

James City County Electoral Board
Emergency Meeting, Telephone Conference Call
Tuesday, June 16, 2020

Tom Gee, Chair, called the emergency meeting to order at 10:02 a.m. The primary purpose of the meeting was an update on emergency planning for 2020 elections, necessitated by the coronavirus. Others participating in the meeting were Perry DePue, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar; and Shiela Lohr, Deputy Director of Elections.

- Preparations are progressing on time for the election:
 - Staff is dividing up PPE.
 - Everything is being loaded into two large bags purchased from Ikea.
 - New signage has been prepared for voting booths, indicating which booths have been cleaned and are ready for voters (GO); which booths need to be cleaned (STOP).
- There are enough Election Officers to staff each precinct with 7-13 officers and 1 Virginia Medical Reserve Officer per precinct.
- ELECT has reimbursed the Office \$50,334 for expenses incurred in the March Presidential Primary.
- The CARES Act provided federal funds for PPE.
- Absentee ballots:
 - Two days have been allocated for pre-processing approximately 1,200 absentee ballots. Six days will be allocated for pre-processing absentee ballots in November.
 - The deadline for requesting an absentee is today at 5 P.M.
 - Approximately 100 absentee ballots are being sent out each day.
- EB members agreed to divide up the numbers of precincts. Ms. Moorman will assign precincts and advise EB members of assignments.
- The political parties are not sending observers or outside workers to the polls for this election.

Due to a prior appointment, Mr. DePue had to leave the meeting at 10:33.

The meeting was adjourned at 10:40 A.M.

Respectfully submitted,

Kay Cheves, Secretary