

Development Review Committee
Government Center Complex
Conference Room, Building A
Sept. 24, 2014 - 4 p.m.

1. Roll Call
2. Minutes Aug. 27, 2014
3. Items for Discussion and/or Preliminary Review
 - A. C-0028-2013. New Town, Shared Parking - Leanne Pollock
 - B. C-0060-2014. Williamsburg Unitarian Universalist Expansion - Leanne Pollock
4. Adjournment

AT A REGULAR MEETING OF THE DEVELOPMENT REVIEW COMMITTEE OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD IN BUILDING A AT 4:00 P.M. ON THE 24th DAY OF SEPTEMBER TWO THOUSAND FOURTEEN.

ROLL CALL

Present

Mr. George Drummond
Mr. Rich Krapf
Mr. Tim O'Connor
Mr. Heath Richardson
Mr. Chris Basic

STAFF

Ms. Leanne Pollock
Mr. Scott Whyte
Mr. Paul Holt
Mr. Christopher Johnson

MINUTES

Following a motion by Mr. Krapf, the DRC approved the minutes from the August 27, 2014 meeting by a vote of 5-0.

C-0028-2013, New Town Shared Parking

Ms. Pollock stated that the DRC had requested the semiannual New Town Shared Parking update at the September DRC meeting. It was last reviewed in January where the DRC allowed implementation of time-limited parking on a trial basis. The trial began later than anticipated so the applicant requested and the DRC granted a one month deferral of this New Town Shared Parking update until the October 29, 2014 DRC meeting.

C-0060-2014, Williamsburg Unitarian Universalist Expansion

Ms. Pollock gave the DRC staff report noting that the existing Williamsburg Unitarian Universalist church was looking to expand their existing 5,000 square foot facility to approximately 21,000 square feet over several phases. The proposal also included additional parking and a second entrance on Ironbound Road. The existing Williamsburg Unitarian Universalist building is located on property zoned R-8 and is a legally non-conforming use. The proposal is to expand the facility and parking and would require an SUP in R-8. The applicant is seeking feedback, comments and questions from the DRC in advance of submitting a special use permit application.

Ms. Kristen Baum with Guernsey Tingle Architects presented the conceptual full master plan, phase one master plan and elevations. She noted that there was not a timeline for the project and that the church was currently raising funds.

Mr. Krapf discussed the proposed second entrance and possible green building certification with the applicant.

Mr. O'Connor discussed whether there would be line-of-site concerns with the proposed location of the playground. The applicant noted that it was viewed as an extension of the adjacent classroom space.

Mr. Basic discussed stormwater for the site and the applicant noted that they were taking a comprehensive look at the project to decide whether to keep the existing BMP. They discussed whether the proposed rain garden should be fenced or accentuated as a feature.

The DRC discussed parking needs and the applicant noted that they were doing an analysis of the supply of and demand for parking spaces in addition to a broader traffic count to determine the need for entrance improvements.

The DRC noted that the project was moving in the right direction and that the elevations of the addition blended well with the existing building.

C-0044-2014, Grove Barber Shop

The proposal was presented to the DRC for their consideration to solicit feedback, comments and questions in advance of submitting a special use permit application. The existing Grove Community Barber Shop building is located on property zoned R-2. The proposal is to renovate and restore the facility and barber shops and beauty parlors require an SUP in R-2. A barber shop would require three parking spaces plus an additional two spaces for every barber chair. A conceptual plan was presented by the applicant. The DRC members offered feedback and comments on parking, shared parking, and renovations planned for the building.

ADJOURNMENT

On a motion by Mr. O'Connor, the meeting was adjourned at approximately 4:45 p.m.

Mr. Christopher Basic, Chairman

Mr. Paul Holt, Secretary