

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
October 25, 2022
1:00 PM

A. CALL TO ORDER

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Powhatan District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Vice Chairman, Stonehouse District
John J. McGlennon, Chairman, Roberts District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

NOV 22 2022

**Board of Supervisors
James City County, VA**

C. PRESENTATION

None.

D. CONSENT CALENDAR

Mr. McGlennon asked if any Board member wished to pull an item.

Ms. Larson noted she did not wish to pull an item, but to thank the various staff who applied for the many grants. She further noted the good use of these grant funds.

Mr. McGlennon also acknowledged the state and federal governments that provided these various grants, particularly those in public safety.

1. Appropriation - \$100,000 - American Rescue Plan Act - Local Assistance and Tribal Consistency Fund Program

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

2. Authorization for a Full-Time Purchasing Position and Use of American Rescue Plan Act Funds

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

3. Consideration of the James City County Natural and Cultural Assets Plan

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

4. Contract Award - \$515,195 - Construction Services for the Clara Byrd Baker Safe Routes to School Sidewalk Project

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

5. Contract Award - \$220,234.66 - Roll Off Truck

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

6. Grant Award - \$32,478 - Bulletproof Vest Partnership

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

7. Grant Award - \$183,260 - Commonwealth Attorney - Victims Witness Assistance Program

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

8. Grant Award - \$11,818 - Fiscal Year 2022 Edward Byrne Memorial Justice Assistance Grant

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

9. Grant Award - \$2,000 - Virginia Capital Trail Foundation Grant

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

10. Grant Award - \$313,963 - Virginia Fire Programs Fund

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

11. Hiring Incentive Adjustments for County Personnel

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

12. Minutes Adoption

A motion to Approve was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

The Minutes Approved for Adoption included the following:

- September 13, 2022, Regular Meeting
- September 27, 2022, Business Meeting

E. BOARD DISCUSSIONS

1. Financial Updates, FY2022 Year-end and FY2023 1st Quarter

Ms. Sharon McCarthy, Director of Financial and Management Services, addressed the Board noting she would provide an update on the County's finances for Fiscal Year (FY) 2022 which ended on June 30, 2022. She further noted she would also provide an update on the first quarter of FY2023 which ended on September 30, 2022. Ms. McCarthy reminded the Board these numbers did not include any COVID-19 relief funding, specifically the American Rescue Plan Act (ARPA) funds. She noted the ARPA funds were set aside in a separate fund for special projects and some Capital Projects, and not part of the County's ongoing operations. Ms. McCarthy highlighted the General Funds Revenue in a PowerPoint presentation, adding the numbers represented were considered preliminary as the County was still in the process of its year-end financial audit. She stated the audit was expected to be completed within the next month or so with a presentation to the Board at its December 13, 2022, meeting. Ms. McCarthy continued the PowerPoint presentation highlighting the comparison of the 2022 actual revenue to the budget and to the 2021 revenue. She noted the general property taxes was the largest revenue source representing approximately two-thirds of the County's overall revenue. Ms. McCarthy noted the reduction on personal property taxes on used cars in relation to the increased values during 2021, adding the Board had adopted taxpayer relief for June bills with the 100% assessment reduced to 75% of the assessed value. Ms. McCarthy continued the PowerPoint presentation highlighting other local taxes, adding the Cigarette Tax was new for FY2022. She indicated the increase in the Use of Money & Property category was reflective of rent collected on the Williamsburg/James City Courthouse properties, adding that revenue was not part of the County's original budget as that property acquisition was not known at the time. Ms. McCarthy added once the County purchased the property and became the landlord, then the rental income increased. She highlighted the state and federal category decrease noting the sales tax for education was still in the 2021 actual revenues. Ms. McCarthy noted that money was no longer coming to the County but was instead being directly deposited to the Williamsburg-James City County (WJCC) School Division. She further noted other revenue sources and increases from Parks and Recreation programs during the post-pandemic, economic recovery phase. Ms. McCarthy highlighted the sale of some properties in FY2022 accounted for the revenue in the Miscellaneous & Transfers category. She noted the Fund Balance varied from year to year depending on the County's need to use the fund. Ms. McCarthy further noted those uses for 2022 included payment on outstanding purchase orders from the previous year (approximately \$1.5 million), budgeted use for the FY2022 Capital Program (approximately \$6.4 million), purchase of the WJCC Courthouse properties (approximately \$7 million), support for school year-end spending plan (approximately \$6.4 million), and the advance purchase of a fire pumper (approximately \$800,000) originally slated for the 2023 plan, but purchased several months early to avoid a significant price increase. Ms. McCarthy continued the presentation highlighting the expenditures. She noted while these figures were tentative as the audit was not complete, all departments came in under budget. Ms. McCarthy noted the Public Safety Department was an area where typically higher savings were seen. She noted FY2022 presented some unusual challenges, adding the Police and Fire Departments had vacancies which elevated overtime costs for several months. She further noted record-high fuel prices contributed to expenditures, adding those prices were not included at the time of the FY2022 budget development. Ms. McCarthy stated Public Safety was still able to come under budget by approximately 1%. She highlighted the savings indicated in Financial Administration with \$1.3 million of the amount attributed to the County's health claims. Ms. McCarthy noted that surplus amount was set aside for future claim payments. She continued noting the School

Division savings was due to a delayed planned borrowing during uncertain economic times. She highlighted the overall revenues and expenditures which resulted in a surplus of approximately \$24 million. Ms. McCarthy detailed the breakdown of the reserve account and stated the County's fiscal policy in relation to the unassigned fund balance requirements of 15% or greater of the overall general governmental expenditures. She added prior to 2023, the requirement had been 12%. Ms. McCarthy noted that 3% difference equated to approximately \$7 million. She further noted at the end of FY2022, the 15% requirement would equal approximately \$39 million as an unreserved balance. Ms. McCarthy stated the County's current balance was \$64 million or 25%, adding the balance was a very healthy reserve. She noted some fund balance reserve had been used during the COVID-19 pandemic to cover expenditures during budget cuts and uncertain economic impacts. Ms. McCarthy further noted fund balance use was avoided for operational costs. She noted the Board's adoption of a conservative budget approach in recent years in conjunction with the economic uncertainty during the pandemic, adding spending had also been curtailed. Ms. McCarthy further noted for FY2023 the budget had been adjusted to align more with the pre-pandemic levels, adding this continued level of year-end surplus was not expected. She stated the need to strategically plan accordingly. Ms. McCarthy continued the presentation highlighting the FY2023 General Funds Revenue for the July-September 2022 timeframe. She noted an overall recovery in County revenues was seen. Ms. McCarthy noted another property sale was reflected in the Miscellaneous & Transfers category, adding the property was in the Green Mount area of the County. She further noted approximately \$1.8 million of the fund balance was set aside in FY2022 for outstanding purchase orders at the end of that fiscal year, adding the normal amount was approximately \$1 million to \$1.5 million. She stated the difference was reflective of supply chain issues with items purchased but delivery delays. Ms. McCarthy added some items were strategically purchased in advance to maximize discounted pricing. She continued the presentation focused on the spending side of the budget, which typically was around 25% or one-fourth through the year if all expenses came in evenly, but it was around 31%. Ms. McCarthy noted the last category, Contributions to Outside Entities and Transfers to Other Funds, was skewing the percentage, which was 65%. She further noted she would address that point later in the presentation. Ms. McCarthy continued the presentation using a line graph to highlight departmental spending. She noted Financial Management was required to pay the insurance premium in full at the beginning of the year as was the case with Information Technology and its respective software contracts and other requirements. Ms. McCarthy further noted this trend tracked higher in the beginning of the year due to these factors, adding the trend normalized as more time passed. She added payments to nonprofit organizations were also made during this time as well as a significant number of purchase orders at the beginning of the fiscal year. Ms. McCarthy stated when purchase orders were issued, those purchases were deducted from the budget immediately while the actual payments occurred throughout the year. She noted two areas were being observed with one being the Courts at 27%. Ms. McCarthy further noted the factors which had skewed other numbers were not pertinent in this area and staff had noted that point. She stated after conversation with the judges and the courts, this was due to the backlog in jury cases during the pandemic as those cases were put on hold. Ms. McCarthy noted the backlog was being actively processed so a record-high number of juror payments. She further noted this was an area to watch where potential adjustments may need to be made if the trend remained high. Ms. McCarthy stated the second area was Public Safety with fuel prices being monitored as the prices affected Police and Fire predominantly. She added overtime was also a factor. Ms. McCarthy noted the past few years had been unusual along with the economic volatility. She further noted monitoring the interest rate market regarding future budgets and Capital Projects and cash versus borrowing. Ms. McCarthy added staffing shortages were presenting challenges and the budget impacts as well as some supply chain issues. She noted the high cost of construction remained an issue.

