

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
May 14, 2024
5:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

JUN 25 2024

Barbara E. Null, Stonehouse District
Michael J. Hipple, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Jr., Vice Chair, Jamestown District
Ruth M. Larson, Chair, Berkeley District

Board of Supervisors
James City County, VA

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Ms. Larson noted the Pledge Leader would be introduced by Supervisor Icenhour.

Mr. Icenhour introduced the Pledge Leader Gerrmain DelValle and gave highlights of his various interests and activities.

C. MOMENT OF SILENCE

D. PLEDGE OF ALLEGIANCE

1. Pledge Leader - Gerrmain DelValle, at 4th grade student at Matoaka Elementary and a resident of the Jamestown District

Gerrmain led the Board and citizens in the Pledge of Allegiance.

E. PRESENTATION(S)

1. Retirement Recognition - Pauline Milligan

Mr. Stevens requested Ms. Arlana Fauntleroy, Assistant Director of Parks & Recreation Department, and Ms. Pauline Milligan, Budget Management Specialist, come to the podium.

Ms. Fauntleroy addressed the Board noting she was honored to recognize Ms. Milligan and her 22 years of service with James City County. She noted Ms. Milligan's career with the County started in 2001 with the Williamsburg Area Transit Authority (WATA). Ms. Fauntleroy further noted that in 2006 Ms. Milligan joined the Parks & Recreation Department as the Budget

Management Specialist. She remarked Ms. Milligan was a collaborative leader and exemplified all County values. Ms. Fauntleroy highlighted key contributions to include shaping policies and procedures, forming financial best practices, leading the financial component of national accreditation, and other highlights of Ms. Milligan's career. She expressed her thanks and gratitude to Ms. Milligan for all her contributions throughout the years.

Ms. Milligan mentioned James City County was not only the best place to live but also the best place to work. She expressed her dedication and loyalty to the County.

Ms. Larson thanked Ms. Milligan for her service to the County throughout the years.

The Board and citizens applauded.

Ms. Larson requested Ms. Peg Boarman come to the podium.

2. Proclamation - Ruritan Awareness Month - May 2024

Ms. Larson cited the Ruritan Awareness Month Proclamation.

Ms. Larson congratulated Ms. Boarman and thanked her for all efforts.

3. Dream Home Designs

Ms. Carrie Daniels, Housing Specialist II, addressed the Board noting that students from the Williamsburg-James City County (WJCC) School Division participated in a project over spring break. She indicated students were asked to create a version of their dream home with supplies provided by the Housing Office. Ms. Daniels indicated the purpose of this project was to raise awareness of/and promote fair housing. She stated community partners, constituents, and local landlords attended the Upper Peninsula Rental Fair on April 9, 2024, at the James City County Recreation Center. She further stated participants cast votes based on categories the dream homes best matched. Ms. Daniels thanked Ms. Larson and the Board for its willingness to take the time to acknowledge these students and their dream home designs.

F. PUBLIC COMMENT

1. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board to talk trash. She noted the Clean County Commission conducted its annual Great American Cleanup at the end of March and collected 1,155 pounds of trash and five tires. She further noted 33 volunteers participated in the event with a total of 76 hours contributed. Ms. Boarman stated at the end of April the Clean County Commission had its 46th Annual Spring Litter Cleanup and noted her attendance at all 46 events. She noted the Clean County Commission collected 17 tires and 2.02 tons of litter. Ms. Boarman further noted there were approximately 105 registered volunteers for the event; however, all volunteers had not reported their hours yet. She advised that currently 92 hours were accounted for. Ms. Boarman mentioned Clean the Bay Day would be held on June 1, 2024, and focused primarily on Jamestown Road and the James River watershed. She encouraged interested volunteers to call 757-259-5375 or go to the County's website. Ms. Boarman mentioned Will Barnes Day would be held on Saturday, June 15, 2024, at the Willis G. Barnes Shelter at Veterans Park at 4 p.m. She encouraged the Board and volunteers of the Clean County Commission to attend. Ms. Boarman reminded everyone to do their part and put trash in its designated place.

2. Mr. Steven Mains, 3781 Captain Wynne Drive, addressed the Board to discuss his lack of support for his recent real estate reassessment increase of 21%. He cited Section 58.1-3321 of the Code of Virginia. Mr. Mains questioned budget cuts for a budget that had not yet been adopted. He stated if the County desired to increase the budget by some amount he requested an explanation on what the return would be on that increased expenditure. Mr. Mains mentioned 50% of County homes were valued at \$400,000 and the significant impacts to those County

constituents. He touched on inflationary costs and the increased cost of living. Mr. Mains spoke about the uncertainty of the joint school system and recommended creative ways to tackle these issues. He recommended Board consideration on the 80% of the County's population who did not reside in \$600,000 homes.

3. Ms. Susan Franz, 103 Cardinal Court, addressed the Board noting she agreed with all points Mr. Mains had previously addressed. She spoke about the current economy and her belief that the economy would only get worse as time moved forward. Ms. Franz expressed the robust challenges County constituents would face with the proposed increase in taxes. She asked the Board to find an alternative way and not increase taxes.

4. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he had a few points to make. He mentioned in the past Board meetings were held at later times to allow the public more of an opportunity to attend, adding those times changed to accommodate staff. Mr. Henderson expressed his dissatisfaction with the current Board meeting times as it reduced the opportunity for participation by County constituents. He requested Board consideration on that point. Mr. Henderson mentioned his agreement with Mr. Mains' points, primarily regarding the rebate/credit aspect, and elaborated on his point in further detail. He noted this was not the time to burden taxpayers as the pressure was already there with inflationary costs and the high cost of living. Mr. Henderson recommended a salary adjustment scale over multiple years and the possibility of deferring some Capital Improvements Program (CIP) projects to help alleviate the taxpayer burden. He suggested Board consideration on a cautious approach and referenced the uncertainty aspect of the future.

G. CONSENT CALENDAR

1. Scenic Roadway Protection Overlay District

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

H. PUBLIC HEARING(S)

Ms. Larson acknowledged Mr. Jack Haldeman, the Planning Commission representative, at the meeting.

1. SUP-24-0001. 7146 Little Creek Dam Road Rental of Rooms

A motion to Defer until the Board's July 9, 2024, Regular Meeting, was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Terry Costello, Senior Planner, addressed the Board noting Ms. Ana Martinez and Mr. Kenneth Fletcher had applied for a Special Use Permit (SUP) to allow for the short-term rental of one bedroom in a four-bedroom single-family home at 7146 Little Creek Dam Road. She cited the specifics of the SUP application included in the staff report in the Agenda Packet. Ms. Costello advised if granted this SUP would allow for short-term rentals throughout the year, adding no changes to the footprint of the home were proposed. She highlighted favorable factors such as adequate off-street parking and that the owners would reside on-site during the time of the rentals. Ms. Costello noted staff did not find the proposal fully consistent with the adopted 2045 Comprehensive Plan recommendations for short-term rentals and was unable to recommend approval of this application. She further noted that should the Board of Supervisors recommend approval of this application, staff had included proposed conditions for

consideration. Ms. Costello stated at its April 3, 2024, meeting, the Planning Commission recommended approval of the SUP application by a vote of 4-3. She further stated the Planning Commission recommended a condition to restrict access to Little Creek Reservoir for any rental occupants. She discussed that point in further detail. Ms. Costello welcomed any questions the Board might have, adding the applicant was available as well.

Mr. Haldeman addressed the Board noting the Planning Commission recommended approval of the SUP application by a vote of 4-3. He remarked Ms. Costello covered the restricted access component very well and had nothing to add on that point. Mr. Haldeman noted the Commission had discussion regarding the Newport News buffer and the shared ownership of the driveway components. He welcomed any questions the Board might have.

Mr. McGlennon asked what the major concerns were that led three of the Commissioners to vote against the application.

Mr. Haldeman stated there was some concern in relation to the nature of the shared driveway and the minor subdivision. He explained it was one address for four parcels, two of which were already built. Mr. Haldeman indicated that one Commissioner voted against the application simply because the Commissioner did not favor short-term rentals. He mentioned minimal expressed concerns with this application.

Mr. McGlennon thanked Mr. Haldeman.

Mr. McGlennon asked the reasoning for the SUP to include the rental of three rooms if the applicant only desired to rent one room.

Ms. Costello replied the Rental of Rooms use allowed rental of up to three rooms. She stated since the applicant only requested the rental of one room, staff included a condition to accommodate just one room.

Ms. Larson thanked Ms. Costello.

Ms. Larson opened the Public Hearing.

1. Mr. Kenneth Fletcher, Applicant, 7146 Little Creek Dam Road, addressed the Board noting he thanked the Board for its consideration. He indicated his family moved here in December 2023 and resided at the subject property. Mr. Fletcher displayed photos of the single-family home on the PowerPoint presentation. He noted his one neighbor supported the short-term rental opportunity. Mr. Fletcher mentioned this guest bedroom was initially for his parents when they came to visit. He added the guest bedroom had its own separate entrance as displayed on the PowerPoint presentation. Mr. Fletcher advised he only planned to rent one room to a maximum of two people and only occasionally. He indicated he worked remote 95% of the time, adding his wife was a stay at home mother so there were no issues in relation to an owner on-site. He welcomed any questions the Board might have.

Ms. Larson asked if any Board members had questions for the applicant.

Mr. Hipple asked how the shared driveway was maintained.

Mr. Fletcher replied there was a road maintenance agreement. He indicated there were five homes that would utilize the driveway.

Mr. Hipple asked if the road maintenance agreement was shared equally.

Mr. Fletcher replied he was unsure and would need to look back at the road maintenance agreement.

Mr. Hipple mentioned gravel and the upkeep aspect over time. He asked if the minor subdivision had a homeowners association (HOA).

Mr. Fletcher replied no, just the road maintenance agreement. He added the driveway was currently gravel; however, the intent was to pave it after all constructed had ceased.

Mr. Hipple asked if it would be a single wide driveway or double wide driveway.

Mr. Fletcher replied he was uncertain on that point.

Ms. Larson closed the Public Hearing as there were no additional speakers.

Mr. Icenhour expressed his desire to defer this application until after July 1, 2024. He remarked based on the Board's consent he requested final consideration of this application be deferred until the Board's July 9, 2024, Regular Meeting.

2. SUP-23-0030. 100 Norge Ln. St. Olaf Catholic Church Campus Expansion

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Tess Lynch, Planner II, addressed the Board noting Mr. Jason Grimes of AES Consulting Engineers, had submitted a request to amend an existing SUP to allow for an additional 25,000-square-foot expansion to the existing St. Olaf Catholic Church campus, including but not limited to, space for outreach ministry programs, administration space, counseling areas, religious education space, multipurpose space, an expanded Parish Hall, as well as additional parking areas. She cited the specifics of the SUP application included in the staff report in the Agenda Packet. Ms. Lynch noted staff found that this proposal was compatible with surrounding zoning and development and was generally consistent with the adopted 2045 Comprehensive Plan and Zoning Ordinance. She further noted staff found that the proposed conditions would mitigate impacts to surrounding properties and development. Ms. Lynch stated at its April 3, 2024, the Planning Commission recommended approval of this application by a vote of 7-0. She further stated it was brought to staff's attention by the applicant that a note on the Master Plan and a related SUP condition stated that any future development shall remove and/or relocate the existing playground from its current location. She mentioned the applicant stated it may in fact not be removed. Ms. Lynch advised the SUP condition had been revised upon the agreement with staff and the Planning Commission. She welcomed any questions the Board might have, adding the applicant was available as well.

Ms. Larson thanked Ms. Lynch.

Mr. Haldeman addressed the Board noting the Planning Commission unanimously recommended approval of this application. He noted there was one written letter of concern in relation to stormwater flow component; however, additional Stormwater Best Management Practices would be implemented if necessary. Mr. Haldeman further noted there were various questions on building locations and demolitions in addition to the stormwater flow. He mentioned the Commissioners expressed no real concern with this application.

Mr. Icenhour asked if the new building structures would significantly alter the existing stormwater flow.

Mr. Haldeman replied from his understanding it would not; however, if it did then the County and the Virginia Department of Environmental Quality would make adjustments as necessary to mitigate that issue.

Mr. Icenhour mentioned from his understanding a lot of the stormwater flow went underneath the railroad tracks and a small culvert was getting clogged. He asked if there was any discussion and/or concern on that point.

Mr. Haldeman replied it was a 12-inch pipe and there was no discussion on that point.

Ms. Larson opened the Public Hearing.

1. Mr. Graham Corson, Applicant, AES Consulting Engineers, 4856 Bristol Circle, addressed the Board noting he was filling in for Mr. Grimes, who was unable to attend. He stated he was pleased to represent St. Olaf Catholic Church, adding several members of the Church Building Committee were in attendance to address any questions the Board might have.

Ms. Larson closed the Public Hearing as there were no additional speakers.

2. Mr. Mark Rinaldi, 4029 Ironbound Road, addressed the Board to answer Mr. Icenhour's question in relation to the obstruction under the railroad. He indicated the obstruction was a rock which had been removed from the pipe, adding the drainage way had been cleared.

Mr. Icenhour thanked Mr. Rinaldi.

Mr. Rinaldi extended his thanks to County staff for their patience through the SUP process.

3. MP-24-0001/Z-24-0004. Ford's Colony Master Plan and Proffer Amendment

A motion to Approve was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Roberta Sulouff, Planner, addressed the Board noting Ms. Susan Tarley of Tarley Robinson, PLC, had applied on behalf of the Ford's Colony Homeowners Association (FCHOA) to amend the adopted Ford's Colony Master Plan and proffers. She noted this amendment was in reference to the use of 6.76 acres of land located at 125 Firestone. Ms. Sulouff cited the specifics of the application in the memorandum included in the Agenda Packet. She stated the current request would change the Master Plan designation from a Public Service Area dedicated for future County use to a similar nonresidential service use designation serving the FCHOA instead. She highlighted various evaluation considerations and indicated staff found the proposed designation more appropriate in scale and applicability to the site. Ms. Sulouff stated at its April 3, 2024, meeting, the Planning Commission voted unanimously to recommend approval of this application to the Board of Supervisors. She further stated staff found the proposal compatible with surrounding zoning and development and consistent with the adopted 2045 Comprehensive Plan and Zoning Ordinance. She welcomed any questions the Board might have.

Mr. Haldeman addressed the Board noting the Planning Commission voted unanimously to recommend approval of this application to the Board of Supervisors. He noted there were no speakers other than the applicant and no written objection to the application.

Ms. Larson opened the Public Hearing.

She indicated there were two speakers, the first being the applicant. She requested the second speaker speak first and Ms. Tarley could answer any questions afterwards.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he was a resident of Ford's Colony and that he supported the application. He asked if there was a proffer in the original

Master Plan that addressed access to News Road.

Ms. Larson mentioned a follow up was needed on Mr. Henderson's question.

She asked if Board members had questions for Ms. Tarley.

The Board declined.

Ms. Larson closed the Public Hearing as there were no additional speakers.

4. Proposed Fiscal Year 2025-2030 Secondary Six-Year Plan

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Tom Leininger, Principal Planner, addressed the Board noting each year the Virginia Department of Transportation (VDOT) collaborated with the James City County Board of Supervisors to develop a list of priority projects for the Secondary Six-Year Plan (SSYP). He stated that through the SSYP, the County received yearly state and federal allocations to fund the proposed secondary improvements. Mr. Leininger touched on the first priority being Croaker Road, which would widen the section from Richmond Road to the James City County Library from two lanes to four lanes. He discussed the second and third priorities were intersection safety improvements on Old Stage Road and Route 30 Intersection and Centerville Road and Route 5 Intersection. Mr. Leininger noted staff recommended adoption of the resolution. He welcomed any questions the Board might have, adding a VDOT representative was available as well.

Ms. Larson thanked Mr. Leininger.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board noting the problematic area in relation to traffic on Jamestown Road and Route 199 intersection. He expressed significant impacts to County residents. He recommended collaboration with the City of Williamsburg and VDOT to address this issue. Mr. Henderson extended positive remarks to VDOT on the Longhill Road improvements. He requested additional Board consideration on ongoing operational costs for roads.

Ms. Larson closed the Public Hearing as there were no additional speakers.

Ms. Larson asked Mr. Stevens if further discussion could be had at a future Board meeting regarding the Route 199 corridor. She noted several public hearings and discussions were had on the subject but desired an update.

Mr. Stevens confirmed.

5. Agreement to Purchase Property at 5255 Longhill Road

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Andrew Dean, Assistant County Attorney, addressed the Board noting the James City Service Authority (JCSA) owned a 1.296-acre circular lot located at 5255 Longhill Road. He stated the subject lot was located in the center of 5231 Longhill Road. Mr. Dean indicated the

County's desire to purchase the lot as the site was being considered for future development. He noted staff recommended adoption of the attached resolution and welcomed any questions the Board might have.

Ms. Larson opened the Public Hearing.

Ms. Larson closed the Public Hearing as there were no speakers.

6. Conveyance of Easement to Virginia Electric and Power Company

A motion to Approve was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Dean addressed the Board noting Virginia Electric and Power Company, also known as Dominion Energy, had asked the County to convey an easement to it for the burying of power lines across property owned by the County located at 1350 John Tyler Highway, also known as Chickahominy Riverfront Park. He noted staff recommended approval of the easement's conveyance. Mr. Dean welcomed any questions the Board might have.

Ms. Larson opened the Public Hearing.

Ms. Larson closed the Public Hearing as there were no speakers.

7. An Ordinance to Amend Section 20-27.1 of the James City County Code to Permit the Board of Supervisors to Refund Surplus Real Estate Tax Revenue

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Kinsman addressed the Board noting the State Code allowed local governments to refund surplus real estate tax revenue back to the taxpayers in certain circumstances. He stated should the Board wish to have the option of refunding surplus real estate tax revenue now and/or the future, he recommended adoption of the attached Ordinance. Mr. Kinsman welcomed any questions the Board might have.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board questioning if this was a refund of dollars that had already been collected or to be collected. He mentioned he was uncertain based on the written verbiage.

Ms. Larson advised the Board did not answer questions during the Public Hearing.

Ms. Larson closed the Public Hearing.

Mr. McGlennon expressed his desire to address the question asked during the Public Hearing. He mentioned from his understanding that this allowed the Board to take funds from the Unassigned Fund Balance and apply those funds as a credit to the upcoming real estate personal property tax bills. Mr. McGlennon confirmed it was from funds that had already been collected.

Ms. Larson thanked Mr. McGlennon.

I. BOARD CONSIDERATION(S)

I. FY2025-FY2026 Budget Adoption & Resolution of Appropriation

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Sharon McCarthy, Director of Financial and Management Services, addressed the Board noting in the Board's Agenda Packet was a resolution to adopt and appropriate the Fiscal Year (FY) 2025 Budget. She stated the adopted budget reflected the changes made from the County Administrator's Proposed Budget. Ms. McCarthy further stated for the operating budget those changes resulted in an increase in the General Fund budget of approximately \$900,000 which resulted from fee increases in the Curbside Recycling Program and in certain Parks & Recreation programs. She advised that also included a reduction in the real estate tax revenue of \$6.5 million and a use of Fund Balance in the same amount to provide a \$0.05 tax rate credit to County taxpayers. Ms. McCarthy noted on the capital side of the budget the adopted budget reflected a \$6.5 million decrease. She further noted school projects were reduced by \$1.39 million and County projects were reduced by \$3.4 million. Ms. McCarthy indicated those reductions were made to free up the Fund Balance which would be used to return a real estate tax rate credit to County taxpayers. She concluded her remarks.

Ms. Larson thanked Ms. McCarthy. She asked if her fellow Board members had any questions.

Mr. McGlennon asked what the requirements were in relation to generated revenue above the revenue that had been collected previously.

Mr. Kinsman stated there was a provision in the State Code that indicated if a reassessment had been conducted and there was a tax levy that was equal to more than 101% of the previous tax levied then there was a requirement to advertise that as an effective real estate tax increase. He further stated those requirements had been advertised via newspaper.

Mr. McGlennon asked if it was advertised as an effective tax increase.

Mr. Kinsman confirmed yes.

Mr. Icenhour expressed his concern on a few points in relation to the budget. He mentioned his desire to reduce the tax rate; however, the tax rate credit essentially had the same effect of a tax rate reduction and equated to \$0.78. Mr. Icenhour mentioned the COVID-19 pandemic and the cautious approach utilized during that time and now current challenges with County staff and WJCC School Division personnel. He expressed his concern that significant reductions had adverse impacts in relation to serving this community and the quality of life for County constituents. Mr. Icenhour mentioned the Board's effort to try and reduce the CIP; however, he felt it was imperative to start looking through the CIP immediately for next year. He touched on the uncertainty aspect of the joint school system and the costs associated if separation were to occur. Mr. Icenhour spoke about debt service and his recommendation of staying under 10% as he preferred not to be too close to the limit. Mr. Icenhour expressed his desire to utilize the Tourism Fund for the costs associated with the Historic Triangle Regional Sports Facility.

Ms. Larson expressed her belief that Mr. Stevens anticipated starting the CIP process in the October timeframe.

Mr. Stevens recommended discussion on Parks & Recreation projects in the June-July timeframe and pointed out the quality of life aspect regarding certain projects. Mr. Stevens expressed the importance of CIP discussion within the next six months.

Ms. Larson asked Mr. Stevens' recommendations on the additional allocation of \$500,000 to the WJCC School Division.

Mr. Stevens recommended proceeding with the current budget. He mentioned that he had spoken with the WJCC School Division Superintendent a number of times over the past week. Mr. Stevens noted a final number had not been determined yet, adding he requested the WJCC School Division reevaluate its budget to see if any reductions could be made. He expressed his desire to continue this discussion and further evaluate after the state's budget to the WJCC School Division had been finalized.

Mr. Hipple expressed his belief that the costs associated with the Historic Triangle Regional Sports Facility would not come out of the General Fund but the Tourism Fund. He looked to Mr. Stevens on clarification on that point.

Mr. Stevens replied yes. He stated there was currently \$3 million of fund balance in the Tourism Fund. Mr. Stevens indicated \$400,000 was dedicated in FY25, \$800,000 in FY26, \$800,000 in FY27, and \$800,000 in FY28. He explained if tourism revenue did not increase then the entirety of the fund balance would be spent. Mr. Stevens mentioned there was also a \$1 million allocation in the five-year CIP to aid CIP projects with a tourism component. He noted adjustments would need to be made based on future tourism revenue; however, he mentioned the Tourism Fund was intended to be used for the Historic Triangle Regional Sports Facility throughout the entirety of the commitment.

Discussion ensued.

Ms. Larson expressed her belief that regional sports facilities were very successful.

Ms. Null expressed the challenges with this budget and stated she understood many of the constituent concerns that were addressed. Ms. Null mentioned the phenomenal services and offerings that the County provided came at a cost. She recognized Mr. Stevens and his efforts made to accommodate tax relief for County taxpayers. Ms. Null noted she would do her best to keep taxes as low as possible; however, she expressed concern of future uncertainty. She agreed with the \$0.05 tax rate credit and recommended careful spending moving forward.

Mr. McGlennon extended his thanks to County staff and the County Administrator for a clear and concise explanation for the current tax rate in place. He agreed that real estate reassessments had increased dramatically due to the hot real estate market, adding it was important to acknowledge the efforts being made to provide some tax relief. He elaborated on his point in further detail.

Ms. Larson extended thanks to all County staff for their efforts during the budget process, to her fellow Board members, and County constituents who participated in the Community Budget Meetings. She thanked those County constituents who remained cordial and respectful during the budget process. Ms. Larson expressed positive remarks of the County Administrator and his work. She touched on unexpected expenses that were not included in the budget.

J. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon recognized the recent passing of a County resident, Ms. Carol Talbot. He expressed positive remarks of her and the positive contributions she made to the community. Mr. McGlennon mentioned he attended the Arbor Day Tree Planting at the Williamsburg Botanical Garden. He noted after that event he attended the Olde Towne Medical and Dental Center for the Give Kids A Smile Program and reported 142 kids were provided free dental care that day. Mr. McGlennon further noted his attendance at Freedom Park for the Celebration of Life of Colonel Lafayette Jones, Jr. He stated on Saturday, May 4, 2024, he attended the Williamsburg Regional Library (WRL) - Friends of the WRL meeting to learn about all its

contributions to the library.

Mr. Icenhour mentioned he attended the Teacher of the Year event.

Ms. Null stated she also attended the Teacher of the Year event, adding it was nice to see recognition and appreciation to local teachers. She mentioned her attendance at the Celebration of Life of Colonel Lafayette Jones, Jr. at Freedom Park.

Mr. Hipple noted he had a resolution before him to initiate the process of revoking SUP No. 2-92. Colonial Golf Design, Inc. He discussed the process and sought a motion to start the process.

A motion to Approve the Resolution to Initiate the Process to Revoke SUP No. 2-92. Colonial Golf Design, Inc. was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson visited Albemarle County for a spring meeting. She indicated there was much discussion on budgets and how many localities across the Commonwealth were experiencing the same challenges as James City County and elaborated on her point in further detail. Ms. Larson noted she and Mr. Stevens attended the Mayors and Chairs event in New Kent County. She mentioned she also traveled to the City of Norfolk last week to go into the Hurricane Hunter plane for Hurricane Preparedness. She discussed the message regarding preparedness. Ms. Larson stated she attended a Memorial Service for Mr. John Alewynse who was a City of Williamsburg constituent but served on the WJCC School Board with her. She extended her deepest condolences to his wife.

K. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens addressed the latest issue regarding scams. He noted the County's Police Department observed a significant uptick in reports of scam attempts targeting local residents. He further noted these scammers claimed that federal or other warrants had been taken out against the individual and threatened arrest unless immediate payments were made. Mr. Stevens expressed caution to the community and if an individual received a suspicious call to please contact the Police Department at 757-253-1800. He advised Law Enforcement Officers do not call and demand money to avoid arrest.

Ms. Larson sought a motion to amend the Board's Calendar to add the following dates:

- o May 16, 2024, at 4 p.m., James City County Police Department Annual Awards Ceremony
- o May 26, 2024, at 6:30 p.m., Community Meeting at Ford's Colony Swim and Tennis Club

A motion to Amend the Board's Meeting Calendar was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

L. CLOSED SESSION

None.

M. ADJOURNMENT

1. Adjourn until 1 pm on May 28, 2024 for the Business Meeting

A motion to Adjourn was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 5:50 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk