

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
BUSINESS MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185
October 22, 2024
1:00 PM

A. CALL TO ORDER

ADOPTED

B. ROLL CALL

DEC 10 2024

Barbara E. Null, Stonehouse District
Michael J. Hipple, Powhatan District
John J. McGlennon, Roberts District
James O. Icenhour, Vice Chair, Jamestown District
Ruth M. Larson, Chair, Berkeley District

Board of Supervisors
James City County, VA

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

C. PRESENTATION(S)

1. Proclamation - Bullying Prevention Month

Ms. Larson stated October 2024 was Bullying Prevention Month in James City County. She read the proclamation which highlighted the significance of awareness and programs regarding bullying.

2. Commendation for Service to the Community - American Legion Post 39

Ms. Larson noted Mr. Icenhour would present the commendation.

Mr. Icenhour invited members of American Legion Post 39 to the podium. He noted he had attended a meeting hosted by the group where he had spoken about the Home for the Holidays program. Mr. Icenhour stated he was very impressed by the organization's activity within the community. He read the commendation which highlighted various programs supported by American Legion Post 39.

Mr. Bill White, Athletic Director with the American Legion baseball team, accepted the commendation. He referenced the bullying proclamation, adding the national American Legion had mandated bullying leadership training within its organization. Mr. White noted some upcoming events hosted by Post 39 and other aspects of the group's work in the community. He further noted Post 39 would place approximately 1,300 flags at the Williamsburg Memorial Park on Veterans Day. Mr. White highlighted additional work of Post 39 and various programs such as Girls and Boys State and the baseball program.

Ms. Larson noted Mr. Stevens had an announcement.

Mr. Stevens introduced the County's new Director of Parks & Recreation, Ms. Arlana Fauntleroy. He noted her predecessor, Mr. John Carnifax, retired in September and the Director position had been advertised accordingly. Mr. Stevens stated 46 applications across 14 states were reviewed with Ms. Fauntleroy's application deemed the best selection to lead the Parks & Recreation Department. He provided background details on Ms. Fauntleroy, including her community activities and accolades. Mr. Stevens recognized Ms. Fauntleroy's work ethic, optimistic outlook, and other attributes. He extended his congratulations to Ms. Fauntleroy on her new position.

Ms. Fauntleroy thanked Mr. Stevens and the Board members. She expressed her excitement at leading the next chapter of Parks & Recreation. Ms. Fauntleroy addressed several key points of her 33-year tenure with the County. She noted her vision for the department and future goals.

3. VDOT Quarterly Update

Mr. Rossie Carroll, Virginia Department of Transportation (VDOT) Williamsburg Residency Administrator, addressed the Board noting his quarterly update covered July 1, 2024, to August 31, 2024. He noted 711 work orders were received during that period from customers as well as VDOT staff. Mr. Carroll stated he addressed that differentiation with regards to service as part of his report. He provided more detail regarding the report. Mr. Carroll stated 571 of the 711 work orders were completed at an 80% completion rate. He noted numerous projects were ongoing in the County, adding the hits guardrail contract had just been completed. Mr. Carroll spoke to that point in more detail. He listed the Croaker Road widening project's completion date was slated for November 18, 2027, and provided updates on the bridge abutment and dam work. Mr. Carroll noted the Richmond Road Bicycle Path improvements were in the punch list stage. He addressed the two projects at the Jamestown-Scotland Ferry which included the Jamestown Transfer Bridge Hydraulic Lift System and replacement of the wooden dolphins with composite dolphins. Mr. Carroll noted the PM5V, the plant mix contract, was currently working in the Lightfoot area near Route 60. He stated completion of the project at Route 60 between Route 30 and New Kent County where all the sliplining and pipe replacement was completed prior to the concrete overlay. Mr. Carroll continued, adding the project completion list also included Full-Depth Reclamation (FDR), Skiffes Creek connector, and Longhill Road widening. He listed several future projects included Airport Road-Mooretown Road-Richmond Road improvements (part of the SmartScale program), Jamestown High School sidewalk-crosswalk, two Secondary Six-Year Plan (SSYP) projects, Centerville Road and Route 5 no-left-turn permanent fix, and School House Lane and Route 30 right-only. He addressed the SmartScale 20 project along Longhill Road with a shared use path connection over Route 199 near the James City County Recreation Center for a network tie-in. Mr. Carroll noted the Revenue-Sharing (RevShare) project for the Centerville Road and Jolly Pond Road signal installation in addition to the Pocahontas Trail widening and complete street Phase One project. He stated that all cited were in Project Development in various phases. Mr. Carroll noted a list of road paving projects and completed FDRs were included in the Agenda Packet. He addressed the Gap C Design-Build project on Interstate 64. Mr. Carroll provided an update on the concrete overlay project on Route 60 and the bidding process. He noted Fiscal Year (FY) 2024 County safety project completion included the Olde Towne Road Americans with Disabilities Act (ADA) compliant sidewalk repairs, New Town ADA compliant sidewalk repairs, Route 199 tree trimming and sign daylighting, and Governor's Land drop inlet (DI) and curb repairs. Mr. Carroll noted the FY 2025 plan included pipe-lining and repair at Penzance Road and Olive Drive, sidewalk repair estimate development at Country Crossing, and Cranston's Mill Pond Road Safety Assessment (RSA) and short-term safety recommendations. He stated traffic studies included the intersection of Centerville Road and Westport Road, speed limit evaluation for Woodland Road, the Kingspoint access road, intersection segment review for Route 30, the Wawa entrance at Lightfoot, an intersection safety review at School House Lane and Whitehall Court, and a stop sign review at Windsor Forest subdivision. Mr. Carroll noted as of July 1, VDOT's Land Use Section had performed 19 plan reviews, issued 54 permits, and closed 52 permits. He provided updates on abandonments on portions of Schmidt Road and Ashbury

Lane, adding the roads were Primary Institutional Routes. Mr. Carroll asked the Board if there were any questions.

Mr. Hipple noted drivers were still getting around VDOT's traffic bollards at the Wawa.

Mr. Carroll noted there was little room left and that drivers were making a real effort to go around the changes there.

Mr. Hipple questioned blocking the entrance, adding drivers were essentially making U-turns to access the store.

Mr. Carroll stated enforcement and other options. He spoke to those points in more detail.

Ms. Null thanked Mr. Carroll and VDOT for the work currently done as that area was an issue. She addressed concerns with the traffic.

Mr. McGlennon referenced the work on Pocahontas Trail with a project bid slated for 2028. He questioned the timeline for a public information meeting discussed at a previous meeting.

Mr. Carroll noted he was unaware of a date established for that public information meeting, adding he would check on that point.

Mr. McGlennon stated citizens were asking about the meeting. He noted prior to the COVID-19 pandemic, initial meetings on the project had been held. Mr. McGlennon requested a report on the impact of Skiffes Creek on truck traffic through Route 60.

Mr. Carroll responded he had checked, but he had no traffic counts for data.

Mr. McGlennon asked if those counts would occur during a routine period.

Mr. Carroll noted pre-count data for Route 60, the Bypass, and Route 143 would need to be used to determine how much traffic relief was using Skiffes Creek. He addressed the variable of increased traffic. Mr. Carroll spoke to that point in more detail.

Mr. McGlennon thanked Mr. Carroll for his work on the RevShare Program to assist with drainage and road conditions in the Grove area. He noted Grove area residents were anxious for the start of that project. Mr. McGlennon further noted one of the Consent Calendar items addressed the Board's approval for that project. He extended his appreciation for the paving on Brookwood Drive, but questioned when the striping would take place.

Mr. Carroll responded striping took a while, but it was forthcoming.

Mr. McGlennon noted the Safe Routes to School project would be taking place at Laurel Lane Elementary School. He asked Mr. Carroll if he had an opportunity to review the area of Lake Powell Road where a woman was seriously injured in a traffic accident several months earlier. Mr. McGlennon noted steps to inform drivers of slower speeds and twisting road patterns.

Mr. Carroll noted VDOT's Traffic Engineering Division was continuing to review the incident. He further noted the review was initiated shortly after the accident.

Mr. McGlennon stressed the urgency of timeliness. He expressed his appreciation for Mr. Carroll's efforts in that regard. Mr. McGlennon questioned if the sinkhole in the yard near The Vineyards at Jockey's Neck had been addressed.

Mr. Carroll responded the sinkhole had been addressed. He noted sliplining an outfall pipe was still being reviewed.

Mr. McGlennon questioned the timeline for the outfall pipe repair.

Mr. Carroll noted there were no safety concerns at this time. He stated a contract was in place, but it was not a priority at this time. He added VDOT was monitoring the situation and as time and funding became available then repair could take place.

Mr. McGlennon questioned the contract for the work.

Mr. Carroll noted it was an on-call contract.

Mr. McGlennon questioned funding.

Mr. Carroll responded funding existed, but higher priorities would be addressed first. He noted the higher priorities addressed roadway concerns and other criteria. Mr. Carroll reiterated the outfall pipe was on the list but was not a safety issue at present.

Mr. McGlennon thanked Mr. Carroll.

Mr. Icenhour thanked Mr. Carroll for VDOT's quick response to traffic concerns from trash in the roadway.

Ms. Larson expressed her appreciation regarding work on Centerville Road and Route 5, adding she hoped that work was sooner rather than later. She also thanked Mr. Carroll for the work on Paspahugh Road. Ms. Larson addressed two points: drainage issues in Saint Georges Hundred and the beaver situation on Greensprings Trail. She spoke to both points in more detail. She referenced the number of phone calls she received regarding speeds on Greensprings Road. Ms. Larson thanked Mr. Carroll.

D. CONSENT CALENDAR

Ms. Larson asked if any Board member wished to pull any item(s).

1. Authorization to Purchase 15 Police Vehicles - \$721,095

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

2. Grant Award - \$68,180 - Kinship Navigator Program

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

3. Grant Award - \$1,594,446 - Virginia Department of Transportation - Transportation Alternatives Grant - Laurel Lane Elementary School Sidewalks

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

4. Grant Award - \$1,771,665 - Virginia Department of Transportation Revenue Sharing Grant - Grove Roadway Improvements

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

5. Minutes Adoption

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

The Minutes Approved for Adoption included the following meetings:

- o September 10, 2024, Regular Meeting
- o September 24, 2024, Business Meeting

6. Virginia Department of Transportation Cost Sharing Programs – Affirmation of Commitment to Fund James City County Share of Projects and Provision of Signature Authority

A motion to Approve was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

E. BOARD DISCUSSIONS

1. Government Center Update

Mr. Brad Rinehimer, Assistant County Administrator, addressed the Board with the monthly update on the Government Center. He referenced renderings in the PowerPoint presentation which had been shown to Board members, County employees, and the public. Mr. Rinehimer noted some minor exterior adjustments had been made based on that feedback. He stated the right-side rendering reflected those exterior modifications, adding ongoing minor modifications were evolving based on weekly discussions as well as the public input session.

Mr. McGlennon noted his appreciation to meet with the architect for more explanation along with the opportunity to make some suggestions.

Mr. Rinehimer noted that input was important to the process, and he welcomed the input. Mr. Rinehimer noted the current interim agreement expired mid-November. He explained at that time the promised deliverables, up to the 30% design criteria, traffic study, and other factors, would be presented. Mr. Rinehimer noted if the Board decided to move forward then a new interim agreement up to 100% design would be established. He added that agreement would likely be presented to the Board in December. Mr. Rinehimer noted a public hearing would need to be advertised with a minimum of 30 days needed to transpire post public hearing before the official signing of that interim agreement. He asked the Board to consider if the addition would be built during the ensuing time. Mr. Rinehimer spoke to that point in more detail. He noted the weekly meetings continued with the team.

Mr. Hipple spoke in support of the addition and to complete the entire project at one time. He addressed the cost-effectiveness over the longer timeframe if the addition was done later. Mr. Hipple noted site disruption was another consideration if this addition project was done at a future date. He further noted the financial advantage of completing the entire project now.

The Board thanked Mr. Rinehimer.

2. Financial Updates, FY2024 Year-End and FY2025 First Quarter

Ms. Cheryl Holland, Budget Manager, addressed the Board noting she would provide an update on the County's finances for FY2024, which ended June 30, 2024, and the first quarter of

FY2025, which ended September 30, 2024. She stated her presentation only focused on the General Fund, which covered the County's normal operations. Ms. Holland presented the County's General Fund Revenue for FY24 adding the numbers were preliminary pending the year-end financial audit completion and the December presentation. She highlighted the various categories of the General Fund Revenue along with comparisons of budgeted revenue, actual revenue, and prior year revenue. Ms. Holland stated the General Property Taxes constituted the County's largest revenue source at two-thirds of total revenue. She noted the category encompassed real estate and personal property taxes, adding FY24 was not a reassessment year. Ms. Holland further noted most of the increase in the actual revenue was from personal property taxes, real estate improvements, and new developments. She provided additional information on the breakdown of the revenue categories, adding the primary drivers for the increase in the Other Local Taxes category were business licenses and the Meals Tax. Ms. Holland noted the Miscellaneous & Transfers category varied year-to-year depending on factors such as property sales. She addressed the Fund Balance noting it was not a recurring funding source, so a year-to-year change was highlighted in red at the bottom of the presentation slide. Ms. Holland continued the presentation highlighting the preliminary General Fund Expenditures adding all County departments were under budget. She noted there were approximately \$2 million worth of purchase orders at the end of FY24 which would carry forward to FY25 and allow planned purchases to occur. Ms. Holland spoke to debt savings in more detail.

Ms. Larson requested more of a breakdown regarding the Williamsburg-James City County Schools (WJCC) expenditure, adding it could be provided later. She questioned if some of the \$11 million difference was due to attrition, WJCC capital projects which were not done, and other factors. Ms. Larson asked if a more detailed breakdown could be provided to the Board.

Ms. Holland noted yes that she would provide a more detailed breakdown. She further noted the WJCC line item was approximately \$8.8 million as the school year-end surplus. Ms. Holland stated the remaining approximately \$3 million was the debt service borrowing.

Ms. Larson thanked Ms. Holland, adding that was helpful.

Ms. Holland continued the presentation noting the County's Fiscal Policies required maintenance of an Unassigned Fund Balance which equaled or exceeded 15% of general governmental expenditures. She noted FY23 ending Unassigned Fund Balance was \$79.2 million of which \$623,000 was used during FY24. Ms. Holland further noted a \$6.5 million commitment of last year's Fund Balance toward a one-time tax credit on citizens' FY25 real estate tax bill. She stated based on FY24 results, the County would have approximately \$27.8 million surplus in its General Fund, adding a large percentage of that amount was already committed to particular purposes. Ms. Holland highlighted the breakdown of the approximate \$27.8 million to debt service (\$6,076,750), Capital Improvements Program (CIP) (\$6,219,000), WJCC Schools (\$7,892,250), and Unassigned Fund Balance (\$7,595,410). She noted to reach the 15% requirement, approximately \$44 million of Unassigned Fund Balance would be needed as of the end of FY24. Ms. Holland further noted with approximately \$7.6 million increase in the Unassigned Fund Balance, along with uses of the Fund Balance in FY24, and the \$6.5 million tax credit, the FY24 Unassigned Fund Balance was \$79.7 million or approximately 27%. She added that point reflected a healthy reserve. Ms. Holland stated the County had used Fund Balance over the past few years for one-time expenditures such as the CIP but had avoided its use for operational needs. She noted that use created a budgetary imbalance due to ongoing expenditures without an identifying or recurring funding source. Ms. Holland stated conservative budgeting and cost-saving measures during the recent inflationary times had allowed the County to maintain positive year-end results. She noted the future need for strategic use of the Fund Balance to continue maintenance of the County's strong financial position and as a source for future significant expenses.

Mr. McGlennon asked if the healthy Fund Balance was due in part to the inability to fill position vacancies.

Ms. Holland confirmed yes, adding vacancy savings had been noted for the past few years. She noted related costs such as dues and membership, training, and other factors were cost savers also.

Mr. McGlennon questioned if ideally staffing up would be possible over the year.

Ms. Holland confirmed yes.

Mr. Hipple asked if the \$7.8 million allocated to WJCC Schools was dedicated to CIP projects or something else.

Ms. Holland responded it was committed to General Fund currently. She noted this allowed for school operational funding needs that could arise. Ms. Holland continued the presentation highlighting FY2025 first quarter. She noted a similar breakdown of categories with a three-month breakdown (July-Sept. 2024) of revenues was displayed in the presentation. Ms. Holland stated the timing was early in the fiscal year for General Property Taxes, so the revenues appeared lower while some were revenues which applied to the previous fiscal year. She explained in addition to timing, other differences were related to one-time occurrences, increase in the use of Fund Balance, and the \$6.5 million discussed previously. Ms. Holland noted the \$6.5 million allocation was for the one-time tax credit and built into the adopted budget. She reminded citizens that credit would be reflected on the upcoming December 5 real estate tax bills. Ms. Holland highlighted the year-to-year difference for the first quarter in the presentation. She continued noting the General Fund Spending for the first quarter with the actual category reflecting expenditures and outstanding encumbrances as of September 30, 2024. Ms. Holland noted 30% of the overall budget had been spent during the first quarter. She highlighted the departmental spending compared to a 25% baseline tracker in the presentation. Ms. Holland explained that not all expenditures were incurred evenly throughout the year and some departments such as Financial and Management Services (annual insurance and annual audit) as well as Information Resources Management (equipment maintenance and software contracts) required full payment at the start of the fiscal year. She noted contributions and support to outside agencies was another category where funding was received at the beginning of the funding year. She added the transfer to other funds was also included in this category.

Mr. McGlennon asked if this PowerPoint presentation was posted on the Agenda site.

Ms. Holland responded it was available, but she was unsure if it was online. She noted it could certainly be added.

Mr. Stevens noted the presentation would be added to the Board's Agenda Packet and would be available later in the day.

Ms. Larson thanked Ms. Holland.

3. Policy to Address Solar Energy Generating Facilities

Mr. Thomas Wysong, Principal Planner, addressed the Board noting at its September 24, 2024, Business Meeting, the Board discussed the possibility of inclusion of a specific limit on the amount of land to be developed as large, utility-scale facilities within the County as part of the proposed Solar Facilities Policy. He noted at that same meeting, staff identified approximately 9,462 acres of land zoned A-1, General Agricultural. Mr. Wysong further noted this acreage was on buildable land which did not include water or land within the Resource Protection Area, outside the Primary Service Area, located within two miles of a high-power transmission main easement, and not located within one mile of a previously approved utility-scale solar facility. He stated these criteria were major standards within the draft policy. Mr. Wysong noted the Board requested removal of existing subdivisions by staff whose findings for areas greater than

20 acres was approximately 6,700 acres and which met the criteria. He further noted of the approximately 6,700 acres, approximately 6,024 acres were currently forested with the acreage balance already clear of trees. Mr. Wysong stated this land could be farmland or other cleared areas.

Mr. McGlennon asked if any solar projects were in process currently and if so, how would this policy apply.

Mr. Wysong responded there was a Special Use Permit application for a solar farm currently in place, adding staff had notified the applicant of the draft policy. He noted the applicant knew the policy was not yet adopted and if adopted, the policy criteria would be part of the review process.

Mr. McGlennon noted Culpeper County's policy used the criteria of 1% of its available County land.

Mr. Wysong confirmed yes.

Mr. McGlennon questioned if that percentage applied to utility-scale solar facilities.

Mr. Wysong noted he would check but thought that was the focus of the policy. He further noted he would check on the policy specifics and get back with Mr. McGlennon.

Mr. McGlennon asked about the acreage and if approximately 700 acres of the 6,700 acres was clear.

Mr. Wysong confirmed yes.

Mr. Hipple asked if the forested acreage would be included in the policy or just the cleared acreage. He addressed how much land really remained for a site if no trees were cut down, farmland was used, the Natural and Cultural Assets Plan, and other factors were considered.

Mr. Icenhour referenced the existing solar facilities which were already approved and/or built and asked what the average acreage was for the sites. He noted some solar farms were over 100 acres.

Mr. Wysong responded some solar farms were over 100 acres. He noted the total acreage on all the approved solar farms would be less than 600 acres throughout the County.

Mr. Icenhour noted approximately 700 acres would then be available without cutting down trees. He further noted that regardless of the percentage, the goal was not to cut down any trees. Mr. Icenhour stated if the policy implied strong discouragement against tree cutting then land limitations of approximately 700 acres would be a factor. He noted a few more applications would curtail the availability of space for the facilities.

Mr. Hipple noted the value of land as well as the trees. He further noted cutting down the trees to then replant more trees as Mr. McGlennon had referenced at other Board meetings.

Mr. Icenhour reiterated revising the policy to discourage any clearing of existing trees. He noted then the landowner could determine if the land would be farmed or the choice of other economic opportunities. Mr. Icenhour stated the County was not a candidate for wide-scale solar development.

Mr. Hipple questioned if he was a large landowner who timbered his land, adding that was his right, then could that cleared land be developed for solar use rather than replanting it. He noted if the land were cleared in advance, it would circumvent the policy. Mr. Hipple stated if the

landowner timbered the land it generated another revenue source such as farming.

Mr. Icenhour noted in many cases, the timbered land becomes re-timbered with that serving as the crop.

Mr. Hipple addressed stumps remaining after timbering and the impact to the land's use as a solar facility. He noted the land disturbance and implications there.

Ms. Larson asked about the wording change.

Mr. Icenhour noted he was fine with adding the simple phrase 'we discourage the use of forested land' to the policy. He reiterated Mr. Hipple's comments regarding the land disturbance aspect.

Ms. Larson's comment to an audience member was inaudible.

F. BOARD CONSIDERATION(S)

1. Contract Award - \$4,187,458 - Grove Area Stormwater Drainage & Related Roadway Improvements Project

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Rick Koehl, Capital Projects Coordinator, addressed the Board regarding the contract award resolution to Henry S. Branscome, LLC, for the construction of the Grove area stormwater drainage and roadway improvement project. He noted the contract award amount was \$4,187,458. Mr. Koehl stated the main purpose of the project was to reduce flooding of yards, roadside ditches, and roadways within the neighborhood. He detailed the realignment and regrading aspects of the project in addition to culverts, manholes, and underground stormwater piping to allow better stormwater flow throughout the neighborhood roadways and yards. Mr. Koehl provided additional information for the streets involved in the improvement project and highlighted the areas in a PowerPoint presentation. He stated the roadway widening aspect would allow the roads to meet VDOT's secondary minimum standard of 18 feet. Mr. Koehl addressed other aspects of the project.

Mr. McGlennon expressed his thanks to Mr. Koehl for his attendance at a recent Grove area community meeting in which Mr. Koehl explained the project to the residents. Mr. McGlennon noted Mr. Koehl remained after the meeting to address additional individual questions. He stated he became aware of this issue in 2011 when he was seeking to serve as the Roberts District representative. Mr. McGlennon noted it had taken a long time to get to this project, but he was pleased construction would begin at the beginning of 2025. He commended staff and Mr. Koehl for all the efforts on this project.

Mr. Icenhour asked the timeline for the project once it was started.

Mr. Koehl responded approximately nine months with final completion around 10 months.

2. Purchase of Property Located at 1319 Moses Lane and 1239 Oak Drive

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Vaughn Poller, Neighborhood Development Administrator, addressed the Board regarding the ongoing efforts to improve Moses Lane to current VDOT standards in addition to creating opportunities for affordable and workforce housing. He noted the Neighborhood Development Division negotiated a purchase option on the properties at 1319 Moses Lane and 1239 Oak Drive. Mr. Poller cited specifics of the purchase acquisition as it pertained to both the Comprehensive Plan's Goals, Strategies, and Actions and the Workforce Housing Task Force strategy of affordable housing development on underutilized property. He noted American Rescue Plan Act (ARPA) appropriated funds were available to cover the sales cost in addition to related closing and demolition costs.

Mr. McGlennon noted Mr. Poller and staff from both Neighborhood Development and Housing had all worked hard on this area. He noted Mr. Poller was also seeking state funding to assist with additional opportunities. Mr. McGlennon addressed positive aspects to the area with these acquisitions.

Mr. Hipple asked Mr. Poller if he had a preliminary idea of the number of structures that could be placed on the sites.

Mr. Poller noted he had not calculated that number yet. He further noted 1319 Moses Lane could have buildable area.

Mr. Hipple asked about the plans for the next property and removing the lot line for a combined property.

Mr. Poller noted that was the general idea.

Mr. Hipple thanked Mr. Poller.

3. Purchase of Property Located at 1241 Oak Drive

A motion to Approve was made by John McGlennon, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Mr. Poller addressed the Board on this additional property purchase, citing the ongoing efforts regarding affordable and workforce housing. He referenced earlier comments regarding the Comprehensive Plan and the Workforce Housing Task Force. Mr. Poller noted ARPA appropriated funds were also available under the previously cited conditions with the prior purchase.

Mr. Hipple asked if the unpaved area would become a connector.

Mr. Poller responded yes. He noted the Board had approved a Community Development Block Grant submission, but to date no response had been received. He added those funds if received would provide paving for that area.

Mr. Hipple asked about the use of three flag lots as a potential building site.

Mr. Poller noted that had been a discussion point, but engineering would be needed due to that area being low. He further noted that area served as a quasi-regulatory Best Management Practice (BMP) currently. Mr. Poller spoke to that point in more detail addressing funding and a BMP there.

G. BOARD REQUESTS AND DIRECTIVES

A motion to Move the meeting on November 19 to December 10 starting at 2 p.m. was made by Michael Hipple, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Ms. Larson noted the Board needed discussion on its current November Business Meeting. She stated the meeting was slated for November 19, 2024. Ms. Larson noted a conflict for that date as well as a schedule adjustment to the Board's Regular Meeting to be held on Wednesday, November 13 at 5 p.m. She stated the two meetings were only a few days apart and asked if the Board was amenable to meeting December 10. Ms. Larson reminded the Board December only had one meeting scheduled. She noted the change would have the Board meet at 1 p.m. or 2 p.m. based on its Agenda for a November-December Business Meeting followed by the December Regular Meeting later that evening at 5 p.m. Ms. Larson clarified that one meeting would take place in November with two meetings on the same day in December. She asked her fellow Board members about that schedule.

Mr. Stevens noted 2 p.m. should allow ample time for the first meeting.

Ms. Null noted she had the opportunity to speak to Cub Scout Troop 414 in Toano. She noted her invitation included how to get on the Board of Supervisors and how to start a business. Ms. Null noted the experience with the 10- and 11-year-old Cub Scouts was very enjoyable.

Mr. Hipple indicated he had no comment.

Mr. McGlennon noted he attended Grove Community Day at Little Zion Baptist Church where he enjoyed the day's activities. He further noted the Williamsburg Regional Library and the County's Parks & Recreation Department were also in attendance. Mr. McGlennon acknowledged the passing of Ms. Helene Ward, former Williamsburg-James City Clerk of Circuit Court and community activist.

Mr. Icenhour noted he attended the ribbon cutting ceremony at the Hospice House of Williamsburg after its extensive renovations. He further noted his attendance at the National Association for the Advancement of Colored People (NAACP) kick-off at the DoubleTree by Hilton Hotel Williamsburg.

Mr. McGlennon noted the current meeting was the last one prior to the General Election. He encouraged people to vote either early or on Election Day. Mr. McGlennon noted James City County was one of the leading Commonwealth jurisdictions currently with approximately 31% of its registered voters already having cast ballots as of October 21, 2024. He added the state average was approximately 19%.

Mr. Icenhour noted the next two Saturdays, October 26 and November 2, were available for voting at the Vote Center.

Mr. Stevens confirmed the Vote Center was open 8 a.m. to 5 p.m.

Ms. Larson noted the busy schedule. She referenced the Hampton Roads Planning District Commission (HRPDC) and the Hampton Roads Transportation Planning Organization (HRTPO) and the overview from their meetings. Ms. Larson stated the next few weeks would be busy as well.

Ms. Null noted another Drug Take Back Day would take place on Saturday, October 26 at 10 a.m. at the Law Enforcement Center (LEC). She further noted it was the second such event.

H. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Stevens addressed the Board noting the recent road rage incidents over the last few months. He reminded everyone to be patient, courteous, and be mindful of others. Mr. Stevens noted if an incident occurred around an individual, stay calm and do not react with yelling, gestures, or staring. He stated if drivers felt unsafe or uncomfortable regarding another driver, calling 9-1-1 was encouraged. Mr. Stevens noted Halloween with Heroes was scheduled for Wednesday, October 23 at the LEC on 4600 Opportunity Way. He further noted the event was from 6-8 p.m. and costumes for all ages were encouraged. Mr. Stevens stated Halloween with Heroes was a great event. He noted 6-8 p.m. was the Halloween Trick-or-Treat timeframe encouraged for the County as well as children 12 years old and younger to participate on October 31. Mr. Stevens reminded households that choose not to participate to turn off the porch lights during that time. He noted the Live Well Expo would take place on Thursday, November 7, from 9-11:30 a.m. at the James City County Recreation Center located at 5301 Longhill Road. Mr. Stevens stated the event was geared toward residents 55 years and older to learn more about community senior services.

Ms. Larson referenced Mr. Stevens' earlier comment and a recent Be Kind sticker she had seen. She noted the consideration he had listed were evident on the sticker. Ms. Larson thanked Mr. Stevens for the reminders and tips on road rage avoidance.

I. CLOSED SESSION

A motion to Enter a Closed Session was made by Barbara Null, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

At approximately 2:37 p.m., the Board of Supervisors entered a Closed Session.

At approximately 3:51 p.m., the Board re-entered Open Session.

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by John McGlennon, the motion result was Passed.
AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0
Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

1. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia and regarding the property identified as 8736 Pocahontas Trail and 8744 Pocahontas Trail.
2. Discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29) of the Code of Virginia and pertaining to the contract for the joint operation of schools between the County and the City of Williamsburg.
3. Certification of Closed Session

J. ADJOURNMENT

1. Adjourn until 5 pm on Wednesday, November 13, 2024 for the Regular Meeting (date change because of VACo Annual Conference)

A motion to Adjourn was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

A brief discussion on Virginia Association of Counties (VACo) followed. Most of the discussion was inaudible.

At approximately 3:52 p.m., Ms. Larson adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk