

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185

June 25, 2024

1:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

JUL 23 2024

Barbara E. Null, Stonehouse District
Michael J. Hipple, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Vice Chair, Jamestown District
Ruth M. Larson, Chair, Berkeley District

**Board of Supervisors
James City County, VA**

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

C. PRESENTATION(S)

Ms. Larson noted several presentations would take place. She stated excitement and sadness were both evident as long-time employees were retiring, adding their contributions to the County had been very valuable. Ms. Larson extended congratulations to the recipients.

1. Retirement Commendation for Service - Veda McMullen

Ms. Arlana Fauntleroy, Assistant Director of Parks & Recreation Department, addressed the Board regarding the 35-year career of Ms. Veda McMullen. Ms. Fauntleroy shared highlights of Ms. McMullen's career in the County. She noted Ms. McMullen accomplished many "firsts" in James City County history and her impact on others with her interactions. Ms. Fauntleroy continued by extending her appreciation for the numerous hours and dedication Ms. McMullen gave to the Department. She noted Ms. McMullen's exceptional writing and proofing skills had been invaluable over the years. Ms. Fauntleroy extended her appreciation to Ms. McMullen.

Ms. McMullen thanked numerous groups and expressed her gratefulness for the opportunities.

Ms. Larson read Ms. McMullen's retirement commendation for service proclamation which highlighted her 35-year tenure.

2. Retirement Commendation for Service - Alisa Fox

Mr. Patrick Page, Director of Information Resources Management (IRM) Department, addressed the Board regarding recognition of Ms. Alisa Fox, Assistant Director of IRM. He cited Ms. Fox's various positions held during her 30-year career with the County. Mr. Page highlighted her focus on customer service and dedication to staff. He cited numerous accomplishments during her tenure. Mr. Page noted Ms. Fox was always willing to assist anyone and to provide solutions or answers to problems.

Ms. Fox thanked everyone adding it had been a pleasure working for the County and with everyone.

Ms. Larson read Ms. Fox's retirement commendation for service proclamation which highlighted her 30-year tenure.

Ms. Larson thanked both supervisors for their comments regarding both retirees. She added that Ms. McMullen and Ms. Fox had both contributed greatly to the County. Ms. Larson noted the combined years of service and knowledge between the two retirees, adding her appreciation to both recipients.

3. 2024 Historical Commission Essay Contest Awards

Ms. Larson welcomed Mr. Mark Jakobowski, Chairman of the Historical Commission, to the podium.

Mr. Jakobowski addressed the Board noting it was his pleasure to work with the County's history. He noted the AMRev250 program (commemoration of the 250th anniversary of the American Revolution) had been implemented in conjunction with local tourism. Mr. Jakobowski addressed the annual Historical Commission Essay Contest, which had implemented the inclusion of private schools and homeschools for its 2024 applications. He noted that previously the contest had been open to only students in Williamsburg-James City County (WJCC) Schools. Mr. Jakobowski stated broadening the applicant pool had proven very beneficial with two of the three top winners being homeschoolers. He noted Ms. Emily Reynolds, second place winner from Lafayette High School, was unable to attend. Mr. Jakobowski announced the first-place winner, Ms. Aubrey Pecota, homeschooler, was present to receive her award. He extended his appreciation to the Board for its support.

Ms. Larson led the Board in extending congratulations to Ms. Pecota.

D. CONSENT CALENDAR

Ms. Larson asked if any Board member wished to pull any item(s).

1. Annual Architectural Services

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Business Intelligence Software Contract Renewal - Software House International

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Contract Award - \$607,388 - Ware Creek Manor - Ney Court Stream Restoration

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

4. Grant Award - \$7,328 - Chesapeake Bay Restoration Fund Grant

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

5. Grant Award - \$283,500 - James City County Child Health Initiative

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

6. Memorandum of Understanding Between James City County and the James City Service Authority for Risk Management and Legal Services

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

7. Memorandum of Understanding Between James City County and the Williamsburg-James City County School Board for Risk Management Services

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

8. Minutes Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

The Minutes Approved for Adoption included the following meetings:

- o May 14, 2024, Regular Meeting
- o May 28, 2024, Business Meeting

9. Opioid Settlement Funding - \$208,698

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

10. Resolution of Support for Smart Scale Transportation Funding Application

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

11. Server and Data Storage Hardware Replacement - Dell Computers

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

E. BOARD DISCUSSIONS

1. Creating a Separate PK-12 School Division; Feasibility Study and Transition Plan

Mr. Stevens addressed the Board regarding the past year's discussion if a possible school separation occurred. He noted the enlistment of Dr. Dave Gaston, consultant, to assist in the process. Mr. Stevens stated the need to develop a feasibility study and transition plan for the County if James City County were to become an independent school system.

Dr. Gaston, Gaston Educational Consulting, LLC, addressed the Board noting he would provide highlights of the report in a PowerPoint presentation. He provided a timeline on the joint agreement between the City of Williamsburg and the County. Dr. Gaston noted the combined system served over 11,000 students across 16 schools. He continued the presentation identifying three main questions which focused on the process, the players, and the reasonable action steps if a separate James City County School Division became a reality. Dr. Gaston emphasized the if element. He noted additional questions arose during the research process. Dr. Gaston highlighted those key points in the PowerPoint presentation. He noted Gaston Educational Consulting, LLC's approach to presenting a fair and broad study on the scenario of a separate school division while still being aware the separation would not occur. Dr. Gaston noted several disclaimers in the PowerPoint presentation to that point, adding financial analysis and timeline forecasts were two such points. He further noted the process of separation and referenced Section 22.1-25 of the Code of Virginia which identified the process by which school divisions were created in Virginia. Dr. Gaston provided details on the voting aspect of the governing bodies (the City of Williamsburg and James City County) and the School Board when consolidation or division occurred with a school division. He addressed those points in more detail in the PowerPoint presentation. Dr. Gaston explained as the process progressed, the Virginia General Assembly would be notified of any school division changes by the State Superintendent of Public Instruction. He noted potential legislative changes could occur and the importance of local representation at the General Assembly sessions. Dr. Gaston stated no school division separation, division, or deconsolidation had occurred in Virginia, adding there was no legislative guidance on school division deconstruction stated in the Code of Virginia. He addressed that point in more detail. Dr. Gaston noted once the State Superintendent notified the General Assembly members then the Virginia Board of Education (VBOE) would review the vote. He added seven or eight conditions existed that the localities had to meet for support of a new school district. Dr. Gaston addressed those conditions in more detail. He added that the Code of Virginia also contained set parameters on the establishment of school boards. Dr. Gaston discussed a recommendation of petition to the VBOE based on preserving the current structure of the School Board. He addressed the element of continuity and its importance in relation to a smoother transition. Dr. Gaston continued the PowerPoint presentation addressing construction timelines and other factors for consideration. He noted several fiscal implications identified in the study included the Local Composite Index (LCI) and respective allocations. Dr. Gaston explained the LCI allocations for the County and the City of Williamsburg. He stated federal funding shifts were anticipated with the change in student enrollment totals. Dr. Gaston continued highlighting the implication regarding valuation and redistribution of all tangible property and the process. He noted another fiscal implication was the cost of rebranding for a new school division which encompassed signage, letterhead, business cards, and other items. Dr. Gaston further noted the staffing and Human Resources components. He added staffing was a major piece and was a process with Standards of Quality (SOQs) criteria established by the state. Dr. Gaston addressed the impact to the budget and the Capital Improvements Program (CIP) as the instructional, support and operational, and administrative staffs were evaluated regarding the SOQs. He listed several comparable school divisions within Virginia that were evaluated for the study in relation to staffing capacities. Dr. Gaston addressed the next component in the study which focused on student transition and the redistricting process. He stated if separation occurred then each locality would have its own Division and School Transition Team. Dr. Gaston emphasized any changes needed to be in the best interest of the children. He provided additional details on the team process in addition to the transition plans within the individual schools. Dr. Gaston noted two separate redistricting processes would take place in the County as noted in the study. He provided additional details on that process with regards to one for the elementary level and the other for the secondary level. Dr. Gaston noted the report presented recommendations relative to these points. He added that the secondary transition could occur in a single inaugural year or use a phased-in option. Dr. Gaston addressed staffing, graduation requirements, and other components in the PowerPoint presentation. He continued noting athletic and co-curricular programs as the WJCC School Division participated in the Virginia High School League (VHSL). Dr. Gaston identified the VHSL competition

classification for WJCC Schools. He provided additional details on participation and eligibility. Dr. Gaston moved to the joint service agreement portion of the study. He noted the recommendation was if separation was not a consideration, then renegotiation of the service agreement take place. Dr. Gaston further noted research was compiled on existing consolidated systems, adding WJCC School Division was not a consolidated system but rather a joint system. He added the closest system was the City of Fairfax and the County of Fairfax and used it as a case study. Dr. Gaston provided details on the Fairfax agreement, adding it warranted reading. He highlighted some considerations for a new agreement in the PowerPoint presentation. Dr. Gaston noted the Fairfax agreement had detailed costs and he addressed that point in more detail. He continued with additional points of consideration. Dr. Gaston discussed the next steps and timeline with a November 2024 report of the data to the Board of Supervisors. He added that report would reflect the public will and if the need for separation or renegotiation was there. Dr. Gaston emphasized the negotiation process, if a new joint service agreement was sought, to begin as early as possible. He added the fiscal impacts of that agreement to the next school budget. Dr. Gaston referenced the many moving parts of the process. He thanked the Board, County Administration, and WJCC School Administration for their assistance with the report.

Ms. Larson thanked Dr. Gaston and looked to the Board for questions.

Mr. McGlennon thanked Dr. Gaston for the report, adding it contained an abundance of information on the process. He noted the difference between this report and the City of Williamsburg's report. Mr. McGlennon further noted the latter report focused on County student performance versus City student performance. He referenced the VBOE criteria in relation to the Code of Virginia. Mr. McGlennon noted challenges and the importance of the report for guidance.

Ms. Larson expressed her appreciation for the report. She stated at the time the City of Williamsburg announced the potential school division split, the County engaged in understanding the next steps. Ms. Larson echoed Mr. McGlennon's comment on the state of limbo and moving through the steps for preparation. She noted the need to have steps in place pending response from the Board's City colleagues. Ms. Larson stressed the importance of education and the best for all students, adding the Board was charged with County students and that portion of the process was the Board's focal point. She noted Dr. Gaston's references to a joint system, adding the current system was two separate school divisions which operated jointly. Ms. Larson noted the situation of possible separation was unchartered territory. She referenced the public meetings in the fall and encouraged citizens to attend them.

2. Parks and Recreation CIP Discussion

Mr. Stevens referenced more Board discussion and involvement with CIP projects. He noted during his budget review there were numerous Parks & Recreation projects coming forward. Mr. Stevens stated with discussion on the James City County Marina upgrades and its contract award, he had Parks & Recreation staff present for questions and answers regarding the CIP projects. He noted community wants and needs were mentioned frequently at Community Meetings during the budget cycle. Mr. Stevens noted some projects generally had not generated enough revenue to offset their costs. He further noted building a park, while a community amenity with value, generally failed to provide a return on the investment. Mr. Stevens stated early discussion on projects could assist with budget and CIP determinations and allowed the Board time to review the information. Mr. Stevens noted Mr. Alister Perkinson, Parks Administrator, would provide a presentation.

Mr. Perkinson addressed the Board noting he had an abundance of information to share with the Board. He noted his presentation would include current projects which were already funded and in process, adding these projects were part of the five-year adopted Parks & Recreation CIP plan in the most recent budget. Mr. Perkinson stated that some projects five to 10 years out were included as well as projects previously discussed but were not included in proposed budgets. He

added the last slide in the PowerPoint presentation would address capital maintenance projects. Mr. Perkinson highlighted the current CIP projects and provided a brief description on each project. He noted the funding designations for Fiscal Year (FY) 2025-2029. Mr. Perkinson further noted the last two projects were slated for FY2029 and included funding for design only. He stated the two projects were the Jamestown Beach Event Park improvements and the Warhill Sports Complex Multiuse Field expansion and the construction funding was reflected in the five- to 10-year projection. Mr. Perkinson continued the PowerPoint presentation highlighting additional five- to 10-year CIP projects based on approved Park Master Plans and previous CIP requests. He added the Parks & Recreation Department Master Plan was slated for an update in the coming year which allowed for a reset to the priority rankings regarding future projects. Mr. Perkinson noted additional projects which had been discussed included the 757swim locker room expansion, outdoor heated competitive swimming pool, and other projects. He further noted the maintenance projects slated for the Parks & Recreation CIP which also included several General Services Department projects.

Mr. Stevens addressed the CIP projects identified in FY2025-2029, adding that only the FY2025 funding had been approved by the Board. He noted the first five years had projects that had been identified and he spoke to that point in more detail. Mr. Stevens further noted the maintenance and CIP projects over the five years totaled approximately \$24 million for just Parks & Recreation Department. He stated these projects were planned, but not approved. Mr. Stevens noted that Mr. Perkinson had provided the five- to 10-year project list which totaled approximately \$45 million, adding no funding plan was in place for that list. Mr. Stevens stated a plan would be developed regarding those projects as budget discussions occurred. He added potential projects totaling approximately \$20 million were additional considerations. Mr. Stevens stated the importance of the Board's input for guidance and direction regarding the projects. He added many of the projects were based on community requests.

Mr. Icenhour referenced the County Marina work and requested clarification on the project regarding boat slips and other points.

Mr. Perkinson confirmed yes, adding that was the funding to date.

Mr. Icenhour noted the American Rescue Plan Act (ARPA) money. He stated the ARPA funding had certain time constraints and questioned the timeline for its use.

Mr. Stevens noted the intent was for this project to use the ARPA funds. He stated that after conferring with Ms. Sharon McCarthy, Director of Financial and Management Services, that the money would be committed so as not to send the funds back. He addressed the specifics of the funding in relation to the project and the contract award timeline, adding the ARPA funds would be spent possibly on another project underway that met the ARPA criteria and timing. Mr. Stevens stated he and Ms. McCarthy had spoken and she was confident no ARPA money would be returned.

Mr. Icenhour stated he wanted to be sure the funding was used. He noted the estimated costs for the various projects over years, adding these items were based on citizen requests. Mr. Icenhour questioned if a program similar to the Open Space program could be incorporated. He referenced bonding or funding and questioned if County citizens were interested in supporting such a program.

Mr. Stevens noted Parks & Recreation Department had made use of bonds previously. He added while that was an option, it still was debt service which required repayment. Mr. Stevens addressed that point in more detail.

Mr. Icenhour recognized the validity of Mr. Stevens' comments regarding public feedback.

Mr. McGlennon referenced funding from the unassigned fund balance to ease the reassessment

impact. He noted recommendations from Mr. Stevens and questioned if any reductions made in the current budget could be restored.

Mr. Stevens responded yes. He cited expenditures removed from the WJCC School Division CIP as well as the County's CIP. Mr. Stevens noted changes to the FY2025 funding, but not to the ensuing years. He spoke to that point in more detail. Mr. Stevens referenced Mr. McGlennon's comment on a potential surplus in FY2024 and the possibility of a refund, adding that was a point for discussion.

Ms. Larson thanked Mr. Perkinson for the informative presentation. She noted she had received comments regarding the Warhill Sports Complex baseball and softball fields and the ensuing disappointment as that item was moved to FY2029. Ms. Larson further noted the facility was well used and she was a proponent of women's softball there. She addressed the 757swim locker room expansion, high school practices, and chemical costs and such. Ms. Larson noted 757swim had approached the County regarding funding due to locker room accommodations and no changing facility for the high school students. She questioned Mr. Perkinson on that point.

Mr. Perkinson stated he was not entirely sure, but confirmed the expansion would allow for more accommodation.

Ms. Larson noted she wanted to clarify that the County funding was based on WJCC School swim teams practicing at the 757swim facility.

Mr. Stevens addressed the value of funding for community swimmers and the potential savings to the County as opposed to building a County pool. He noted the benefits of the partnership.

Ms. Larson noted the CIP project list was extensive and she commended the Parks & Recreation Department for its parks and facilities. She referenced citizen expectation for expansion and the amenities. Ms. Larson stated the need for citizen input regarding the projects and respective costs.

Mr. Stevens questioned if the Board wanted some public meetings organized to discuss some of the projects. He addressed the possible timeline of July and other aspects.

Ms. Larson noted the July timeframe was acceptable. She also noted staff could also be active in developing the projects with public input.

Mr. McGlennon addressed the importance of the Parks & Recreation CIP projects, but also the budget impact if a middle school was to be built. He noted the possibility of a new library facility also. Mr. McGlennon provided additional details and comments to those points.

3. Government Center Update

Mr. Brad Rinehimer, Assistant County Administrator, addressed the Board stating the May update was prior to a County group touring Minnesota to observe several facilities. He cited the tour was educational and informative, adding he was joined by Mr. McGlennon, Ms. Larson, Mr. Stevens, Mr. Paul Holt, Director of Community Development, and representatives from both architectural firms and both builders. Mr. Rinehimer noted he would present some photographs with specific designs. He added that he, Ms. Null, and Mr. Stevens had met with a resident regarding some of the resident's ideas for the Government Center. Mr. Rinehimer noted he had a meeting scheduled with the lead pastor at the Williamsburg Assembly of God, the church directly across Longhill Road from the proposed Government Center location. He added that the meeting was to discuss any of the church's concerns. Mr. Rinehimer noted the weekly meetings with the architect and builders continued regularly. He addressed the programming phase which evaluated space needs, department locations, and other factors. Mr. Rinehimer

provided additional details on those points. He noted basic floor plans should be available over the next several months with follow-up meetings with the Board, County employees, and the public to take place regarding the exterior design. Mr. Rinehimer stated the recent Government Center article in the *Williamsburg Yorktown Daily (WYDaily)* had generated substantial comments on the webpage. He extended his thanks to the *WYDaily* and the *Virginia Gazette* for their articles on the Government Center. Mr. Rinehimer noted the website was jamescitycountyva.gov/4082 for progress updates and a form to complete. He added citizens could call 757-259-4004 to provide feedback or send an email to jccgovcenter@jamescitycountyva.gov. Mr. Rinehimer referenced photographs from the three Minnesota facilities (Minneapolis, Winona, and Bloomington) the group had toured. He noted the group had also toured locally at the Cities of Virginia Beach and Suffolk as well as the County's Law Enforcement Center. Mr. Rinehimer provided the group's feedback toward an open concept with natural light. He expressed his appreciation of the facilities which were toured and the information those groups expressed regarding their respective design choices. Mr. Rinehimer continued the presentation highlighting other features of the buildings. He noted County employees also expressed a need for open space and natural light in the design, adding additional review and discussion would take place.

Mr. Hipple referenced Mr. Rinehimer's comment regarding a reduction in the building's square footage. He noted building reductions could create a facility too small in 10 years, so he suggested building larger rather than smaller. Mr. Hipple stated doing the Government Center right as it was a one-time deal and would prove to be more cost-efficient over time.

Mr. Rinehimer noted size cuts had impacted conference areas by consolidation and not future personnel office requests. He further noted the intention was not to build and then quickly outgrow the building.

Mr. Hipple stressed the importance of this building in terms of low maintenance, functionality, and other considerations. He noted the long-term cost savings to citizens.

Mr. Rinehimer thanked the Board.

Ms. Larson thanked Mr. Rinehimer for the update.

F. BOARD CONSIDERATION(S)

1. Appropriation - \$499,598 - Drone-Delivered Study Site Agreement with Duke University

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Police Chief Mark Jamison addressed the Board referencing the May 28, 2024, Business Meeting presentation which sought authorization of the County and the Police Department to enter an agreement with Duke University. He addressed specifics of the drone-delivered Automated External Defibrillator (AED) program with James City County selected as a viable study site based on specific criteria. Chief Jamison stated Duke University would provide the funding of \$499,598 to the County during determined milestones of the study. He noted unused funds would be returned to Duke University at the end of the study. Chief Jamison stated he was joined by Assistant Police Chief Tony Dallman who could address specific drone questions.

Mr. McGlennon asked how many localities were involved in the study.

Chief Jamison noted only James City County was involved for Virginia. He stated the other locality was in North Carolina.

Mr. McGlennon asked two total.

Chief Jamison confirmed yes.

Mr. McGlennon stated this opportunity was fantastic and the AED use could benefit citizens.

Ms. Larson thanked Chief Jamison. She asked the Board if it had any discussion points or a motion.

2. Contract Award - \$500,000 - James City County Marina Upgrades and Supporting Infrastructure Improvements - 70% Design Contract

A motion to Approve was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Barry Moses, Capital Projects Coordinator, addressed the Board regarding the 70% design contract for the Marina upgrades and infrastructure improvements. He noted the design-build team of Crofton Constructions Services, Inc., Timmons Group, Inc., and GuernseyTingle Architects, P.C. had been awarded the \$500,000 contract award. Mr. Moses provided additional details to that point. He addressed the interim step which included a 30% design and cost estimate and a September timeline for further consideration. Mr. Moses noted the funding for this current portion of the contract award was included in the approved CIP budget in conjunction with the ARPA funding. He stated both Mr. Perkinson and Mr. John Carnifax, Director of Parks & Recreation, were available if the Board had any questions.

Ms. Larson thanked Mr. Moses and asked the Board if it had any questions, discussion points, or a motion.

G. BOARD REQUESTS AND DIRECTIVES

Ms. Null noted her enjoyment at attending Warhill High School's graduation.

Mr. Hipple noted he had no comments.

Mr. McGlennon extended congratulations to all high school graduates. He noted he had been joined by some of his Board colleagues at the graduation ceremonies. Mr. McGlennon congratulated Lafayette High School's Boys Soccer Team for winning the 2024 Virginia High School League Division 3 State Title. He also congratulated the Jamestown High School's Envirothon Team who won Virginia's 2024 Dominion Energy Envirothon State Competition and would be advancing to regional and international competitions. Mr. McGlennon expressed appreciation to County staff for the Juneteenth celebration at Freedom Park. He added the Freedom Fest followed on Saturday, June 15 and was a collaboration between the County's Parks & Recreation Department and the National Association for the Advancement of Colored People (NAACP) at Freedom Park. Mr. McGlennon noted he and Mr. Icenhour attended the City of Williamsburg's Juneteenth celebration on June 19. He referenced the Will Barnes Day celebration, sponsored by the Clean County Commission, also occurred on June 15 at Veterans Park. Mr. McGlennon noted his attendance at the dedication of the new facility for the Hampton and Peninsula Health Department in the City of Newport News. He extended his condolences to the family of Mr. Colin Campbell, formerly of the Colonial Williamsburg Foundation, upon his death.

Mr. Icenhour commended County staff and the County's Black History Program Committee for an excellent job with the Juneteenth program. He noted one ribbon cutting event took place in the Jamestown District. Mr. Icenhour stated the School Crossing reopened under new management. He noted the June 15 Juneteenth collaboration with the NAACP and the Parks & Recreation Department was phenomenal. Mr. Icenhour further noted the high number of attendees. Mr. Icenhour stated he visited one of the on-site tents which featured the Tuskegee Airmen. He noted the two men at the tent were representatives from the Petersburg Chapter which was named for their father (Howard Baugh Chapter Tuskegee Airmen, Inc.). Mr. Icenhour cited statistics from Mr. Baugh's aviator career and other details. He noted the impressive number of organizations associated with the Juneteenth celebration. Mr. Icenhour stated he had been asked by the Sons of the American Revolution to speak at Freedom Park on June 29 at 11 a.m. for the program commemorating the James City County Resolves. He provided additional details regarding the commemoration and the Resolves. Mr. Icenhour noted the commemoration was part of the 250th celebration of the American Revolution.

Ms. Larson asked Mr. Icenhour about the WMBG radio station schedule for Board members.

Mr. Icenhour stated every other Wednesday. He noted he would be on-air on June 26.

Ms. Larson noted the broadcast was between 5 and 5:30 p.m. She stated WMBG offered the Board members an opportunity to share County news and information. Ms. Larson extended her appreciation to Ms. Renee Dallman, Public Information Officer for James City County, for all her assistance. She thanked WMBG who also hosted the Williamsburg City Council, adding the information sharing was a great public service. Ms. Larson noted she and Mr. McGlennon attended the School Liaison meeting with Mr. Stevens as well as the WJCC School Board and the Williamsburg City Council. She stated the Freedom Fest celebration was outstanding. Ms. Larson provided details to that point. She noted County staff and people involved worked well together and she thought the event was great. Ms. Larson extended her appreciation to County staff for the County celebration of Juneteenth and her involvement with new employee orientation. She noted the past few weeks had been filled with numerous activities and she thanked everyone who was involved in the activities.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted he had no report.

Mr. McGlennon asked if a brief recess prior to Closed Session could take place. He addressed a recess and Closed Session.

At approximately 7:14 p.m., the Board recessed for a short break.

At approximately 7:21 p.m., the Board reconvened.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 7:22 p.m., the Board of Supervisors entered a Closed Session.

At approximately 8:26 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak

about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. A closed session pursuant to section 2.2-3711.A(3) for the discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; in particular, a parcel of property along Brick Bat Road.
2. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and regarding the property identified as 110 Nina Lane.
3. Consideration of a personnel matter, appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

A motion for Appointment to Boards and/or Commissions was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

a. Historical Commission Appointments

Mr. Icenhour noted the reappointment to the Historical Commission of Mr. Fred Boelt for a term of three years that expires on June 30, 2027, and a new member, Mr. Steven Williams, appointed to a three-year term also expiring on June 30, 2027.

4. Consideration of a personnel matter, pertaining to the performance evaluation of the County Administrator and County Attorney, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia.

A motion after evaluations for an Increase to the Base Salary for the County Administrator to \$240,000 and the County Attorney to \$210,000 was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

5. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on July 9, 2024 for the Regular Meeting

A motion to Adjourn was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 8:27 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk