr. Hipple noted the traffic concerns around Jolly Pond Road, Yarmouth Creek and Cranston Mill Pond potential issues, environmental protection, and other points. He further noted the golf course, while open to the public, could become private in 10 years and the impact to the County.

Mr. Holt noted it was viewed as a commercial effort due to the open to the general public status. He further noted should the golf course become private, the 80/20 point, which represented a 20% commercial use designation would go away. Mr. Holt noted the other area golf courses were in the R-4 District and did not have the 80/20 split.

Mr. McGlennon noted the number of golf courses that have been in the area and the commercial aspect of them. He asked how it was viewed from a recreational aspect.

Mr. Holt asked in relation to the recreation calculation.

Mr. McGlennon replied yes.

Mr. Holt noted he did not have that information.

Mr. McGlennon asked if it counted for both.

Mr. Holt noted he was unsure.

Mr. McGlennon noted he had not supported the previous SUP application in 2015. He further noted some concerns existed with the current application. Mr. McGlennon noted this application contained three times more houses, second time to address trend changes in land/lot sizes, and questioned the low-density of the application. He further noted his concern on the environmental issues and the golf course as commercial activity.

Mr. Hipple requested the Board video from the Public Hearing for the Adoption of the Comprehensive Plan in 2015.

In the 2015 video, Mr. Hipple asked if a representative from the Lennar Corporation was present.

Mr. Joseph Froak noted he was the Lennar representative.

Mr. Hipple noted the water and sewer hookup was an environmental benefit. He further noted different applications, not Lennar, and what had been done with those applications. Mr. Hipple noted over time, additional changes were requested. He further noted the Comprehensive Plan limited A-1, but changes occurred with the introduction of water and sewer and compliance with County regulations and zoning changes. Mr. Hipple asked what guarantees Lennar had in place for the citizens that the number of homes would remain at 50 and the need for a water/sewer hookup.

Mr. Froak noted the concept plan was on hold pending the application. He further noted it would be submitted very soon as well as the dedication to the conservation area. He noted the restrictions in place, but added he could not speak for the future but the current guarantees were in place.

Mr. Will Holt, Kaufman & Canoles, P.C., 4801 Courthouse Street, addressed the Board noting this was step one in the Comprehensive Plan application process. He noted the request for the PSA line to move for the ability to connect to public water and sewer. He further noted an additional SUP application would be required for the work.

Mr. Holt noted an additional level of review would be forthcoming.

Mr. Hipple noted reassurance from Lennar that only 50 homes would be put in at the development.

Mr. Froak confirmed yes.

Mr. Hipple asked if the water/sewer connection in place of wells and septic was the objective.

Mr. Froak confirmed yes.

Mr. Hipple thanked him.

(2015 Board of Supervisors meeting video ended)

Mr. Hipple noted his decision in 2015 had been based on the water/sewer impact and the environmental factor. He further noted business plans change over time, but cautioned moving the PSA as that invites more growth into that area. Mr. Hipple noted the additional factors now included addition of the road, traffic light, more homes, and such which concerned him. He further noted a decision that was best for the community and its interests. Mr. Hipple noted Lennar Corporation had been a great business partner with the County, but he was concerned with the additional homes requested with this application.

Ms. Sadler thanked the citizens who had contacted her in support of the application.

Mr. Icenhour noted similarities between Colonial Heritage and Ford's Colony where he lived. He further noted the PSA line and its tie to what citizens valued in the County - preservation of the County's rural character. Mr. Icenhour noted development would occur, but where and how were important factors in the decision process. He further noted, with few exceptions, the average residential revenue base did not pay for itself. Mr. Icenhour noted concerns with the Colonial Heritage property over the years. He further noted current environmental concerns.

Mr. Icenhour noted his appreciation of the citizen input in favor of this application, but added tonight's decision also needed to be representative of what was best for all the citizens of James City County.