Mr. McGlennon thanked Ms. McCarthy. He asked if any Board member had questions.

Mr. Hipple referenced the school money, which now went directly to the School Division, and if there was a decrease or a general increase with each year.

Ms. McCarthy noted the Sales Tax for Education was trending higher than previous years. She further noted this was a nationwide trend. Ms. McCarthy stated some of the local regional updates cautioned the trend was beginning to flatline, particularly with inflation.

Mr. Hipple noted trends and how the amounts were tracking. He further noted that information and possible future changes regarding costs from the County's portion to the School Division.

Ms. McCarthy noted the School Division's conservative approach when the economic unknowns. She further noted the Sales Tax for Education had been higher than expected. Ms. McCarthy added the School Division budget had been adjusted as had the County to address that point. She noted the Sales Tax on Internet Procurement had contributed to the increase.

Mr. Hipple thanked Ms. McCarthy.

Ms. Larson thanked Ms. McCarthy for the thorough presentation.

Mr. McGlennon questioned the total for the Cigarette Tax receipt.

Ms. McCarthy noted approximately \$600,000 was budgeted for the first quarter with a collection of approximately \$150,000. She further noted if that rate continued, the \$600,000 mark would be met.

Mr. McGlennon thanked Ms. McCarthy and noted the approach was prudent in the uncertain economic times.

2. Schools' FY2022 year-end spending plan

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. McCarthy addressed the Board noting the WJCC School Board at its September 20, 2022, meeting adopted a spending plan for FY2022 year-end funds totaling \$5.4 million. She added the School Division estimated the total year-end surplus would be \$6 million with the remaining \$600,000 returned to the funding locality for future Capital Improvement Plan (CIP) projects. Ms. McCarthy noted the County's share of total local spending for FY2022 was 90.32% which would result in approximately \$5.4 million being returned to the County. She further noted the highlights of the WJCC School Board adopted spending plan included: school bus replacements (\$850,000), Warhill High School gym emergency shelter (approximately \$1.6 million), safety and security enhancements (\$2.4 million), and CIP projects (already in the County's FY2023 CIP; approximately \$600,000). Ms. McCarthy noted additional documentation the School Division had been supplied additional documentation on the request with the resolution in the Board's Agenda Packet. She further noted the resolution, if adopted, approved the School Board's requested spending plan with appropriation funded in the County's budget. Ms. McCarthy stated School Board members were present.

Mr. McGlennon asked about the school bus funding and the future plans regarding that request. He noted that request would be an annual one from the School Division. Mr. McGlennon further noted this year the request came as a year-end expenditure but asked if future requests would be considered as part of the operating budget.

Ms. McCarthy confirmed that was correct. She noted communication with Ms. Rene Ewing, Chief Financial Officer (CFO) for the School Division, and the CFO for the City of Williamsburg regarding the best approach for school bus replacements as the buses were large ticket items. Ms. McCarthy further noted the plan was similar to the County's plan for replacement of medic units and fire trucks as replacements were part of the CIP and not part of the operating budget. She added that point allowed for a planned replacement. Ms. McCarthy noted the School Division would submit the replacements as part of its CIP going forward.

Mr. Stevens noted this year-end spending plan should be the last one presented to the Board as a new contract plan with the City of Williamsburg set the year-end money aside for the School Division. He further noted it would be incorporated into the County budget process more to aid with the school bus funding issue. Mr. Stevens noted one exception would be if the School Board deemed an urgent need to come before the Board, adding this year-end spending plan would probably be the last presented to the Board.

Mr. McGlennon sought a motion for approval of the school year-end spending plan resolution. Mr. McGlennon thanked the School Board and acknowledged the surplus despite challenging times.

3. 2023 Legislative Agenda Discussion

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Kinsman addressed the Board noting the draft 2023 legislative program was before its members. He noted he would present the final version for adoption at the Board's November 8, 2022, meeting. Mr. Kinsman further noted the legislators would then join the Board at the November 22, 2022, Business meeting. He stated items 1 through 1-6 were the same items from last year's legislative agenda. Mr. Kinsman noted the first two items could possibly be removed. He further noted the first item addressed changing the school funding index, which no legislators had sponsored. Mr. Kinsman noted the second item, the Hampton & Peninsula Health District, had no interest or sponsorship either. He further noted items 1, 3, 4, and 5 addressed impact fees regarding the legislative programs for the Virginia Municipal League (VML), Virginia Association of Counties (VACo), High Growth Communities, and state funding. Mr. Kinsman added these items have been on the Board's legislative agenda for several years and he found them helpful going through the General Assembly in addressing the County's endorsements of VML and VACo. He noted qualified immunity had been an important point several years back, adding he was unsure of its frequency under the current administration. Mr. Kinsman further noted the new items were garnered from the Board's comments over the past year and included: any replacement of the grocery tax had assurance of replacement funding for localities (important points for both VML and VACo agendas); and ensure localities retained full zoning control over short-term rentals. Mr. Kinsman stated the second point had been presented every year with a possible bill from last year that would have removed the County's local zoning control. He added that bill, while tabled last year, was likely to reappear this year per indicators from VML and VACo, and the County was considered the poster child for that point.

Ms. Larson questioned why.

Mr. Kinsman noted the County was one of a few localities that required a full-on Special Use Permit (SUP) process for certain Airbnbs. He further noted the County charged the same cost

for other SUPs, but certain Airbnb approvals through the County were more expensive than other localities in the Commonwealth. Mr. Kinsman stated some localities charged \$50, but a full-on SUP could cost \$1,000 in the County. He noted he sent information to VML and VACo explaining 40% of the locality allowed for Airbnbs as a matter of right, which included the R-4, Mixed Use, and possible one other zoning district. He added that was a significant area of the County. Mr. Kinsman further noted the only area the Board required an SUP was generally in older neighborhoods with no homeowners association (HOA) with the County serving as the HOA in that case. Mr. Kinsman stated Airbnb lobbyists would be seeking to remove the County's ability to seek SUPs. He recommended inclusion of the second item on the County's agenda. Mr. Kinsman addressed the last two items which included an amendment to the Virginia Retirement System (VRS) regulations to add Police Officers and School Resource Officers to the critical shortage positions list which allowed them to return from retirement without negatively affecting their VRS. He noted the second item, received from Fire Chief Ryan Ashe, addressed support of Colonial Behavioral Health's effort to seek state funding to expand a building on its Merrimac Trail campus to provide for crisis service operations. Mr. Kinsman further noted crisis service operators assisted County Police Officers and with the increased use, it would assist the Police Officers. Mr. Kinsman indicated Chief Ashe felt this item would probably be carried by one or more legislators and having this item on the agenda served as backup. He noted this item might not be specific to James City County, but a show of support. Mr. Kinsman further noted he was open to suggestions.

Ms. Sadler asked if the first two items Mr. Kinsman discussed could be removed.

Mr. Kinsman confirmed yes, adding there was no interest last year and he anticipated the same for this year.

Mr. Hipple asked if VACo was interested in those items.

Mr. Kinsman noted speaking with Ms. Michelle Gowdy at VML, the school funding index had been addressed by VML. He further noted the complexity of the funding was an issue, but he would reach out to VML to address the point.

Mr. Hipple noted retaining the two items with hopes that VACo would move forward on those items. He further noted his support of the County's system for short-term rentals and its effectiveness. Mr. Hipple stated the County should serve as an example of how to do business in Virginia.

Mr. Kinsman noted the Board had approved 75% of the SUP applications last year. He further noted the majority of the County allowed the short-term rentals as a matter of right.

Mr. McGlennon stated a more proactive approach on companies conducting business within the state by providing reports of overnight stays and other information. He noted that data would indicate if the correct amount of revenue was being collected by the County.

Mr. Kinsman noted the Community Development Department was reviewing the number of Airbnbs and short-term rentals were in the County. He further noted Mr. Paul Holt, Director of Community Development and Planning, would provide information on that point to the Board at a later date.

Mr. McGlennon noted the continuation of the grocery tax support for local governments or a reliable permanent substitute. He questioned the need to ensure schools were not negatively impacted by the grocery sales tax reduction.

Mr. Kinsman noted he could include that point.

Mr. Icenhour stated that point was being discussed by VACo's Finance Committee. He noted that point should be included in the County's agenda.

Mr. McGlennon noted the County would need to find a replacement funding source.

Mr. Icenhour noted the last two items Mr. Kinsman addressed appeared to have endorsement.

Mr. Kinsman confirmed the Colonial Behavioral Health item had endorsement, but he was unsure on the VRS item.

Mr. Hipple questioned if James City County Police Officers could retire and go to work at Lowe's without affecting their retirement.

Mr. Kinsman confirmed yes.

Mr. Hipple noted those retirees were not able to come back and assist the County in times of need. He further noted that point made no sense particularly since the Officers were already trained and the same with Emergency Medical Technicians. Mr. Hipple cited statistics for the City of Richmond and the need to hire more firefighters. He noted supporting the retirees without penalty for returning to County work.

Mr. Kinsman noted he did not think James City County was the only locality in that position this year.

Mr. McGlennon noted the potential for support for this proposal particularly in light of retired teachers and sports staff having the opportunity to return to schools without the loss of retirement benefits. He further noted Mr. Kinsman's involvement with organizations such as VML and VACo, and suggested flexibility for involvement with Hampton Roads Planning District Commission (HRPDC) and Hampton Roads Transportation Planning Organization (HRTPO) as both HRPDC and HRTPO adopted legislative programs last week.

Mr. Kinsman confirmed yes. He reiterated he would return to the Board's next meeting with a final version and the legislator meeting was already slated for the final meeting in November.

The Board thanked Mr. Kinsman.

F. BOARD CONSIDERATION(S)

1. Contract Award - \$2,172,186 - US 60 Bicycle, Pedestrian, and Safety Improvements Project

A motion to Approve was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Rick Koehl, Capital Projects Coordinator, addressed the Board noting the Board's Agenda Packet contained a resolution for a construction contract award. He noted the contract award was for the US 60 Bicycle, Pedestrian, and Safety Improvements Project which was awarded to Henry S. Branscome, LLC. Mr. Koehl further noted the project began improvements on Richmond Road beginning at Forge Road and ending just before Toano Middle School with a total project length of 0.48 miles. He stated the improvements included landscaping, drainage, sidewalk and Americans with Disabilities Act (ADA) improvements, and other elements.

Ms. Sadler asked if the drainage improvements would address the ponding in the area as one would approach Toano Middle School.

Mr. Koehl confirmed yes, adding a parallel drainage system would be installed.

Ms. Sadler thanked Mr. Koehl.

Ms. Larson asked about the location of the school on the drawing.

Mr. Koehl noted the school was in the right upper corner.

Ms. Larson asked if there was an adjoining sidewalk.

Mr. Koehl confirmed yes. He noted an existing sidewalk was in that area, but damaged sidewalks were being addressed along with ADA ramps.

Ms. Larson asked if an individual came onto Richmond Road, would the individual be able to use this sidewalk either on foot or bicycle to go all the way to Toano Middle School.

Mr. Koehl confirmed yes.

Ms. Larson thanked Mr. Koehl.

Mr. Hipple noted bicyclists and safe routes on roads. He referenced the bicycle fatality at Anderson's Corner and expressed concerns for bicyclists. Mr. Hipple noted bicycle lanes were implemented, but bicyclists were not always using them. He suggested a legislative item could include any new road would have a bicycle trail. Mr. Hipple noted bicyclists on back roads in the County.

Ms. Sadler questioned if wider lanes was the answer.

Mr. Hipple noted it allowed for more room for bicyclists. He added the back roads had bicyclists frequently occupying one lane width at times. Mr. Hipple noted the concerns regarding passing bicyclists and maintaining distance and traffic laws.

Ms. Sadler stated bicycle lanes were great, but there was a need to figure out how to make them work effectively.

Mr. Hipple noted bicyclists should use appropriate roads with bike lanes. He further noted dump trucks and such on back country roads.

Mr. McGlennon asked Mr. Hipple if he was suggesting multi-modal, off-road bicycle trails when considering projects such as this one.

Mr. Hipple confirmed yes, adding he wanted bicyclists to remain safe. He noted sending the message to the General Assembly in Richmond regarding roads and bicyclist safety. Mr. Hipple further noted there would be a cost to achieve need with new roads.

Mr. McGlennon noted the project submittal contained standardized bicycle lanes in the bid.

Mr. Koehl confirmed yes. He added the bicycle lanes are five feet wide on either side of the road through the entire project corridor.

The Board thanked Mr. Koehl.

G. BOARD REQUESTS AND DIRECTIVES

A motion to Designate Ms. Larson as the voting delegate for the VACo meeting was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. McGlennon noted the Board needed to designate its voting member at the November VACo meeting. He further noted Ms. Larson was a VACo officer and asked if she would be in attendance for the meeting.

Ms. Larson confirmed yes.

Mr. Icenhour noted his attendance at a Williamsburg Health Foundation Panel with several nonprofit organizations. He further noted the invitation to tour the Lackey Free Clinic in York County, adding he had never visited the facility. Mr. Icenhour stated it was an informative trip where he learned approximately one-third of the Clinic's customers were from the WJCC area. He added he was impressed with the facility and its staff and recommended a tour if any Board member had not been there. Mr. Icenhour noted the Clinic benefited County citizens significantly.

Mr. McGlennon noted his recent attendance at the Williamsburg Day of Healing Reconciliation event, which was held outside of The Ambler House. He further noted concerned citizens met to discuss the process of achieving racial reconciliation in the greater Williamsburg area and nationally. Mr. McGlennon extended his appreciation to all the attendees.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens addressed the Board with a reminder for the Halloween with Heroes event at the Law Enforcement Center on October 26, 2022, at 6 p.m. He noted the success of last year's event and encouraged participation this year.

Mr. McGlennon noted Parks and Recreation had a recent successful Halloween event.

Mr. Stevens noted the Boo Bash event took place several weeks earlier with increased attendance from the past years. He further noted great community participation for a successful event.

Mr. McGlennon noted he had received correspondence from the Home Builders Association of Virginia. He further noted the Association was working with the state's United States Senators on a proposal to increase funding of the U.S. Army Corps of Engineers for additional employees regarding proposals involving wetlands. He further noted the wetlands and other areas which required the Army Corps of Engineers' approval or performance evaluation. Mr. McGlennon noted the Association asked the Board if it was interested in supporting the additional funding for that federal program. He indicated his inclination was to support the request. Mr. McGlennon asked if any Board members had questions, reservations, or comments.

The Board members expressed no concerns.

I. CLOSED SESSION

A motion to Enter a Closed Session for discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility,

building or structure, pursuant to Section 2.2-3711(A)(19) of the Code of Virginia; and discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3) of the Code of Virginia and pertaining to property along Olde Towne Road; and consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia for appointment to the Chesapeake Bay Board and Wetlands Board was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 1:49 p.m., the Board of Supervisors entered a Closed Session.

At approximately 2:23 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

1. Discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure, pursuant to Section 2.2-3711(A)(19) of the Code of Virginia
2. Discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and pertaining to property along Olde Towne Road.
3. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia
4. Appointment - Chesapeake Bay Board and Wetlands Board

A motion for Appointment for the Chesapeake Bay Board and the Wetlands Board of Alternate Scott Maye to be appointed to fill the balance of the Full Member term vacated by Mr. Lukens, effective November 10, 2022, and expiring on February 28, 2027, and the appointment of Leslie Bowie to fill the balance of Mr. Maye's vacated Alternate Member term, effective November 10, 2022, and expiring on February 28, 2027, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

J. ADJOURNMENT

1. Adjourn until 5 pm on November 8, 2022 for the Regular Meeting

A motion to Adjourn was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 2:24 p.m., Mr. McGlennon adjourned the Board of Supervisors.


Deputy Clerk