

**MINUTES**  
**JAMES CITY COUNTY CHESAPEAKE BAY BOARD**  
**REGULAR MEETING**  
**County Government Center, Building F**  
**101 Mounts Bay Road, Williamsburg, Virginia, 23185**  
**March 11, 2020**  
**5:00 PM**

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**A. CALL TO ORDER**

The Chesapeake Bay Board meeting for March 11, 2020, was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to protect against and minimize pollution and deposition of sediment in wetlands, streams, and lakes in James City County, which are tributaries of the Chesapeake Bay.

**B. ROLL CALL**

**Board Members Present:**

David Gussman, Chair  
William Apperson, Vice Chair  
Charles Roadley  
Larry Waltrip  
Halle Dunn

**Board Members Absent:**

John Hughes

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Liz Parman, Assistant County Attorney  
Michael Woolson, Senior Watershed Planner, Stormwater and Resource Protection  
Trevor Long, Watershed Planner, Stormwater and Resource Protection

**C. MINUTES**

1. Minutes from January 15, 2020, Regular Meeting

A motion to Approve the minutes was made by Mr. Gussman. The minutes from the meeting were approved on a voice vote.

2. Minutes from February 12, 2020, Regular Meeting

A motion to Approve the minutes was made by Mr. Gussman. The minutes from the meeting were approved on a voice vote.

3. Minutes from February 26, 2020, Special Meeting

A motion to Approve the minutes was made by Mr. Gussman. The minutes from the meeting were approved on a voice vote.

**D. PUBLIC HEARINGS**

1. Case No. CBPA 20-0003 : 168 Nottinghamshire

Mr. Michael Woolson, Senior Watershed Planner, presented the exception request submitted by Mr. Larry Walk of Walk Wright Construction on behalf of Mr. Edward Kionka for encroachments into the Resource Protection Area (RPA) buffer for the construction of a single-family dwelling located at 168 Nottinghamshire, within the Ford's Colony subdivision and the Powhatan Creek watershed. The property is further identified as James City County Tax Map Parcel No. 3233100017. The presentation described the current and proposed site conditions. If the Board approved the request, staff asked that the attached conditions be incorporated into the approval. The Board deliberated on the pros and cons of this application.

Mr. Gussman opened the Public Hearing.

A. Mr. Larry Walk, Walk Wright Construction, LLC outlined the project to the Board.

Mr. Roadley questioned the design for the roof runoff.

A. Mr. Walk answered that he would design the roof to have downspouts with popups installed ten feet away.

Mr. Apperson inquired if the potential runoff would be directed towards the sewer easement.

A. Mr. Walk affirmatively replied.

Mr. Apperson closed the Public Hearing, as no one else wished to speak.

Mr. Apperson made a motion to Adopt the resolution for Chesapeake Bay Board Case No. CBPA 20-0003 at 168 Nottinghamshire.

A motion to Approve with Conditions was made by Mr. Apperson.

The motion result was: AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 1  
AYES: Gussman, Apperson, Roadley, Waltrip, Dunn  
Absent: Hughes

**E. BOARD CONSIDERATIONS**

1. Case No. CBE 17-048 : 7515 Oak Cove Road

Mr. Michael Woolson presented the extension request for a two-year extension. All other conditions of the approved resolution would still apply with a new expiration date of March 11, 2022.

Mr. Gussman made a motion to Adopt the resolution for extension of Chesapeake Bay Board Case No. CBE 17-048 for 7515 Oak Cove Road.

A motion to Approve the extension with Conditions was made by Mr. Gussman and approved by voice vote.

2. Case No. CBE 18-058 : 4447 Pleasant View Drive

Mr. Michael Woolson presented the extension request for a one-year extension. All other conditions of the approved resolution would still apply with a new expiration date of March

11, 2021.

Mr. Gussman made a motion to Adopt the resolution for extension of Chesapeake Bay Board Case No. CBE 18-058 for 4447 Pleasant View Drive.

A motion to Approve the extension with Conditions was made by Mr. Gussman and approved by voice vote.

3. Case No. CBPA 19-0037 : 499 Jolly Pond Road

Mr. Michael Woolson presented the extension request for a one-year extension. All other conditions of the approved resolution would still apply with a new expiration date of May 13, 2021.

Mr. Gussman made a motion to Adopt the resolution for extension of Chesapeake Bay Board Case No. CBPA 19-0037 for 499 Jolly Pond Road.

A motion to Approve the extension with Conditions was made by Mr. Gussman and approved by voice vote.

4. Case No. SRP 19-0005 : 2529 William Tankard

Mr. Michael Woolson presented the Notice of Violation for pool construction.

Mr. Gussman made a motion to Accept the planted mitigation and no payment into the Chesapeake Bay Restoration Fund for Stormwater Violation Case No. SRP 19-0005 for 2529 William Tankard.

A motion to Accept the planted mitigation and no payment into the Chesapeake Bay Restoration Fund was made by Mr. Gussman and approved by voice vote.


**F. MATTERS OF SPECIAL PRIVILEGE**


Mr. Woolson proposed to move the August 2020, Chesapeake Bay Board meeting to the Building D Conference Room, 101 Mounts Bay Road.

**G. ADJOURNMENT**

A motion to Adjourn was made by Mr. Apperson and approved on voice vote.

The meeting adjourned at 6:32 p.m.

  
David Gussman  
Chair, Chesapeake Bay Board

  
Michael Woolson  
Secretary to the Board