

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
January 23, 2024
2:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

FEB 27 2024

Barbara E. Null, Stonehouse District
Michael J. Hipple, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Vice Chair, Jamestown District
Ruth M. Larson, Chair, Berkeley District

Board of Supervisors
James City County, VA

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Ms. Larson thanked her colleagues and the public for the 2 p.m. start time.

C. PRESENTATION(S)

1. Proclamation - February 2024 as Williamsburg Community Foundation Month

Ms. Larson welcomed Ms. Nancy Sullivan, President and Chief Executive Officer (CEO) of the Williamsburg Community Foundation, to the podium. Ms. Larson read the proclamation which highlighted the work of the Williamsburg Community Foundation.

Ms. Sullivan thanked the Board and noted it was an honor to serve the community.

2. Proclamation - Rich Krapf

Ms. Larson noted the next proclamation recognized Mr. Rich Krapf, a long-time member of the County's Planning Commission. Ms. Larson asked Mr. Hipple if he would join her and Mr. Krapf at the podium. She read the proclamation which highlighted Mr. Krapf's 17-year tenure on the Planning Commission. Ms. Larson noted Mr. Krapf had served on several other committees and had been actively engaged in three award-winning Comprehensive Plan updates.

Mr. Krapf thanked the Board, adding it had been an honor to serve the County. He thanked three particular Supervisors for appointments and reappointments over the years: Mr. Andy Bradshaw, Mr. Jim Kennedy, and Mr. Hipple. Mr. Krapf thanked staff for their professionalism, knowledge, and support. He thanked his colleagues and his wife. Mr. Krapf encouraged citizens to get involved.

Ms. Larson noted both honorees were great assets to the community and the area was fortunate to have organizations and individuals such as those honorees.

3. Colonial Soil and Water Conservation District Annual Report

Mr. Robert Lund, one of two Directors elected from James City County as a representative to the Colonial Soil and Water Conservation District (Colonial SWCD), addressed the Board with the Colonial SWCD Annual Report for Fiscal Year (FY) 2023. Mr. Lund highlighted the 47 SWCD districts within Virginia in a PowerPoint presentation. He noted the districts supported and encouraged voluntary conservation efforts. Mr. Lund further noted Colonial SWCD supported the counties of New Kent, Charles City, York, and the City of Williamsburg in addition to James City County. He stated Colonial SWCD district covered 825 square miles. Mr. Lund provided data on cost-share programs and funding. He noted James City County had approximately 3,158 acres of crop land. Mr. Lund details the specifics of the Virginia Agricultural Cost-Share Programs for topsoil protection from erosion and other aspects of conservation. He highlighted the funding in cost-share programs from 2019-2023. Mr. Lund continued the presentation identifying the top five areas of substantial benefit with nutrient management plans as the primary area. He added these benefits were from Colonial SWCD funding. Mr. Lund noted Colonial SWCD also completed two significant environmental improvement structural practices in the County indicated in the presentation. He further noted Colonial SWCD conducted five annual assessments on the district's agricultural lands in cooperation with the County to support the Chesapeake Bay Preservation Ordinance. Mr. Lund addressed educational programs sponsored by Colonial SWCD such as the Envirothon and Youth Conservation Camp. He added Colonial SWCD also provided technical advice and financial assistance through the adoption of non-agricultural conservation practices with the Virginia Conservation Assistance Program (VCAP). Mr. Lund cited details of this program. He noted three staff members were state certified in turf and landscape management. Mr. Lund cited data for completed certified nutrient management plans in 2023. He noted the Turf Love program. Mr. Lund thanked Dominion Energy and James City County for the land use agreement that allowed the use of the area for the community garden. Mr. Lund noted the collaborative work done between Colonial SWCD and the County's Stormwater and Resource Protection Division and the James City Service Authority. He requested continued support from the County for these same programs for FY 2025. Mr. Lund stated Colonial SWCD valued its partnership with the County and the efforts to enhance conservation initiatives and opportunities. He highlighted several conservation opportunities which included the VCAP and the Alliance to Advance Climate-Smart Agriculture. Mr. Lund noted staff updates to assist with programs. He thanked the many program participants, sponsors, volunteers, and numerous other groups.

Mr. McGlennon thanked Mr. Lund and the Colonial SWCD for the great work. He noted numerous improvements over the past years.

The Board thanked Mr. Lund.

D. CONSENT CALENDAR

Ms. Larson asked if any Board member wished to pull any item(s). She requested Item Nos. 1, 3, and 5. Ms. Larson noted she was fine if someone wanted to make a motion on the Consent Calendar, but she requested more information on those three items. Ms. Larson requested Fire Chief Ryan Ashe call his appointee forward.

1. Appointment of Assistant Fire Marshal and Authorization of Fire Prevention Powers

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Chief Ashe addressed the Board introducing Mr. Joe Davis as the Assistant Fire Marshal appointee. He noted the resolution in the Board's Agenda Packet addressed authorization of the fire prevention powers of the Assistant Fire Marshal. Chief Ashe noted Mr. Davis started as a James City County firefighter in 1984 and retired as the Deputy Fire Chief in 2013. He further noted Mr. Davis' role in developing the Fire Marshal's Office in the 1980s and 1990s. Chief Ashe stated Mr. Davis returned to work with the Fire Department in various roles.

The Board thanked Mr. Davis.

2. Contract Award - Annual Job Order Contract Services

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Contract Awards - Annual Stormwater Construction and Repair Services

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson welcomed Mr. Shawn Gordon, Chief Civil Engineer, for a quick overview of this item citing the significance of stormwater concerns to the area.

Mr. Gordon addressed the Board noting the resolution in the Board's Agenda Packet was for annual services award contracts. He noted it was a continuation of ones the County currently had with a six-month extension. Mr. Gordon further noted the resolution was for six awards for various local contractors, each with its own specialty and service. He stated this allowed for work to be done for small drainage and other issues, adding the work was smaller scale with a \$100,000 contract. He detailed the contract terms. Mr. Gordon cited the type of work done with these contract awards consisted of Best Management Plans, small drainage, and other types.

Ms. Larson thanked Mr. Gordon.

4. Contract Amendment - Tyler Technology

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

5. Fitness Court Grants - Williamsburg Health Foundation and National Fitness Campaign

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson welcomed Ms. Carla Brittle, Tourism and Centers Administrator, to talk about this exciting item.

Ms. Brittle addressed the Board noting the County had received this grant award to install a new fitness court at the Warhill Sports Complex. She noted it was basically an outdoor gymnasium and detailed the equipment and other features of the fitness court. Ms. Brittle further noted the fitness court would serve as a community engagement area for residents who preferred to work out outdoors. She added it was an exciting partnership.

Ms. Larson thanked Ms. Brittle.

6. Grant Award - \$95,594 - Commonwealth's Attorney - V-STOP Grant Program Fund

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

7. Minutes Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

The Minutes Approved for Adoption included the following meetings:

- o December 12, 2023, Regular Meeting
- o January 9, 2024, Organizational Meeting

8. Resolution of Chesapeake Bay Preservation Ordinance Violation at 3520 Barrett's Ferry Drive

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

9. Resolution of Illicit Discharge Detection and Elimination Violation at 4540 Casey Boulevard

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

E. BOARD DISCUSSIONS

1. Solid Waste Consolidation

Mr. Bob Dittman, Solid Waste Director, addressed the Board with an update on solid waste consolidation. He noted there were currently five haulers in the County which were highlighted in the PowerPoint presentation. Mr. Dittman stated a free-market system was currently used which allowed the homeowner the choice of haulers. He addressed the efficiencies within that system that maintained higher costs with a greater environmental impact. Mr. Dittman noted that in the solid waste industry, the greater housing density equaled greater route efficiency which equaled lower operating costs to the haulers and lower costs to the homeowners. He stated the term bundling was frequently referenced, particularly if solid waste collection costs decreased monthly per homeowner, then other value-added services could be incorporated. Mr. Dittman noted those services could include minor storm debris cleanup and other factors as noted in the PowerPoint presentation. He added that bundling would eliminate multiple trucks from various haulers in neighborhoods on the same day. Mr. Dittman questioned why the consolidation had not occurred sooner. He noted difficulties with change, adding Virginia Code regulations were cumbersome with many requirements the County had to make for the process. Mr. Dittman continued the presentation highlighting the required regulations. He noted the first requirement was a public hearing must be held with notice 45 days prior to that public hearing. Mr. Dittman stated then the County had to wait five years after that point, adding that was according to how the law was written. He provided additional details on that point. Mr. Dittman

continued the presentation highlighting the effects of the delay which included continued rate hikes for homeowners, wear and tear on County roads from hauling trucks, and other factors. Mr. Dittman stated benefits to solid waste consolidation included reduced rates with maximized housing density, the County as the single point of contact, and other factors. He noted he had visited 14 localities, adding those with solid waste consolidation or a control mechanism for it within their respective boundaries had customers with solid waste and recycling combined monthly costs per household below \$30. Mr. Dittman provided more detail on that point. He noted the connection to available savings with density. Mr. Dittman noted the next three years were critical if the County moved forward with solid waste consolidation. He further noted the timeline for fleet acquisition and other components of the plan. Mr. Dittman reiterated the scheduling of a public hearing as the starting point to the process.

Ms. Larson noted she had used the same trash company for approximately 30 years. She noted she paid \$35 month for trash and \$21 per quarter for recycling. Ms. Larson added that was for once-a-week pickup.

Mr. Dittman addressed the difference in rates regarding the independent haulers and rate variations versus a County program.

Ms. Larson noted she had received several emails in favor of solid waste consolidation, but none against the proposal. She added that storm debris cleanup was an issue and cited York County provided that service to its residents.

Mr. Dittman agreed. He stated the City of Newport News had an equal number of trash trucks and storm debris pickup trucks that ran daily routes. Mr. Dittman noted that schedule may not work in the County, but he felt 1,500 annual bulk or storm debris pickups with two trucks and full-time drivers was feasible. He further noted that service was currently provided by convenience center staff.

Ms. Larson asked the Board if it wanted to schedule the public hearing for March 26, 2024.

The Board concurred.

Ms. Larson noted the scheduling of the public hearing would move forward.

Mr. Dittman noted the 45-day notice to the five affected haulers.

Ms. Larson requested Mr. Kinsman notify the haulers within the designated time.

Mr. McGlennon asked if a County service could be provided before the five-year mark.

Mr. Dittman noted there were two potential scenarios. He stated one scenario was if 55% of property owners petitioned the County to manage solid waste. Mr. Dittman reiterated that was all property owners, not residents. He noted the second scenario was if a threat to public health and welfare existed.

Mr. Stevens noted that the haulers could be paid to be displaced. He provided details to that point but added that was not the preferred recommendation. Mr. Stevens stated another option for the County was its involvement on a voluntary basis, but not as a requirement. He noted the public hearing allowed for public input, started the clock, and allowed time for discussion.

Mr. McGlennon discussed the 55% requirement and concerns regarding open burning control in residential areas. He expressed his disappointment at the time constraints.

Mr. Dittman noted the law and revenue penalties.

Mr. McGlennon asked about the status of the Grove area convenience center that was in the Capital Improvements Program (CIP).

Mr. Dittman responded that a meeting was scheduled for January 30 with the consultant from the 2020 study. He noted that information would be reviewed and the cost estimate would be updated for the Board's review.

Mr. McGlennon noted the convenience center had been in the plans for some time and he was hopeful it would move forward this year. He further noted persistent littering in the area and the travel logistics for area residents to other County convenience centers.

Mr. Stevens noted the delay was on his part as he evaluated the need pending the solid waste consolidation review. He further noted the need was there and moving forward on that point.

Mr. Icenhour noted the importance of starting the clock on the process. He cited some personal dealings with trash haulers. Mr. Icenhour noted the difficulties in contacting the trash companies and receiving no response. He further noted the County's involvement could assist in the customer service aspect in particular.

Mr. McGlennon commented that almost monthly increases by haulers was being noted. He stated those increases included gas surcharges, yet gas prices were lower currently.

F. BOARD CONSIDERATION(S)

I. Yarmouth Creek Watershed Management Plan Adoption

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Michael Woolson, Section Chief, Stormwater and Resource Protection Division, addressed the Board noting he was joined by Ms. Toni Small, Director of Stormwater and Resource Protection Division, and Mr. Daniel Proctor with Stantec, the project's consultant. He noted the management plan would be presented for the Board's consideration. Mr. Woolson stated six watershed management plans had been undertaken by the County since 1998. He noted two of the six watershed management plans had been updated in consideration of current conditions. Mr. Woolson stated Powhatan Creek was readopted last year and Yarmouth Creek was being considered currently. Mr. Woolson cited details of the Yarmouth Creek Watershed Management Plan. He noted Mr. Proctor would present the management plan and that staff recommended adoption of the resolution.

Mr. Proctor addressed the Board noting the three main areas that were followed for the watershed assessment. He noted those three areas included a review of past information, field-level reconnaissance, and desktop-level analysis. Mr. Proctor highlighted key findings in the PowerPoint presentation. He noted all the subwatersheds within the Yarmouth Creek Watershed were all listed as sensitive with the least amount of development and less than 10% impervious cover in 2000. Mr. Proctor further noted changes in 2008 to one subwatershed's impact with greater than 10% impervious cover. He indicated impacts in 2022 and future years in the presentation. Mr. Proctor stated a conservation area review was performed on resources. He continued the presentation highlighting key findings in water quality modeling to assess current and future bacterial rates. Mr. Proctor stated most of the watershed was undeveloped with very low pollution which served to balance the area along Route 60. He noted main takeaways were the majority of the watershed was very healthy despite some impairments. Mr. Proctor

reiterated the development along the Route 60 corridor could affect the watershed health if unmitigated. He highlighted the five main recommendation categories for the watershed and presented examples of those recommendations. Mr. Proctor noted the various public outreach initiatives implemented over the past year.

