M I N U T E S JAMES CITY COUNTY BOARD OF SUPERVISORS BUSINESS MEETING

County Government Center Board Room 101 Mounts Bay Road, Williamsburg, VA 23185 March 22, 2022 1:00 PM

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District Michael J. Hipple, Powhatan District Ruth M. Larson, Berkeley District P. Sue Sadler, Vice Chairman, Stonehouse District John J. McGlennon, Chairman, Roberts District

Board of Supervisors
James City County, VA

ADOPTED

APR 26 2022

Scott A. Stevens, County Administrator Adam R. Kinsman, County Attorney

Mr. McGlennon requested a motion to Amend the Agenda to add a presentation from New Horizons Regional Education Center (NHREC) and to clarify the Closed Session for property discussion involved property located at 2070 and 2025 Jamestown Road as well as property located at 6745 Humelsine Parkway and 95 and 101 Mounts Bay Road, respectively.

A motion to Amend the Agenda was made by Sue Sadler, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

C. PRESENTATION

1. Proclaiming April 2022 as Child Abuse Prevention Month in James City County

Mr. McGlennon recognized Ms. Rebecca Vinroot, Director of Social Services.

Ms. Vinroot addressed the Board noting April is recognized throughout Virginia as Child Abuse Prevention Month annually. Ms. Vinroot stated the pinwheel gardens would be planted again this year. Ms. Vinroot mentioned the pertinence of raising awareness on preventing child abuse, adding April 1, 2022, was Wear Blue Day to show support. Ms. Vinroot recognized Ms. Juliet Heishman, from Social Services and Chair of the Child Abuse Prevention Coalition of Greater Williamsburg, adding she was present to discuss an event being held on Friday, March 25.

Ms. Heishman stated the event would be in-person, adding she anticipated a family friendly function with various community partners and activities for the children. Ms. Heishman mentioned a guest speaker would be in attendance; Mr. Elijah Lee, a 13-year-old child abuse activist. Ms. Heishman stated the event would be held at the James City County Recreation Center on Friday, March 25, 6-8 p.m. Ms. Heishman welcomed the public to attend.

Mr. McGlennon noted there was a proclamation which would be adopted by the Board. Mr. McGlennon further noted the Board was supportive of the efforts. Mr. McGlennon presented the proclamation to Ms. Vinroot and Ms. Heishman.

Ms. Heishman thanked Mr. McGlennon.

A second presentation was made, as noted with the Amended Agenda at the beginning of this meeting, on NHREC.

2. New Horizons Regional Education Center

Mr. McGlennon recognized Mr. Casey Roberts, Executive Director of NHREC.

Mr. Roberts addressed the Board noting he would provide a brief overview of the various programs offered at NHREC to the six school divisions. Mr. Roberts recognized Ms. Heather Cordasco, Board President of New Horizons Education Foundation (NHEF), who was in attendance. Mr. Roberts advised NHREC originated in 1965, adding it was the oldest and largest regional program in the Commonwealth of Virginia. Mr. Roberts stated NHREC served the Cities of Hampton, Newport News, Poquoson, Gloucester County, York County, and Williamsburg-James City County (WJCC), in addition to Isle of Wight County specifically for The Governor's School for Science and Technology. Mr. Roberts displayed the list of locations offered on the PowerPoint presentation. Mr. Roberts remarked NHREC served approximately 1,500+ public school students annually, adding adult education programs were available in the evening which served approximately 1,200+ adult learners annually. Mr. Roberts briefly discussed NHREC's mission and vision, in addition to NHREC's five strategic priorities. Mr. Roberts displayed the various programs NHREC offered on the PowerPoint presentation, adding NHREC offered a learning spectrum for a wide range of age groups. Mr. Roberts discussed NHREC's Technical Education program which offered 25 career and technical courses specifically for Juniors and Seniors. Mr. Roberts stated Marine Service Technology was a new program which would become available next year. Mr. Roberts noted a majority of courses were one-year programs; however, approximately 80% of students return for a second year of study to aid in additional credentials. Mr. Roberts further noted all NREC'S programs offered were state and/or national level credentials. Mr. Roberts spoke about the Good Life Solutions program which originated in 2017, adding 28 Good Life Solutions employers had hired 171 full-time employees with 138 completing their first year on the job. Mr. Roberts mentioned the focus of the program was retention. Mr. Roberts reported the national average for students ages 18-24 going into trades and staying a year or more was only 29%, adding the NHREC's retention rate for the program was 81%. Mr. Roberts remarked NHREC outpaced the national average which led various employers to seek talent through NHREC. Mr. Roberts moved on to discuss The Governor's School for Science and Technology which was a two-year program for Juniors and Seniors. Mr. Roberts noted three research strands which included engineering, biological science, and computational science. He further noted approximately 190 students were enrolled in the state gifted high school program, adding 29 students were from WJCC. Mr. Roberts highlighted some of the current research conducted in the program on the PowerPoint presentation. Mr. Roberts spoke about the Center for Autism program which served students Kindergarten-12 (K-12) across the Peninsula. Mr. Roberts noted the focus was to provide academic training, transition skills, and employability skills, adding NHREC worked with VersAbility Resources and other local businesses to assist with job placement. Mr. Roberts further noted collaborative efforts with The University of North Carolina Chapel Hill to utilize and conduct research on the use of Universal Core Communication System for students who were non-verbal or had communicative skill deficiencies. Mr. Roberts touched on the Newport Academy program which served students K-12 with emotional and intellectual disabilities. Mr. Roberts stated the program's focus was to provide academic training, transition skills, and employability skills, in addition to work experience opportunities. Mr. Roberts discussed the Center for

Apprenticeship & Adult Training which was one of the largest suppliers of apprentice-related instruction on the Peninsula. Mr. Roberts stated over 300 apprentices were trained annually, NHREC worked with over 100 business sponsors, offered over 60 course offerings, and offered six registered apprenticeship pathways available. Mr. Roberts noted many of the courses were available online which expanded student opportunities. He further noted this program was self-funded, adding the profit made from this program flowed back into the high school programs to utilize as an equipment fund. Mr. Roberts highlighted the new courses offered in Spring 2022 which included: 1) Phlebotomy; 2) Emergency Medical Technician; 3) Veterinary Technician; and 4) Construction and Facility Technology, Mr. Roberts spoke about the Youth Workforce Center which served students ages 16-24 who had challenging barriers to employment. Mr. Roberts noted this program offered an In-School program for students who had challenges in school as well as an Out of School program for individuals to obtain their GED, in addition to the work experience through the Center for Apprenticeship & Adult Training. Mr. Roberts mentioned the beneficial aspect of NHREC offering all services at one location. Mr. Roberts added the program was funded by the Hampton Roads Workforce Council (HRWC). Mr. Roberts moved on to discuss the Family Counseling Center, adding NHREC partnered with the College of William & Mary School of Education and its counseling center. Mr. Roberts stated the counseling services were provided by the College of William & Mary students in the graduate level program as it assists with their lab experience and it allows families of children attending public schools in Gloucester County and York County, and the Cities of Hampton, Newport News, Poquoson, and WJCC to take advantage of the free counseling services. Mr. Roberts indicated the clinic was referred by the schools and then funneled through NHREC. Mr. Roberts mentioned there were accommodations for those who had transportation concerns getting to the City of Williamsburg could utilize the NHREC Newport News or Hampton facilities to provide the counseling services on-site. Mr. Roberts added a lot of those concerns had been alleviated as the counseling services were available via Zoom. Mr. Roberts displayed a series of awards NHREC had received on the PowerPoint presentation. Mr. Roberts presented a marketing video for Build Hampton Roads Good Life Solutions program to the Board. Mr. Roberts concluded the presentation.

Mr. McGlennon thanked Mr. Roberts for the informative presentation.

Mr. Hipple shared his experience as a student at NHREC and stated he graduated in 1980. Mr. Hipple added he has owned a construction business for approximately 35 years due to the education he received from NHREC. Mr. Hipple expressed the beneficial aspects of NHREC from a learning standpoint as well as for employers seeking employees. Mr. Hipple asked Mr. Roberts if NHREC considered implementing a program specifically for local government positions. Mr. Hipple mentioned the staffing concerns, adding it would be beneficial if the County could utilize NHREC for potential hires.

Mr. Roberts commented the video presented to the Board was for Build Hampton Roads Good Life Solutions program which focuses specifically on Automotive, Construction, Manufacturing, and Information Technology (IT). Mr. Roberts informed the Board of a new program forthcoming called Serve Good Life Solutions program which would focus on Public Safety, Human Services, and Health Sciences. Mr. Roberts stated NHREC was actively looking for multiple pathways for students to choose from, adding one was local government and the positions localities offered. Mr. Roberts mentioned another program called Hampton Roads Public Works Academy, adding the Cities of Virginia Beach, Chesapeake, and Newport News, were some examples of localities attempting to recruit NHREC students to work in Public Works. Mr. Roberts indicated active connections were available with local government agencies; however, he emphasized the point to employers that recruits from NHREC were considered ready to learn entry level. Mr. Roberts noted many employers were beginning to shift their outlook due to various challenges.

Mr. Hipple thanked Mr. Roberts.

Mr. Roberts replied absolutely.

Ms. Sadler thanked Mr. Roberts, adding she felt NHREC provided great opportunities for youth. Ms. Sadler stated she completed an apprenticeship program, adding she owned a successful small business and the apprenticeship provided a wonderful opportunity for her and her family. Ms. Sadler commended the efforts and offerings to individuals of all ages.

Mr. Roberts stated NHREC welcomed all individuals ready to learn.

Ms. Larson extended congratulations on The Governor's School, adding it was a very successful program. Ms. Larson asked if WJCC students were still required to get on the bus early.

Mr. Roberts stated NHREC tried to work with the school divisions as much as possible in addition to students' schedules; however, The Governor's School was a significant commitment and extremely competitive. Mr. Roberts indicated there were 90 slots available annually and NHREC received over 200 applications, adding the applicants were all highly qualified students. Mr. Roberts stated NHREC opened at 7 a.m. so if a student lived in the northern part of James City County and attended the morning class, that student would be required to get on the bus somewhere between 5-5:30 a.m. in order to get to NHREC on time.

Ms. Larson commended NHREC for the Center of Autism program. Ms. Larson asked what factors were involved to achieve the high retention rate.

Mr. Roberts stated it was the preparation and the students committed to that particular trade. Mr. Roberts noted the importance of aiding the transition from a high school setting to the workforce environment was critical. Mr. Roberts further noted the benefits to attending a program such as NHREC.

Ms. Cordasco addressed the Board noting for students who attend NHREC, the expectation was straightforward. Ms. Cordasco added NHREC communicated with both the employer and student over the first year, alleviating miscommunication, building trust, and if potential concerns were had it would be heard. Ms. Cordasco noted employers were committed to continued education for the students, adding once a student was recruited and trained the goal was to retain and offer advancement opportunities. Ms. Cordasco mentioned a student who graduated from NHREC in 2019, received eight offers and took the top offer making \$28 per hour with full benefits. Ms. Cordasco stated the County helped fund a State of the Arts Special Education Building at the NHREC campus in Newport News. Ms. Cordasco welcomed the Board to visit, in addition she expressed her gratitude to the County for its support.

Ms. Larson noted the concerns with the previous temporary buildings that housed the Center of Autism program. Ms. Larson inquired if there were concerns with accommodating WJCC student schedules since recent changes to the scheduling system.

Mr. Roberts stated NHREC worked closely with the school divisions and to provide flexibility to allow every student the opportunity to attend NHREC. Mr. Roberts noted he was in contact with Dr. Olwen Herron, ED.D. Superintendent of WJCC Schools, in addition to the other five superintendents, adding monthly meetings were conducted. Mr. Roberts reiterated the willingness to do its best to accommodate students regardless of school scheduling circumstances.

Ms. Larson thanked Mr. Roberts, adding often times the Board received questions in regard to WJCC offering vocational programs. Ms. Larson stated it may be possible to bring a program into the school system; however, WJCC would not be able to offer the variety of programs NHREC offered.

Mr. Roberts replied that was the reason a regional program was successful. Mr. Roberts stated the school divisions had a centralized regional strategy of how to manage and implement regional programming through NHREC that was cost effective. Mr. Roberts noted he was looking for ways to expand primarily in-house to prevent significant impacts to budgets. Mr. Roberts informed the Board that NHREC received over 600 applications annually for 25 programs and 1,100 seats.

Mr. Icenhour remarked he had recently started serving as a representative on the HRWC again, adding he just attended a meeting discussing strategic framework. Mr. Icenhour expressed he felt that strategic framework was reflected in the NHREC presentation, adding he was very impressed.

Mr. McGlennon stated he also previously served on the HRWC as well to visit NHREC, adding he was impressed with the dedication of teachers and the students demonstrated a significant level of confidence he believed due to the opportunity of the hands-on approach. Mr. McGlennon thanked Mr. Roberts for the efforts and thanked Ms. Cordasco for being in attendance.

Mr. Roberts stated Career Selection Day was on May 12, 2022; he welcomed the Board to attend to witness the students select their employment opportunities. Mr. Roberts noted he would send an invitation and thanked the Board for the opportunity to present.

Mr. McGlennon replied thank you.

D. CONSENT CALENDAR

Mr. McGlennon asked if any Board member wished to pull any items from the Consent Calendar or to make a motion to adopt the Consent Calendar.

1. Grant Award - \$700,000 - Virginia Department of Housing and Community Development

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

2. Grant Award - \$109,400 - Virginia Outdoors Foundation Grant for Grove Community Park

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

3. Granting County Administrator Authority to Settle Certain Claims

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

4. Minutes Adoption

A motion to Approve was made by Sue Sadler, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following meeting:

- -February 8, 2022, Regular Meeting
- -February 22, 2022, Business Meeting
- 5. Supplemental Appropriation Request \$10,801

A motion to Approve was made by Sue Sadler, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

6. Resolution to Increase Employee Salaries

A motion to Approve was made by Sue Sadler, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

E. BOARD DISCUSSIONS

None.

F. BOARD CONSIDERATION(S)

None.

G. BOARD REQUESTS AND DIRECTIVES

Mr. Icenhour stated he attended the HRWC Quarterly Board meeting. Mr. Icenhour displayed the Agenda Packet referencing the strategic plan framework, adding HRWC had a presentation on the topic addressing employee connectivity improvement. Mr. Icenhour noted only approximately 29%-30% of small businesses in the area were aware of HRWC's efforts to support businesses. Mr. Icenhour expressed the connectivity aspect he felt was the most pertinent part of the strategic plan, adding he was impressed with the work conducted. Mr. Icenhour noted he attended the Greater Williamsburg Chamber of Commerce meeting virtually on March 17. Mr. Icenhour further noted he attended the Service Awards Ceremony and applauded Mr. Stevens on the presentation. Mr. Icenhour commented it was nice to meet the dedicated County staff.

Mr. Hipple stated last Tuesday and Thursday he attended two Hampton Roads Transportation Accountability Commission (HRTAC) meetings. Mr. Hipple noted the meeting held on Tuesday consisted of the HRTAC Finance Committee to discuss the financials. Mr. Hipple noted an item was approved on Thursday's HRTAC meeting, which would allow the County approximately \$82 million in savings with some financing being changed. Mr. Hipple informed

the Board the savings would then be put back into the community roadways. Mr. Hipple expressed positive remarks about HRTAC.

Ms. Larson stated she attended the Williamsburg Tourism Council meeting at The Maine of Williamsburg. Ms. Larson extended her gratitude to The Maine of Williamsburg for its hospitality, adding she felt it was a beautiful venue and recommended the public to visit. Ms. Larson offered the Agenda Packet to any of the Board members interested. Ms. Larson noted a steady increase in tourism in the Greater Williamsburg area. Ms. Larson further noted Bon Appetit conducted a video series on local food, adding the Williamsburg Tourism Council attended several restaurants in the City of Williamsburg, James City County, and York County, which resulted in significant engagement. Ms. Larson stated the Williamsburg Tourism Council received an award for an ad campaign entitled "Life At Your Pace" from Hospitality Sales and Marketing Association International (HSMAI). Ms. Larson added Ms. Vicki Cimino, CEO of the Williamsburg Tourism Council, was honored as one of the HSMAI Top 25 individuals in the hospitality business. Ms. Larson expressed positive remarks on the Service Awards Ceremony and thanked Mr. Stevens. Ms. Larson stated Friday afternoon that she along with, Mr. McGlennon, Mr. Greg Dowell Jr., Chair of the WJCC School Board, and Mr. Jim Kelly, formerly of the WJCC School Board, participated in a panel discussion with the Sorensen Institute for its new class. Ms. Larson noted Wednesday morning she and Mr. McGlennon would be attending the School Liaison at the James City County Recreation Center.

Ms. Sadler stated she was recovering from a cold, adding she did not have any discussion to report.

Mr. McGlennon reiterated the County participation in Child Abuse Prevention Month, adding an event would be held on Friday, March 25, 6-8 p.m. at the James City County Recreation Center to include games, giveaways, snacks, and other things of that nature. Mr. McGlennon mentioned the importance of supporting such a serious topic and raising awareness to the community. Mr. McGlennon added April 1, 2022, was Wear Blue Day to show support. Mr. McGlennon thanked County staff and Mr. Stevens for their efforts on the Service Awards Ceremony, adding positive remarks about the event. Mr. McGlennon mentioned the Virginia Department of Transportation (VDOT) was currently conducting a survey of proposals to address traffic on Route 199 between John Tyler Highway and Brookwood Road. Mr. McGlennon noted some of the considered proposals could dramatically impact community residents of that area. Mr. McGlennon indicated VDOT included a limited time survey for public outreach purposes, adding the timeframe was extended to the end of this week. Mr. McGlennon encouraged the public to participate in the survey, adding the link was posted on the County website.

Mr. Icenhour noted he forgot one item he meant to address. Mr. Icenhour stated the National Vietnam War Veterans Day Ceremony would be held Tuesday, March 29, 1 p.m. at Veteran's Park. Mr. Icenhour indicated to date 130 Vietnam Veterans had submitted their names to receive Congressional Certificates from the Honorable Congressman Rob Wittman's Office. Mr. Icenhour anticipated a large crowd for the event and looked forward to a positive turnout.

Ms. Larson asked if there would be parking concerns.

Mr. Icenhour stated he spoke with the Parks & Recreation Department and advised due to the date and time it was being held it should not be an issue; however, there would be grass overflow parking available if need be. Mr. Icenhour noted a potential Police Officer on-site to direct traffic as well.

Mr. McGlennon mentioned the Board had a productive Retreat on March 12, adding he appreciated all efforts and thanked Mr. Stevens for coordinating the meeting.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens thanked the Board for its time at the Retreat and at the Service Awards Ceremony. Mr. Stevens advised the proposed Fiscal Year (FY) 2023 Budget would be released next week, adding collaborative efforts with media outlets to anticipate good coverage for public outreach purposes. Mr. Stevens stated there would be an advertisement for the budget for American Rescue Plan Act funding for a Public Meeting on April 5, at 4 p.m. in the Boardroom at Building F in the Government Complex. Mr. Stevens mentioned he and Ms. Sharon Day, Director of Financial and Management Services, would conduct the meeting and welcomed the Board to attend. Mr. Stevens noted the Board would hold a public hearing on the proposed FY 2023 Budget on April 12, at the Board of Supervisors Regular Meeting, which would begin at 5 p.m. Mr. Stevens anticipated the adoption of the budget to be inputted into the May 10 Agenda Packet. Mr. Stevens noted if additional meetings were necessary to discuss the proposed budget, it could be accommodated. Mr. Stevens informed the Board that Busch Gardens was opening its newest attraction "Pantheon" on March 25. Mr. Stevens noted it was a year or two behind schedule due to the COVID-19 pandemic; however, there was a lot of excitement for the new rollercoaster.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:58 p.m., the Board entered Closed Session.

At approximately 2:35 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by Ruth Larson, the motion result was Passed. AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

- Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter, pursuant to Section 2.2-3711(A)(8) of the Code of Virginia.
- 2. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia
- Board of Zoning Appeals Appointment

A motion to Recommend to the Circuit Court Judge that they appoint Mr. Andrew Dean to the Board of Zoning Appeals to fill the term of Mr. Stephen Rodgers that would expire on March

31, 2024, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

4. Social Services Advisory Board Appointments

A motion to Appoint Ms. Karen Davis to fill an unexpired term that will end on September 25, 2022, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

A motion to Appoint Ms. Adrienne Carter to fill an unexpired term which will expire on September 23, 2023, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

A motion to Appoint Ms. Camica Credle to fill the vacancy that was previously held that now will expire on June 30, 2024, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

A motion to Appoint Mr. Henry Ranger for a term to end March 8, 2026, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

J. ADJOURNMENT

1. Adjourn until 5 pm on April 12, 2022 for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0 Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 2:38 p.m., Mr. McGlennon adjourned the Board of Supervisors.

Deputy Clerk Should