

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
January 9, 2024
4:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

JAN 23 2024

Barbara E. Null, Stonehouse District
James O. Icenhour, Jamestown District
John J. McGlennon, Roberts District
Ruth M. Larson, Vice Chairman, Berkeley District
Michael J. Hipple, Chairman, Jamestown District

Board of Supervisors
James City County, VA

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

C. ORGANIZATIONAL MEETING

1. 2024 Organizational Meeting

Mr. Hipple sought a motion to nominate the Chair for the upcoming year.

A motion to Nominate Ruth Larson as Chair was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson thanked her colleagues for her nomination as Chair.

Ms. Larson sought a motion to nominate the Vice Chair for the upcoming year.

A motion to Nominate James Icenhour as Vice Chair was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson sought a motion to adopt the Organizational Meeting resolution and any changes or times to the calendar.

Mr. McGlennon made a motion to amend the rules for the Board's first meeting of the month to 5 p.m. He noted work scheduling conflicts for the time request of an earlier meeting.

The motion was tabled and discussion ensued.

Mr. Hipple noted the possibility of earlier meeting times for other Boards and Commissions. He stated consideration of staff and their time as a factor in the time change request. Mr. Hipple noted staff was very supportive of the Board's needs and schedules, adding consideration of newer staff members and expectations regarding late meetings. He stated if the Board adhered to the 5 p.m. start time then consideration of other meeting times should be evaluated.

Mr. McGlennon agreed, adding sometimes meeting attendees had to wait long times to present or hear particular items.

Ms. Null noted the importance of a time that allowed working citizens to attend meetings.

Mr. Hipple addressed that point stating if people wanted to attend the meeting, then they would make a point to be there. He added the Board had found that point to be true when the meeting time had been changed previously. Mr. Hipple stated he was good with the current times.

Ms. Larson asked Mr. Stevens if he could review the other Boards and Commissions and a 5 o'clock start time.

Mr. Stevens noted if the Board was supportive of that point, he could encourage that time from the staff side.

Ms. Larson also addressed the possibility of some adjustments to the Agenda. She referenced when citizens attended meetings for Public Hearing items but had to wait until after Presentations or other items. Ms. Larson noted that point could be addressed at a later time. She further noted that citizens could leave recordings for Public Comments for some Boards and Commissions and questioned if that was an option for the Board of Supervisors. Ms. Larson stated voice mail messages had been used in the past.

Mr. Stevens stated with technology those messages should be available for the Board to access. He noted the potential challenge of timing prior to Public Hearings.

Ms. Larson noted she was referring more to citizen comments for Public Hearings, adding then those comments would be available to the Board if the person(s) were unable to attend a meeting.

Mr. Stevens stated he would review the options to Ms. Larson's point.

A motion to Adopt the Amended time to 5 p.m. for the first meeting was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson asked Mr. Stevens if he would address the other meeting times.

Mr. Stevens confirmed yes.

2. Supervisor Seats for Regional Boards and Commissions

Ms. Larson sought a motion for a Closed Session to address personnel issues regarding the appointment of individuals to Boards and/or Commissions.

A motion to Enter a Closed Session for the appointments was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 4:08 p.m., the Board of Supervisors entered a Closed Session.

At approximately 4:19 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson sought a motion on the appointment of Supervisors to Boards and/or Commissions.

A motion to make the following appointments was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Board/Commission Committee	Board Member 2024
<i>Hampton Roads Military and Federal Facilities Alliance (HRMFFA)</i>	Michael Hipple (with John McGlennon as alternate)
<i>Hampton Roads Transportation Accountability Commission (HRTAC)</i>	Michael Hipple (with John McGlennon as alternate)
<i>Hampton Roads Planning District Commission (HRPDC)</i>	Ruth Larson Alt. Jim Icenhour
<i>Hampton Roads Transportation Planning Organization (HRTPO)</i>	Ruth Larson Alt. Jim Icenhour
<i>School Liaison Committee</i>	Ruth Larson and John McGlennon
<i>Agricultural and Forestal District (AFD) Advisory Committee</i>	Barbara Null
<i>Economic Development Authority Liaison</i>	Barbara Null
<i>Williamsburg Tourism Council</i>	Ruth Larson
<i>Hampton Roads Workforce Council</i>	Jim Icenhour
<i>Virginia Peninsula Regional Jail Authority</i>	Barbara Null
<i>Historic Virginia Land Conservancy</i>	John McGlennon
<i>Greater Williamsburg Chamber of Commerce Board of Directors</i>	Jim Icenhour
<i>High Growth Coalition</i>	John McGlennon
<i>Williamsburg Area Medical Assistance Corp (WAMAC)</i>	John McGlennon

3. Seating Assignments

Ms. Larson noted seating assignments would be drawn for Seat Nos. 3-5.

The seating assignments were:

1. Larson

2. Icenhour
3. McGlennon
4. Hipple
5. Null

D. BOARD CONSIDERATION(S)

Mr. Icenhour stated he had an updated schedule for the WMBG Radio interviews. He noted all five Supervisors were scheduled for participation, adding each Supervisor was scheduled once every 10 weeks. Mr. Icenhour addressed several key points regarding the schedule and the station.

E. CLOSED SESSION

None.

F. BOARD REQUESTS AND DIRECTIVES

None.

G. ADJOURNMENT

1. Adjourn until 5 pm on January 9, 2024 for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 4:23 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk