

James City County Electoral Board
Emergency Meeting, Telephone Conference Call
Tuesday, June 2, 2020

Tom Gee, Chair, called the emergency meeting to order at 10:07 a.m. The primary purpose of the meeting was an update on emergency planning for 2020 elections, necessitated by the coronavirus. Others participating in the meeting were Perry DePue, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; and Shiela Lohr, Deputy Director of Elections.

- A number of people have expressed an interest in being an Election Officer this time.
- Two JCC department heads have requested EO sign-up forms.
- JCC is providing two additional people to help with PPE assembly.
- Virginia Medical Reserve Corps has been requested to send one person per precinct to help with social distancing and maintaining a sanitary environment on Election Day.
- Ms. Moorman received positive feedback from the Chiefs/Assistant Chiefs Telephone Conference Call Training held on Wednesday, May 22.
- An additional training session has been added for Chiefs/Assistant Chiefs on Thursday, June 11, 6 p.m. – 7 p.m.
- A training session for New Election Officers will be tomorrow morning from 11:00 a.m.- 12:00 p.m. Another session will be added for New EOs as well.
- **MOTION:** Ms. Cheves moved that all Election Officers be required to wear masks during the June 2020 Dual Primary Election. The motions was seconded by Mr. DePue and passed by unanimous vote.
 - This requirement will be revisited if the State relaxes the mask standard prior to Election Day.
- Voters cannot be required to wear masks; however, signs stating *Masks are encouraged and appreciated* will be placed at each precinct. This information will be posted on the website and is included in the final day newspaper ad.
 - The Senior Assistant Registrar position has been filled, effective June 1.
 - A new On-call started working yesterday.

The meeting was adjourned at 10:56 a.m.

Respectfully submitted,

Kay Cheves
Secretary