

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**BUSINESS MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**June 28, 2022**  
**1:00 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

James O. Icenhour, Jr., Jamestown District  
Michael J. Hipple, Powhatan District  
Ruth M. Larson, Berkeley District  
P. Sue Sadler, Vice Chairman, Stonehouse District  
John J. McGlennon, Chairman, Roberts District

Scott A. Stevens, County Administrator  
Adam R. Kinsman, County Attorney

**ADOPTED**

**JUL 26 2022**

**Board of Supervisors  
James City County, VA**

**C. PRESENTATION**

1. Jamestown Rediscovery

Mr. McGlennon welcomed Dr. James Horn, President and Chief Officer of Jamestown Rediscovery. Mr. McGlennon stated Dr. Horn would introduce his team and provide a presentation on Jamestown.

Dr. Horn thanked the Board for the opportunity to present. Dr. Horn recognized the following colleagues in attendance: Mr. Michael Lavin, Director of Collections and Conservation, Mr. David Givens, Director of Archaeology, and Ms. Denise Kellogg, Director of Development. Dr. Horn mentioned for clarification purposes that Jamestown Rediscovery was the original site of Jamestown Island and is affiliated with Preservation Virginia. Dr. Horn stated there were urgent challenges Jamestown Rediscovery currently encountered, adding the objective was to seek support from the Board of Supervisors. Dr. Horn stated Mr. Givens would start the presentation.

Mr. Givens addressed the Board to discuss the history of Jamestown, indicating it was the first English settlement in America. Mr. Givens stated Preservation Virginia, formerly known as Association for Preservation of Virginia, was founded in 1889 and in a series of actions acquired 22.5 acres of Jamestown Island in 1893. Mr. Givens noted preservation efforts were initiated and archaeology began in 1897. Mr. Givens mentioned one of the first efforts was preserving the land from washing away by the James River, adding the seawall construction, which began in 1901 and was completed by 1904, still stands today. Mr. Givens stated the Jamestown Rediscovery archaeological project started in 1994 with Dr. William Kelso, the County's first Director of Archaeology, adding he established the foundation for education as archaeology was not just a tourist destination, but education as well. Mr. Givens touched on the role water had played through the construction of James Fort and the history at Jamestown; however, the same water which threatens the location today as the excavations

continue. Mr. Givens stated Jamestown had three of the top 10 discoveries according to *Archaeology Magazine*. Mr. Givens pointed out that on Tripadvisor, Historic Jamestown was No. 2 of the Top Attractions to visit in the County. Mr. Givens explained the challenges with sea level rise and displayed a recent photo of flooding concerns on the PowerPoint presentation. Mr. Givens explained the main focus was preservation and planning for the future which included technology and implementation of non-invasive evaluations of properties through Ground-Penetrating Radar (GPR). Mr. Givens referenced a recent photo of the Pitch and Tar Swamp on the PowerPoint slide using GPR. Mr. Givens expressed the need for the County's support to aid in action of the future.