Mr. Hipple addressed soil conditions, septic tanks, and direct discharge. He noted preapproved development and discharge into area streams. Mr. Hipple questioned the dilemma of poor soil that would support construction of a home but would not support a septic system. He noted the tie-in to the watershed management plans and protection of the waterways while also maintaining the protection of landowners' rights. Mr. Hipple noted the dilemma of maintaining that balance. He cited water issues at Cranston's Mill Pond dam when significant rain fell and impacted the water level. Mr. Hipple noted Route 60 and Croaker Road was another problem area. He further noted he was looking for solutions to address these issues to help the environment, the citizens, and the Board.

Mr. Paul Holt, Director of Community Development, addressed the Board noting some developments had lots that were platted several decades ago and prior to modern regulations. He noted the watershed document in the Board's Agenda Packet was primarily a policy document with legislative application. Mr. Holt cited examples of Special Use Permits and rezoning and the various points the Board could consider for those cases. He noted staff review in spring or summer to address some of the earlier points as the state had made numerous legislative changes recently with a July 1, 2024, effective date. Mr. Holt further noted this same process had taken place 11 years earlier when legislative changes were implemented. He detailed the process. Mr. Holt stated the new regulations would impact new subdivisions more than older platted parcels.

Mr. Hipple addressed the need to look forward. He noted there were still other watershed management plans to address and the impacts on those watersheds.

Mr. Holt reiterated the changes to County stormwater and Chesapeake Bay regulations would align with new state legislative changes. He noted those changes could be implemented to better address concerns from past situations.

Mr. Hipple questioned a list of parcels that potentially would not be suitable for septic.

Mr. Holt noted difficulty with obtaining that information, adding staff would watch for that information.

Discussion ensued.

Mr. Holt mentioned the difficulty with many permits issued by the Virginia Department of Health (VDH) and the minimal involvement by the County.

Mr. Hipple noted VDH input and the County's control over various issues.

Ms. Larson thanked Mr. Proctor for the presentation.

2. Support of the Virginia American Revolution 250 Commission

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Brittle addressed the Board noting a resolution in the Agenda Packet to establish a James City County 250th Anniversary American Revolution Committee. She noted the Virginia

General Assembly created the Virginia American Revolution 250 Commission to facilitate a multi-year series of events. Ms. Brittle stated the Commission had requested each local government in Virginia to form a committee to assist in the Commission's endeavors. She cited some of the specific events slated to occur. Ms. Brittle noted each locality would have access to request the mobile museum, access to grant funds for assistance with programs, and webpage development promoting the County's specific history. She further noted a small committee of staff members and several Historical Commission members was planned to assist in starting support with the state commission. Ms. Brittle sought approval of the committee and any guidance on the formation from the Board. She noted upon approval, she planned to attend the Historical Commission meeting later in the week.

Ms. Larson noted the significance of this committee and local events which were upcoming. She expressed her excitement at the County's involvement and potentially drawing tourists who had never visited previously.

Ms. Brittle noted gathering Board input on potential events. She further noted some funding allotted in the upcoming budget. Ms. Brittle also stated she was checking on the mobile museum coming to James City County.

Ms. Larson stated that was great.

Mr. Hipple noted the importance of being the frontrunner for this event. He further noted this area was the starting point.

Ms. Larson stated this was a major part of the Visit Williamsburg CEO search. She noted that point was significant in helping with the Historic Triangle.

Ms. Brittle noted she had a meeting with York County and the City of Williamsburg, adding each locality had its own committee. She further noted possible joint events and coordination among the three localities. Ms. Brittle stated York County had numerous events planned and could be a possible partner.

Ms. Larson thanked Ms. Brittle.

At approximately 3:11 p.m., the Board recessed for a short break.

At approximately 3:15 p.m., the Board reconvened.

3. Interim Agreement for New Consolidated Government Center

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson welcomed Mr. Brad Rinehimer, Assistant County Administrator.

Mr. Rinehimer addressed the Board regarding the interim agreement. He noted the Board's Agenda Packet contained a memorandum and resolution regarding the new consolidated Government Center interim agreement. Mr. Rinehimer stated at its November 14, 2023, meeting, the Board directed the County Administrator to negotiate an interim agreement with Henderson, Inc., and Gilbane Building Company. He detailed the next steps of the interim agreement which encompassed the proposed site plan, building design, and other factors. Mr. Rinehimer noted the funding for this phase had been previously allocated in the CIP for FY 2024 which marked 30% design completion phase. He provided details on the various components of that phase. Mr. Rinehimer added input would be gathered from the public,

County employees, and the Board of Supervisors in consideration of design and building completion prior to that 30% mark. He noted the total cost for that phase would not exceed \$4,450,000.

Mr. Icenhour noted that expenditure, allocated in the current CIP, marked a 30% design, but he questioned the timeline of the project specifications for the Board's review. He inquired about the level of detail from financial to other aspects. Mr. Icenhour stressed the need to know and understand the costs, expectations of the building, cost impact, and the timeline for the Board to review that information. He noted the competitiveness of projects and the importance of the timing of when to build the new consolidated Government Center. Mr. Icenhour further noted the importance of phasing the project from an affordability aspect while balancing the need for other projects for the County. He stated the need to ensure a timeline that allowed adequate public input on this project.

Mr. Rinehimer agreed on that point. He noted public discussion would take place at the first Community Conversations meeting on January 31, 2024, at Legacy Hall. Mr. Rinehimer stated it would be nine months to get to the 30% mark, but after that, the timing would be dependent on the County's decision. He stated the comprehensive agreement would indicate when groundbreaking and final steps would occur and then it would require Board approval.

Mr. Icenhour asked if that timeline was late this year or early next year.

Mr. Rinehimer responded that would be the earliest timeline.

Ms. Larson thanked Mr. Rinehimer.

4. Appointment of Alternate for the Hampton Roads Planning District Commission and Transportation Planning Organization

A motion to Appoint John McGlennon as alternate to the Hampton Roads Planning District Commission and Transportation Planning Organization was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson noted there were several schedule conflicts with Mr. Icenhour for the appointments. She further noted Mr. McGlennon had offered to serve as the alternate.

5. Amend the Board Calendar to add April 12, 2024, at 7:30 am for the 2023 James City County Service Award Ceremony at the Busch Gardens Globe Theater

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

G. BOARD REQUESTS AND DIRECTIVES

Ms. Null and Mr. Hipple noted they had no reports.

Mr. McGlennon noted his attendance at the Martin Luther King Afro-Academic, Cultural, Technological and Scientific Olympics (ACT-SO) luncheon the previous weekend. He further noted the event recognized regional high school students and their academic and other accomplishments. Mr. McGlennon stated ACT-SO has offered local talent opportunities to showcase their talents nationally.

Mr. Icenhour noted he was invited to speak at the CLS class in Williamsburg. He stated the

subject was the relationship between the local government and the military in the area.

Ms. Larson noted she represented the Board at the Day of Racial Healing held at Legacy Hall last week where she presented a resolution. She cited details of the event. Ms. Larson reiterated that the CEO search for Visit Williamsburg had begun, adding if anyone locally was interested then they could contact Ms. Larson on her County email. She added from that point she would connect the individual(s) from the representative from the search firm. Ms. Larson noted the representative had been in town last week and had met Mr. Stevens, the City of Williamsburg City Manager, and the Interim County Administrator for York County. She further noted he had met with other stakeholders and the Tourism Council Board also. She provided additional details on the CEO job search. Ms. Larson emphasized the importance of County employees and extended thanks to everyone. She noted the somber news of suicides in the Greater Williamsburg area for families as well as first responders. Ms. Larson stated the need for people to reach out for help and the importance of mental health.

Mr. Hipple requested Ms. Larson speak with the Chair of the York County Board of Supervisors. He noted the abundance of building occurring at the County line, Lightfoot, and other areas and the impact on James City County's community.

Ms. Larson stated she would reach out for discussion, particularly as she was wondering about the Virginia Department of Transportation road improvement plans also.

Mr. Hipple thanked Ms. Larson.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens reminded everyone of the Community Conversation at 6 p.m. on Wednesday, January 31, 2024, at Legacy Hall in New Town. He noted there would be a discussion with questions and answers from residents on the Williamsburg Regional Sports Complex, trash consolidation, proposed consolidated Government Center, and a public safety update from Police Chief Mark Jamison. He extended an invitation to residents and Board members to attend.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Barbara Null, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 3:37 p.m., the Board of Supervisors entered a Closed Session.

At approximately 3:39 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

a. Planning Commission Appointment

A motion to Appoint Kira Allman as the Roberts District representative on the Planning Commission for a term starting February 1, 2024, and ending January 31, 2028, was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

J. ADJOURNMENT

1. Adjourn until 9 am on February 1, 2024, for Local Government Day at the Capitol in Richmond, VA

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 3:40 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk