

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**Joint Meeting with Williamsburg City Council and W-JCC School Board**  
**James City County Recreation Center, 5301 Longhill Road, Williamsburg, VA**  
**December 3, 2021**  
**9:00 AM**

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**A. CALL TO ORDER**

Mr. Kelly Calls the Joint Meeting to Order at 9:00 a.m.

Mr. Hipple Calls the Joint Meeting to Order.

Mayor Pons Calls the Joint Meeting to Order.

**ADOPTED**

**JAN 25 2022**

**Board of Supervisors  
James City County, VA**

**B. ROLL CALL**

School Board - Present were Dr. James Beers (arrived at 9:07 a.m.), Ms. Kyra Cook (attended virtually), Mr. Greg Dowell, Ms. Julie Y. Hummel, Ms. Lisa Ownby, Mr. Jim Kelly (Chair). Also present were Olwen E. Herron, Ed.D., superintendent; Ms. Beth Allar, clerk of the board, staff, press and the public. Mrs. Sandra Young was absent due to illness.

Approval to Allow Ms. Cook to Attend Meeting Via Electronic or Telephone Communication - A motion was made to allow Ms. Cook to attend the meeting via electronic or telephone communication. Motion by Greg Dowell, second by Lisa Ownby.

Final Resolution: Motion Carries Aye: Greg Dowell, Julie Y Hummel, Lisa Ownby, Jim Kelly  
Abstain: Kyra Cook  
Not Present at Vote: James Beers

Board of Supervisors - Present were Mr. Michael Hipple (Chair), Mr. James Icenhour, Mr. John McGlennon, Mrs. Sue Sadler (attended virtually), and Ms. Ruth Larson. Also present was Mr. Scott Stevens, County Administrator.

Approval to Allow Mrs. Sadler to Attend Meeting Via Electronic or Telephone Communication - A motion was made to allow Mrs. Sadler to attend the meeting via electronic or telephone communication. Motion by Ruth Larson, second by John McGlennon.

Final Resolution: Motion Carries Aye: John McGlennon, Ruth Larson, James Icenhour, Michael Hipple

City Council - Present were Mr. Douglas Pons (Mayor), Mr. W. Pat Dent, Ms. Barbara Ramsey, Mr. Ted Maslin (attended virtually), and Mr. Caleb Rogers (attended virtually). Also present was Mr. Andrew Trivette, City Manager; and, Ms. Sandi Filicko, clerk of council.

Approval to Allow Mr. Maslin to Attend Meeting Via Electronic or Telephone Communication - A motion was made to allow Mr. Maslin to attend the meeting via electronic or telephone communication. Motion by Barbara Ramsey.

Final Resolution: Motion Carries Aye: Barbara Ramsey, W. Pat Dent, Douglas Pons

Approval to Allow Mr. Rogers to Attend Meeting Via Electronic or Telephone Communication - A motion was made to allow Mr. Rogers to attend the meeting via electronic or telephone communication. Motion by Barbara Ramsey

Final Resolution: Motion Carries Aye: Barbara Ramsey, W. Pat Dent, Douglas Pons

## C. JOINT MEETING AGENDA ITEM

### 1. Presentation of Superintendent's Proposed FY23 - FY32 Capital Improvement Plan

The presentation consisted of the following:

- Current Enrollment
- Projected Enrollment
- CIP Focus/Information
- Projected Enrollment vs. Capacity: High Schools
- High School Capacity Modifications
- Projected Enrollment vs. Capacity: Middle Schools
- Elementary Capacity
- Projected Enrollment vs. Capacity: Elementary with PreK
- Elementary Capacity Modifications
- Modifications to FY23
- Modifications to 10 Year Plan
- Additions to 10 Year Plan (FY28-32)
- Administration Space Needs
- HVAC/Window Replacements
- Roof Replacements/Repair/Refurb.
- Other Projects
- Facilities - New Construction
- Financial Totals

Ms. Larson clarified that once the Lafayette 900 building opens it will increase capacity.

Mr. Icenhour asked to clarify the design funding in FY23 and construction in FY24, whether the number is firm, and how the numbers were chosen. Mr. Keever and Dr. Herron explained the calculations.

Mr. McGlennon inquired if there was data regarding the change in enrollment as a result of Covid, and where the students who transferred are being educated. Dr. Herron said that information could be provided, and also that many students started to come back this year.

Ms. Larson spoke about the administrative space needs, and whether most central office staff is in every day, or if some now work from home. Dr. Herron replied that everyone is back in person.

Mr. Maslin asked about the threshold for moving from a maintenance project to a CIP project, and if there is any indication that there aren't enough funds or attention to maintenance that is driving projects to become major repairs. Dr. Herron replied that buildings are maintained at a very high level. Mr. Snipes responded in detail regarding the threshold and end-of-life cycles.

The discussion was then primarily focused on the request for Pre-K through 5 space.

Mr. Kelly spoke about how the elementary school crowding needs to be addressed; what is impacting enrollment; noted that the school board has been very reasonable in the space requests, and does not make requests that aren't urgently needed; and, explained that the board believes another school with a Pre-K is the best solution, and in the best interest of the community.

Mr. Dowell supported Mr. Kelly's statement, and noted he is ready to take action, even if it is for 2 wings.

Dr. Beers reiterated the need for an elementary school; after reviewing data, concluded option 2 is the most viable way to go so that the division can get some space now, rather than continue to propose a new school when there is not overwhelming funding support; noted it needs to be recognized that at some point, more space will be needed because the area continues to grow; emphasized the importance of locations to minimize the amount of time kids ride the bus; and, noted that 2 locations may not be enough.

Ms. Ownby spoke about the appropriate use of tax dollars, and that based on the Anlar report, it is a more efficient long-term solution to build the elementary school - a flexible space that can be used for Pre-K or elementary use as enrollment shifts. She also talked about building costs and redistricting concerns.

Ms. Hummel also discussed redistricting concerns, and the flexibility another elementary school would provide.

Mayor Pons clarified that if Pre-K space is added, the elementary capacity reduces to 85% without the trailers.

Ms. Larson confirmed that if wings are built for Pre-K, the division could still need an elementary school in 7 years.

Mr. Hipple noted that their job is to watch the funding as tightly as possible; discussed the enrollment projections; acknowledged the Pre-K space needs to be addressed and explained that the board of supervisors will support adding on to the schools to shift Pre-K and create more space in the elementary schools; and, said that he hopes to find a good middle-ground for the Pre-K.

Mayor Pons asked about the data for building 2 wings vs an elementary school, and the challenges wings would have on the rest of the spaces (gyms, cafeterias, hallways, etc...). Dr. Herron responded in detail, that if separate structures, they would not necessarily impact the elementary buildings.

Mr. Kelly added that the board appreciates the funding partners, and recognized that funding problems originate in Richmond.

Ms. Ownby reiterated that adding separate Pre-K space can't be flexibly used to meet elementary needs.

Mrs. Sadler clarified the number of students in the Bright Beginnings program, and noted that she did not see the need going away, and that it may even increase.

Mr. Stevens commented that the need for an elementary school will be there, though not necessarily in the next 6 years - further explaining that the Pre-K space provides a stop-gap at a lesser cost, and moving forward with Pre-K will solve the initial need, and then they can look for an additional solution.

Mayor Pons discussed the longer-term solution pros of building an elementary school.

Ms. Cook expressed concern about redistricting multiple times, and said they need to ask the community what people want.

Mr. McGlennon strongly supported moving forward to provide separate facilities for Pre-K; discussed questions for consideration; and, explained the significant cost difference of an elementary school vs adding wings, and pointed out those funds could be used in different ways to support schools.

Mr. Icenhour discussed concerns over the FutureThink data, and explained why he thought they should continue to look at the low projection; questioned the cost figures presented and said more work needs to be done; noted that the school board should look at option 2, though questioned if 2 facilities will be enough; and, agreed redistricting should be minimized.

Dr. Beers pointed out that the Pre-K population is the fastest growing in the school system, and the special education population will also continue to grow.

Ms. Cook responded to Mr. Icenhour's data concerns, explaining the responses the school board received when they asked similar questions during the FutureThink and AnLar presentations, and ensured the numbers could be trusted.

Mayor Pons expressed concern that adding wings will ultimately cost more, and supported option 1.

Mr. Icenhour reiterated that projections look relatively flat over 10 years; expressed concern the space would be underutilized initially; and, does not want to build something until it is truly needed.

Mrs. Sadler supported option 2 explaining the immediate need is to address Pre-K space and free up elementary space. She also reiterated concerns about the census data, and the need to pull numbers out of the age restricted communities.

Ms. Ramsey clarified that the design and construction timeframe for the wings is approximately 2.5 years, and then pointed out it will only be another 2-3 years when conversations about the new school will need to take place.

Mr. Dent agreed that over the long-term, the money to fix the immediate need with smaller spaces is not cost effective.

Ms. Larson pointed out that the board of supervisors did not discuss if they are prepared budgetarily to support the personnel costs of adding 231 additional Pre-K students; talked about the challenges of redistricting; commented on the efficiency of school building use when students are not in school; and, expressed frustration at the apprehension of a stand-alone Pre-K building.

Mr. Maslin inquired which campuses are being considered, and asked how to keep students closer to their neighborhoods.

Mr. Rogers added that the reports demonstrate a need for space and supports option 1, and discussed the pros of adding Pre-K space in more schools.

Ms. Ownby reiterated that the more immediate need is actually elementary - the most

vulnerable elementary students are being served under stairwells and behind shower curtains; and, that there would not be a vacant elementary space - class sizes would be lowered and they could use the spaces better.

Mr. Dowell expressed concern about the split, and if it will be the cause of nothing happening - reiterating that he does not want the viable options presented swept off of the table.

Mr. Kelly said that the collective goal is to do something.

Dr. Beers noted that they can achieve most of what they want to do with option 2, though expressed concern about Pre-K population growth, and the heat they will all get for redistricting.

Ms. Cook clarified that adding Pre-K spaces to existing elementary schools would create larger campuses than some middle schools.

Ms. Larson thanked Mr. Kelly and Ms. Ownby for their service.

**D. ADJOURNMENT**

**2. Adjourn until 5 pm on December 14, 2021 for the Regular Meeting**

School Board Adjourns - The Williamsburg-James City County School Board adjourned at 10:58 a.m.

Board of Supervisors Adjourns - At 10:59 a.m., Ms. Larson made a motion to adjourn the James City County Board of Supervisors. A roll call vote was taken, and the motion carried 3:0 (Mr. McGlennon left at 10:06 a.m. and Ms. Sadler left at 10:57 a.m.).

City Council Adjourns - At 10:59 a.m., Ms. Ramsey made a motion to adjourn the Williamsburg City Council. A roll call vote was taken, and the motion carried 5:0.

  
Deputy Clerk