

**MINUTES**  
**JAMES CITY COUNTY CHESAPEAKE BAY BOARD/WETLANDS BOARD**  
**WORK SESSION**  
**County Government Center, Building D**  
**January 5, 2023**  
**5:00 PM**

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**A. CALL TO ORDER**

The Wetlands and Chesapeake Bay Board Joint Worksession for January 5, 2023 was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to preserve the wetlands and to accommodate economic activity so as to prevent its despoliation.

The responsibility of this Board is to carry out locally the Commonwealth policy to protect against and minimize pollution and deposition of sediment in wetlands, streams, and lakes in James City County, which are tributaries of the Chesapeake Bay.

**B. ROLL CALL**

**Board Members Present:**

Halle Dunn, Chairman  
Charles Roadley, Vice Chair  
Scott Maye  
Leslie Bowie, Alternate

**Board Members Absent:**

Larry Waltrip  
Michael O'Brien

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Robin Benedict, Watershed Planner, Stormwater and Resource Protection  
Trevor Long, Watershed Planner, Stormwater and Resource Protection  
Joshua Everard, Assistant County Attorney, County Attorney's Office

**C. PRESENTATIONS**

1. Board Procedures

Mr. Joshua Everard, Assistant County Attorney, presented information regarding board procedures for the Wetlands and Chesapeake Bay Boards.

Discussion for the clarification of these processes ensued.

2. Lots Heavily Impacted by RPA

Mr. Trevor Long, Watershed Planner, presented information regarding lots heavily impacted by the Resource Protection Area. Discussion regarding future procedure for these lots followed.

3. Living Shoreline Guidance

Mr. Trevor Long, Watershed Planner, presented the most recent shoreline guidance from The Department of Environmental Quality and the Virginia Marine Resource Commission.

4. Board Powers

Mr. Joshua Everard, Assistant County Attorney, presented information regarding powers of the board.

Discussion regarding how these powers impact procedure ensued.


5. County Staff Powers

Mr. Joshua Everard, Assistant County Attorney, presented information regarding the powers of County staff.

**D. ADJOURNMENT**

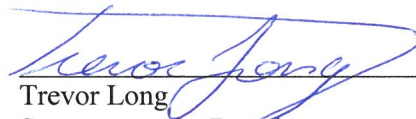
A motion to Adjourn was made by Mr. Roadley and approved on a voice vote.

The meeting adjourned at 7:17 p.m.



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Charles Roadley  
Chair, Chesapeake Bay Board



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Trevor Long  
Secretary to the Board