Ms. Larson noted she had spoken with Mr. Davis on this matter. She further noted her main concerns were traffic and the environmental impact. Ms. Larson noted her hope that Lennar Corporation would be a good neighbor in the future. She further noted strains on the County which included first responders and schools.

4. SUP-20-0017. Williamsburg Crossing Bruster's Real Ice Cream Amendment

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Leininger addressed the Board regarding details of the application which included a drive-through addition adjacent to the existing building. He noted staff's recommendation to approve the SUP with acceptance of the conditions which would mitigate the impact to the Community Character Corridor buffer.

Ms. Larson noted the visibility and referenced that Bruster's was a busy place. She further noted the adjacent empty parcel and a future possible lease on it. Ms. Larson noted how visibility impacted the parcel and if that had been part of discussion.

Mr. Leininger noted he was unsure of that point.

Mr. Holt noted at the Planning Commission review, Mr. Tim O'Connor, Planning Commissioner, had questioned the layout of the drive-through location. He further noted Mr. O'Connor had asked if the layout was the most efficient for vehicular traffic. Mr. Holt noted the location was the most efficient and utilized the curb cuts on the interior.

Ms. Larson noted if the application passed she wanted the applicant to be aware of traffic issues if they arose.

Ms. Sadler asked if traffic flowed one way in, one way out.

Mr. Holt replied yes.

Mr. Polster noted the traffic concern previously addressed by Mr. Holt and the buffer, adding those items were the same as the Board's discussion. He further noted the applicant had researched that Bruster's locations with a drive-through had a 50% increase in business revenue. Mr. Polster noted the Planning Commission voted 7-0 in favor of the application. He further noted the Commission complimented the applicant for her initiative during the pandemic.

Mr. Hipple opened the Public Hearing.

1. Ms. Caroline West, 3034 N. Riverside Drive, addressed the Board noting she was a small business owner. She noted she owned the Parcel Stop in Monticello Marketplace and had purchased Bruster's Ice Cream in July 2020. Ms. West further noted the increased revenue within the County.

Discussion ensued.

Ms. Larson noted her appreciation of Ms. West's investment in James City County. She further noted the traffic concerns and asked if issues arose for adjoining businesses to communicate about it.

Ms. West replied yes.

Ms. Sadler thanked Ms. West for her business in the County.

Mr. Hipple closed the Public Hearing as there were no additional speakers.

H. CLOSED SESSION

1. None.

REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted the numerous questions received regarding the vaccinations, public access, CVS pharmacies, and local news. He further noted the opening of three clinics in the Peninsula District in partnership with the Virginia Department of Health (VDH). Mr. Stevens noted the success of the clinic at the Colonial Williamsburg Visitor Center in its opening two weeks of operation. He further noted most vaccinations to date had been done on public employees based on VDH guidance and scheduling was moving to VDH coordination based on citizen registration. Mr. Stevens noted getting an understanding of the VDH priority list of those registered which could be shared with the public. He further noted the success of the clinic. Mr. Stevens noted little was known regarding the vaccine at CVS pharmacies. He further noted that process was coming from a federal program and not the state health department, but an additional 27,000 doses would be available to Virginia as stated by Dr. Norman Oliver, Virginia Commissioner of Health in a recent call. Mr. Stevens noted that 27,000 was in addition to the current 129,000 doses Virginia received weekly. He further noted vaccination for military and federal staff, which was significant for Virginia and a locality breakdown. Mr. Stevens noted 20% of the County's population was vaccinated with the state average at 10% per the VDH website. He further noted the County's efforts had made a difference, but added there was still citizen frustration over the process. Mr. Stevens noted staff was continually engaged with the health department multiple times daily as well as communication between localities. He further noted it could be several more weeks for definite schedules to be determined.

Mr. McGlennon thanked staff, Fire Chief Ryan Ashe, and Assistant County Administrator Brad Rinehimer for all the work on the vaccination process. Mr. McGlennon noted the importance of getting more of the public into the clinic. He further noted people will be satisfied when those who want the vaccination have it, but he added the County was at 20% and Virginia was ranked 8th in the country in terms of population percentage to receive vaccinations. Mr. McGlennon noted he was hopeful the CVS vaccination process would work off the VDH registration list, but found that was not so.

