

***James City County Electoral Board***  
Emergency Meeting, Conference Call  
Tuesday, April 21, 2020

Tom Gee, Chair, called the emergency meeting to order at 10:18 a.m. Others involved in the meeting were Perry DePue, Vice Chair; Kay Cheves, Secretary, Dianna Moorman, Director of Elections/General Registrar, and Shiela Lohr, Deputy Director of Elections.

The purpose of the meeting was updates and emergency planning for 2020 elections necessitated by the coronavirus.

- The staff is still planning for the dual primary election to be held on June 23<sup>rd</sup>.
- If the election is moved to a date after July 1, then all new election laws will be in effect.
- The website has been updated with information about voting in the June primary.
- Ms. Moorman is working with a graphic designer to develop a “Vote From Home” design to use on the website, social media, and other communications about the June 23<sup>rd</sup> election.
- Voting absentee by mail will be promoted in all communications.
- All polls will be open on Election Day.
- Ms. Moorman is contacting the Chief Election Officers and asking them to contact their election officers to determine who will be able to serve on June 23<sup>rd</sup>.
- She has contacted JCC to see if county employees can be on stand-by if additional EOs are needed.
- Ms. Moorman will be working on virtual training tailored to JCC.
- After July 1, there will be only one type of absentee ballot application for ALL voters. It will combine the regular absentee ballot and the annual absentee ballot applications.
- In response to Mr. DePue’s question about how the EB members could help her and the staff, she indicated it would be very helpful if the EB could communicate with JCC officials about the funds provided for the office in the JCC proposed budget.
- The Office is mandated by the State and Federal governments to do certain things and funds are requested accordingly.
- Maintaining the integrity, security, and voter confidence in the electoral process is the central goal of the Office and of the proposed budget submitted to JCC.
- On behalf of the EB and the Director of Elections/GR, Mr. DePue will communicate with the BOS and JCC staff about funding for the Office in their proposed budget.
- L&A Testing is still scheduled for May 1. Mr. Gee will observe during part of the time. The room will be set up to maintain social distancing.
- Ms. Moorman and Ms. Lohr have certified the ballots and sent them to ELECT for final approval. A sample ballot will be posted on the website.

The conference call emergency meeting adjourned at 11:15 A.M.

Respectfully submitted,  
Kay Cheves, Secretary, James City County Electoral Board