

James City County Electoral Board

Meeting of Tuesday, December 11, 2018
Building Conference Room
Office of the General Registrar, 5300 Palmer Lane

Tom Gee, Chair, called the meeting to order at 10:00 a.m. Others attending were Perry DePue, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, General Registrar and Director of Elections; and Shiela Lohr, Senior Assistant General Registrar.

Approvals of Minutes – The minutes for the October 10th regular meeting and the general election canvass, November 8-10, were approved.

No-Excuse Absentee Voting – Board members reaffirmed support for the concept of no-excuse absentee voting. However, they decided to delay sending a letter of support to the GA Joint Subcommittee on Election Laws until they had more information about the additional resources that would be required for successful implementation.

FY2020/FY2021 Projected Budget – Ms. Moorman presented budget recommendations for FY2020/FY2021. All expenditures related to voting, including the activities of the Office of General Registrar, are included in one budget entitled “Voter Registration and Elections.” Major factors affecting the budget projections include anticipated redistricting which would require new voter cards; the number of elections during this period; increased postage and envelopes (3 are required for each absentee ballot request); increased costs for supplies since ELECT is no longer providing supplies; and a new database of JCC Officers of Election. Ms. Moorman will develop a narrative to accompany the budget for the Board of Supervisors. She will provide a copy to the Electoral Board. Mr. DePue moved to approve the staff’s recommendations for the proposed budget. The motion was seconded by Ms. Cheves and approved with a unanimous vote.

Director of Elections/GR Monthly Update – There are 58,000 registered voters in James City County, up from 55,000 two years ago. A machine demonstration was presented to the City of Williamsburg Electoral Board, York County Electoral Board and York County Planner. These groups, as well as the new Goochland County GR and Electoral Board Secretary, have been given a tour/presentation of the way the office facilities are organized, secured and outfitted. Ms. Moorman has been invited to lead a workshop on organization of GR facilities at the Annual Meeting of the Virginia Electoral Board Association in March. An Election Calendar for the next three years has been sent to the JCC Electoral Board and Board of Supervisors.

Executive Session – The Board unanimously approved Mr. DePue’s motion to go into Executive Session to discuss personnel matters. Mr. DePue’s motion to go out of Executive Session and into Public Session was passed by unanimous vote. Mr. DePue moved to certify that the Board only discussed personnel matters during the Executive Session. The motion was approved unanimously.

Director of Election/General Registrar Annual Goals – Due to time constraints, this item was postponed until the January 2019 meeting.

The meeting was adjourned at 12:10 p.m.

Kay Cheves
Secretary