

James City County Electoral Board

Meeting of Tuesday, April 10, 2018
Building Conference Room, Office of the General Registrar
5300 Palmer Lane, Williamsburg, VA

Tom Gee, Chairman, called the meeting to order at 10:00 a.m. Others attending were Perry DePue, Vice Chairman; Kay Cheves, Secretary; Dianna Moorman, General Registrar and Director of Elections, and Shiela Lohr, Deputy General Registrar.

1. Minutes – The minutes of the March 13th meeting were approved.
2. Security Plan Review and Update – Dianna Moorman is meeting with the James City County Police Department later this month to hear the results of their inspection of the Palmer Lane facilities. The Board agreed to defer this item until the July Board Meeting when all members will be present.
3. June 2018 Dual Primary Update – The Board reviewed the sample ballot styles and the number of ballots ordered for the dual primary. Precautions are being taken to insure voters receive the correct ballot style. We need 186 Officers of Election for the dual primary. Registration for the Training sessions at the end of May is going well.
4. VEBA Proposal to ELECT to combine VEBA Annual Meeting and ELECT Annual Training - The Board continued the discussion about VEBA's proposal. The ELECT Annual Training session will be held in Richmond on June 25-26. Since Mr. DePue has not attended an ELECT Annual Training, they agreed to defer taking a position on the proposal until the July meeting.
5. FY 2019-FY 2020 Budget Request and Capital Improvement Program Expenditures – JCC Financial Services has indicated the request for voting equipment replacement will be approved. The Board agreed to look into requesting a local supplement for Ms. Moorman in next year's budget.
6. New ELECT Staff – Local GRs are cautiously optimistic; ELECT staff members appear to be taking steps in the right direction.
7. General Registrar Monthly Update – Ms. Moorman and Ms. Lohr spoke with three JLARC members who are looking at ELECT's relationship with local Registrars and Electoral Boards. They asked Ms. Moorman to help proofread the survey that is being sent to General Registrars/Directors of Election and Electoral Board members. She will forward correspondence about the study to EB members. Ms. Moorman is a member of several VRAV committees and work groups. Under FOIA, an Officer of Election was able to purchase a list of everything Dianna does in the office and a voter history which showed information about an individual who was a "protected voter." The Chiefs Roundtable will be Saturday, June 16. The job description for the new position has been completed and will be submitted in the near future.

The meeting adjourned at 12:33 p.m.

Kay Cheves, Secretary