

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
County Government Center Board Room
101 Mounts Bay Road, Williamsburg, VA 23185
January 10, 2023
4:00 PM

A. CALL TO ORDER

Mr. McGlennon called the meeting to order at approximately 4:02 p.m. following the James City Service Authority Board of Directors Organizational Meeting.

B. ROLL CALL

James O. Icenhour, Jr., Jamestown District
Michael J. Hipple, Powhatan District
Ruth M. Larson, Berkeley District
P. Sue Sadler, Vice Chairman, Stonehouse District
John J. McGlennon, Chairman, Roberts District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

JAN 24 2023

**Board of Supervisors
James City County, VA**

C. ORGANIZATIONAL MEETING

I. Board of Supervisors Organizational Meeting

Mr. McGlennon sought a nomination and motion for the appointment of the Chairman for the upcoming year.

Ms. Sadler nominated Mr. Hipple as Chairman.

A motion to Appoint Michael Hipple as Chairman was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Hipple sought a nomination for Vice Chairman.

Ms. Sadler nominated Ms. Larson as Vice Chairman.

A motion to Appoint Ruth Larson as Vice Chairman was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Mr. Hipple sought a motion to adopt the Organizational Meeting Resolution.

Mr. Stevens noted discussion on a potential meeting change for January 19, 2023, for attendance purposes.

Mr. Hipple mentioned his possible attendance for that date.

Mr. Stevens noted to keep the calendar as it was and if future adjustments needed to be made that could be accommodated.

Mr. Hipple replied ok.

Ms. Sadler asked if the Board was adopting the Board of Supervisors' calendar at this time.

Mr. Hipple replied yes.

Ms. Sadler asked if the Board desired to make changes to the calendar specifically for the month of November.

Mr. Stevens mentioned some discussion amongst a few of the Board members pertaining to consideration on one meeting being held in November as opposed to two meetings. Mr. Stevens noted scheduling conflicts with Election Day; however, there was not a conflict in this calendar year in relation to Thanksgiving. Mr. Stevens stated it was up to the Board to decide whether one or two meetings would be held in November and staff could make the necessary adjustments.

Mr. McGlennon expressed his desire to retain the current schedule; however, based on the future business workload the schedule could be revisited.

Ms. Larson noted a potential scheduling conflict with the VACo Meeting.

Mr. McGlennon inquired if that meeting was for the first meeting of the year.

Ms. Larson replied yes for January 14. She suggested the Board keep an open mind for future adjustments if necessary. Ms. Larson expressed her desire to have one meeting held in November based on the Board of Supervisors' Agenda.

Mr. Hipple commented as time moved forward the Board could revisit the discussion.

The Board members agreed.

Mr. Hipple inquired about the 1 p.m. and 5 p.m. meeting times. He asked if the Board wanted to switch the meetings to two 1 p.m. start times.

Mr. McGlennon recommended retaining the current meeting schedule times as various impacts may arise.

Ms. Larson expressed her concern at having two meetings held at 1 p.m. as she had other commitments. Ms. Larson highlighted the Regular Meeting at 5 p.m. allowed for more citizen attendance. She added she was not opposed to future consideration on the matter; however, she recommended keeping the current meeting times.

The Board agreed to keep the current time schedule of 1 p.m. for the Business Meetings and 5 p.m. for the Regular Meetings.

A motion to Adopt the Organizational Rules including the Calendar was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

2. Supervisor Seats for Regional Boards and Commissions

Mr. Hipple inquired whether the Board desired to go into Closed Session for discussion on the various Boards and Commissions.

Ms. Larson requested to go into Closed Session.

Ms. Sadler agreed.

A motion to Enter a Closed Session was made by Sue Sadler, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 4:05 p.m., the Board of Supervisors entered a Closed Session.

At approximately 4:14 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

A motion to Approve the list of Supervisor Seats for Boards and Commissions was made by Ruth Larson, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

Ms. Larson read the list of Supervisors and their respective Boards or Commissions:

Hampton Roads Military and Federal Facilities Alliance (HRMFFA): Michael Hipple (John McGlennon - alternate)
Hampton Roads Transportation Accountability Commission (HRTAC): Michael Hipple (John McGlennon - alternate)
Hampton Roads Transportation Planning Organization (HRTPO): Michael Hipple (John McGlennon - alternate)
Hampton Roads Planning District Commission (HRPDC): Michael Hipple (John McGlennon - alternate)
Hampton Roads Workforce Council: James Icenhour
Greater Williamsburg Chamber of Commerce Board of Directors: James Icenhour
Historic Virginia Land Conservancy: John McGlennon
High Growth Coalition: John McGlennon
School Liaison Committee: John McGlennon and Ruth Larson
Virginia Peninsula Regional Jail Authority: Sue Sadler
Economic Development Authority (EDA) Liaison: Sue Sadler
Agricultural and Forestal (AFD) Advisory Committee: Sue Sadler

Williamsburg Area Medical Assistance Corp. (WAMAC): Ruth Larson
Williamsburg Tourism Council: Ruth Larson

3. Seating Assignments

Mr. Hipple noted moving the Chairman and Vice Chairman together in the seating arrangement.

The seating assignments were:

1. Hipple
2. Larson
3. McGlennon
4. Icenhour
5. Sadler

D. BOARD CONSIDERATION(S)

None.

E. CLOSED SESSION

The discussion was noted above under Item No. 2.

F. BOARD REQUESTS AND DIRECTIVES

Mr. Icenhour referenced the schedule for radio interviews.

Discussion ensued.

G. ADJOURNMENT

1. Adjourn until 5 pm on January 10, 2023 for the Regular Meeting

A motion to Adjourn was made by Sue Sadler, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Sadler

At approximately 4:17 p.m., Mr. Hipple adjourned the Board of Supervisors.


Deputy Clerk