

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 3, 2022
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

P. Sue Sadler, Vice Chairman, Stonehouse District
James O. Icenhour, Jr., Jamestown District
Ruth M. Larson, Berkeley District
John J. McGlennon, Roberts District
Michael J. Hipple, Chairman, Powhatan District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

JAN 25 2022

**Board of Supervisors
James City County, VA**

C. ORGANIZATIONAL MEETING

1. 2022 Board Organization

Mr. Hipple sought a nomination and motion for the appointment of the Chair for the upcoming year.

Ms. Larson nominated Mr. McGlennon as Chair.

A motion to Appoint John McGlennon as Chairman was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon thanked his colleagues for his nomination as Chair. He thanked Mr. Hipple for his role as Chair in the previous year. Mr. McGlennon sought a nomination for Vice Chair.

A motion to Appoint Sue Sadler as Vice Chairman was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon noted there were no Board Considerations. He further noted a resolution for the operation of the Board's meeting was before it for vote. Mr. McGlennon asked if there was any discussion on the Board's rules of operation for the coming year. He noted the rules were the same as those the Board had operated under in previous years.

A motion to Adopt the Rules was made by James Icenhour, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

2. Supervisor Seats for Regional Boards and Commissions

Mr. McGlennon noted discussion on the various Boards and Commissions would take place during Open Session.

Ms. Larson asked if the Board had entered Closed Session for the discussion in past years.

Mr. McGlennon noted personnel matters could be addressed in Closed Session.

Ms. Larson affirmed Closed Session for the initial discussion.

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:09 p.m., the Board of Supervisors entered a Closed Session.

At approximately 1:28 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

A motion to Approve the list of Supervisor Seats for Boards and Commissions was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon requested Mr. Stevens read the list of Supervisors and their respective Boards or Commissions.

- Community Action Agency Board of Directors: Ms. Charvalla West to serve in lieu of a Board member with a term expiration of 9/25/2022
- Hampton Roads Military & Federal Facilities Alliance (HRMFFA): Michael Hipple (John McGlennon - alternate)
- Hampton Roads Planning District Commission (HRPDC): John McGlennon (Michael Hipple - alternate)
- Hampton Roads Transportation Planning Organization (HRTPO): John McGlennon (Michael Hipple - alternate)
- Hampton Roads Transportation Accountability Commission (HRTAC): Michael Hipple (John McGlennon - alternate)
- School Liaison Committee: Ruth Larson and John McGlennon
- Agricultural and Forestal (AFD) Advisory Committee: Sue Sadler
- Economic Development Authority (EDA): Sue Sadler
- Williamsburg Tourism Council: Ruth Larson
- Community Services Coalition Board of Directors: Barbara Watson - representative until 1/1/2023
- Hampton Roads Workforce Board (formerly Greater Peninsula Workforce

Board): James Icenhour

- Virginia Peninsula Regional Jail Authority: Sue Sadler
- Historic Virginia Land Conservancy: John McGlennon
- Greater Williamsburg Business Council: James Icenhour
- High Growth Coalition: John McGlennon
- Williamsburg Area Medical Assistance Corp (WAMAC): Ruth Larson

Mr. McGlennon noted the name change from the Greater Peninsula Workforce Board to the Hampton Roads Workforce Board. He further noted two appointments to the Planning Commission.

Mr. Hipple noted Mr. Rich Krapf had agreed to serve on the Planning Commission as the Powhatan District representative for a four-year term.

A motion to Re-Appoint Rich Krapf to the Planning Commission was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Icenhour noted his appointment of Mr. Frank Polster as the Jamestown District representative on the Planning Commission for another term.

A motion to Re-Appoint Frank Polster to the Planning Commission was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon noted there were several additional positions which would be filled at the Board's next meeting.

3. Seating Assignments

Mr. Hipple noted moving the Chair and Vice Chair together in the seating arrangement.

Ms. Larson noted she was not particular with the seating order.

Mr. Hipple noted the proximity of Chair and Vice Chair could facilitate discussion among them easier.

The seating assignments were:

1. McGlennon
2. Sadler
3. Larson
4. Hipple
5. Icenhour

D. BOARD CONSIDERATION(S)

None.

E. CLOSED SESSION

1. Consideration of a personnel matter, the appointment of individuals to County

Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia and pertaining to the Planning Commission

Personnel matters for Boards and/or Commissions seats was previously discussed in Closed Session under Item No. 2.

F. BOARD REQUESTS AND DIRECTIVES

None.

Mr. McGlennon asked Mr. Stevens if he had any matters of interest.

Mr. Stevens noted caution in the snow and ice.

G. ADJOURNMENT

1. Adjourn until 5 p.m. on January 11, 2022 for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:34 p.m., Mr. McGlennon adjourned the Board of Supervisors.



Teresa Sauced

Deputy Clerk