

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
May 28, 2024
1:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

JUN 25 2024

**Board of Supervisors
James City County, VA**

Barbara E. Null, Stonehouse District
Michael J. Hipple, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Vice Chair, Jamestown District
Ruth M. Larson, Chair, Berkeley District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Ms. Larson sought a motion to Amend the Agenda to add a presentation from the Virginia Department of Transportation (VDOT).

A motion to Amend the Agenda was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

C. PRESENTATION(S)

Ms. Larson invited staff and special guests to the podium.

1. Proclamation - Commemorating Juneteenth & Freedom Fest

Ms. Arlana Fauntleroy, Assistant Director of Parks & Recreation Department, stated she was joined by Ms. Liz Montgomery, First Vice President of the York-James City-Williamsburg (YJCW) Chapter of the National Association for the Advancement of Colored People (NAACP), Mr. Charles Gates, Second Vice President, Ms. Ti'Juana Gholson of the YJCW Executive Committee, and Ms. Rachel Smith, Operations Manager for the Parks & Recreation Department. Ms. Fauntleroy noted the group had been working on the first-ever Freedom Fest event, a vision of the NAACP. She stated a key objective focused on community education on the importance of Juneteenth. Ms. Fauntleroy extended her thanks to the group.

Ms. Larson presented the proclamation to Ms. Fauntleroy who read it aloud. Ms. Larson concluded the reading of the proclamation recognizing Juneteenth. She extended her thanks to the members.

Ms. Fauntleroy extended her appreciation of the Board's proclamation recognizing the significance of the Juneteenth holiday. She noted her appreciation of the County's support of equity, inclusion, and diversity.

Ms. Montgomery addressed the Board and extended her appreciation for the NAACP honor of the proclamation. She shared the importance of Ms. Opal Lee and her efforts to have the Juneteenth holiday recognized and signed into law. Ms. Montgomery cited historical highlights and encouraged everyone to Google search Ms. Lee for her important contributions.

Mr. Gates addressed the Board noting this year's event marked the third Freedom Fest and Juneteenth commemoration and the first year in James City County. He highlighted details of the June 15 event. Mr. Gates encouraged the community to attend the event.

2. Governor's EMS Awards - Fire Department

Ms. Larson welcomed Fire Chief Ryan Ashe to the podium.

Chief Ashe addressed the Board noting James City County's Fire Department was selected for several Emergency Medical Services (EMS) awards the previous week. He stated the County's Fire Department was selected for three EMS awards at last year's local recognition. Chief Ashe explained locally nominated selections were then forwarded to the regional level for nomination to the Governor's Awards. He noted the Fire Department received an invitation to the Governor's Mansion as recipients of two 2023 EMS Governor's Awards. Chief Ashe stated the first award was for Outstanding Contribution to EMS Health and Safety. He added the incorporation of the Department's programs such as annual physicals to ensure staff's medical fitness, annual physical agility tests to ensure staff's physical ability, the Peer Support Team to ensure staff's mental health, cancer preventative measures such as two sets of gear turnout, and the work of the Safety Committee highlighted the combined efforts of the Fire Department. Chief Ashe noted the recognition for those efforts at the local level and by the Honorable Governor Glenn Youngkin. He continued noting the second award was the EMS Award for Outstanding EMS Agency. Chief Ashe stated this award was particularly meaningful for staff due to increased training awareness over the past few years. He noted the Department's whole blood program, field ultrasounds, and ventilators, along with an actively engaged Medical Director, strengthened staff. Chief Ashe commended staff's work in achieving the recognitions.

Ms. Larson stated congratulations on the outstanding work and recognition. She asked Chief Ashe to extend congratulations to the entire Fire Department.

Chief Ashe added the 2024 Peninsulas EMS (PEMS) Awards had taken place at Busch Gardens the previous week. He added the Fire Department was nominated for several categories which included providers, EMS leadership, Medical Director, and two Excellence in EMS Awards for the Department. Chief Ashe stated the Department was selected for one of the two Excellence Awards for its advanced care paramedic program. He provided additional details to that point. Chief Ashe added that program, which was recognized for this year's PEMS Award, would be forwarded to the Governor's Awards for next year.

Ms. Null extended her appreciation of the County's Fire Department. She referenced Colonial Heritage and visits from the Fire Department.

Mr. Hipple noted pride in the Fire Department and all its hard work, adding he asked that Chief Ashe convey that message to his staff. Mr. Hipple further noted the importance of the fire and medical care to the community. He referenced a side note about certain classes of foam and the removal by different Fire Departments. Mr. Hipple asked if the County was removing those foam classes.

Chief Ashe confirmed the removal of the foam. He added the foam was found to contain a chemical which caused health and safety issues.

Mr. Hipple noted while the foam was useful it was not for the user. He commended the foam removal.

Chief Ashe noted additional research was being done on the foam, particularly in relation to the protective equipment.

Mr. Hipple thanked Chief Ashe.

Mr. McGlennon extended his appreciation to staff and the outstanding work. He noted the dedication of the employees to their jobs. Mr. McGlennon referenced the awards and recognition as a tie-in point to the budget as it related to attracting and retaining the best staff possible for the County. He noted the awards reflected the quality and level of service that staff provided to the community. Mr. McGlennon echoed his colleagues' sentiments in conveying appreciation to staff.

Chief Ashe noted he would relay the message.

Ms. Larson noted the additional item, as noted earlier in the meeting, was the VDOT Quarterly Update by Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator.

Mr. Carroll addressed the Board stating this quarter represented January 1 to March 31, 2024. He noted 567 of 690 work orders were completed during that timeframe, adding that number represented an 82% completion rate. Mr. Carroll stated the majority of the work was drainage, ditching, drainage repairs, sweeping, pavement patching, and similar work. He noted VDOT was preparing for the summer season which was the main construction season for paving. He added the paving would begin in July. Mr. Carroll cited current projects including the guardrail hit contract with completion of 107 out of 108 identified hits within the County. He noted the Richmond Road Sidewalk and Bikeway Improvements for increased pedestrian and bike connectivity from Croaker Road to Church Road in the Norge-Toano area. Mr. Carroll further noted the fixed completion date for that project was October 31, 2024. He added the Croaker Road Widening project was also taking place in that area and provided more details on that project. Mr. Carroll noted the Route 60 project between Route 30 and the New Kent County line, adding it was an ongoing project as open cuts which included replacement of existing pipe infrastructure under the roadway. He added there were several more replacements to be made with scheduled completion at the end of June. Mr. Carroll noted several completed projects including the bridge replacement over Diascund Creek which was completed approximately one year earlier than its target date. He stated completion of a sidewalk project that encompassed sections of Ironbound Road and Monticello Avenue. Mr. Carroll addressed several upcoming projects including the plant mix which was a Full-Depth Reclamation (FDR) project. He provided details on the FDR process, which was slated to begin July 9, 2024, in the Kingspoint area.

Mr. McGlennon asked for clarification.

Mr. Carroll noted it was Kingspoint Drive off Route 31.

Ms. Larson questioned if it was Kingswood Drive.

Mr. Carroll confirmed it was Kingswood Drive. He noted the impacted areas included three subdivisions in the FDR project. Mr. Carroll further noted the roads were Wallace Road, Selby Lane, Mosby Drive, Orange Drive, Oak Road, Holly Road, Perry Road, Rich Neck Road, Spring Road, West Kingswood Drive, Royal Court, Regency Court, Exeter Court, North Sulgrave Court, and South Sulgrave Court. He stated another plant mix project was slated to begin July 28 with a fixed completion date of November 15, 2024. Mr. Carroll noted the extensive list of roads for that project was included in the Board's Agenda Packet. He highlighted several projects which included the Shared Use Path project on Longhill Road, the Pocahontas Trail Phase I, the Jamestown Transfer Bridge Hydraulic Lift System, a Revenue Sharing project for the Centerville Road-Jolly Pond Road signal installation. Mr. Carroll noted

the upcoming Gap Segment C Widening design-build project which encompassed the remaining 8.5-mile gap on Interstate 64 (I-64) which would provide additional east and west lanes. He stated another project was the Route 60 unbonded concrete overlay for which he provided details. Mr. Carroll noted the Route 60 project timing could potentially be impacted by the Gap C project on I-64 as Route 60 served as an alternate route. He provided an update on VDOT's use of the County's Fiscal Year (FY) Safety Funds which included sidewalk repairs, some daylighting, and some Drop Inlet curb repairs. Mr. Carroll addressed a general traffic review study that had been conducted on Longhill Road. He provided highlights of the study. He noted other studies were done around Lafayette High School, the Williamsburg Montessori School, and Buford Road areas. Mr. Carroll stated a speed study was conducted on Hicks Island Road with recommendations to install winding road signs in both directions and a 25-mile-per-hour speed advisory sign. He noted an intersection study was also done at London Company Way with a recommendation for installation of a yield sign. Mr. Carroll cited land use was busy in the County with 68 plan reviews since the July 1, 2023, start of the fiscal year in addition to the issuance of 296 utility/work permits in the roadways. He added that 375 permits had been closed out and 0.34 miles of new roadway had also been added into the system with the Forest Glen Section 5 area work.

Ms. Larson thanked Mr. Carroll and asked if any Board members had questions or comments.

Ms. Null noted a number of complaints regarding Rose Lane. She stated she had received calls from neighbors regarding the noise and asked for an update.

Mr. Carroll stated he had gone to the property and had spoken with the resident.

Ms. Null thanked Mr. Carroll.

Mr. Carroll addressed scheduling and daytime construction noise. He noted communication with the contractors regarding schedule.

Mr. Hipple referenced the left-turn lane going into Wawa near York County.

Mr. Carroll asked if Mr. Hipple was referencing traffic queuing up for the left turn into the Wawa.

Mr. Hipple replied yes.

Mr. Carroll replied traffic signs were there. He noted traffic engineers were reviewing that location from a previous request. Mr. Carroll stated he would share the recommendations after completion of the review.

Mr. Hipple referenced several areas of tall grasses, adding Forge Road was one area and water puddling was an issue. He noted a new green and white sign at Diascund Road and Hockaday Road and inquired if the green implied VDOT maintenance and the white implied private maintenance.

Mr. Carroll responded those street signs were installed by the locality. He noted the County provided the route number on the sign along with the name while VDOT used route panels.

Mr. Hipple thanked Mr. Carroll.

Mr. McGlennon thanked Mr. Carroll for the inclusion of the streets off Government Road referenced earlier. He noted the Pocahontas Trail Phase I project's advertisement was set for February 2026 and questioned plans for community meetings around that project.

Mr. Carroll responded that part of the design process usually included public hearings. He

added public hearings were part of this project's design process and would take place.

Mr. McGlennon requested a copy of the public hearing schedule.

Mr. Carroll replied he would provide the schedule when it was available.

Mr. McGlennon thanked Mr. Carroll.

(inaudible conversation)

Mr. Carroll asked if Mr. McGlennon was referencing the pipe project.

Mr. McGlennon confirmed yes.

Mr. Carroll responded it was still in VDOT's process and a contractor had been secured, but VDOT had not gotten to that project yet. He added that same contractor was doing the Route 60 project which needed to be completed before the contractor moved to another project.

Mr. McGlennon noted the timeline on the previous project.

Mr. Carroll confirmed it had been a long time. He also noted there were no safety concerns on that road and the priority of projects was a consideration.

Mr. McGlennon thanked Mr. Carroll.

Ms. Larson thanked Mr. Carroll for meeting earlier in the day. She noted communication from the Kingswood neighborhood as some roads were paved while others were not.

Mr. Carroll expressed the residents' patience as VDOT worked with the James City Service Authority (JCSA) on the paving project. He provided details on the timeline for the paving and the JCSA waterline projects.

D. CONSENT CALENDAR

Ms. Larson asked if any Board member wished to pull any item(s).

1. Contract Award for Adult Special Events/Concert Series - Amount Not to Exceed \$200,000 (Combined)

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Contract Award - \$184,502 - Body Camera Systems and Video Auto-Tagging

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Contract Award - \$134,500 - Warhill Sports Complex Field Netting

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

4. Designation of Voting Delegate for NACo Annual Conference

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

5. Grant Award – \$250,000 – Department of Historic Resources – Preservation Virginia Rescue Archaeology at Smith’s Field Historic Jamestowne

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

6. Grant Award - \$48,000 - Opioid Abatement Authority - Kinship Navigator Program Expansion

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

7. Minutes Adoption

A motion to Approve was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

The Minutes Approved for Adoption included the following meetings:

- o March 15, 2024, Joint Meeting
- o April 9, 2024, Regular Meeting
- o April 23, 2024, Business Meeting
- o May 7, 2024, Special Meeting

E. BOARD DISCUSSIONS

1. Police Drone First Responder & AED Delivery Experiment

Ms. Larson welcomed Police Chief Mark Jamison and Assistant Police Chief (APC) Tony Dallman.

Police Chief Jamison addressed the Board regarding a program which expanded drone and first responder capabilities. He noted he was joined by APC Dallman and Sergeant Tiara Suggs. Chief Jamison stated the Police Department had been contacted last fall regarding this program. He added this program presented an opportunity for the Police Department to be the first in Virginia to move forward with it.

APC Dallman addressed the Board highlighting technology and its benefit to law enforcement. He provided statistics for the Police Department’s current drone program in a PowerPoint presentation. APC Dallman noted while the County’s Police Department had a very good drone program, it was fairly basic. He stated the Police Department currently had five piloted and two tethered drones with nine certified and licensed drone pilots. APC Dallman added the Police Department had no drone pilot dedicated solely to the drone program as the pilots were mostly patrol officers. He continued the presentation highlighting the Drone as First Responder (DFR) program and its enhanced capabilities which included public safety response and officer safety. APC Dallman noted those capabilities allowed officers to see the situation prior to arrival on the scene. He stated the program required extensive Federal Aviation Administration (FAA) review and approval. APC Dallman noted the Police Department were not experts in FAA approvals and assistance would be needed with that aspect of the program. He added that currently if

drone pilots were needed and officers were not on duty then those officers would be called in to work which created a greater response time. APC Dallman noted if this program was established and operating then the response time was almost immediate once the 911 call was received. He continued the PowerPoint presentation explaining that Virginia Commonwealth University (VCU) had approached the Police Department. APC Dallman explained the partnership of cardiologists at VCU and Duke University. He noted Duke University was the recipient of an American Heart Association (AHA) grant in which Duke University was tasked with exploring options regarding cardiac arrest outcomes. APC Dallman stated the grant included the ability to fly Automatic External Defibrillators (AEDs) to the scene of out-of-hospital cardiac arrest calls. He noted this allowed for an expedited AED delivery as timing was critical in cardiac arrest situations. APC Dallman noted Duke University would assist with setting up the DFR program as criteria for participation in the experiment. He noted the assistance included regulatory needs, FAA authorizations, equipment purchases, and training to conduct the experiment. APC Dallman stated the experiment would demonstrate that AEDs could be flown to the scene of an out-of-hospital cardiac arrest with a quicker response time than if the AED arrived via ambulance or Police vehicle. He noted the AHA grant would cover expenses related to achieving the DFR status and the experiment. APC Dallman continued the PowerPoint presentation highlighting the benefits and costs to the County. He noted once the experiment concluded then the DFR program would operate as County staffing and budget allowed.

Mr. Hipple questioned if an officer would always be dedicated to the program after the experiment concluded. He asked about the two-mile radius for the drone and its operator.

APC Dallman noted a launch point would be established for the drone. He stated that currently a location with roof access, network access, and power for the drone launch would be selected, adding that currently the Law Enforcement Center (LEC) was the designated launch site. APC Dallman noted the FAA authorized a two-mile radius for the drone usage.

Mr. Hipple referenced the duration of drone flights and the possibility of acquiring drones with a longer airtime capacity.

APC Dallman confirmed yes. He noted a larger, more commercial grade drone would be required to carry the AED, adding the plan was to acquire two or three more robust drones.

Mr. Hipple referenced the use of drones at The Farm fire on Croaker Road in September 2023. He noted the use of drones was very beneficial particularly for Search and Rescue situations.

Ms. Null endorsed the program as an added safety component. She cited her personal experience as a flight attendant first responder and AEDs as a critical component of response. Ms. Null asked if the County was the first department involved with the program.

APC Dallman responded yes in Virginia. He added it was an experimental program to prove the concept that this use could work. APC Dallman noted a partner department in Forsyth County, North Carolina had already started the program. He further noted Forsyth County had posted several of its drone runs on its website for review.

Mr. McGlennon asked the length of the experiment schedule.

APC Dallman responded that the grant period was five years. He noted a year's time had been allocated for establishing the DFR program. APC Dallman further noted after that initial year the experiment of flights would begin to demonstrate proof of the concept. He provided additional details to that point.

Mr. Icenhour asked if all County Police cars and ambulances carried AEDs.

APC Dallman confirmed yes.

Mr. Icenhour referenced the two-mile radius as denoted by the FAA and questioned the altitude limit.

APC Dallman noted the drones typically flew at 400 feet or less. He added that manned aviation flew at 500 feet or higher. APC Dallman noted that as part of the FAA certificate of authorization if manned aviation was present in the area, then the drone was to move away. He stated that was a consideration due to the level of manned aviation from neighboring military bases and other uses.

Mr. Icenhour noted concerns could be military aviation, mainly helicopters from Camp Peary, or light airplanes from local airports. He endorsed the program.

Mr. Hipple stated he would like this program to be a front-page item for the newspapers. He noted the significance of being the first such program set up in Virginia.

APC Dallman agreed, adding this presentation to the Board was the initial step.

Ms. Larson noted this program was exciting news. She expressed her thanks to staff for the presentation and information.

Mr. Stevens stated that based on the Board's direction and support then the Police Department would move forward on the program.

Ms. Larson thanked APC Dallman.

2. Government Center Update

Mr. Brad Rinehimer, Assistant County Administrator, addressed the Board with a monthly progress update on the Government Center. He noted a busy schedule had ensued since the last update, adding that schedule included facility tours in the Cities of Virginia Beach and Suffolk. Mr. Rinehimer thanked Mr. Hipple for joining the tours. Mr. Rinehimer stated Mr. McGlennon and Ms. Larson would be joining him with a trip to Minnesota on Thursday and Friday for tours of three facilities. He noted the employee input session had taken place in early May with comments from over 100 employees. Mr. Rinehimer expressed his appreciation for the input. He noted the first stakeholder meeting was held on May 15 which garnered additional input and discussion. Mr. Rinehimer stated the first public input meeting was held on May 23 at Legacy Hall with 17 citizens in attendance. He noted some concerns expressed at the public input meeting focused on traffic, environmental impact, Eastern State property, overall building design, and Leadership in Energy and Environmental Design (LEED) certification. Mr. Rinehimer stated a traffic study would be done. He noted another stakeholder meeting would occur as well as an employee meeting and public hearing once drawings and schematics for the Government Center were available for viewing. Mr. Rinehimer further noted the first discussion on LEED certification had taken place the previous week with the builder group and had focused on process and costs. He added the costs for the higher levels of LEED certification would then be presented to the Board for consideration. Mr. Rinehimer stated a meeting with the architecture and Mr. Daniel Keever, Deputy Superintendent for Williamsburg-James City County (WJCC) Schools. He noted the WJCC School Division had reviewed numbers if the Division was housed at the Government Center. Mr. Rinehimer stated Ms. Megan Phinney, County Graphic Designer, had created business cards to hand out. Mr. Rinehimer noted the card featured a QR code for scanning where feedback could be input to a form. He further noted an address had been established, www.jamescitycountyva.gov/4082, where residents could go online and complete the form. Mr. Rinehimer stated feedback could be left via voice message at 757-259-4004 or email at jccgovcenter@jamescitycountyva.gov. He noted the additional efforts to gather citizen input, adding he had an interview with *The Virginia Gazette* earlier in the day

and another slated for next week with the *Williamsburg Yorktown Daily (WY Daily)*.

Mr. Icenhour asked if geothermal options were being considered for this building site.

Mr. Rinehimer confirmed yes.

Mr. Icenhour asked if solar panels were a consideration for the public building.

Mr. Rinehimer confirmed there had been discussion on that option also.

Mr. Icenhour noted those options were under active consideration.

Mr. Rinehimer confirmed yes.

Ms. Larson followed up noting geothermal had been incorporated at Lois S. Hornsby Middle School. She noted she heard no expansion could be done with geothermal systems. Ms. Larson further noted that information whether pros or cons, as well as LEED certification information needed to be presented.

Mr. Rinehimer confirmed yes.

Ms. Larson noted there were ways to make an energy-efficient building without necessarily doing LEED certification. She further noted taking every option into consideration.

Mr. Rinehimer confirmed yes.

Mr. Hipple added consideration of land mass also as nothing else would be built on the site. He noted parking lots could be added, but no structures.

Ms. Larson thanked Mr. Rinehimer.

F. BOARD CONSIDERATION(S)

1. Contract Award - \$433,677 - Upper County Park Playground Replacement

A motion to Approve was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Alister Perkinson, Parks Administrator, addressed the Board to discuss replacement of the Upper County Park playground. He highlighted the Parks & Recreation Department's Playground Safety Program which included two certified Playground Safety Inspectors on staff. Mr. Perkinson noted the program's safety schedule for County Parks & Recreation playgrounds in a PowerPoint presentation. He added the 26 WJCC School Division playgrounds were inspected monthly. Mr. Perkinson stated in addition to the inspections that a playground replacement schedule existed. He noted two playgrounds, Upper County and My Place at the James City County Recreation Center, were included in the FY 2024 Capital Improvements Program. Mr. Perkinson highlighted playground details in the PowerPoint presentation. He added the Upper County playground was 25 years old and replacement parts for slides and such were no longer made so the lead time was longer for custom replacement pieces. Mr. Perkinson continued the PowerPoint presentation noting a Request for Proposals (RFP) was sent out with seven firms responding to the RFP. He noted a team of staff members from the Parks & Recreation and General Services Departments evaluated the proposals and selected Cunningham Recreation. Mr. Perkinson highlighted the updated playground rendering in the

PowerPoint presentation.

Mr. McGlennon noted consideration that Upper County Park playground was primarily used more in the summertime than other times of the year.

Mr. Perkinson confirmed yes. He noted the pool and shelters were Upper County Park's largest draws. Mr. Perkinson stated staff had spoken with visitors to Kidsburg at Veterans Park who noted they enjoyed the ziplines and other special amenities. He added some of those special amenities were part of the replacement consideration for Upper County Park. Mr. Perkinson noted those amenities could potentially alleviate some of the pressure on the centralized Veterans Park and be available at the upper end of the County.

Mr. McGlennon questioned the possibility of shade trees in proximity to the playground.

Mr. Perkinson replied yes.

Mr. McGlennon thanked Mr. Perkinson.

2. Contract Award - \$3,133,991.06 - Architectural Services for the New General Services Headquarters

A motion to Approve was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Mark Abbott, Capital Projects Coordinator, addressed the Board to request approval for architectural and engineering services for the design of a new General Services Headquarters Building. He provided additional details to the request, adding the proposal addressed such concerns as modern accessibility, functionality, efficiency, and others. Mr. Abbott noted the General Services Building would be designed to a minimum LEED Silver certification. He cited the architectural criteria for the project. Mr. Abbott noted VIA design architects, pc was selected with a completed design slated for February 2026 subject to regulatory approvals.

Mr. Hipple noted this project was long overdue. He further noted his agreement with building toward LEED rating, but questioned the money involved in the certification. Mr. Hipple stated the cost of a wall plaque regarding energy efficiency. He noted building up to the standard but addressed efficiency with garage doors constantly opening and closing due to the number of vehicles moving in and out from the building daily. Mr. Hipple asked that those aspects be considered during the design review. He noted the need for a safe building.

Mr. Abbott referenced Mr. Rinehimer's earlier comments regarding LEED as a model in the review. He added the function of the current General Services building was not a standalone office building and had many facets.

Mr. Icenhour asked if a site had been chosen. He also questioned the timeline for the project and an adjustment for an archaeological find.

Ms. Grace Boone, Director of General Services, noted the previous site was behind the Water Tower at the soccer pad located at Warhill Sports Complex where the archaeological find was located. She further noted the adjacent site next to the LEC was then considered.

Mr. Icenhour thanked Ms. Boone for the clarification on the archaeological point.

Ms. Boone referenced Mr. Icenhour's point of the timing sequence. She noted General Services was seeking approval for the architectural and engineering award at this meeting. Ms. Boone further noted the Contract Event Management and Reporting (CEMAR) interviews were in

process and when the contractor was determined then General Services would work with the contractor for a faster process.

Mr. Icenhour asked if there would be integration of the design and CEMAR to streamline the project time. He stated that was good as he had been concerned with the length of time involved.

Ms. Boone confirmed yes.

Mr. Icenhour questioned the general square footage of the building.

Ms. Boone responded approximately 50,000 square feet.

(The theme song of the television show "MASH" played in the background.)

Ms. Larson noted the project had a large price tag, but she likened the General Services buildings to those depicted in "MASH". Ms. Larson further noted the new building was very much needed. She expressed appreciation for all the work on the project and questions from her colleagues.

Ms. Boone thanked the Board.

3. Diascund Creek Watershed Management Plan Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Mike Woolson, Section Chief, Stormwater and Resource Protection Division, addressed the Board noting he was joined by Ms. Toni Small, Director of Stormwater and Resource Protection Division. He noted both he and Ms. Small were joined by the project's consultant for the Board's consideration regarding the Diascund Creek Watershed Management Plan. Mr. Woolson stated the County had six approved Watershed Management Plans (Powhatan Creek, Yarmouth Creek, Mill Creek, Gordon Creek, Ware Creek, and Skimino Creek, with a seventh plan, Diascund Creek). He highlighted various changes to the program since the County began Watershed Management Plans 22 years earlier. Mr. Woolson noted the current plan was similar to the other six plans in encouragement of improved management of County resources through development and private property owner incentives. He addressed specifics of the Diascund Creek Plan. Mr. Woolson introduced the consultant from Stantec, Mr. Daniel Proctor.

Mr. Proctor addressed the Board with a PowerPoint presentation highlighting key points of the watershed assessment. He noted this process was very similar to the other watershed plans assessed over the past two years. Mr. Proctor stated the three components included review of past information, field-level reconnaissance, and desktop-level analysis. He continued the presentation with details on the key findings, adding Diascund Creek showed significantly less water quality concerns overall than other County watersheds which had been assessed. Mr. Proctor noted the only infrastructure included two pump stations at the reservoir. He stated that the majority of watershed was very healthy and worthy of protection but cautioned that future development along the Route 60 and Route 30 corridor could adversely affect the watershed if not properly mitigated. Mr. Proctor noted the five types of recommendations included stormwater treatment practices, programmatic, regulatory/enforcement, floodplain management, and education/awareness. He provided additional details for these recommendations. Mr. Proctor noted the public engagement schedule to garner input.

Ms. Larson asked if any Board members had questions.

Mr. Icenhour commented he was pleased to have another watershed management plan done. He added the process was arduous, but necessary. Mr. Icenhour expressed his appreciation.

Ms. Larson thanked Mr. Proctor.

4. Policy to Address Solar Energy Generating Facilities

A motion on this item was postponed pending additional staff changes.

Mr. Thomas Wysong, Principal Planner, addressed the Board regarding the draft Solar Energy Generating Facilities policy based on its guidance. He noted the policy would apply to cases presented to both the Planning Commission and the Board of Supervisors. Mr. Wysong provided details regarding the policy.

Ms. Larson asked the Board members if there were any questions.

Mr. Hipple questioned how the land was balanced in relation to the amount of solar use the County allowed. He noted the balance in relation to commercial and residential uses.

Mr. Wysong noted several places in the policy addressed the balance question. He cited the 400-foot buffer requirement for solar generating facilities and existing structures. Mr. Wysong referenced the fully screened requirement in the policy. He provided additional policy requirement details to protect the County's Community Character.

Mr. Hipple questioned if a cap on the land usage was needed. He addressed the usage threshold, buffering, and other considerations. Mr. Hipple noted he wanted balance but not an excess.

Mr. Wysong referenced Item No. 8 regarding the number and size of solar facilities within the County.

Discussion ensued.

Ms. Null referenced Isle of Wight County. She noted Isle of Wight County had determined its total agricultural land and established a 2% threshold regarding solar generating facility usage. Ms. Null stated she knew other counties were adopting percentage policies also. She noted a 400-foot buffer was not adequate, in particular with water runoff leaching chemicals into the surrounding ground.

Ms. Larson echoed her colleagues' concerns. She noted other counties in the state expressing concerns on this matter and the use of the land percentage as guidance. Ms. Larson stated solar generating facilities were not necessarily benefitting the local community. She referenced one such facility and the energy being used for the influx of data centers in Northern Virginia. Ms. Larson noted the need to review the amount of available County agricultural land and what that percentage was for comparison.

Mr. McGlennon noted some restrictive components of the policy. He addressed the chemical impact to the ground and questioned if the County would be an area for large-scale solar facilities compared to other counties with greater agricultural acreage. Mr. McGlennon noted energy use and data center needs as areas of concern. He stated he supported consideration of a cap but cautioned on the challenges accompanying very restrictive solar uses in relation to both the state and the Virginia General Assembly's talk on limiting local authority. Mr. McGlennon noted talk already existed regarding localities' loss of solar facility restrictions. He stated details to those points.

Ms. Larson acknowledged Mr. McGlennon's comments, adding she wanted to know the percentage of agricultural land.

Mr. Wysong confirmed yes.

Mr. Icenhour noted consideration of the amount of agricultural land, adding the policy was restrictive as it was designed to keep large solar facilities out of the County. He addressed additional points of consideration. Mr. Icenhour noted the City of Culpeper used acreage rather than percentage. He cautioned establishing criteria and its impact to solar applications. Mr. Icenhour stated the County could adopt a policy of no more solar facilities. He questioned Mr. Kinsman on that option.

Mr. Kinsman responded he would prefer not to take that option.

Mr. Icenhour questioned the end goal. He noted it was maintaining the Community Character. Mr. Icenhour further noted when solar facilities came into the area, the County sought to keep them small, isolated, and buffered. He stated his hesitation in determining acreage or percentage. Mr. Icenhour referenced Mr. McGlennon's mention of the Virginia General Assembly and the potential loss of authority regarding solar power and the solar industry. He noted the potential impact to the County and rural counties if legislation changed regarding solar facilities. Mr. Icenhour stated the need for reasonable steps to achieve a reasonable outcome on behalf of County citizens. He referenced water runoff and the greater threat from roadways and petroleum products as well as lawn fertilizers. Mr. Icenhour acknowledged staff's policy was very straightforward with multi-layers of protection for citizens and the County.

Mr. Hipple noted he was unconcerned with the Virginia General Assembly's actions. He stated he was in favor of the existing policy but wanted to add another component. Mr. Hipple noted he wanted to know the amount of land the County would consider. He addressed additional points of discussion.

Mr. McGlennon noted gathering the information on a potential cap versus the policy's requirements. He added any Board could vote in favor of a case if the policy condition was deemed undesirable. Mr. McGlennon noted the projects requiring 10,000 acres or more would likely not be interested in a project in the County with its smaller land acreage. He added that smaller sized projects would likely be proposed in the County.

Ms. Null requested staff review policies from other counties. She noted the reviews could suggest criteria for use.

Mr. Icenhour noted clarifying staff's directive. He further noted the varying opinions amongst the Board members and what specific number should be considered. Mr. Icenhour stated staff needed to know if percentage or acreage was the determinant. He addressed the point in more detail.

Ms. Null noted staff was not asked to determine the number, but rather to look into other counties and their policies.

Ms. Larson questioned staff on the process for determining the amount of land. She noted she was not referencing policy changes. Ms. Larson requested the amount of possible acreage for future solar development.

Mr. Paul Holt, Director of Community Development, addressed the Board noting Ordinances could be reviewed from other localities with percentage as a determinant. Mr. Holt asked if the Board wanted to know criteria such as the total land zoned A-1, General Agricultural, outside the Primary Service Area (PSA) or actively used as a farm. He noted those numbers could vary greatly.

Mr. Icenhour stated he was interested in knowing how much available land remained for

development after applying the policy criteria. He addressed that point in more detail.

Mr. Holt noted staff could draw circles with the mile radius around the three solar farms currently in the County. He further noted that remaining number could then be presented to the Board.

Discussion ensued.

Mr. Holt asked if the land was outside the PSA.

Mr. Icenhour confirmed yes. He referenced Ms. Null's comments on reviewing other localities' policy guidelines, adding that information would be very helpful.

Mr. Holt noted two localities had been reviewed. He cited some potential staff difficulties in understanding why localities chose some criteria over others.

Mr. McGlennon suggested Mr. Joe Lerch at Virginia Association of Counties (VACo) as a possible contact for information.

Ms. Larson asked about a timeline when Mr. Holt could present staff's findings.

Mr. Holt replied a specific date was not required, but he hoped before the Board's August scheduled break. He stated he would get back to the Board.

Ms. Larson thanked Mr. Wysong and Mr. Holt.

G. BOARD REQUESTS AND DIRECTIVES

Ms. Null noted the Board's attendance at the County's Police Department Awards Ceremony on May 16. She commended the Department and its staff. Ms. Null noted her attendance at the recent Teacher of the Year Awards Ceremony in Colonial Williamsburg and the VACo meeting on May 22.

Mr. Hipple addressed a situation at the James City County Recreation Center where an individual had entered the women's restroom. He expressed his thoughts and concerns on the matter.

Mr. McGlennon stated Ms. Null had covered the same events he had attended. He expressed his appreciation for participation at each event. Mr. McGlennon acknowledged the Wall of Valor at the Police ceremony, adding it was a fitting recognition of the Police Department's great work.

Mr. Icenhour noted his attendance at the Hampton Roads Workforce Council meeting. He added the annual budget was approximately \$40 million. Mr. Icenhour provided highlights of the Workforce Council's work and training program statistics. He stated the programs were very effective with strong results. Mr. Icenhour extended his thanks to Police Chief Jamison for the invitation to the Awards ceremony, adding it was a moving event. He noted the number of Valor Awards for situations that could have involved an officer shooting but were not. Mr. Icenhour stressed the importance of the County's Police training and de-escalation of situations. He stated the professionalism of the Police Department and thanked each County officer. Mr. Icenhour noted he and Mr. Hipple attended the Strategic Plan meeting. He stated he attended the VACo Region II meeting on May 22 and was joined by Mr. Hipple and Ms. Larson at the Ford's Colony Community meeting later that evening. Mr. Icenhour noted the Community meeting was an annual question and answer event. He further noted at the Greater Williamsburg Chamber of Commerce Board of Directors meeting he was recruited by Ms. Heather Harmon, Marketing and Client Development for Henderson, Inc., who was coordinating the Walk to End Alzheimer's program this year. He explained as a recruit if a \$500 donation was made to his

profile on the program's website then he would receive a cream pie in the face. Mr. Icenhour encouraged his fellow Board members to get their checkbooks out as the donations would start in June with the Walk taking place in October. He noted he would supply the Board with more details regarding donations. Mr. Icenhour stated the significance of Memorial Day to him and remembrance of his squadron commander in the Vietnam War. He noted his commander was shot down on November 2, 1969, and whose name appeared on the Vietnam Veterans Memorial wall. Mr. Icenhour cited some additional personal notes.

Ms. Larson stated she was also a pie participant for the Walk to End Alzheimer's. She thanked Mr. McGlennon for his attendance at the Memorial Day service. Ms. Larson noted her attendance at the Lighten Up, It's Just Politics event sponsored by The Virginia Public Access Project (VPAP) as a guest of the County's lobby firm. She provided details regarding the event and extended her thanks to Mr. Kinsman for that opportunity. Ms. Larson extended thanks to the Board members and Mr. Rinehimer for the VACo meeting and tour held at the County's Law Enforcement Center. She also thanked Chief Jamison for hosting the group, adding her thanks to County staff who assisted. Ms. Larson referenced the Ford's Colony meeting and the busy schedule during this time of the year. Ms. Larson provided an update on Langdon Richardson. She noted she had appealed for both liver and kidney recipients for the young man, a J. Blaine Blayton Elementary School student. Ms. Larson further noted he had received both living donor kidney and liver last week. She asked everyone keep Langdon and his family in thoughts and prayers and she expressed her thanks to his donors. Ms. Larson noted one donor wished to remain anonymous, but both donors were WJCC School teachers. She provided additional details regarding the donor program and in particular, living donors. Ms. Larson added to also keep Langdon's donors in thoughts and prayers.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted June 1 marked the start of hurricane season, adding the predictions indicated an active season. He reminded everyone to have three days' worth of supplies, develop an emergency plan, and other key factors. Mr. Stevens noted New Town Tunes would be presenting its last concert event on June 12. He stated the remaining concerts, weather-permitting, started at 5:30 p.m. in Sullivan Square behind Legacy Hall in New Town. Mr. Stevens stated the Parks & Recreation Department was sponsoring the Longest Day of Play in celebration of the summer solstice on June 20. He noted events for the celebration would begin at 5:47 a.m. and end around midnight and activities were listed on the department's website. Mr. Stevens further noted that information was available by searching James City County Longest Day of Play.

Ms. Larson thanked Mr. Stevens. She asked if people needed to start their day at 5:47 a.m.

Mr. Stevens replied no, adding any time during the day activities were available to participants.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Barbara Null, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 3:19 p.m., the Board of Supervisors entered a Closed Session.

At approximately 4:45 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and regarding parcels along Route 60 (Pocahontas Trail) and Route 675 (Grove Heights Avenue).
2. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and regarding the portion of the property upon which the “Amblers House” is situated.
3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia; in particular, property situated at 2054 Jamestown Road
4. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and regarding the property identified as 110 Nina Lane.
5. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.
6. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

A motion for Appointment to Boards and/or Commissions was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

- a. Appointment - Williamsburg Regional Library Board of Trustees
- b. Staff Appointment - Peninsula Alcohol Safety Action Program

Mr. Icenhour noted reappointment of Assistant Police Chief Monique Myers to a term beginning July 1, 2024, and expiring June 30, 2027.

c. Appointments - Parks and Recreation Advisory Commission

Mr. Icenhour noted appointment of Julian H. Lipscomb, Michael C. Hand, and V. Kevin Radcliffe for terms expiring April 12, 2028.

7. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on June 11, 2024 for the Regular Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 4:47 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk