

MINUTES
JAMES CITY COUNTY BOARD OF SUPERVISORS
2026 ORGANIZATIONAL MEETING
COUNTY GOVERNMENT CENTER BOARD ROOM
101 MOUNTS BAY ROAD, WILLIAMSBURG, VA 23185

January 13, 2026

4:00 PM

A. CALL TO ORDER

Mr. Icenhour called the Board of Supervisors' Organizational Meeting to order following the James City Service Authority's Organizational Meeting at approximately 4:03 p.m.

B. ROLL CALL

Tracy L. Wainwright, Powhatan District
Barbara E. Null, Stonehouse District
Ruth M. Larson, Berkeley District
John J. McGlennon, Vice Chair, Roberts District
James O. Icenhour, Jr., Chair, Jamestown District

Scott A. Stevens, County Administrator
Adam R. Kinsman, County Attorney

ADOPTED

JAN 27 2026

Board of Supervisors
James City County, VA

C. ORGANIZATIONAL MEETING

1. 2026 Organizational Meeting

Mr. Icenhour sought a motion to nominate the Chair for the upcoming year.

A motion to Nominate John McGlennon as Chair was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

The Board members extended congratulations to Mr. McGlennon.

Mr. McGlennon expressed gratitude to his fellow Board members for their support and mentioned a busy year ahead with the hope of accomplishing many positive goals for County citizens.

Mr. McGlennon sought a motion to nominate the Vice Chair for the upcoming year.

A motion to Nominate Ruth Larson as Vice Chair was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

Mr. McGlennon sought a motion to Adopt the Organizational Meeting resolution setting the meeting times for the associated calendar.

A motion to Adopt was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

2. Seating Assignments

Mr. McGlennon noted seating assignments would be drawn for Seat Nos. 3-5.

The seating assignments were:

1. John McGlennon
2. Ruth Larson
3. James Icenhour
4. Barbara Null
5. Tracy Wainwright

Ms. Larson asked if the Board needed to adopt the calendar.

Mr. Kinsman advised that the previous motion adopted the 2026 Board of Supervisors' Calendar.

Mr. Stevens indicated that the Board's Retreat date had not been finalized and recommended revisiting the topic so a specific date could be included in the motion.

D. CLOSED SESSION

Mr. McGlennon noted the next item could be addressed in Open Session or Closed Session.

The Board agreed to the Closed Session option.

Mr. McGlennon sought a motion to Enter Closed Session regarding consideration of a personnel matter regarding the appointment of individuals to Boards and/or Commissions.

A motion to Enter a Closed Session for the appointments was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

At approximately 4:07 p.m., the Board of Supervisors entered a Closed Session.

At approximately 4:20 p.m., the Board re-entered Open Session.

1. Consideration of a personnel matter, the appointment of Board Members to Regional Boards and Commissions, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

A motion to Certify the Board only spoke about those matters indicated that it would speak about in Closed Session was made by James Icenhour, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

Mr. McGlennon sought a motion on the 2026 Regional Boards and Commission appointments as listed.

A motion to Adopt the 2026 Regional Boards and Commission Appointments was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Hipple, Icenhour Jr, Larson, McGlennon, Null

Hampton Roads Military and Federal Facilities Alliance (HRMFFA):	James Icenhour (with John McGlennon as alternate)
Hampton Roads Transportation Accountability Commission (HRTAC):	James Icenhour (with John McGlennon as alternate)
Hampton Roads Planning District Commission (HRPDC):	John McGlennon
Hampton Roads Transportation Planning Organization (HRTPO):	John McGlennon (with James Icenhour as alternate)
School Liaison Committee:	Ruth Larson and Tracy Wainwright
Agricultural and Forestal (AFD) Advisory Committee:	Tracy Wainwright
Economic Development Authority (EDA) Liaison:	Barbara Null
Williamsburg Tourism Council:	Ruth Larson
Hampton Roads Workforce Council:	Barbara Null
Virginia Peninsula Regional Jail Authority:	Tracy Wainwright
Historic Virginia Land Conservancy:	John McGlennon
Greater Williamsburg Chamber of Commerce Board of Directors:	Ruth Larson
High Growth Coalition:	John McGlennon
Williamsburg Area Medical Assistance Corporation (WAMAC):	Barbara Null

2. Certification of Closed Session

E. BOARD DISCUSSIONS / GUIDANCE

1. Hampton Roads Transportation Accountability Commission Appointment

A motion to Nominate John McGlennon to the Hampton Roads Transportation Accountability Commission was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

2. James City County Code of Ethics/Model of Excellence

A motion to Approve was made by Ruth Larson, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

Mr. Kinsman addressed the Board, pointing out that over the last two decades, it had established a Code of Ethics and a Model of Excellence for the Board of Supervisors, which also needed to be signed by members of other Boards, Commissions, and Committees. He observed that in recent years, the Board had asked about specific conditions that might lead to removal from these auxiliary bodies. Mr. Kinsman stated that the Code of Virginia lacked clarity on the exact reasons for removal, mentioning only "malfeasance in office." He recommended that new language be incorporated in the Model of Excellence document for the Board's review and consideration.

Mr. Icenhour explained that Board members would participate in WMBG Radio interviews on a rotating basis, and that he would be responsible for managing the interview schedule.

Mr. Stevens proposed two potential dates for the Board's Retreat: the afternoon of February 12 or 13. He requested the Board's feedback on those options. Mr. Stevens indicated that no motion was needed at this time.

The Board indicated its concurrence with both proposed options.

F. ADJOURNMENT

1. Adjourn until 5 pm on January 13, 2026 for the Regular Meeting

A motion to Adjourn was made by Barbara Null, the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: Icenhour Jr, Larson, McGlennon, Null, Wainwright

At approximately 4:26 p.m., Mr. McGlennon adjourned the Board of Supervisors.

Teresa J. Saeed

Deputy Clerk