

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**COUNTY GOVERNMENT CENTER BOARD ROOM**  
**101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185**  
**September 10, 2024**  
**5:00 PM**

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**A. CALL TO ORDER**

**ADOPTED**

**B. ROLL CALL**

**OCT 22 2024**

Barbara E. Null, Stonehouse District  
Michael J. Hipple, Powhatan District  
John J. McGlennon, Roberts District  
James O. Icenhour, Jr., Vice Chair, Jamestown District  
Ruth M. Larson, Chair, Berkeley District

**Board of Supervisors**  
**James City County, VA**

Scott A. Stevens, County Administrator  
Adam R. Kinsman, County Attorney

Ms. Larson sought a motion to Amend the Agenda to add a presentation from Shentel Glo Fiber and to add a Closed Session item concerning a perspective business or industry.

A motion to Amend the Agenda was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson expressed her desire to make an announcement regarding Public Hearing(s) Item No. 1 Z-23-0001/SUP-23-0031. Monticello Avenue Shops. She noted the applicant requested a one-month deferral to the Board's October 8, 2024, Regular Meeting. Ms. Larson further noted the Public Hearing was advertised and would be opened at this meeting and remain open until the deferral date. She indicated staff would not be conducting a presentation on the application this evening. Ms. Larson advised any individuals who signed up to speak would be allowed to do so, but only one opportunity to speak during the Public Hearing process was allowed.

**C. MOMENT OF SILENCE**

**D. PLEDGE OF ALLEGIANCE**

**E. PRESENTATION(S)**

1. Proclamation - National Service Dog Month

Mr. Icenhour noted before him was a proclamation declaring September 2024 as National Service Dog Month and proceeded to read the proclamation.

Mr. Icenhour presented the proclamation to the Canine Companion representatives.

The Board and audience applauded.

2. Proclamation - United Way Day of Caring

Ms. Larson stated she recently had the honor of attending a reception in Newport News for Ms. Charvalla West, Chief Executive Officer of United Way of the Virginia Peninsula (UWVP). She recognized Ms. West as the first woman and first African American to lead the UWVP. Ms. Larson turned it over to Ms. West to say a few words and then she would proceed with the United Way Day of Caring Proclamation.

Ms. West addressed the Board expressing her thanks to the Board for its continuous community support. She recognized the County efforts pertaining to affordable and workforce housing, childcare, mental health, etc. Ms. West encouraged the Board to continue those initiatives and continue leading this great community. She mentioned she was grateful to be a James City County resident and to represent this community as a part of the Greater Virginia Peninsula.

Mr. McGlennon pointed out that Ms. West was a resident of the Roberts District.

Ms. Larson expressed her appreciation to Ms. West for her positive remarks regarding the County's Social Services Department. She cited the United Way Day of Caring Proclamation.

The Board and audience applauded.

3. Legislative Update from Delegate Chad Green, Sr.

Ms. Larson recognized Delegate Chad Green, Sr., and noted he was in attendance to provide a legislative update. Ms. Larson mentioned she and Delegate Green had served together on Visit Williamsburg for several years. She added he also served on the York County Board of Supervisors. Ms. Larson thanked Delegate Green for his attendance this evening.

Delegate Green addressed the Board noting prior to being elected to the House of Delegates this past November he had served on the York County Board of Supervisors for eight years. He stated he currently served on the Education Committee and Privileges and Elections Committee. Delegate Green mentioned a Privileges and Elections Subcommittee meeting was held last week with the Virginia Commissioner of Elections Susan Beals to discuss potential pitfalls that may occur this election season. He advised the number one pitfall this election was the United States mail system: Delegate Green stressed the importance of submitting ballots in-person. He informed County constituents from Berkeley A, Roberts A, B, and C that he was their designated Delegate. Delegate Green recognized his Legislative Assistant Trevor Webb in attendance. He highlighted various bills that had been worked on this year which included the Virginia Sales Tax Holiday, Criminal Injuries Compensation Fund, and Code of Virginia cleanup in relation to the Administrative Hearing process for the Virginia Department of Motor Vehicles (DMV). Delegate Green touched on local bills carried out specifically for James City County which included Return to Work for Law Enforcement, an additional Judge for the Ninth Circuit, revisions to the Code of Virginia pertaining to Section 15.2-934. Delegate Green noted the best way to contact him was via email at [DelCGreen@house.virginia.gov](mailto:DelCGreen@house.virginia.gov), adding the District Office was located at 5758 George Washington Memorial Highway, Yorktown, Virginia. He touched on future topics to be discussed such as the preservation of Historic Jamestowne and increased tourism efforts. Delegate Green expressed appreciation to the Board for its work and concluded his remarks.

Ms. Larson thanked the Delegate Green, adding she anticipated another future discussion

regarding the Legislative Agenda.

Delegate Green stated the upcoming Legislative session was a 45-day session noting the House of Delegates was limited to the number of bills that could be carried. He requested consideration on that point.

#### 4. Introduction of Ed Harris, CEO of the Williamsburg Tourism Council

Ms. Larson introduced Mr. Ed Harris, CEO of the Williamsburg Tourism Council - Visit Williamsburg. She stated Mr. Harris previously resided in Lancaster, Pennsylvania. She indicated she would turn it over to Mr. Harris to introduce himself and thanked him for his attendance this evening.

Mr. Harris thanked Ms. Larson and the Board of Supervisors for the opportunity. He stated he joined the Williamsburg Tourism Council - Visit Williamsburg on June 25, 2024, adding he previously served as the CEO of Discover Lancaster. He mentioned how welcoming this community was to him and his family and his excitement to serve here in the Historic Triangle. He discussed the tourism-based economy and spoke about significant future events such as the 250th Anniversary of the United States of America and the grand opening of the Regional Indoor Sports Center. Mr. Harris highlighted upcoming promoted events such as Busch Gardens Howl-O-Scream, BurgQuest, Yorktown Folk Festival, Yorktown Art Stroll, Yorktown Wine Festival, Yorktoberfest, Virginia Cat Festival - Williamsburg in addition to all of the Historic Triangle holiday events. He anticipated a positive end to the year and elaborated on that point in further detail. Mr. Harris reiterated his excitement to serve the Historic Triangle community and thanked the Board.

Ms. Larson thanked Mr. Harris. She advised the Williamsburg Council meetings were open to the public and held every other month, the third Tuesday at 1 p.m. She mentioned the upcoming meeting would be held on September 17, 2024, at the Williamsburg Community Building at 1 p.m. Ms. Larson mentioned she looked forward to future discussions.

#### 5. ShenTel (GloFiber)

Ms. Larson introduced the next presenter, Mr. Chris Kyle, Vice President Industry Affairs and Regulatory for Glo Fiber.

Mr. Kyle addressed the Board noting he was present to provide an update on the Glo Fiber project in the County. He mentioned the project consisted of providing internet service, voice, cable television, and an opportunity for consumer choice. He noted that currently 6,581 households have this gold standard technology and 8,058 households were left to complete. Mr. Kyle anticipated an estimated completion by the first quarter of 2025. He discussed Glo Fiber Customer Relations and Communications and advised if County residents should have any concerns to contact Glo Fiber at 1-866-997-6474 or <https://www.glofiber.com/construction/contact-us>. Mr. Kyle discussed the underground construction and displayed visuals on the PowerPoint presentation. He concluded his remarks and welcomed any questions and/or feedback.

Mr. McGlennon thanked Mr. Kyle for his attendance this evening. He mentioned he had received constituent concern during this process. Mr. McGlennon expressed his concern regarding the lack of public information and/or notification in relation to the work schedule and upcoming locations to be installed. Mr. McGlennon stated he received constituent concern pertaining to damages. He remarked from what he understood those issues were being addressed; however, there was concern regarding the lack of available in-person customer support if a situation needed to be addressed promptly. Mr. McGlennon stressed the importance of public notification prior to work beginning. He highlighted various complaints he had received during the project process and requested consideration on those points.

Mr. Kyle thanked Mr. McGlennon for his feedback. He mentioned public notification was sent out via a mailer, adding the correspondence was sent out at least four weeks prior to work beginning, with an additional follow-up mailer, and a door hanger. Mr. Kyle expressed his desire to follow up with Mr. McGlennon on the subject matter after the meeting.

Ms. Larson stated she had constituent concern in her district as well pertaining to lack of public notification. She recommended purchasing sandwich boards and putting them at neighborhood entrances. Ms. Larson also mentioned she had a constituent concern regarding the placement of a receiver box which had been addressed and relocated, adding she appreciated the responsiveness. She questioned the collaboration with Virginia 811 in relation to utility mismarks and potential damages.

Mr. Kyle confirmed yes, adding he felt there was still room for improvement to that point.

Ms. Larson suggested providing as much public notification as possible.

Mr. Kyle confirmed. He noted a lot of property owners confused the mailers with junk mail and would throw away the notification.

Mr. Hipple recommended servicing the upper part of the County as well, adding many constituents in his district do not even have cable.

Mr. Kyle mentioned the organization was not perfect; however, if damages occurred it was taken care of.

Ms. Larson thanked Mr. Kyle for his attendance this evening. She hoped for continued communication with County leadership to keep the Board updated.

## **F. PUBLIC COMMENT**

1. Mr. Chris Henderson, 101 Keystone, addressed the Board noting he had submitted slides for a PowerPoint presentation to provide a visual for the public; however, he noted the Board's policy prohibited the visual display of images as part of Public Comment, adding he encouraged the Board to reevaluate its policy. He mentioned he was present to discuss the new Government Center noting his attendance at the Community Meeting held at Legacy Hall a couple weeks ago. Mr. Henderson stated he had reached out to a James City County Architect, John Hopke, who helped formulate architectural renderings to aid with the design and construction of the new municipal complex. He touched on County values, standards, and history to incorporate into the design of the building. Mr. Henderson mentioned the Williamsburg Crossroads design study that was conducted in 1998 to determine the design standards of New Town. He encouraged the Board to review the material to ensure the proposed design concepts were in line with County values, standards, and history. Mr. Henderson displayed a building concept that Mr. Hopke came up with to incorporate all three components. He elaborated on the design concept of the building and recommendations for Board consideration.

Ms. Larson thanked Mr. Henderson.

2. Ms. Peg Boarman, 17 Settlers Lane, addressed the Board to talk trash. She mentioned currently litter was not terribly bad, adding that she hoped public education on litter prevention was helping to reduce the amount of trash in the County. Ms. Boarman brought up a previous discussion she had with the Board at its July 9, 2024, Regular Meeting, regarding the responsible party of cleaning debris after car accidents. She noted she was still looking for a definitive answer on that point. Ms. Boarman further noted she noticed a lot of debris along County roadways and intersections and expressed her concern with the debris making its way into County watersheds. She indicated the Clean Business Awards Breakfast would be held on

September 18, 2024, at 8:30 a.m. at the James City County Recreation Center. Ms. Boarman acknowledged Ms. Larson's plan to attend and encouraged other Board members to attend the event as well. She mentioned the County's upcoming Harvest Festival on September 21, 2024, from 11 a.m.-3 p.m., adding the Clean County Commission (CCC) would be participating in the event. Ms. Boarman remarked that CCC would attend the Boo Bash at Jamestown Beach Event Park on October 12, 2024. She stated America Recycles Day was on Friday, November 15, 2024. Ms. Boarman mentioned the Repair Fair & Recycling Expo on Saturday, November 16, 2024, from 9 a.m.-1 p.m. at Warhill High School. She encouraged the Board and public to attend the event. She indicated the Good Neighbor Grant was coming to an end on September 16, 2024. Ms. Boarman thanked the Board for its time and hoped to see the Board at some of the upcoming events.

Ms. Larson thanked Ms. Boarman.

3. Mr. Scott Parkinson, 9045 Marmont Lane, addressed the Board requesting assistance regarding three water line breaks within his neighborhood in the past year. He mentioned communication with James City Service Authority (JCSA) Chief Engineer Michael Youshock regarding his concerns and was advised that there was no Ware Creek Manor project identified in the Fiscal Year 2025 Budget. Mr. Parkinson requested Board consideration on including this project in the next budget cycle. He expressed positive remarks of JCSA staff and thanked the Board for its time.

Ms. Larson mentioned Mr. Doug Powell, JCSA General Manager, was in attendance this evening. She recommended addressing the raised concerns with him to see what could be done.

Mr. Parkinson replied ok, adding he understood there were several competing projects and funding was limited. However, if the Board could put forth consideration towards this issue, he would greatly appreciate it.

#### **G. CONSENT CALENDAR**

Ms. Larson asked if any Board member wished to pull any item(s).

1. Appropriation of Funds to the Transportation Match Account - \$356,135

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Grant Award - \$1,500,000 - Department of Historic Resources - Preservation Virginia Flooding Mitigation at Historic Jamestowne

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Automated Speed Enforcement Agreement with Blue Line Solutions, LLC

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

#### **H. PUBLIC HEARING(S)**

Ms. Larson acknowledged Mr. Jay Everson, the Planning Commission representative, at the meeting.

1. Z-23-0001/SUP-23-0031. Monticello Avenue Shops

A motion to Defer until the Board's October 8, 2024, Regular Meeting, was made by Michael Hipple, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson noted the applicant requested a one-month deferral to the Board's October 8, 2024, Regular Meeting. Ms. Larson advised County staff would not be conducting a presentation on the application this evening.

Ms. Larson opened the Public Hearing.

Ms. Larson reiterated for public reminder any individuals who had signed up to speak would be allowed to do so, but only one opportunity to speak during the Public Hearing process was allowed.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board asking if changes were made to the plan subsequent to this evening's Public Hearing was there another opportunity for a speaker to address those changes.

Ms. Larson replied she did not believe so, as a speaker was only allowed to speak once during the Public Hearing process.

Mr. Henderson advised he would withhold his comments until the Board's October 8, 2024, Regular Meeting.

Ms. Larson indicated the Public Hearing would remain open.

2. SUP-24-0014. 111 Druid Drive Rental of Rooms

A motion to Deny was made by John McGlennon, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Ben Loppacker, Planner, addressed the Board noting Ms. Roberta Valentine had applied for a Special Use Permit (SUP) to allow for a short-term rental of one bedroom within in an existing four-bedroom home located at 111 Druid Drive. He cited the specifics of the SUP application included in the staff report in the Agenda Packet. Mr. Loppacker advised if granted this SUP would allow for short-term rentals throughout the year, adding no changes to the footprint of the home were proposed. He indicated the owner would reside on-site during the time of the rentals. Mr. Loppacker noted staff did not find the proposal fully consistent with the Comprehensive Plan recommendations for short-term rentals and was unable to recommend approval of this application. He stated at its August 7, 2024, meeting, the Planning Commission voted to recommend denial of this application by a vote of 5-0. He further stated that should the Board of Supervisors recommend approval of this application, staff had included proposed conditions for consideration. Mr. Loppacker concluded his remarks and welcomed any questions the Board might have.

Ms. Larson asked if any Board members had questions.

The Board declined.

Mr. Everson addressed the Board clarifying that the Planning Commission voted 6-0 with one Planning Commission member absent. He noted several folks spoke in support of the application. Mr. Everson further noted the Planning Commission had discussion on a number of

concerns such as parking requirements, noncompliance with a number of the short-term rental recommendations, and the property had prior long-term rentals. He concluded his remarks and welcomed any questions the Board might have.

Ms. Larson asked if any Board members had questions.

The Board declined.

Ms. Larson opened the Public Hearing.

Ms. Larson closed the Public Hearing as there were no speakers.

3. Disposal of County Property Located at 4601 Ironbound Road

A motion to Defer until the Board's October 8, 2024, Regular Meeting, was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson stated staff requested a one-month deferral on this item until the Board's October 8, 2024, Regular Meeting. She noted the agreement finalization was taking longer than anticipated.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone.

Ms. Larson asked Mr. Henderson if he desired to speak on the case this evening.

Inaudible decline from Mr. Henderson.

Ms. Larson advised the Public Hearing would remain open.

4. An ordinance to grant relief to a former owner, his heirs or assigns, for real estate sold in a delinquent tax sale.

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Liz Parman, Deputy County Attorney, addressed the Board noting before the Board was an Ordinance to grant relief to an heir of property sold in a delinquent tax sale in 2021. She further noted the property was located at 202 Mildred Drive. Ms. Parman stated the property sold for approximately \$73,000 resulting in an approximate \$42,000 surplus. She stated there were eight heirs to the property, six of whom had already claimed their share of the surplus. Ms. Parman further stated an additional heir, Mr. Willie Walker had come forward, adding his Power of Attorney had requested the County disburse his share of the surplus. She advised this was required via Ordinance based on the Code of Virginia requirements. Ms. Parman welcomed any questions the Board might have.

Mr. Icenhour asked if this was the final heir.

Ms. Parman replied there was one remaining heir; however, she did not have information on the last remaining heir.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone.

Inaudible decline from Mr. Henderson.

Ms. Larson closed the Public Hearing.

5. SUP-24-0011. Revocation of Special Use Permit No. 2-92, Colonial Golf Design, Inc.

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Christy Parrish, Zoning Administrator, addressed the Board noting at its May 14, 2024, meeting, the Board of Supervisors initiated revocation of SUP 2-92, Colonial Golf Design, Inc. which allowed the use of a golf course on property located at 8285 Diascund Road. She further noted the property was zoned A-1, General Agricultural and designated Rural Lands on the Comprehensive Plan. Ms. Parrish highlighted the following concerns regarding the existing conditions of the property such as the operation of the golf course ceased more than a decade ago and due to the disuse of the property, the golf course was no longer in compliance with two conditions of the SUP. Ms. Parrish discussed staff observations regarding the existing conditions on the property. She referenced Section 24-12 of the Zoning Ordinance and provided additional information based on each criteria. Ms. Parrish noted staff recommended the revocation of SUP 2-92, Colonial Golf Design, Inc. in accordance with Section 24-12 of the Zoning Ordinance for the following reasons: 1) lengthy closure of the existing golf course use; 2) deteriorated conditions which prevent the existing Best Management Practice (BMP) from effectively controlling and maintaining the rate and quality of stormwater runoff as designed when approved; 3) failure to comply with existing SUP conditions; 4) increased number of housing units within a two-mile radius; and 5) reopening the existing golf course after a lengthy closure without the benefit of being reevaluated in accordance with Section 29-9, Special use permit, of the Zoning Ordinance, could result in negative impacts to surrounding properties, including but not limited to, increased traffic along a rural Community Character Corridor, and possible incompatibility of the use due to the existing surrounding character of the area and the Comprehensive Plan. Ms. Parrish mentioned she spoke with the owner's representatives and indicated there was no objection to the revocation of the SUP, adding a different use of the property was being planned. She stated that the Planning Commission held a Public Hearing on July 2, 2024, and voted to recommend that the Board of Supervisors revoke SUP2-92, Colonial Golf Design, Inc. by a vote of 7-0. Ms. Parrish welcomed any questions the Board might have.

Ms. Larson asked if any Board members had questions.

The Board declined.

Mr. Everson addressed the Board noting there were several folks who spoke at the Public Hearing in favor of the revocation of the SUP due to the deteriorating conditions on the property. He highlighted the reasons for revocation which included a new future use and revocation of the SUP would allow the County the ability to improve the Diascund Creek watershed.

Ms. Larson asked if any Board members had questions.

The Board declined.



Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board questioning the practicable impact of the revocation of this SUP. He expressed his belief that the revocation did not allow the County the ability to make the necessary improvements but made it more challenging. Mr. Henderson stated by revoking the SUP the property would lose its intended use and would dilute the value of the property which ultimately would change the market value, in addition to the County's tax generated from the property. He elaborated on his point in further detail. He expressed his lack of support for the revocation.

Ms. Larson closed the Public Hearing as there were no additional speakers.

Mr. Hipple mentioned he was very familiar with this property. He expressed his belief that there were many SUPs out there that were not being utilized as originally intended. Mr. Hipple noted he resided next to the property and every time it rained the creek became brown due to the stormwater runoff coming from the abandoned golf course. Mr. Hipple further noted that it was the property owner's responsibility to fix the BMP and the dam failures. He spoke about the dilapidated buildings on the property. Mr. Hipple expressed his support for the revocation of the SUP and emphasized the importance of fixing the failures to allow for future use of the property.

6. An Ordinance to Amend and Reordain Chapter 4, Building Regulations, of the Code of James City County, Virginia

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Kinsman addressed the Board noting proposed changes to three sections of the County Code. He stated these were housekeeping in nature and two of which were following the lead of the Virginia General Assembly. Mr. Kinsman advised at its 2024 Session, the Virginia General Assembly amended Section 36-106 of the Code of Virginia to clarify the Building Code violations may be imposed upon firms and corporations not just individuals, increased fines that may be imposed by a court for violations of the Building Code, and added penalties for unresolved violations related to multifamily properties that have been declared by the Board of Supervisors as blighted. Mr. Kinsman recommended adoption of the Ordinance.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone.

Inaudible decline from Mr. Henderson.

Ms. Larson closed the Public Hearing.

7. An Ordinance to Amend and Reordain Chapter 10, Garbage and Refuse, of the Code of James City County, Virginia

A motion to Approve was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Kinsman addressed the Board noting the proposed changes were mirrored to reflect changes from the Virginia General Assembly. He stated that included an increase in the maximum fine from a total of \$3,000 over a 12-month period to \$6,000 for properties zoned or used for commercial or industrial purposes. Mr. Kinsman recommended adoption of the Ordinance.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board asking if this Ordinance amendment impacted the County's ability to enter into a County-wide garbage collection.

Ms. Larson stated the Board did not answer questions. She welcomed a discussion with Mr. Kinsman after the meeting for clarification on that point.

Ms. Larson closed the Public Hearing.

8. An Ordinance to Amend and Reordain Chapter 23, Chesapeake Bay Preservation, of the Code of James City County, Virginia

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Kinsman addressed the Board noting the proposed changes to Section 23-14 was to eliminate the unnecessary requirement for the Chesapeake Bay Board to provide an applicant with written findings and rationale for any decision not to grant an exception. He indicated this was not a requirement found in the Code of Virginia and created confusion and unnecessary work for staff. Mr. Kinsman recommended adoption of the Ordinance.

Ms. Larson thanked Mr. Kinsman.

Ms. Larson opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone.

Inaudible decline from Mr. Henderson.

Ms. Larson closed the Public Hearing.

Ms. Null asked if this Ordinance amendment meant the applicant was not privy to an explanation for denial.

Mr. Kinsman replied no and explained that the Board's decision was based on a multitude of factors such as submitted materials for consideration, testimony given at the meeting, citizen comments, and the Board's statements during the meeting. He noted it was unnecessary for staff to provide applicants with these materials as it was readily available on the County's website.

**I. BOARD CONSIDERATION(S)**

None.

**J. BOARD REQUESTS AND DIRECTIVES**

Ms. Null mentioned Ms. Ellen Smith Gajda, Owner of Williamsburg Realty, was recently appointed by the Honorable Governor Glenn Youngkin to serve on The Port of Virginia Authority. She stated she attended ribbon cutting ceremonies for Cannon Country 107.9 and North Carolina Furniture. Ms. Null noted yesterday she and Supervisor Icenhour attended the Strategic Plan Update Public Open House held at Legacy Hall.

Mr. Hipple noted he had no comments.

Mr. McGlennon stated he and Ms. Larson attended a reception for Ms. Betsy Fowler, recently retired Director of the Williamsburg Regional Library. He mentioned he would be a hosting Community Meeting on October 2, 2024, from 6-8 p.m. at Little Zion Baptist Church to discuss a number of concerns affecting the Grove community and upcoming activities. Mr. McGlennon recognized the recent passing of a local resident, Mr. Clifton Guertin and touched on his contributions to the community over the years. He expressed his condolences to Ms. Laura Gucwa on the recent passing of her husband.

Mr. Icenhour mentioned he attended the Strategic Plan Update Public Open House at Legacy Hall. He noted he spoke at the Crown Colony Club at Ford's Colony last week. Mr. Icenhour mentioned the Military Affairs Committee and the Home for the Holidays Program. He advised he had brochures available for his fellow Board members and welcomed donations. Mr. Icenhour explained the program was designed to provide travel stipends to junior enlisted military personnel at Naval Weapons Station Yorktown and the United States Coast Guard Training Center Yorktown.

Ms. Larson mentioned she attended the groundbreaking ceremony of the Regional Indoor Sports Center on August 2, 2024. She noted she attended National Night Out and expressed positive remarks of the event. Ms. Larson acknowledged the Board's Special Meeting held on August 8, 2024. She noted she attended the Boy Scouts Troop 103's 100th Anniversary of continuous Scouting operations and spoke highly of the event. Ms. Larson further noted she attended the VACo Summit, adding it was a worthwhile event. Ms. Larson stated she attended the Women's Health Symposium on August 23, 2024, and expressed positive remarks of the event. She mentioned her and Supervisor Icenhour attended a school supply giveaway hosted by Real People Educating Others (RPEO) at Lafayette High School and spoke highly of the event. She advised she attended Ms. Fowler's reception. Ms. Larson encouraged the public to attend the Colonial K9 Classic at Jamestown Beach Event Park on September 13, 2024.

#### **K. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Stevens mentioned the recent Strategic Plan Update Public Open House and expressed positive remarks on participation and feedback. He advised if individuals were unable to attend there was an opportunity to do so through October 10, 2024. Mr. Stevens stated additional information on the Strategic Plan Update and citizen input survey was available on the County's website: [www.jamescitycountyva.gov](http://www.jamescitycountyva.gov) and/or contact Ms. Latara Rouse, Communications Manager, at 757-253-6826. He spoke to that point in further detail.

Ms. Larson advised the Board of Supervisors would recess to allow the Board of Directors to start and complete its meeting and then the Board of Supervisors would return from recess and go into Closed Session.

At approximately 6:35 p.m., the Board recessed.

At approximately 7:16 p.m., the Board reconvened.

#### **L. CLOSED SESSION**

A motion to Enter a Closed Session was made by Michael Hipple, the motion result was Passed.  
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 7:17 p.m., the Board entered Closed Session.

At approximately 7:35 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those items indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.
  
2. Discussion concerning a prospective business or industry where no previous announcement has been made of the business', or industry's interest in location or expanding its facilities in the community, pursuant to Section 2.2-3711 (A)(5) of the Code of Virginia

A motion to Approve the Resolution was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Certification of Closed Session

## **M. ADJOURNMENT**

1. Adjourn until 1 pm on September 24, 2024 for the Business Meeting

A motion to Adjourn was made by Michael Hipple, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 7:36 p.m., Ms. Larson adjourned the Board of Supervisors.

*Teresa J. Saeed*

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Deputy Clerk