

James City County Electoral Board

Meeting of January, 2021

Virtual Meeting

Call to Order - Tom Gee, Chair, called the virtual meeting to order at 10:0 a.m. Others attending via Zoom were Perry DePue, Vice Chair; Kay Cheves, Secretary; Dianna Moorman, Director of Elections/General Registrar, and a representative from the Williamsburg Area League of Women Voters.

Approval of Minutes – Mr. DePue moved, seconded by Ms. Cheves, approval of the draft minutes of the Regular Meetings of October 13, 2020, and the December 8, 2020. The draft minutes were approved by unanimous vote.

Budget Update

- Ms. Moorman is working on updating the FY 21 budget and the proposed FY 22 budget.
- The State has not yet decided when redistricting will take place, She is preparing the budgets, based on the assumptions that redistricting will occur in FY 22 and there will be only one primary in the current fiscal year.
- She expects to submit the budgets to JCC by the end of the week.

Staffing Update

- Due to Ms. Lohr's illness, Ms. Shilling is working almost 40 hours/week. Two on-calls have also been hired to staff the office during her absence.
- Ms. Moorman is reviewing applications received for this for the Senior Assistant General Registrar position. She hopes to interview applicants this week.

Space Needs

- There was a lengthy meeting about the Office's space needs with JCC administrators this past month. They determined the Office needs 12,000 square feet. (This includes the Vote Center.)
- Under consideration is constructing a building adjacent to the JCC Skateboard Park across the street from the JCC Recreation Center on Longhill Road.

2021 Elections

- Since it appears redistricting will be postponed until 2022, Ms. Moorman is planning for only one primary during 2021.
- Multiple candidates for the JCC Board of Supervisors have been inquiring about deadlines and guidelines for submitting paperwork.
- Since no definite decision has been made about redistricting, it is difficult for potential candidates to circulate petitions to be on the ballot since the district boundaries are unknown.
- Ms. Moorman has been advising them to assume redistricting will not take place this year.

Voter Registration System Security (VRSS) Minimum Security Standards (MSS) 2021

- Prior to submitting the document, Ms. Moorman is asking the JCC IT Department to review it.
- The deadline for submitting this document has been extended to January 15, 2021.

Director of Elections/General Registrar Monthly Update

- Registered Voters
 - There are currently 61,908 registered voters in James City County.
 - Ms. Moorman anticipates reaching 62,000 very soon since a number of applications are currently being processed.
- Coronavirus Vaccine
 - The Department of Elections staff, including board members, are in Coronavirus Vaccine Group 1b. (All board members indicated they would like to receive the vaccine.)
 - Ms. Moorman is submitting information who want the vaccine to JCC this afternoon.

Next Meeting – The next EB meeting will be Tuesday, February 9, 2021, at 10 a.m. The location will be determined closer to the meeting date.

Adjourn - The virtual meeting was adjourned at 10:40 a.m.

Respectfully Submitted,

Kay Cheves, Secretary