

**MINUTES**  
**JAMES CITY COUNTY CHESAPEAKE BAY BOARD**  
**REGULAR MEETING**  
**County Government Center, Building F**  
**February 8, 2023**  
**5:00 PM**

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**A. CALL TO ORDER**

The Chesapeake Bay Board meeting for February 8, 2023 was called to order.

The responsibility of this Board is to carry out locally the Commonwealth policy to protect against and minimize pollution and deposition of sediment in wetlands, streams, and lakes in James City County, which are tributaries of the Chesapeake Bay.

**B. ROLL CALL**

**Board Members Present:**

Halle Dunn  
Charles Roadley, Chair  
Scott Maye, Vice Chair  
Michael O'Brien

**Board Members Absent:**

Larry Waltrip

**Other Staff Present:**

Toni Small, Director, Stormwater and Resource Protection  
Michael Woolson, Resource Protection Section Chief, Stormwater and Resource Protection  
Robin Benedict, Watershed Planner, Stormwater and Resource Protection  
Trevor Long, Watershed Planner, Stormwater and Resource Protection  
Joshua Everard, Assistant County Attorney, County Attorney's Office

**C. MINUTES**

1. Minutes from the January 5, 2023 Special Meeting

A motion to Approve the minutes was made by Mr. Roadley.

The minutes were approved on a voice vote.

2. Minutes for January 11, 2023 Chesapeake Bay Board Meeting

A motion to Approve the minutes was made by Mr. Roadley.

The minutes were approved on a voice vote.

**D. PUBLIC HEARINGS**

1. CBPA-22-0159 : 9801 York River Park Road

A motion to Approve w/ Conditions was made by Scott Maye, the motion result was Passed.  
AYES: 3 NAYS: 1 ABSTAIN: 0 ABSENT: 1

Ayes: Maye, O'Brien, Roadley  
Nays: Dunn  
Absent: Waltrip

Ms. Robin Benedict, Watershed Planner, presented the exception request submitted by Mr. Anthony Loubier and Mr. Vikrant Desai, Vanasse Hangen Brustlin, Inc., (VHB), on behalf of the Commonwealth of Virginia Division of Parks, for encroachments into the Resource Protection Area (RPA) buffer for the construction of a new Americans with Disabilities Act (ADA) accessible parking space. The property is further identified as James City County Tax Map Parcel No. 0830100002. The presentation described the current and proposed site conditions. If the Board approved the request, staff asked that the suggested conditions be incorporated into the approval.

Staff confirmed that there are currently no existing ADA accessible parking spaces at the site.

Mr. Roadley opened the Public Hearing.

A. Mr. Chris Fry, VHB, 351 McLaws Circle, Suite 3, clarified details of the plan for the Board including an explanation that the precise location of the proposed parking space was chosen for its proximity to the existing pier. Mr. Fry also confirmed that the plan was initiated by park management.

Mr. Roadley closed the Public Hearing.

Mr. Roadley reopened the Public Hearing.

Staff accepted Mr. Fry's request that a performance bond that is expected to be required by the Virginia Department of Conservation and Recreation for the same activities proposed in this plan be used in lieu of the mitigation surety required as a condition of this plan.

Mr. Roadley closed the Public Hearing.

Staff clarified for the Board that a motion to adopt the application would need to include recognition of the proposed change to the plan's conditions. Staff subsequently read the revised conditions verbatim.

2. CBPA-22-0150 : 112 Discovery Lane

A motion to Defer was made by Halle Dunn, the motion result was Passed.

AYES: 4 NAYS: 0 ABSTAIN: 0 ABSENT: 1

Ayes: Dunn, Maye, O'Brien, Roadley

Absent: Waltrip

Mr. Trevor Long, Watershed Planner, presented the request for deferral of the exception request submitted by Ms. April Warren, citing the need for further revision of the site plan. The exception request is for encroachments into the RPA for the construction and approval of a walkway surrounding a raised garden bed, greenhouse, deck, pergola, and two sheds. The property is further identified as James City County Tax Map Parcel No. 4730500020. Mr. Long also recommended that the Public Hearing should be opened and remain so as a matter of procedure.

Mr. Roadley opened the Public Hearing.

**E. BOARD CONSIDERATIONS**

None.


**F. MATTERS OF SPECIAL PRIVILEGE**

None.

**G. ADJOURNMENT**

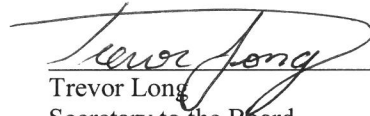
A motion to Adjourn was made by Mr. Dunn and approved on a voice vote.

The meeting adjourned at 5:33 p.m.



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Charles Roadley  
Chair, Chesapeake Bay Board



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Trevor Long  
Secretary to the Board