

(Draft minutes)

James City County Electoral Board

Meeting of Thursday, August 4, 2016
Building E Conference Room
Building E, 101 Mounts Bay Road

Tom Gee, Chairman, called the meeting to order at 10:00 a.m. Others attending were Kay Cheves, Vice Chairman; Jack Edwards, Secretary; and Dianna Moorman, General Registrar.

1. Minutes The minutes of July 12 were approved.
2. Evaluation of Dianna Moorman The Board's draft evaluation, for the period January 1 through June 30, 2016, was discussed with Dianna Moorman. She suggested some changes in wording; the Board accepted all her suggestions. The amended document was approved unanimously by the Board, which also approved the summary evaluation form that is annually sent to the Virginia Board of Elections. Dianna and each Board member then signed the form to complete the process.
3. Office Move Dianna Moorman said plans for moving the office early next year are on hold because of financial challenges. She will be discussing options with County officials.

The meeting was adjourned at 11:40 a.m.

Jack Edwards, Secretary