Ms. Sadler noted the increased percentage was a direct result of staff working on the County's behalf. She thanked staff.

Ms. Larson noted Virginia was in the ranking was due to localities stepping in and getting involved. She further noted the amount of time involved in coordinating the process and her appreciation. Ms. Larson expressed concern about the priority criteria. She noted CVS pharmacies throughout the state were fully booked and the challenges to people without technology knowledge. Ms. Larson asked if April was the timeline for the first shot for the majority of the 1b group.

Mr. Stevens confirmed April was the reference to the 1b group. He noted the expansion of criteria for groups 1a and 1b and it included a lot of people.

Ms. Larson noted her appreciation. She further noted the hope for continued progress. Ms. Larson thanked County employees and Williamsburg-James City County School employees for getting vaccinations. She noted March 15, 2021 as the targeted date for school reopenings. She further noted local schools would reopen with a hybrid program next week.

Mr. Stevens thanked staff who were working on their days off to vaccinate people. He noted that schedule could continue for several months and he acknowledged their efforts.

Mr. Icenhour noted the Community Service Coalition, which ran the building on Waller Mill Road, had reached an agreement with the Child Development Resources and signed a contract to sell the building to them. He further noted the closing of the sale would probably occur mid-July 2021. Mr. Icenhour noted by August, hopefully a \$6 million renovation would take place on the building. He further noted work with the existing tenants in relocation efforts.

Ms. Larson asked Mr. Stevens for a reminder on the COVID-19 protocol with employees, and if changes would occur after an employee vaccination. She asked if there were any CDC updates on individuals who are fully vaccinated and then exposed.

Mr. Stevens noted he would follow up on some of those points. He further noted the current requirement was a daily screening of things that were COVID-19 related. He noted if yes is answered on any of the questionnaire items, then a protocol is in place to immediately address that. Mr. Stevens further noted 500 plus employees answer the questionnaire daily. He noted employees teleworking and alternate week in/week out schedules, but added he saw that changing with more in-office employees as more vaccinations take place. Mr. Stevens noted continually following Centers for Disease Control (CDC) guidelines. He further noted some leave programs related to COVID-19 that had been extended until the end of March 2021, but which will likely expire at that time. Mr. Stevens noted as changes occurred, he would update the Board.

Mr. McGlennon asked about transmission to others even if vaccination occurred.

Mr. Stevens replied he was unsure. He noted medical responses to that, adding CDC protocols will probably be forthcoming.

Mr. McGlennon noted testing, particularly the 15-minute tests the government has acquired.

Mr. Stevens noted those tests give better data quicker and that testing would likely continue for a period of time.

Ms. Larson noted one of her constituents, Mr. Tommy Turner, had sent correspondence about a James City County resident named Mary Bard, who was 101 years old when she passed away. She further noted Ms. Bard's childhood in France and later her involvement with the French Underground. Ms. Larson noted Ms. Bard's work with the OSS, predecessor of the CIA, and smuggling countless soldiers behind enemy lines back to Allied territory. She further noted Ms. Bard at lived at Windsor Forest for over 40 years, Camp Peary, and then Morningside. Ms. Larson noted Ms. Bard was known around Williamsburg for her participation at various venues. She further noted her appreciation of Mr. Turner bringing this information to her attention. Ms. Larson noted you never know you is living among you.

Mr. McGlennon extended his condolences to City of Williamsburg's former mayor, Ms. Jeanne Zeidler, at the loss of her husband, Mr. Ed Crapol and to the family of Ms. Mary Lee

Darling and her husband, Jock Darling, who died within days of each other.

I. ADJOURNMENT

1. Adjourn until 1 p.m. on February 23, 2021 for the Business Meeting

A motion to Adjourn was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 7:58 p.m., Mr. Hipple adjourned the Board of Supervisors.


Deputy Clerk