Mr. Lavin noted the challenges in relation to sea level rise. Mr. Lavin stated Jamestown Discovery applied and was nominated as one of America's 11 Most Endangered Historic Places for 2022. Mr. Lavin expressed the nomination as undesirable; however, it would allow awareness to the circumstances. Mr. Lavin displayed a photo on the PowerPoint slide which indicated the several challenges Jamestown Island was currently faced with which included the following: land subsidence; increased inundation; aging infrastructure; rising aquifer; extreme storm events; and sea level rise. Mr. Lavin displayed video footage of Hurricane Irene noting by the time it reached the County it was not a hurricane; however, the storm created substantial flooding, adding the flooding shown in the video was what Jamestown Island was currently experiencing on a normal occurrence. Mr. Lavin reported approximately 14 out of the 22.5 acres was currently underwater. Mr. Lavin highlighted damage to the seawall, adding that was being addressed with grant funding. Mr. Lavin referenced a graph on the PowerPoint slide to indicate the highest recorded tidal events at Sewells Point from 1933-2016. Mr. Lavin reported a total of 24 events, adding this was becoming a more frequent occurrence. Mr. Lavin displayed video footage of a non-rainy day with a low-pressure system off the coast of Virginia from May 10, 2022, on the PowerPoint presentation and the outcome these concerns have on the property. Mr. Lavin explained in these circumstances the nonprofit organization was forced to close due to the pathways being inundated, the site was not accessible, and the concerns were too substantial to correct alone. Mr. Lavin noted collaborative efforts with Vanasse Hangen Brustlin, Inc. (VHB) to gather the necessary data to address these concerns. Mr. Lavin stated current data for the Jamestown-Scotland Ferry area indicated approximately five to six flood events annually. Mr. Lavin noted using the County's property GIS map that shows approximately seven and a half acres are now designated as wetlands. Mr. Lavin explained the inundation was caused from the Pitch and Tar Swamp from the east and spreading onto the western end of Jamestown Island. Mr. Lavin noted various documents and photos provided evidence to support Jamestown Island was relatively dry in the past, adding this was a new phenomenon. Mr. Lavin stated Sewells Point had been accurately measuring the sea level since 1929 and reported to date a 1.6 feet of sea level rise in the past 93 years. Mr. Lavin remarked the projections for sea level rise for future years were only anticipated to get worse referencing data on the PowerPoint slide. Mr. Lavin stated Jamestown Rediscovery had started a \$2 million project to augment the seawall, adding 96,000 tons of granite armor stone to the seawall for a total width of 25 feet over the 1,700 linear feet of seawall. Mr. Lavin informed the Board the project should be completed within the next couple of weeks. Mr. Lavin displayed a photo of Jamestown Island on the PowerPoint slide which included a number of strategies to alleviate the circumstances such as: elevate buildings; elevate roads, pathways, and landscape; install flood berms; improve infrastructure; etc.; however, these projects were costly. Mr. Lavin noted success stories in the area, such as the Ohio Creek Watershed Project in the City of Norfolk which was awarded a \$112 million federal grant to address the concerns. Mr. Lavin expressed he felt the necessary team and tools were in place to address these concerns; however, the funds were needed to intervene. Mr. Lavin displayed the initial estimates of what it would cost for all necessary projects which was approximately \$32 million; however, the exact figures would not be known until the permit process began. Mr. Lavin displayed the VHB fees associated with the project interventions.

Ms. Larson requested Mr. Lavin return to the previous PowerPoint slide in reference to the

initial estimates for the projects.

Mr. Lavin stated he would provide Mr. Stevens with the desired information which he could share with the Board members.

Dr. Horn reiterated the request for support in efforts to save Jamestown Island. Dr. Horn acknowledged the intervention to correct these concerns were costly and would require the assistance of numerous agencies at state and congressional levels. Dr. Horn mentioned the efforts started locally and any support which the County could provide was significant. Dr. Horn stated the objective was to have the intervention process underway within the next five years.

Mr. McGlennon thanked Dr. Horn, Mr. Givens, and Mr. Lavin for the informative presentation. Mr. McGlennon commended Jamestown Rediscovery personnel for the steps taken to ensure awareness of the circumstances. Mr. McGlennon expressed the vital importance of this organization to the community, nation, and to the world, adding he felt strongly that the County would support the objectives presented today. Mr. McGlennon asked if any Board members had any questions and/or comments.

Mr. Icenhour asked if flood berms would be implemented near the seawall to prevent flood occurrences on the property.

Mr. Lavin replied the current plan was to protect Jamestown Island for the next 50-75 years. Mr. Lavin stated the seawall had a base elevation between 6.2 and 6.5 feet, which would protect the property for that timeframe. Mr. Lavin mentioned this intervention would provide ample time to further analyze the proper actions if needed. Mr. Lavin did not recommend a drastic change to the landscape with regard to elevation as he felt it was excessive for the need today; however, he felt more data was needed over time and to ensure projections were true to assist in further future planning.

Mr. Icenhour asked if the flood berm would reduce the chances of floods in that area.

Mr. Lavin confirmed yes it would protect from flood events. He added even if elevations increased according to the projections for future years the intervention measures would still prevent flooding from occurring.

Mr. Icenhour replied ok.

Mr. Lavin stated the concept was there; however, a significant investment was needed.

Mr. Icenhour thanked Mr. Lavin.

Mr. Hipple expressed the importance of protecting Jamestown Island. Mr. Hipple anticipated the media sources would assist in awareness and urgency to this situation, in addition to congressional support.

Mr. Lavin stated the nonprofit organization was slated to be on CBS news this Thursday evening for this specific project as a result of the nomination for America's 11 Most Endangered Historic Places for 2022. Mr. Lavin mentioned the abundance of press surrounding the article. Mr. Lavin expressed one of the challenges was finding the correct grant program to apply for funds. Mr. Lavin welcomed all support to locate the necessary appropriations for this specific circumstance.

Mr. Hipple thanked Mr. Lavin.

Ms. Larson inquired on the size of the Jamestown Rediscovery Development Office, if it was just Ms. Kellogg or if there were other individuals involved.

Ms. Kellogg replied there was a limited number of individuals conducting the fundraising efforts for this project. Ms. Kellogg expressed while the amount of money was significant, she felt it was feasible working with state and federal partners, in addition to guidance from VHB regarding different types of grants which could be applied for.

Ms. Larson stated the reason she asked was if there had been any consideration on a potential partnership to assist with fundraising efforts.

Ms. Kellogg agreed the organization did need to explore partnerships. She mentioned the challenges of managing both the fundraising effort and ongoing general operations.

Ms. Larson requested this item be added to the legislative agenda. Ms. Larson offered as a Board to send written correspondence to Congress to emphasize the awareness of the circumstances, adding she knew the Honorable Senator Tim Kaine was aware and seeking support.

Dr. Horn replied that would be great. Dr. Horn stated contact had been made to the Honorable Senator Tim Kaine and to the Honorable Senator Mark Warner. Dr. Horn commented the outreach would continue as the funds needed to address this issue would require state and congressional support. Dr. Horn mentioned he would like to keep the Board informed of visits, adding that he anticipated attendance from Mr. Travis Voyles, Deputy Secretary of Natural and Historic Resources, and would be reaching out to the Honorable Governor Glenn Youngkin to visit.

Ms. Larson stated her visit to Jamestown Island was fascinating, adding she strongly urged the public to visit. Ms. Larson expressed the potential loss of the nation's history would be detrimental. Ms. Larson highlighted the beneficial aspects of the Jamestown experience. Ms. Larson thanked Dr. Horn and his colleagues for being in attendance today.

Ms. Sadler asked if these projects were in phases based on immediate needs.

Mr. Lavin confirmed yes, adding the flood berm was at the top of the priority list which also included making pathways ADA compliant and raising buildings to three feet above the FEMA floodplains. Mr. Lavin stated the spreadsheet before the Board was essentially itemized and for the same improvement project.

Ms. Sadler stated comprehensively it all worked together; however, there were certain items which were more urgent than others.

Mr. Lavin replied correct, adding the seawall was the top priority for safety precautions.

Ms. Sadler thanked Mr. Lavin and his colleagues for being in attendance.

Mr. McGlennon asked Mr. Stevens if he had any comments he wanted to share.

Mr. Stevens stated he appreciated the time, attention, and willingness to show him around the site. Mr. Stevens expressed he believed advocacy was certainly a role the County would play moving forward to preserve the history and future discoveries.

Mr. McGlennon reiterated his thanks for the informative presentation, adding he hoped this provided public awareness to the matter.

## 2. Care Team Presentation

Mr. McGlennon welcomed Ms. Rebecca Vinroot, Director of Social Services, to the podium.

Ms. Vinroot addressed the Board to provide a brief introduction to the presentation. Ms. Vinroot informed the Board that there was a grant acceptance item on the Consent Calendar which would allow funding for this program. Ms. Vinroot mentioned the Care Team Program had been supported for five years now, adding the Williamsburg Health Foundation had generously issued a grant to support the ongoing efforts for this program. Ms. Vinroot introduced Ms. Lynette Diaz, Care Team Coordinator, who would be conducting the presentation and recognizing members of the Care Team.

Mr. McGlennon welcomed Ms. Diaz.

