

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
September 24, 2024
1:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

OCT 22 2024

Barbara E. Null, Stonehouse District - Absent
Michael J. Hipple, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Vice Chair, Jamestown District
Ruth M. Larson, Chair, Berkeley District

Board of Supervisors
James City County, VA

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

Ms. Larson recognized Ms. Null's absence as she was attending her father's interment at Arlington National Cemetery. Ms. Larson noted Ms. Null's father had been lost in action and addressed Ms. Null's actions to secure his interment took place in Arlington. She extended thoughts and prayers to Ms. Null on behalf of the Board.

Mr. Stevens noted prior to Mr. Carnifax's retirement recognition, he wanted to notify the community that the County's Parks & Recreation Department earned seven top honors bestowed by the Virginia Recreation & Park Society at its 71st Annual Conference the previous week. He stated in the category of communities of 50,000-100,000, the Parks & Recreation Department received awards in almost every category for that population criteria. Mr. Stevens recognized staff and listed the awards. He extended his thanks to Mr. Carnifax for his leadership and to staff, adding many were in attendance for the Board meeting. Mr. Stevens noted staff created and monitored these winning programs. He extended his appreciation for staff's work and commitment to the community.

C. PRESENTATION(S)

1. Retirement Commendation for Service - John Carnifax

Mr. Stevens noted Mr. Carnifax's 42-year career with 27 years of service to James City County. He recognized Mr. Carnifax and his leadership for the exceptional Parks & Recreation program, adding the importance of staff and the daily interaction with the community and its needs. Mr. Stevens highlighted Mr. Carnifax's commitment and positive leadership. Mr. Stevens stated his high regard for Mr. Carnifax, adding that Mr. Carnifax would return in a special project capacity with the County in the near future.

Ms. Larson noted she and Mr. Hipple recently had the opportunity to board the Fire boat and escort Jamestown Settlement's Susan Constant on her restoration journey. She stated she and

Mr. Hipple had commented on the area's beauty, adding she felt Mr. Carnifax's legacy reflected that beauty exemplified in the County's numerous parks. Ms. Larson referenced Mr. McGlennon's comments on local government and the daily opportunity to see the impact of those decisions on surroundings. She noted Mr. Carnifax's impact to the local landscape. Ms. Larson read aloud the retirement commendation for Mr. Carnifax which cited his career highlights. She noted his personal commitment reflected his professional commitment.

Mr. Carnifax thanked County residents for their support. He extended his appreciation to the current Board and previous Boards for their support of his ideas and programs. Mr. Carnifax thanked staff for the support of the Parks & Recreation team.

Mr. Stevens welcomed the Board and staff to come forward for photos. He extended his thanks to Mr. Carnifax's wife, Ann.

2. Retirement Commendation for Service - James Laing

Ms. Larson welcomed Fire Chief Ryan Ashe to the podium. She extended her appreciation to Mr. Stevens for the implementation of the County's retiree recognition program, adding it was also difficult. Ms. Larson noted retirement was exciting, but she recognized that it also reflected the loss of knowledge and other factors.

Chief Ashe recognized Firefighter-Paramedic Jim Laing for his years of firefighting service, adding Mr. Laing had served in a Firefighter-Paramedic capacity his entire adult life. Chief Ashe noted Mr. Laing initially served as an Auxiliary Firefighter for the County before his hire by the Newport News Fire Department in 1991. He added the County missed an opportunity to enlist Mr. Laing earlier in his career. Chief Ashe cited numerous accomplishments of Mr. Laing's career which included 28 years with Newport News Fire Department, a flight Paramedic with Nightingale Regional Air Ambulance, a Firefighter-Paramedic for York County, laboratory technician in the catheterization laboratory, and back with James City County since 2019. Chief Ashe noted the numerous contributions made by Mr. Laing, adding his calm demeanor, respect, and leadership were some of Mr. Laing's attributes seen during his career. Chief Ashe highlighted some personal history including Mr. Laing's upcoming 40-year wedding anniversary. He expressed his appreciation to Mr. Laing's family.

Ms. Larson read aloud the retirement commendation for Mr. Laing which cited his career highlights. She noted Mr. Laing's commitment and professionalism during his 44-year tenure.

Mr. Laing extended his thanks. He referenced his association with the Newport News Fire Department and the many opportunities.

3. WATA Strategic Plan Presentation

Mr. Matthew Scalia, Executive Director, Williamsburg Area Transit Authority (WATA), addressed the Board. He handed out challenge coins to the Board members noting the challenge coin was a military tradition. Mr. Scalia noted the WATA bus was displayed on the coin's front with its values listed while the flip side displayed its chevron and service areas. He provided additional notes regarding the challenge coin. Mr. Scalia noted he would address WATA's recently approved Strategic Plan. He stated he would provide a service update via a PowerPoint presentation and then move into components of the Transit Strategic Plan (TSP). Mr. Scalia presented the Fiscal Year (FY) 2024 operation numbers which showed an increase in fixed route rides and a leveling in paratransit rides from the previous fiscal year. He provided additional data to that point, adding the ongoing challenge of acquiring drivers continued. Mr. Scalia continued the presentation highlighting 2019 data versus 2023 data and the increased efficiency impact during those times. He addressed Evolving WATA which was the TSP with a 10-year plan for the future as required by the state through the Department of Rail and Public Transportation (DRPT). Mr. Scalia noted minor updates were required every five years with

touch points throughout the timeline to monitor transit progress and was required for the 16 urban transit agencies statewide. He stated WATA contracted with Jarrett Walker + Associates as the consultant for that study. Mr. Scalia provided additional details regarding the study's timeline and phases noting public engagement was the starting point. He noted the TSP was presented to the WATA Board of Directors for approval in June 2024. Mr. Scalia further noted plan refinement and assessment was ongoing. He addressed the two main points regarding transit were ridership versus coverage. Mr. Scalia noted frequency offered more options with 15-minute routes versus one-hour routes while coverage covered more routes with less frequency. He added that coverage included time and geographic areas with later hours generating lower ridership. Mr. Scalia noted the 60% ridership to 40% coverage ratio and addressed that point in more detail. He outlined the various public engagement methods used in developing the TSP. Mr. Scalia continued the presentation highlighting the public engagement timelines and respective results. He noted based on the feedback that the WATA Board of Directors moved to a 70% ridership-30% coverage. Mr. Scalia addressed the existing network, adding most routes were approximately one hour. He noted some adjustments for Route 1 and 2 during peak hours only to allow for a 30-minute frequency. Mr. Scalia further noted frequencies on several other WATA routes. He addressed the three phases of the TSP with Phase 1 in FY26, Phase 2 in FY28, and Phase 3 in FY30. Mr. Scalia noted the routes and frequencies for each of the three phases.

Ms. Larson asked the Board if it had any questions.

Mr. McGlennon thanked Mr. Scalia, adding the importance of transit as the community continued growing. He noted reduced traffic congestion and support of more efficient transportation options. Mr. McGlennon questioned the approach to attract people who may not consider themselves as transit users currently but could potentially be users in the future.

Mr. Scalia responded that point was one of his primary goals, adding he engaged the public frequently and communicated with numerous organizations. He noted he wanted to engage contact with more organizations regarding feedback on accessibility and convenience for users. Mr. Scalia further noted the TSP would assist with that point. He added that college students provided great feedback also. Mr. Scalia noted younger generations were exploring various options for transit beyond car ownership.

Mr. McGlennon asked if a tool was available to assist residents or visitors in planning routes from one location to another. He questioned route times and other factors for consideration. Mr. McGlennon cited some concerns from citizens in the Grove area regarding routes to Olde Towne Medical and Dental Center.

Mr. Scalia noted the 30-minute frequency on Route 1 would address that concern. He further noted conveyance of that information to riders, adding WATA's website needed some updates. Mr. Scalia stated the transit app was strongly encouraged for users and was a target goal for WATA to publicize it.

Mr. McGlennon stated he chaired a DRPT committee on formulation of state allocation. He complimented WATA on its successful capital side with the gain of support for construction from the state.

Mr. Scalia thanked Mr. McGlennon.

Ms. Larson referenced Mr. Scalia's comment on the challenge to get drivers. She questioned what options WATA was using to that point.

Mr. Scalia responded that WATA was included in the County's recent compensation study. He noted the target goal of 65% for staff was approved by WATA's Board of Directors last week. Mr. Scalia stated that increase would be effective in October 2024 in addition to the 5%

increase received in July. He noted pay increases from a neighboring regional transit organization was recently seen. Mr. Scalia stated pay was a factor, but the community WATA covered was a drawing point for some drivers. He noted the need to communicate better along with increased engagement with CDL training facilities and other factors. Mr. Scalia further noted the importance of the benefits package as well as the take-home pay.

Ms. Larson thanked Mr. Scalia.

Mr. McGlennon asked if ridership targets over the next five years were identified in the TSP.

Mr. Scalia responded there were no specific goals for ridership in the TSP, but work would continue with the contracted consultant regarding expectations. He noted that information would be provided to the Board as periodic updates. Mr. Scalia stated he would continue discussion with other municipalities regarding growth and target points.

Mr. McGlennon noted the increased growth with the Greater Richmond Transit Company (GRTC) routes in Richmond. He further noted GRTC used bus traffic lanes and free fare. Mr. McGlennon referenced the state's program for free fare. He noted Mr. Scalia had reviewed the program but questioned the program's use in the local community.

Mr. Scalia noted he had reviewed the program but wanted more in-depth evaluation. He addressed contractual concerns as a possible challenge in addition to the timeline of state assistance before the municipalities became responsible for the cost. Mr. Scalia noted concern regarding revenue losses versus fare losses.

Mr. McGlennon thanked Mr. Scalia.

Ms. Larson thanked Mr. Scalia for the update.

D. CONSENT CALENDAR

Ms. Larson asked if any Board member wished to pull any item(s). As no Board member wished to pull an item, Ms. Larson requested Fire Chief Ashe introduce the new Fire Marshal after the Consent Calendar vote. Ms. Larson noted the Commonwealth's Attorney, Mr. Nate Green, James City County Police Chief, Mark Jamison, and Mr. Vaughn Poller, Neighborhood Development Administrator, were in attendance. Ms. Larson commented on the number of grant awards and the specific areas the awards would benefit. She extended her appreciation to everyone for the grant work.

1. Acceptance of Funds - \$686 - Virginia Forfeited Asset Sharing Program

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

2. Appointment of Assistant Fire Marshal and Authorization of Fire Prevention Powers

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

Ms. Larson welcomed Chief Ashe back to the podium.

Chief Ashe introduced Mr. Robert Mintern, noting he had held numerous positions since he joined the County in 2006. Chief Ashe noted Mr. Mintern had spent the majority of the past

year receiving certification training required for fire codes, investigations, preventions, site plan reviews, and other factors. He further noted Mr. Mintern also monitored data analytics in risk prevention and hazards in the community.

Ms. Larson thanked Chief Ashe and Mr. Mintern.

3. Contract Award - \$118,396 - Clark-Talley Residential Neighborhood - Phase II Plan Development

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

4. Contract Award – Leaf Collection Services

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

5. Contract Award - \$405,012 - My Place Playground Replacement

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

6. Dedication of the Streets in Parcels A and B of Tract 3, in the Stonehouse Subdivision

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

7. Grant Award - \$183,260 - Commonwealth's Attorney - Victim Witness Assistance Program

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

8. Grant Award - \$17,900 - Department of Motor Vehicles - Alcohol Enforcement

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

9. Grant Award - \$39,748 - Department of Motor Vehicles - Police Traffic Services

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

10. Grant Award - \$76,464 - Four-for-Life - Return to Localities Fund

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

11. Grant Award - \$30,000 - Radiological Emergency Preparedness

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

12. Grant Award - \$206,865 - School Security Officer - Williamsburg-James City County Schools

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

13. Grant Award - \$401,046 - Virginia Department of Fire Programs Fund

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

14. Grant Award - \$47,957 – Virginia Opioid Abatement Authority – Colonial Behavioral Health/Historic Triangle Drug Prevention Coalition

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

15. Grant Award - \$168,691 – Virginia Opioid Abatement Authority - Drug Court

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

16. Minutes Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

- o July 9, 2024, Regular Meeting
- o July 23, 2024, Business Meeting
- o August 8, 2024, Special Meeting

17. Phone System Replacement - Mid-Atlantic Business Systems

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

18. Revised JCC Williamsburg Convenience Center Agreement

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

19. Updates to Personnel Policy and Procedures Manual Chapters 2 Employment, 5 Employee Benefits and 11 Safety Policy

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

20. Grant Award - \$718,311 - 2023 Scattered Site Housing Rehabilitation Community Development Block Grant

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

21. 2023 Scattered Site Housing Rehabilitation - Community Development Block Grant - Adoption of Required Housing Rehabilitation Program Design and Residential Anti-Displacement and Relocation Assistance Plan

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

22. 2023 Scattered Site Housing Rehabilitation - Community Development Block Grant - Adoption of Required Section 504 Grievance Procedure for Disability Nondiscrimination

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

23. 2023 Scattered Site Housing Rehabilitation - Community Development Block Grant - Adoption of Required Fair Housing Certification

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

24. 2023 Scattered Site Housing Rehabilitation - Community Development Block Grant - Adoption Of Required Local Employment Plan

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

E. BOARD DISCUSSIONS

1. Government Center Update

Mr. Brad Rinehimer, Assistant County Administrator, addressed the Board noting this report was his monthly update on progress for this project. He noted an interim agreement had been signed in February with the Henderson/Gilbane (Henderson, Incorporated and Gilbane Building Company) group to reach the 30% design mark. Mr. Rinehimer addressed aspects of the programming and design phases with an August 2024, meeting with the Board on the latter phase. He noted additional input from employees had been garnered, preliminary floorplans available, and other aspects of the project. Mr. Rinehimer further noted the collaborative efforts of the working groups. He stated preliminary renderings would be presented at this meeting with employee input on the same renderings taking place on Wednesday, September 25, to gather additional input. Mr. Rinehimer noted a stakeholder meeting would take place on Thursday, September 26 with a public input meeting on Tuesday, October 1 from 4-7 p.m. at Legacy Hall.

Mr. Brad Sipes, with GuernseyTingle Architects, addressed the Board noting he was joined by a representative from the Timmons Group, Inc. He thanked Mr. Rinehimer and Mr. Stevens for their assistance. Mr. Sipes provided a brief overview and the site plan. Mr. Sipes presented the site plan highlighting the wet pond closer to DePue Drive and the pillar parking under the main portion of the building. He cited advantages to the site plan regarding topography and other factors. Mr. Sipes addressed key points regarding the main entrance and parking. He noted the cohesiveness of the design with the James City County Recreation Center location adjacent to the proposed Government Center. Mr. Sipes highlighted the departmental breakdown in the drawings, adding no parking would exist under the Emergency Operations Center (EOC) section of the building for maximum spacing and site grading. He noted the EOC area would also serve as the Board Room. Mr. Sipes continued the presentation highlighting the second floor where separation from staff and the general public began. He detailed the color-coded areas of separation for secure staff and general public areas. Mr. Sipes highlighted the configuration for the top third floor with secure staff and general public areas. He detailed the secure corridors for staff and the interconnectivity for access. Mr. Sipes displayed the exterior renderings depicting the 160-slot covered parking area with direct department access via secure elevators and corridors.

Mr. Icenhour asked if the underground parking was underneath the building.

Mr. Sipes confirmed yes for just the front chevron. He continued the presentation with the next rendering for a softer look than the previous version. Mr. Sipes addressed various components of the design for modern and historic looks based on materials and the life expectancy of those materials. He addressed design aspects of the underground parking facing with respect to enhanced light, air flow, and security in the second and third renderings. Mr. Sipes noted the third design incorporated more historic elements with modern elements. He highlighted the details of the face and back of the building. Mr. Sipes then presented a mock flyover of the complex for the full visual representation. He referenced the opening site plan diagram adding that the goal was to retain as many trees as possible along Longhill Road and DePue Drive. Mr. Sipes noted that area was heavily wooded. He further noted the trees created buffering particularly in proximity to the loading dock.

Mr. Rinehimer noted the renderings would be available to the Board for closer review after the meeting. He asked if the Board was in agreement with the overall direction based on the renderings.

Mr. Hipple noted the third rendering was his choice. He advocated for construction of the wing

based on future costs if that addition was delayed. Mr. Hipple expressed concern with the flat roof design and proposed a slightly elevated metal roof instead. He cited the longevity of a metal roof as a consideration. Mr. Hipple supported the site, underground parking, and other design aspects, adding the entire project should be built at one time.

Mr. McGlennon noted he was not in favor of the building design. He further noted the design was not reflective of the community's uniqueness. Mr. McGlennon addressed that point in more detail.

Mr. Icenhour echoed Mr. Hipple's concern regarding the flat roof. He favored the slight incline to the roof design. Mr. Icenhour acknowledged the cost-effectiveness of building the second wing but questioned its use and establishing a clear direction for its use. He addressed the School Administration housed in that wing, adding he was unsure the school situation would be resolved in time for the incorporation. He spoke to that point in more detail. Mr. Icenhour referenced Mr. McGlennon's comment and noted the tradeoff between functionality and aesthetics. He commended the design for the tree preservation which doubled for screening. Mr. Icenhour questioned consideration of widening Longhill Road and Ironbound Road to four lanes based on future development. He noted the need for consideration of setbacks and rights-of-way to that point.

Ms. Larson favored the softening of the design with the added awning. She noted the synergy of the government complex with the lines of the Recreation Center. Ms. Larson reiterated the softened aesthetic while noting the cost of stone was a consideration. She favored metal screening without glass for the underground parking. Ms. Larson noted the glass would need to be cleaned. She further noted the trees softened the aesthetics, but landscaping of shrubbery was a consideration for the General Services' workload. Ms. Larson stated those were factors for review when moving forward.

Mr. Rinehimer thanked the Board. He reiterated the upcoming schedule and noted all the input would be compiled for consideration.

2. Policy to Address Solar Energy Generating Facilities

Mr. Thomas Wysong, Principal Planner, addressed the Board noting that at its May 28, 2024, Business Meeting, staff was requested to research specific land limits for development in relation to solar farms within the County as an additional component of the proposed draft solar policy. He noted the Board requested staff to research other localities and their policies that established limits for the total amount of solar farms permitted within their locality. Mr. Wysong reported that many Virginia counties had implemented a land limit for solar farm development. He noted that basically two approaches existed within the state. Mr. Wysong stated one approach limited the amount of solar farm development to a fixed number or percentage of the total acreage within the locality. He noted the second approach limited the amount of solar farm development to a percentage of the total acreage of the zoning district in which the farm was proposed. Mr. Wysong stated that per the County's Geographic Information System (GIS), approximately 114,901 acres comprised the County. He noted with the exclusion of water, the total land acreage was approximately 89,048 acres. Mr. Wysong explained that if the County established a policy limiting solar facilities development to 1% of the total County land area, then 890.48 acres would be permitted for solar facilities use. He stated the County currently had approved 356.73 acres of land disturbance for approved solar facilities which left approximately 534 acres for any new proposed solar facilities. Mr. Wysong noted if the County used the second approach, 2% of each zoning district would be permitted for solar farms. He further noted the second approach allowed for a greater amount of land to be permitted for solar development. Mr. Wysong added that the second approach was more complicated due to district acreage limit fluctuations based on rezoning approvals while also presenting challenges to implementation of the solar policy. He noted either approach could be implemented as an addition to the draft policy.

Mr. Hipple referenced the water acreage of 890.48 acres and asked if that exclusion included streams or Resource Protection Areas (RPAs). He noted RPAs, slopes, and other particular conditions not suitable for building. Mr. Hipple further noted developments that were not fully built-out were also a consideration that affected the percentage.

Mr. Wysong's response was inaudible.

Mr. Hipple spoke to his earlier comments in more detail. He stressed the importance of getting data on the exclusions for a clearer 1% picture.

Mr. Icenhour noted he had spoken with Mr. Paul Holt, Director of Community Development. He expressed his appreciation to staff for the email. Mr. Icenhour referenced Mr. Hipple's comments on total land and the 1% criteria. He noted the land area limit approach simplified the process for staff's administration of the policy. Mr. Icenhour questioned how much County land was actually developable on utility-scale solar. He noted the parameters were primarily A-1, General Agricultural land outside of the Primary Service Area (PSA). Mr. Icenhour further noted staff had provided information which he stated had no exclusion for land uses with communities already built or with existing structures. He said 9,462 acres existed in the A-1 District. Mr. Icenhour noted Uncle's Neck area was in that district so it would need to be withdrawn from that acreage amount. He questioned if steep slopes, RPAs, and undevelopable lands had been excluded, adding he thought those factors were excluded.

Unidentified respondent indicated that was true.

Mr. Icenhour noted the 9,462 acres were primarily the developable total minus some areas that were already developed and should be removed. He noted the remainder was approximately 7,000-8,000 acres across three main zoning districts: PL, Public Lands, R-8, Rural Residential, and A-1, General Agricultural. Mr. Icenhour further noted the R-8 District likely had developments with three-acre parcels while parks and landfills were on PL with the landfill as a viable option. He addressed the criteria regarding the solar farms and equity of treatment to qualifying landowners. Mr. Icenhour addressed that point in more detail and potential legal ramifications.

Mr. Kinsman's response was inaudible.

Mr. Hipple noted litigation possibilities existed with any zoning changes. He further noted establishing a balance. Mr. Hipple elaborated on that point from a community fit. He addressed solar heat and its impact on global warming. Mr. Hipple noted the use of solar, landowners using their land, community fit, and other factors for consideration other than development.

Mr. Icenhour noted his agreement on many of Mr. Hipple's point. He further noted requesting staff to focus on the A-1 acreage number and determine the suitable amount of the 9,462 acres for solar facilities. Mr. Icenhour said he was not aware of any solar farm approvals that allowed trees to be cut down.

Mr. Hipple confirmed that point.

Mr. Icenhour noted that no tree cutting was a priority. He stated when he asked staff how much A-1 land was outside the PSA. Mr. Icenhour noted staff had replied the acreage was just under 40,000. He added that approximately 9,000 of that acreage matched the criteria with the possibility that only 6,000 to 7,000 would be available. Mr. Icenhour stated he wanted a better understanding and spoke to that point in more detail. He thanked staff for its prompt response and hard work in answering his questions.

Ms. Larson requested Mr. Wysong bring that number back to the Board for future discussion.

Mr. Wysong confirmed that point.

Ms. Larson thanked Mr. Wysong.

Mr. Icenhour suggested when that number was known then the Board members could internally discuss it to reach some reasonable limitations.

F. BOARD CONSIDERATION(S)

1. Real Estate Tax Credit Discussion

A motion to Approve was made by Michael Hipple, the motion result was Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Absent: Null

Ms. Jenni Tomes, Treasurer, addressed the Board noting the resolution in the Board's Agenda Packet enabled staff to move forward with development of the FY2025 Real Estate Tax invoices which reflected a \$0.05 tax rate credit. She provided historical details on the Board's action regarding higher real estate assessment and the credit. Ms. Tomes noted the tax collection software was not equipped to accommodate the tax credit, discussion ensued on the best scenario for implementation. She provided details on points of consideration during the discussion. Ms. Tomes noted the credit would be applied to all balances after any post tax credits. She further noted the FY2025 Real Estate Tax invoices would reflect the original tax amount assessed, the credit amount, and an acknowledgement of the Board's adoption of the credit to the FY2025 budget.

The Board thanked Ms. Tomes and her staff for the work.

Mr. Stevens publicly thanked Ms. Tomes and her staff for their work.

G. BOARD REQUESTS AND DIRECTIVES

Mr. Hipple noted he had nothing to report.

Mr. McGlennon referenced comments from both Mr. Stevens and Ms. Larson regarding the great work of County staff. He noted he had delivered a welcome address to approximately 30 new County employees during orientation. Mr. McGlennon spoke to the County's reputation as a great place to work. He thanked Mr. Hipple and Mr. Stevens for arranging the tour of the Hampton Roads Bridge-Tunnel Expansion Project where the first tunnel being constructed was observed. Mr. McGlennon noted Mary, the tunnel boring machine, was on-site. He stated he participated in the Peninsula Food Bank Elected and Local Officials Day where approximately 720 boxes for families in need were packed. Mr. McGlennon noted he was joined by his fellow Board members and staff for Project Resolute with the Economic Development staff regarding Kongsberg Defence & Aerospace Inc. He further noted the project was a great opportunity for the community. Mr. McGlennon stated he would hold a Grove community meeting at Little Zion Baptist Church on Pocahontas Trail from 6-8 p.m. on October 2.

Mr. Icenhour noted he attended the Fleet Reserve Association meeting on September 11 where he gave a presentation. He stated he had spoken with several veteran organizations including both Veterans of Foreign Wars (VFW) local chapters and the American Legion Post 39 regarding the Home for the Holidays campaign. Mr. Icenhour noted he attended the Clean County Commission's award breakfast on September 8. He further noted he attended the Greater Williamsburg Chamber of Commerce (GWCC) meeting on September 23 where the

Williamsburg Youth Orchestra gave a presentation. He stated a program, operated in conjunction with the Williamsburg Regional Library, used 3D-printed violins to teach students. Mr. Icenhour noted one of the violins was played at the meeting, adding it was phenomenal. He commented on the community's uniqueness as employees with 40+ years of service were recognized. Mr. Icenhour also extended another note of appreciation to Mr. Carnifax for the County's dog parks. Mr. Icenhour noted \$1.2 million of grant awards were reflected in the meeting's Consent Calendar items.

Both Mr. Icenhour and Ms. Larson noted the grant awards reflected very important items.

Mr. Hipple asked Mr. Icenhour to let the community know more about the Home for the Holidays campaign.

Mr. Icenhour noted the GWCC website contained a link regarding the campaign. He stated online donations were available as well as the option to call in and speak to Ms. Ann Bowe. Mr. Icenhour spoke to the program in more detail.

Ms. Larson noted Ms. Heather Harmon was present as she would be smashing pies into Mr. Rinehimer's and Ms. Larson's faces at the meeting's conclusion. She further noted the pie smashing was part of a fundraiser in which \$500 was collected. She asked Ms. Harmon to speak about the cause.

Ms. Harmon, Southeastern Virginia Chapter (SEVA) of the Walk to End Alzheimer's in Coastal Virginia member, addressed the Board noting the 2024 Walk to End Alzheimer's was scheduled for October 26 in New Town. She noted several participants who raised \$500 or \$1,000 had agreed to the pie in the face. Ms. Harmon noted \$15,000 had been raised last week for the number one spot in Williamsburg and number two in southeastern Virginia. She noted the tremendous support of the community and thanked Ms. Larson.

Ms. Larson extended her appreciation to Ms. Harmon for speaking about the walk. She noted Mr. Stevens would address the Economic Development Authority's (EDA) announcement. Ms. Larson expressed her appreciation to the EDA, the Hampton Roads Alliance, and the Commonwealth of Virginia. She noted her attendance at the Howard Hanna ribbon cutting ceremony at its renovated offices along with Mr. Stevens and the City of Williamsburg Mayor Doug Pons. Ms. Larson further noted she spoke at the Karma Group luncheon recently. She thanked the community for support of the Parks & Recreation initiatives as well as staff. Ms. Larson noted she and Mr. Jason Purse, Assistant County Administrator, had been working on numerous Virginia Department of Transportation (VDOT) inquiries. She extended her appreciation to Mr. Purse on the VDOT work and relaying information back to citizens. Ms. Larson stated she and Mr. Purse walked the Greensprings Interpretive Trail earlier in the day due to a citizen's concern regarding tree damage. She noted the work that took place behind the scenes and she thanked everyone for all their efforts. Ms. Larson further noted the County's close work with Dominion Energy which was working on its strategic underground plan locally. She advised her fellow Board members if constituents reached out to them that Dominion Energy was contacting citizens in a door-to-door campaign for easement permission. Ms. Larson referenced Ms. Crystal Bright, the Dominion Energy liaison, would be involved. Ms. Larson expressed concern regarding Dominion Energy's program of spraying vegetation near or under power lines. She noted the greenery was left to die with concern for the scenic roadway. Ms. Larson further noted she hoped for a better resolution to that point moving forward. She questioned if the dead material could be removed rather than wait the two to three years for the vegetation to fall over.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens noted the announcement of Kongsberg Defence & Aerospace Inc. to build its next naval strike missile and joint strike missile manufacturing assembly facility to James City

County. He noted it was a \$70 million investment with 180 jobs and an average annual wage of \$80,000. Mr. Stevens stated it was a great win for the community and he extended his appreciation to Mr. Chris Johnson, Director of Economic Development, and Ms. Beth Cook, Assistant Director of Economic Development. He also thanked the Board members for their attendance at the state announcement. Mr. Stevens noted the County's support of the United States military was reflected in this partnership. He stated the facility assembled the missiles, but they were not armed in James City County. Mr. Stevens added the arming was done at a military installation. He noted that aspect reduced community concern. Mr. Stevens noted the site was still being determined but the proximity to the Naval Weapons Station Yorktown was important. He stated as Kongsberg finalized the site that information would be shared with the public. Mr. Stevens noted that early voting had begun as of September 20 and the County's Vote Center was operational. He stated the hours were Monday-Friday, 8 a.m.-5 p.m. Mr. Stevens addressed a steady turnout since the opening with a reminder that the Vote Center was located at 4095 Ironbound Road.

Ms. Larson referenced an earlier comment to Mr. McGlennon about the County of Fairfax and 2,000 attendees at its early voting. She noted the 1,500 voters in James City County and the impressive turnout in comparison.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Michael Hipple, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

At approximately 2:52 p.m., the Board of Supervisors entered a Closed Session.

At approximately 3:14 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

1. Consideration of a personnel matter, the appointment of individuals to County Boards and/or Commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

A motion to Appoint Ms. Barbara Watson to a term on the Peninsula Agency on Aging that expires September 30, 2027, and Appoint to the Social Services Advisory Board, Mr. Derrick Jackson and Ms. Melinda Marriott to terms that expire September 24, 2028, was made by James Icenhour, the motion result was Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1
Ayes: Hipple, Icenhour Jr, Larson, McGlennon
Absent: Null

- a. Peninsula Agency on Aging Appointment
 - b. Social Services Advisory Board Appointment
2. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open

session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.

3. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on October 8, 2024 for the Regular Meeting

A motion to Adjourn was made by John McGlennon, the motion result was Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Hipple, Icenhour Jr, Larson, McGlennon

Absent: Null

At approximately 3:15 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk