

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
June 14, 2022
5:00 PM

A. CALL TO ORDER

Mr. McGlennon called the meeting to order at approximately 5:01 p.m. following the James City Service Authority Board of Directors Regular Meeting.

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Powhatan District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Vice Chairman, Stonehouse District
John J. McGlennon, Chairman, Roberts District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

JUN 28 2022

Board of Supervisors
James City County, VA

Mr. McGlennon noted the applicant for Public Hearing No. 4, the Ford's Village project, had requested a postponement until the September 13, 2022, Regular Meeting. He further noted the Public Hearing would remain open until that meeting date. Mr. McGlennon stated neither staff nor the applicant would make presentations at this evening's meeting. He noted any registered speakers regarding the project could speak at this meeting or wait until the September 13, 2022, meeting. Mr. McGlennon reminded speakers they were only allowed to speak once on the Public Hearing whether this meeting or the September 13, 2022, meeting.

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

1. Pledge Leader - Ki'Shaun Sterling, a rising 4th grade student at James River Elementary and a resident of the Roberts District

Mr. McGlennon noted Ki'Shaun was unavailable for the meeting. He invited Ms. Peg Boarman, Chair of the Clean County Commission, to be the pledge leader.

Ms. Boarman led the Board and citizens in the Pledge of Allegiance.

Mr. McGlennon thanked Ms. Boarman. He referenced her attendance and impressive work at the Memorial Day service at Memorial Park.

E. PUBLIC COMMENT

1. Ms. Peg Boarman, 17 Settlers Lane, noted she was present to talk trash to the Board. She further noted the County's roads currently looked better, adding that was due to Ms. Grace Boone, Director of General Services, and her part in contracting inmates from the Virginia Peninsula Regional Jail to assist with litter pickup. Ms. Boarman addressed trash in the County

and visitors. She noted the ongoing efforts of the Clean County Commission to educate people on litter prevention. Ms. Boarman further noted the celebration of Will Barnes Day would take place on Saturday, June 18. She added the Commission was still seeking volunteers to pick up trash in the County and representatives for the Clean County Commission. Ms. Boarman noted representatives from the Powhatan and Jamestown Districts were needed. She added another representative from the Roberts District was also needed. Ms. Boarman thanked the Board for its support of the Clean County Commission and its activities. She noted applications would be accepted in August for the Good Neighbor Grant followed by the Recycling Expo in November. Ms. Boarman further noted the Repair Fair would also return. She stated the Sweethaven Lavender Farm was the recipient of the quarterly Clean Business Award in May with the Ulster American Homestead Garden Center as the November winner.

Mr. McGlennon called the next speaker, Mr. Chris Henderson, to the podium. Mr. Henderson was unavailable.

2. Mr. Curtis Stoldt, 303 Moody's Run, addressed the Board noting his attendance at various Board meetings. He noted he had attended the Electoral Board meeting for James City County earlier in the day and the discussion surrounding the 45-day early voting period at their current facility. Mr. Stoldt further noted the County had 65,000 registered voters with current standards indicating approximately 60% of those voters would choose early voting. He added the current facility was inadequate to handle that early voting process. Mr. Stoldt noted the mathematical breakdown equated to approximately 1,500 people processed on a daily basis. He further noted parking was insufficient and the impact to the two dental practices at the location. Mr. Stoldt cited the statistical impact in terms of the reduced number of voting booths and poll books, as well as curbside voting and handicap parking accessibility. He noted the Board of Supervisors had received the Electoral Board's recommendation, though he was unsure what it entailed, and strongly urged absentee in-person voting be held at the James City County Recreation Center this year until a more detailed plan was developed for the new site. Mr. Stoldt cited the previous use of the Recreation Center as a benefit to processing voters.

3. Ms. Susan Franz, 103 Cardinal Court, addressed the Board noting her attendance at the Electoral Board meeting earlier in the day. She noted she was an Election Officer who participated on numerous days for voting at the Recreation Center. Ms. Franz commented on the efficiency of the voting process there. She echoed Mr. Stoldt's comments that the Ironbound Road location for the Office of Elections was not suitable while the Recreation Center, as it currently existed with no construction modifications to walls, was available. Ms. Franz noted with the other building occupants no longer there at a future date, the Ironbound Road location could prove to be a viable solution. She further noted the goal was to make voting easier for the citizens.

F. CONSENT CALENDAR

None.

G. PUBLIC HEARING(S)

1. 5427 Olde Towne Road Easement Exchange

Mr. McGlennon noted the applicant had withdrawn the request for action, adding the Public Hearing had been advertised previously but there was no item to come before it.

Mr. McGlennon opened the Public Hearing.

Mr. McGlennon closed the Public Hearing as there were no speakers.

2. Amendment to the Adopted Budget for Federal Coronavirus Relief Funding

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Sharon Day, Director of Financial and Management Services, addressed the Board, noted a Code of Virginia requirement for a Public Hearing when a budget amendment exceeded 1% of total expenditures. She noted for Fiscal Year 2022, that amount was \$2.3 million. Ms. Day explained the Public Hearing would consider the budget amendment for the American Rescue Plan Act (ARPA) federal funds the County received. She noted the Board approved a plan for use of the ARPA funds for providing government services in accordance with federal guidance in November 2021. Ms. Day stated James City County's ARPA allocation was \$14.8 million with payment to be made in two equal installments. She noted the first payment, \$7.4 million, was received by the County in May 2021 with a Public Hearing held for that allocation in June 2021. Ms. Day further noted this resolution and Public Hearing addressed the second allocation, which was received June 2022. She noted the recommendation for the Board to adopt the resolution authorizing acceptance of the second ARPA funding payment and appropriation of the funds in the budget.

Mr. McGlennon opened the Public Hearing.

Mr. McGlennon closed the Public Hearing as there were no speakers.

3. Sale of County Property Located at 1637 Green Mount Parkway

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Jason Purse, Assistant County Administrator, addressed the Board noting the County had purchased the property at 1637 Green Mount Parkway in 2019. He noted InLight Real Estate Partners approached staff regarding interest in the property for a warehouse project. Mr. Purse further noted staff felt this was a desirable use of the property regarding zoning and adjacent uses. He stated the agreed price of \$90,000 per acre for the 14.37 developable on-site acreage for a total sale price of \$1.293 million. Mr. Purse noted the resolution in the Agenda Packet authorized the County Administrator to execute the necessary documents for the property sale. He further noted staff's recommendation for the Board to approve the resolution.

Mr. McGlennon opened the Public Hearing.

Mr. McGlennon closed the Public Hearing as there were no speakers.

Mr. McGlennon thanked staff for the significant time devoted to this project and the economic development opportunity.

4. Z-21-0012 and MP-21-0003. Proffer and Master Plan Amendment for the Continuing Care Retirement Facility at Ford's Colony (Ford's Village)

A motion for Postponement was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon reiterated the September 13, 2022 deferral on this case. He asked the Board if there was any discussion on the project.

Mr. McGlennon opened the Public Hearing, noting there were no speakers, but the Public Hearing would remain until the September 13, 2022, Regular Meeting.

H. BOARD CONSIDERATION(S)

None.

I. BOARD REQUESTS AND DIRECTIVES

Mr. Icenhour thanked everyone for their well wishes during his three-week absence and trip to Europe. He noted some observations from his trip in relation to James City County, adding the roads he traveled in Northern France were spotless with no litter. Mr. Icenhour noted his trip's highlights included visiting Normandy on the anniversary of D-Day with 40,000 attendees at the ceremony. He further noted American flags adorned homes and pictures of American soldiers who had died in the battle were displayed on lamp posts throughout the area. Mr. Icenhour commented the local people remembered D-Day and he was proud to be an American and be present at the ceremony.

Mr. Hipple noted his attendance at the Sweethaven Lavender Farm for the Clean Business Award presentation along with Mr. Stevens and several staff members. He complimented the owners on the great job done at the farm. Mr. Hipple noted several upcoming events included the Juneteenth celebration, the Hampton Roads Military and Federal Facilities Alliance (HRMFFA) and Hampton Roads Transportation Accountability Committee (HRTAC) meetings. He stated Admiral Craig Quigley, Executive Director of HRMFFA, was retiring and plans for his replacement were forthcoming.

Ms. Larson referenced receipt of a citizen letter and the recent traffic fatality at the intersection of Greensprings Road and The Maine. She noted several citizens had previously requested a reduced speed limit from the Virginia Department of Transportation (VDOT) be implemented there. She noted citizen requests for additional information gathering from VDOT and the County. Ms. Larson stated Mr. Stevens was gathering information regarding the number of accidents at that location over the past several years. Ms. Larson noted the letter she received referenced the bicycle lane at Greensprings Road and Route 5 and the Virginia Capital Trail. She further noted the bicycle crossing intersection was still a dangerous location, despite some recent improvements. Ms. Larson stated her concern with the area and wanted it noted for public record. She questioned if Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator, had provided information on the intersections of Centerville Road and Route 5 and Greensprings Road and Route 5 since road changes had been implemented. Ms. Larson thanked Mr. Stevens and Ms. Toni Small, Director of Stormwater and Resource Protection, for accompanying her to address an issue raised in the Fernbrook neighborhood. She noted sinkhole issues in the neighborhood over several years, adding issues remained ongoing despite the work done there. Ms. Larson addressed safety concerns and VDOT involvement, particularly potential state funding for VDOT improvements to the area. She cited safety concerns and impacts to homeowners. Ms. Larson referenced an earlier Public Comment regarding the Electoral Board and office space for the Office of Elections. She inquired what similar sized localities such as York County were doing in terms of early voting services for citizens regarding space and if state financial aid was available to address the concerns. Ms. Larson noted the importance of voting and the opportunity for everyone to vote. She further noted her attendance in June for a Virginia Association of Counties (VACo) meeting in Stafford, Virginia, adding the interesting history in that area. Ms. Larson stated she recently had attended the Williamsburg Tourism Council Chamber Business meeting where several

James City County businesses were recognized. She noted County attendees included Mr. Chris Johnson, Director of Economic Development, and several others. Ms. Larson further noted she and Mr. McGlennon attended numerous local high school graduations. She asked Mr. Stevens for the information from other counties regarding voting services.

Mr. Stevens confirmed he would.

Ms. Sadler echoed Ms. Larson's request for VDOT updates from Mr. Carroll. She cited the locations, particularly the area around Rochambeau Drive and Old Stage Road. Ms. Sadler noted traffic visibility issues at the Williamsburg Indoor Sports Complex (WISC) on Longhill Road where rose bushes near the sign were obstructing the view. She further noted she had received complaints on that area. Ms. Sadler extended congratulations to her grandson's Williamsburg Youth Baseball team for its season as well as area graduates.

Mr. McGlennon noted his presence at the Memorial Day ceremony at Memorial Park. He further noted he and Ms. Larson had also attended the General Educational Development (GED) graduation at Jamestown High School. Mr. McGlennon stated he attended two of the three local high school graduations, adding he missed Jamestown High School's program due to a prior commitment in Richmond. He noted last week he and Mr. Stevens had the opportunity to speak with the Parks & Recreation Department's Reaccreditation Team for certification. Mr. McGlennon further noted James City County was among a small group of localities with such programs. He noted there were fewer than 20 departments in the state that held certification, adding the County was very successful. Mr. McGlennon cited the external confirmation of the Reaccreditation Team for the County's Parks & Recreation Department and its programs. He noted his attendance at the Coming to the Table ceremony at Freedom Park on June 11 which highlighted the journey toward racial healing. Mr. McGlennon stated he had attended a memorial service for Mr. Michael Flanary, a local accountant and tax preparer, earlier in the day. He noted Mr. Stevens informed the Board that VDOT was readdressing the Pipeline project and issues on Route 199, Jamestown Road, Brookwood Drive, and Route 5. Mr. McGlennon noted VDOT would hold public meetings on the plan with the County advertising those meetings as information becomes available. Mr. McGlennon further noted he had requested staff prepare a resolution acknowledging the dedication and work of Ms. Ginny Wertman, whose work on the James City County Workforce Housing Task Force, Planning Commission Working Group, and Chair of the Citizen Participation Team was recognized. He read the resolution acknowledging Ms. Wertman's other community work for the audience. Mr. McGlennon noted the Coalition of High Growth Communities would be holding a conference in Culpeper on June 30 with a focus on affordable housing. He welcomed Board members and staff to the event and supplied meeting details.

J. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted the Juneteenth celebration for County staff on June 15 at Freedom Park with a start time of 11 a.m. He invited any Board members who were able to attend. Mr. Stevens further noted County offices would be closed Monday, June 20 in observance of Juneteenth. He reminded citizens that hurricane season had begun and ran through November 30, adding one storm passing through locally could impact the County. Mr. Stevens noted preparation included having an emergency plan, creating a kit to support you and your family for three to five days with food and a gallon of water per person per day. He further noted that kit should contain a battery-operated radio, batteries, first aid kit, prescriptions, and some cash. Mr. Stevens reminded citizens of flood insurance, particularly if their properties were prone to flooding. He noted the availability of flood insurance discounts to area citizens due to the efforts of the Stormwater Division. Mr. Stevens further noted staying informed with the County's alert system, which was available for sign-up at jccalert.org to receive emergency notifications. He added the website, ready.gov, was also a valuable resource.

K. CLOSED SESSION

A motion to Enter a Closed Session for consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for appointments to the Williamsburg Regional Library Board of Trustees and the appointments to the Economic Development Authority was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 5:47 p.m., the Board of Supervisors entered a Closed Session.

At approximately 5:54 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia
2. Appointments - Williamsburg Regional Library Board of Trustees

A motion for Nomination to Appoint Ms. Feather Foster to the Library Board for a term that expires July 31, 2026, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

3. Appointments - Economic Development Authority

A motion to Reappoint Mr. William Turner for a term on the Economic Development Authority that expires June 30, 2026, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

L. ADJOURNMENT

1. Adjourn until 1 pm on June 28, 2022 for the Business Meeting

A motion to Adjourn was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 5:56 p.m., Mr. McGlennon adjourned the Board of Supervisors.


Deputy Clerk