Ms. Diaz addressed the Board to provide an overview of the program. Ms. Diaz first recognized Ms. Nicolle Davis, Care Team Registered Nurse, and Ms. Courtney Thomas, Care Team Social Worker, in attendance. Ms. Diaz stated the Child Health Initiative objective was to find new ways to partner with families for health and well-being outcomes. Ms. Diaz spoke about the timeline of events which initiated the program. Ms. Diaz mentioned in January 2014, the Williamsburg Health Foundation and community partners explored the health needs of children who were not meeting educational and developmental goals. Ms. Diaz noted this effort created the Care Team support model. Ms. Diaz further noted in July 2015, the City of Williamsburg Human Services was awarded funds for a Care Team and in July 2018, James City County (JCC) Department of Social Services was awarded funds to initiate a Care Team. Ms. Diaz touched on the primary community partners which included the following: Child Development Resources (CDR); the City of Williamsburg Human Services Department; JCC Department of Social Services; and Williamsburg-James City County (WJCC) Public Schools, in addition to various secondary partners in the Greater Williamsburg area. Ms. Diaz explained this program was focused on families with children in 5th grade or younger who reside in the County; families who needed support with coordinating services in relation to healthcare, education, employment, or maintaining basic needs; caregivers or children with lifestyle habits that increase health risks; and families with risk factors related to child welfare and safety. Ms. Diaz mentioned Asset Limited, Income Constrained, Employed (ALICE) households which were identified as being on the brink of poverty. Ms. Diaz stated United Way conducted a study in the County and reported approximately 33% of the County's population had ALICE households which equates to approximately 29,000 households. Ms. Diaz highlighted key elements which supported an individual's health. Ms. Diaz remarked that Ms. Davis worked on healthy living goals and Ms. Thomas worked on social and economic mobility goals. Ms. Diaz added the two-generation approach was used as a more innovative model and to integrate the science behind early childhood and parenting. Ms. Diaz displayed a list of items the Care Team assisted families with on the PowerPoint presentation. Ms. Diaz stated in 2020 the Care Team collaborated with Child Health Initiative partners to develop a measurement tool of core indicators. Ms. Diaz reported a total of 24 core indicators, adding 12 for children and 12 for the caregivers. Ms. Diaz commented this was a way to measure progress in relation to family goals. Ms. Diaz remarked based on tracking observations families made healthier choices after completion of the program. Ms. Diaz provided an example of a mother who decided to quit smoking, which ultimately created a positive domino effect for the household such as saving money; time, and money spent on more productive family-oriented activities; mental health improvement, etc. Ms. Diaz added increased improvements in caregivers coordinating a child's medical/healthcare routine, improved school attendance, and healthy support systems. Ms. Diaz mentioned economic stability was not always achieved through the program; however, the program offered budgeting opportunities to help families. Ms. Diaz discussed and displayed the latest pilot program "Getting Ahead in a

Just-Gettin'-By World" launched in March 2022 which was based off the work of Mr. Philip DeVol on the PowerPoint slide. Ms. Diaz concluded the presentation and welcomed any questions the Board might have.

Mr. McGlennon thanked Ms. Diaz and asked if any Board members had questions.

Ms. Larson thanked Ms. Diaz for the informative presentation. Ms. Larson inquired if there was data to support the positive outcomes from the program.

Ms. Diaz replied the Care Team used the 24 core indicators. Ms. Diaz stated the families were rated every six months, adding on average families stayed within the program for approximately two years. Ms. Diaz mentioned there was a survey opportunity for families who were no longer in the program to monitor continued progress.

Mr. McGlennon inquired if he heard correctly that 29,000 households in the County were considered ALICE households. Ms. Diaz remarked according to United Way yes. Mr. McGlennon replied those figures seemed high. He wondered if that data referenced the number of individuals opposed to the households.

Ms. Diaz remarked it could be. She referenced [unitedforalice.org](http://unitedforalice.org) website had the data and was listed as number of households.

Mr. McGlennon replied he would investigate that. Mr. McGlennon asked how many families were in the program.

Ms. Diaz replied the goal was to serve 25 families per fiscal year. Ms. Diaz added there was approximately a 10-15 family case count at a time; however, it was currently at a 20-case count. Ms. Diaz expressed the management challenges of the case load even with three case workers due to the extent of services offered to the families.

Mr. McGlennon questioned the ability to maintain the number of participants due to moving situations and other criteria.

Ms. Diaz replied she had circumstances where a household moves; however, it was to the City of Williamsburg or vice versa. Ms. Diaz mentioned the beneficial aspect of offering this program in both jurisdictions which allowed for collaborative efforts. Ms. Diaz expressed family mental health challenges could impact the participation in the program as the Care Team were not clinicians and could only provide resources.

Mr. McGlennon thanked Ms. Diaz, adding it was pertinent work to provide individuals with the resources needed to improve quality of life. Mr. McGlennon remarked to Ms. Larson's point data to validate outcome improvements could potentially allow for program expansion.

Ms. Diaz thanked Mr. McGlennon.

#### **D. CONSENT CALENDAR**

Mr. McGlennon asked if any Board member wished to pull any items from the Consent Calendar for discussion.

Ms. Larson requested to pull Item No. 5. Ms. Larson expressed her curiosity as the County already had one internet provider.

1. Acceptance of Funds - \$4,589 - Virginia Forfeited Asset Sharing Program

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

2. Adoption of a Revised Policy for Remote Participation in Meetings by Board Members

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

3. Grant Award - \$275,000 - Child Health Initiative

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

4. Hampton Roads Hazard Mitigation Plan Adoption

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

5. Master Services Agreement for Internet Service Provider - SEGRA

A motion to Approve was made by Ruth Larson, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon welcomed Ms. Alisa Fox, Assistant Director of Information Resources Management, to the podium.

Ms. Fox addressed the Board advising the additional internet provider would aid with redundancy and networking purposes.

Ms. Larson thanked Ms. Fox.

Mr. McGlennon remarked Item Nos. 5 and 6 on the Consent Agenda created County savings of approximately \$20,000.

Ms. Fox replied correct.

Mr. McGlennon stated well done.

Ms. Fox recognized Mr. CJ Joyner, Systems Administrator, for his investigative efforts to locate this opportunity.

6. Master Services Agreement for Telecommunications Services - Cox Communications

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

7. Minutes Adoption

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following meetings:

-May 10, 2022, Regular Meeting

-May 23, 2022, Special Meeting

-May 24, 2022, Business Meeting

-June 14, 2022, Regular Meeting

8. Resolution of Chesapeake Bay Preservation Ordinance Violation at 130 Lakeside Circle and 1581 Jamestown Road

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

9. Small Municipal and County Government Enterprise Agreement - ESRI

A motion to Approve was made by James Icenhour Jr, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

#### **E. BOARD DISCUSSIONS**

1. RecConnect Program

Mr. John Carnifax, Director of Parks & Recreation, addressed the Board to discuss the Rec Connect program, which offered before and after-school care and a full-day summer camp program. Mr. Carnifax informed the Board that he received written correspondence from the YMCA seeking interest in taking over the program, in addition to discussion with the Williamsburg Indoor Sports Complex (WISC). Mr. Carnifax commented both organizations offered licensed before and after-school care and summer camp programs. Mr. Carnifax stated a Request for Proposal (RFP) would be required for soliciting purposes. Mr. Carnifax mentioned York County School System had a private provider who was operating before and after-school care, adding that could be another potential interest opportunity. Mr. Carnifax explained prior to issuing an RFP he wanted to seek guidance from the Board. Mr. Carnifax added issuance of a RFP would not create any commitment, but the opportunity to evaluate potential interest. Mr. Carnifax mentioned if a potential organization were to take over the program the organization would need to operate a licensed quality program similar to the County's, management of financial assistance, and consideration of the 11 full-time County employees who worked those programs. Mr. Carnifax stated if a contract was issued, collaboration with WJCC School System was required; however, the School System requested the County to manage the contract. Mr. Carnifax advised the Boys & Girls Club would be operating at James River Elementary School this upcoming year, so Rec Connect would no longer service that site. Mr. Carnifax expressed the staffing challenges over the past 18-24 months; however, full-time personnel in Rec Connect and the Department had increased. Mr. Carnifax added to date there were approximately 23 part-time position vacancies in the Department, so the challenges continued; however, the Department was ready to continue operation. Mr. Carnifax recommended the issuance of an RFP and the creation of a County personnel team to assist with evaluations of potential interest. Mr. Carnifax concluded the presentation.



Mr. Icenhour asked if there were specific reasons that led to consideration of this matter, in addition to the pros and cons of a private contract.

Mr. Carnifax stated the Department was attempting to recover direct operating costs. Mr. Carnifax informed the Board each site had one full-time employee and part-time employees which included covering employee salaries, benefits, and all operational costs, in addition to two Program Coordinators. Mr. Carnifax stated the Rec Connect program's direct cost had been self-supported through County revenue and a write-off of approximately \$80,000-\$100,000 annually; however, the indirect cost of this program was not. Mr. Carnifax explained indirect costs such as the Human Resources Department hiring process for these positions and the Financial Management and Services Department in respect to the management of financial assistance and budgeting processes. Mr. Carnifax noted there was not a confirmed figure for the indirect costs associated with the program.

Mr. Icenhour asked if that was the specific analysis for the evaluation process of this RFP.

Mr. Carnifax confirmed yes, to determine the cost savings for direct and indirect costs, if any, in addition to ensuring the organization provided a similar quality program with comparable prices and not impact the families that were currently on the County's financial assistance program.

Mr. Icenhour replied that was his biggest concern as this was a tremendous program for a great deal of County residents. Mr. Icenhour expressed the pertinence of protecting that interest in whatever route was decided for those families and children. Mr. Icenhour asked Mr. Carnifax if he was seeking approval from the Board to issue the RFP, conduct the analysis, and once completed he would come back before the Board to address the findings.

Mr. Carnifax replied correct.

Mr. Stevens added to Mr. Icenhour's point of what had changed he noted this past spring, the Board had a discussion on the Rec Connect Program and the desired pay rate structure for the program's employee positions. Mr. Stevens stated WISC was able to revise its employee pay rate structure quicker than the County was able to. Mr. Stevens expressed the challenges of increasing pay rates to those positions without increasing other positions. Mr. Stevens remarked the Board took action to alleviate some of those staffing concerns, which had a positive impact; however, this was an opportunity to explore a potential alternative path. Mr. Stevens indicated this upcoming school year 2022-2023 would operate as normal by the Parks & Recreation Department; however, this would allow an opportunity for evaluation.

Mr. Carnifax stated the Department was working with the Boys & Girls Club at James River Elementary School as the Department still operated the Summer Camp program.

Mr. Carnifax agreed to Mr. Stevens' point normal operation would occur this upcoming school year in August, adding the earliest would be the following year as the organization would need time to hire staff.

Mr. McGlennon asked how many schools had the Rec Connect Program.

Mr. Carnifax replied all WJCC Elementary Schools.

Mr. McGlennon asked if that would be an expectation as well.

Mr. Carnifax confirmed yes, in addition to the summer camps.

Mr. McGlennon expressed concerns of potential reduction in relation to availability within the

schools.

Mr. Carnifax confirmed it would be located in the School System just like the program was now with the exception of James River Elementary School.

Mr. McGlennon expressed the uncertainty of staffing issues arising in the future and the potential impacts to the operation of the various sites. Mr. McGlennon stated he felt the County had more ability to control that situation opposed to a nonprofit or private organization.

Ms. Larson replied she thought there was a prior circumstance where that did happen. She asked for clarification.

Mr. Carnifax confirmed it occurred last year at D.J. Montague Elementary School due to staffing shortages, adding WISC supported the transport of the schoolchildren. Mr. Carnifax stated that was the one location Rec Connect did not operate last year in reference to the before and after-school care; however, the operation would resume this August. Mr. Carnifax indicated discussion was initiated pre-pandemic and during the COVID-19 pandemic when the York County School System provider sought interest in taking over the program; however, that was not pursued. Mr. Carnifax mentioned community growth, future parks, and other services that required County personnel, adding he felt this opportunity was worth looking into.

Ms. Larson inquired on the County managing this program, adding she felt the WJCC School System should oversee management of the program since it was regarding the schools and its schoolchildren.

Mr. Carnifax replied he had limited discussion with one of the Assistant Superintendents, adding from what he gathered from the conversation he had was that WJCC School System preferred the County manage the program; however, it was not opposed to the idea.

Ms. Larson asked if there was a particular reason the School System wanted the County to manage the program.

Mr. Carnifax replied he was unsure; however, he presumed workload might be a factor.

Ms. Larson stated the Parks & Recreation Department was extremely busy. Ms. Larson requested additional information if the County chose to proceed with the RFP and issue a contract, adding she felt strongly that WJCC School System should be responsible for managing the contract.

Mr. Carnifax replied if a future contract were issued his plan would be to retain the current Operations Manager who oversees the Rec Connect before and after-school care and full-day summer camp program and keep her in that position. Mr. Carnifax stated he was unsure if the School System had that position available, adding since Parks & Recreation had that position available it made more sense to manage the contract as there was already County personnel managing these programs.

Mr. Stevens mentioned he and Mr. Carnifax had a discussion on the subject. Mr. Stevens stated if the Board chose not to pursue the RFP process, then the County would continue to operate and manage the program as usual. Mr. Stevens commented if the Board chose to engage in the RFP process, then evaluation of the potential proposals would occur and some of the management concerns could be discussed as time moved forward. Mr. Stevens suggested since Parks & Recreation Department was more familiar with the operations of these programs the Department could aid in the transition and at a later date transition that

position to the School System.

Ms. Larson asked Mr. Stevens if Board members were taking a poll on the RFP.

Mr. Stevens replied if the Board as a group collectively denied consideration, then it would not be pursued; however, if the Board was willing to at least engage in the RFP process to evaluate the potential proposals and findings from the analysis then the issuance of the RFP would start the process.

Ms. Larson replied she was willing to engage in the consideration.

Mr. McGlennon expressed his concern of the education component, in addition to reliable quality before and after-school care for the County workforce.

Ms. Larson inquired further on his statement.

Mr. McGlennon stated if the school were to operate the program, he referenced the City of Richmond schools offered programs which aided students who did not meet expectations and so forth. Mr. McGlennon mentioned he was unsure if the program offered that educational component.

Ms. Larson replied no that was a different program; however, she believed it could become an extension of the school day, adding that was up to the provider.

**F. BOARD CONSIDERATION(S)**

None.

**G. BOARD REQUESTS AND DIRECTIVES**

None.

**H. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Stevens noted he had no report.

**I. CLOSED SESSION**

A motion to Enter a Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 2:17 p.m., the Board entered Closed Session.

At approximately 2:34 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

2. Appointments - Clean County Commission

A motion to Appoint Mr. Charles Loundemon and Ms. Peg Boarman as well as Mr. David Patterson and Mr. Bruce Schoch to the Clean County Commission for terms to expire July 31, 2025, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

3. Appointments - Colonial Behavioral Health Board

A motion to Appoint Ms. Denise Kirschbaum, Ms. Erin Otis, and Mr. Roy Witham to the Colonial Behavioral Health Board for terms to expire June 30, 2025, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Item Nos. 4 and 5 were postponed to a future meeting.

4. Appointment - Colonial Community Criminal Justice Board

5. Appointment - Economic Development Authority

6. Appointments - Historical Commission

A motion to Appoint Ms. Adrienne Carter, Mr. Alain Outlaw, and Ms. Rebecca Suerdieck to the Historical Commission for terms to expire Jun 30, 2025, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

7. Appointment - Thomas Nelson Community College Board

A motion to Appoint Ms. Tijuana Gholson effective immediately to the Thomas Nelson Community College Board for a term to expire June 30, 2025, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

8. Appointment - Williamsburg Regional Library Board of Trustees

A motion to Appoint Ms. Toni Sturdivant effective August 1, 2022, to the Williamsburg

Regional Library Board of Trustees for a term to expire July 31, 2026, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

**J. ADJOURNMENT**

1. Adjourn until 5 pm on July 12, 2022 for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 2:36 p.m., Mr. McGlennon adjourned the Board of Supervisors.

  
Deputy Clerk