

**MINUTES**  
**JAMES CITY COUNTY DEVELOPMENT REVIEW COMMITTEE**  
**REGULAR MEETING**  
**Building F Work Session Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**April 1, 2020**  
**5:30 PM**

---

**A. CALL TO ORDER**

Mr. Paul Holt called the Development Review Committee meeting to order at 5:30 p.m.

Mr. Holt stated that Mr. Frank Polster had requested to participate in the meeting remotely due to medical reasons. Mr. Holt noted that per the Planning Commission's adopted policy, and consistent with State Code, the members present must consider the remote participation by a majority vote.

Mr. Jack Haldeman moved that Mr. Polster be allowed to participate remotely. The motion passed by a voice vote of 3-0.

Mr. Polster joined the meeting via telephone.

**B. ROLL CALL**

**Present:**

Frank Polster, Chair  
Jack Haldeman  
Tim O'Connor  
Rich Krapf

**Staff in Attendance:**

Paul Holt, Director of Community Development and Planning

**C. MINUTES**

1. January 22, 2020 Meeting Minutes

Mr. Haldeman motioned to Approve the minutes as presented. The minutes were adopted by a voice vote of 4-0.

2. February 19, 2020 Meeting Minutes

Mr. Haldeman motioned to Approve the minutes as presented. The minutes were adopted by a voice vote of 4-0.

**D. OLD BUSINESS**

There was no old business.

**E. NEW BUSINESS**

1. SITE PLAN-20-0012. Axe Throwing Lanes Facility at Freedom Park

Mr. Holt presented the item as outlined in the staff report and stated that staff recommends approval of the request.

Mr. Polster asked if there were any questions.

Mr. Rich Krapf asked how insurance liability would be covered to ensure the County is protected.

Mr. Holt said that such provisions are covered within the lease document that Go Ape has with the County and that such provisions are routinely reviewed by the County Attorney's Office.

With no further questions, Mr. Haldeman made a motion to Approve the application as being consistent with the adopted Master Plan for Freedom Park.

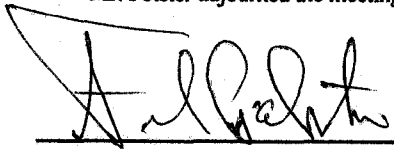
On a voice vote, the motion passed 4-0.

**F. ADJOURNMENT**

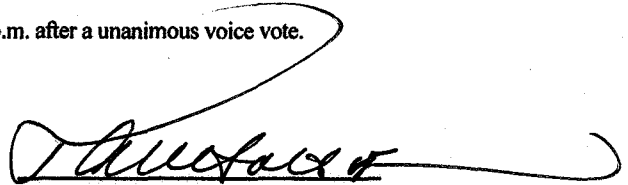
Mr. Polster thanked everyone for attending the meeting.

Mr. Haldeman motioned to Adjourn the meeting.

Mr. Polster adjourned the meeting at 5:36 p.m. after a unanimous voice vote.

A handwritten signature in black ink, appearing to read "Frank Polster", written over a horizontal line.

Mr. Frank Polster, Chair

A handwritten signature in black ink, appearing to read "Paul Holt", written over a horizontal line.

Mr. Paul Holt, Secretary